

## Keene Parks, Recreation and Facilities Field Rental Application



Applicant (must be at least 18): \_\_\_\_\_

Address: \_\_\_\_\_ Best Contact Phone # \_\_\_\_\_

Email: \_\_\_\_\_ Alternate Phone # \_\_\_\_\_

Organization Name & Address: \_\_\_\_\_

Type of Activity Planned: \_\_\_\_\_

Date of Activity: \_\_\_\_\_ Time of Activity: \_\_\_\_\_

How many people expected? \_\_\_\_\_ Will there be fees or sales? \_\_\_\_\_

Is your organization non-profit? Y / N

Liability Insurance? Y / N *(Please attach organization certificate of liability insurance)*

Will this be a one-time rental? Y / N *(Please attached schedule if more than one date is requested)*

**Please indicate the FIELD(S) you would like to use. Fill in rental date, timeframe of usage and if field lights are needed. If requesting more than one date or recurring schedule, please attach a copy of your requested schedule.**

x	Field(s) Requested	Rental Date	Time	Lights (\$50/day)
	Bambino			
	Durling			
	Mike Rogers			
	O'Neal			
	NGM			n/a
	Hanna			n/a
	Underwood			n/a
	Fuller 1			n/a
	Fuller 2			n/a
	Symonds			n/a
	Wheelock			n/a
	Wood Street			n/a

PLEASE NOTE: Field lights are located at Bambino, Durling, Mike Rogers, and O'Neal and should only be turned on after a 7pm start time. PA system is allowed until 10pm. Weekend tournaments cannot start until 9am.

Tournament	Less than 4 hrs	4 hrs or more	Lights
1 Field	\$75	\$150	\$50

**Non-Resident Field Use League Fee \$1500** (please refer to the Field Allocation Policies and Procedures)

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**Key Deposit:** There is a \$25 key deposit to access the score booth buildings for lights. The building must be locked at the end of your event. Deposit will be refunded to same person who paid it upon return of key. Please arrange to pick up key at Recreation Center, 312 Washington Street, Keene, NH between 8:30 AM and 4 PM, Monday - Friday, prior to your event.

**Instructional Camp Fees:** In accordance of the City of Keene resolution relating to use of city park lands, R-2002-27 states that necessary charges for any reservations shall be set by the Keene Parks, Recreation and Facilities Department to reflect the City's expense for maintenance for each event and to cover cost for wear and tear on City property. Instructional recreational use shall pay the City of Keene twenty (20) percent of collected registrations.

**Alcohol Permit:** An alcohol permit is required when a group of ten (10) or more people will be using a facility at Wheelock Park and consuming alcohol. Person whose name appears on the permit must be 21 years old or older. Photo id required. There is no charge for an alcohol permit. Alcohol permits will not be granted for the Legion Fields (Underwood & Hanna). **No glass beverage containers are allowed in the parks.** Is an alcohol permit requested? \_\_\_\_\_ (Please provide valid ID)

**All trash from scheduled event must be placed in trash receptacles or dumpster at end of event.**

All parties using the City of Keene Recreation Department facilities pursuant to this rental agreement shall possess any and all licenses, rights, or other permission required by law to prevent infringement and/or the unauthorized use of any trademarks, copyrights, and/or other intellectual property rights. Moreover, in consideration for granting permission to use the Recreation Department facilities, the user and his/her/its respective successors and assignees covenants and agrees to indemnify and hold harmless the City of Keene, its officers, agents, and employees, from and against any and all claims, damages, costs, losses, expenses, and fees, including but not limited to reasonable attorneys' fees, it may suffer as a result of any and all claims, demands, costs, liability, or judgments against it for alleged infringement and/or unauthorized use of any trademarks, copyrights, and/or other intellectual property rights arising from or related to the user's use of the facilities.

By signature hereupon you agree to accept responsibility for the activity described above and for the security of the building upon completion of the activity. Also by signing below, you acknowledge that you have reviewed and understand the Field Allocation Policies and Procedures as well as Ballfield rental information.

\_\_\_\_\_  
Signature of Applicant \_\_\_\_\_  
Date

----- *FOR DEPARTMENT USE ONLY* -----

Field Rate: _____	Insurance Waiver Date Received: _____
Number of Days: _____	Sub Total: _____
Lights: \$50/day _____	Total: _____

Application Approved: \_\_\_\_\_  
(Date)
(Time)
(By)

Application Not Approved: \_\_\_\_\_  
(Date)
(Time)
(By)

Comments: \_\_\_\_\_

Retain Original  
Copy to Parks Maintenance

Copy to Applicant  
Copy to Police