

## **Friends of the Keene Public Library Executive Board Meeting – June 14, 2017**

The meeting was called to order at 7:07 p.m.

**Present:** Jane Pitts, Jill Cielinski, Marilyn Gemmell, Paul Ledell, Pam Knight, Nancy Vincent, David Meader, Mike Chelstowski, Sally Rhinehart, Michelle Fuller, Kathleen Chertok, Trustee Kathleen Kennedy Burke, Jean Kostick

**President's Remarks:** (Jane)

Next Wednesday the Swamp Bats will recognize "Mr. Gemmell's Reading with Ribby" participants before the game. Children will parade around the field promptly at 6 p.m. Jane will present a ceremonial \$5,000 check representing the Friends' sponsorship of the program. The Library will have tables set up near concession stands to promote the summer reading program and the Campaign.

Jane thanked Sally and Marilyn for putting together a wonderful membership campaign. She also thanked Pam for creating another top-notch newsletter.

**Secretary's Report:** (Jean)

***Mike made a motion to accept May 2017 minutes. Dave seconded. All approved.***

Hard copies of the minutes will be brought to subsequent meetings for those who do not have a chance to review them prior to the meeting.

**Treasurer's Report:** (Marilyn)

(Report attached)

Following the Annual Appeal, we have 67 donors and \$5,300 in donations as of yesterday. 18 donors increased their giving. There were 3 new donors as well.

\$6,000 will fund the summer interns. Treasurer's report is still showing salary for Patty (bill for her final paycheck was received in May). Marilyn has attached a copy of TDBank grant (\$10,000). When we start receiving bills for construction, that \$10,000 will go towards developing the teen area of renovation.

***Paul made a motion to accept the Treasurer's Report as prepared by Marilyn. Pam seconded. All approved.***

**Trustees Report:** (Kathleen Kennedy Burke)

Trustees met on May 23, right after the NH Library Trustees Association meeting. The Outreach Committee budget was accepted. Treasurer moved some money so that it would be more liquid, but use of monies would still have to be voted on by the Board of Trustees. The budget passed at City Council. Gail gave a report on Family Dance, use of 3D printer, and the summer reading program.

**Director's Report:** (Nancy)

Assistant Director of KPL position has been posted. Jennifer is deeply missed. Summer Reading Program had a great kickoff, starting outdoors on the front lawn and continuing inside.

**Project Update:** (Jane)

Date for GMP (guaranteed maximum price) from architects and builders has been pushed back from May 17, 2017 to June 1, 2017. Still waiting to hear on New Market Tax Credit allocation. All parties are working on getting the paperwork ready. Jane will update the Board by email since the next meeting is not until September.

**Capital Campaign Update:** (Jane)

A large gift came in and several steady gifts continue to bump numbers up. Campaign is now at 91% of target funds raised, totaling \$4.567+ million to date, leaving about \$200,000 left on matching gift. Campaign members continue to work on donations, increasing visibility of Campaign (for example, setting up a table at the Farmer's Market), etc. They will meet again in September. Dita has also written some grant requests.

**Book Sale Committee:**

(Kathleen) Started accepting donations again on May 15. The books keep coming; the bin is always full. It's a daunting process because books must be moved across the street now (and throughout construction). It's become a more physical process.

(Jill) Committee has concerns about how winter weather will affect this process. Continued evaluation and re-evaluation will be necessary to keep up with the volume of donated books. Tomorrow at 9 is the first sorting day at the new location, with new division of labor (some pricing books, some sorting them).

Kathleen Kennedy Burke donated wooden posts for signage to be used for sorting and book sales.

**Other Business:**

**Outreach Committee** report (Jill)

Gail may set up an activity to coincide with the Fall Festival in Railroad Square. She is also considering the prospect of going door to door around the KPL neighborhood to let neighbors know what is going on during construction. Could enlarge that circle to other neighborhoods if there were enough volunteers. The idea is still in its infancy. Nancy believes they need to go around to their closest neighbors to tell them what to expect.

**Posters/Prints brainstorming session** (Jane)

How/when/where do we want to sell these? Are we more concerned with getting rid of them or trying to make a profit on them? There are several library paintings (not in great condition) which could be added to the sale. Jane, Sally and Pam will work on this.

Thoughts:

Piggyback onto a community event? Art in the Park? Fall Festival?

Display at Delegation Hall during book sale? (May be hard for people to carry purchased books and posters at the same time)

Who is target buyer for these posters?

Buy small ad in Shopper News? (They would then print press release.)

Host an After Hours for Chamber of Commerce (we are not members though)?

Deem profits to go to the Campaign as a way to further publicize Campaign?

Try a "donation only" approach with proceeds to go towards Campaign?

Showcase them in the "Ingenuity" empty storefront?

**Presidential gavel passed from Jane to Jill**

Jane officially resigned as President of the Board but will stay on as Board member, shifting her focus onto to the Capital Campaign. Jane has enjoyed her years as President and has been a member of the Board for over 16 years.

Jill moves from her current role as Vice President to her new role as President.

**Newsletter Committee:** (Jane and Jill for Pam)

Next newsletter will go out the end of June. Pam is looking for someone to write up short bio pieces for three new staff members.

**Upcoming meeting date: September 13, 2017**

**Fall Book Sale dates: October 13, 14 & 15, 2017**

Meeting adjourned at 8:45 p.m.