

City of Keene Planning Board

AGENDA

Monday, November 28, 2022

6:30 PM City Hall, 2nd Floor Council Chambers

- I. <u>Call to Order</u> Roll Call
- II. Final Vote on Conditional Approvals
- III. Public Hearing

SPR-964, Modification #7 – Site Plan – Hampton Inn Landscaping Modifications, 120 Key Rd - Applicant SVE Associates, on behalf of owner Jazzlyn Hospitality II LLC, proposes to modify the landscaping for the Hampton Inn site at 120 Key Road (TMP #110-019-000). The property is 2.4 acres and is located in the Commerce District.

IV. Continued Public Hearing

S-04-22 – Conservation Residential Development Subdivision & SPR-04-22 – Site Plan – 0 Drummer Road – Applicant and owner Christopher Farris proposes to subdivide the 13.1-ac parcel located at 0 Drummer Rd (TMP #515-015-000-000-000) into 6 lots and construct 5 multi-family buildings. Four of the lots are proposed to be developed into 5-unit multifamily residences, one lot is proposed to be developed as a 6-unit multifamily residence, and the remaining lot would be conserved as open space. The developable lots are proposed to have access from Timberlane Dr via a shared private driveway and vary in size from 0.3 to 1.2 acres. The open space lot is 9.5 acres. Waivers are requested from Section 25.10.8.B.2 of the Land Development Code regarding the requirement to prepare a survey that shows all metes and bounds of the revised parcels, Section 20.14.3.D regarding the requirement that all off-street parking be located to the side or rear of buildings, and Section 19.3.5.A.3.a regarding the requirement that all structures be accessed from interior streets. The site is in the Low Density District.

V. Staff Updates

VI.New Business

VII. Upcoming Dates of Interest

- Planning Board Steering Committee December 6, 11:00 AM
- Joint Committee of the Planning Board and PLD December 12, 6:30 PM
- Planning Board Site Visit December 14, 8:00 AM <u>To Be Confirmed</u>
- Planning Board Meeting **December 19, 6:30 PM**

	<u>City of Keene</u> New Hampshire	
	<u>PLANNING BOARD</u> MEETING MINUTES	
Monday, October 24, 2022	6:30 PM	Council Chambers, City Hall
<u>Members Present:</u>	Staff Present:	·
Pamela Russell-Slack, Chair	Jesse Rounds, (Community Development
Mayor George S. Hansel	Director	
Roberta Mastrogiovanni Armando Rangel Harold Farrington Randyn Markelon, Alternate Kenneth Kost, Alternate	Mari Brunner, S	Senior Planner
<u>Members Not Present:</u> David Orgaz, Vice Chair Councilor Michael Remy		

Councilor Michael Remy Emily Lavigne-Bernier Gail Somers, Alternate Tammy Adams, Alternate

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10 Call to Order – Roll Call

11 Chair Russell-Slack called the meeting to order at 6:30 PM and roll call was taken

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13 I) <u>Minutes of Previous Meeting – September 26, 2022</u>

Harold Farrington offered the following correction – Line 569 the word *that* should be replacedwith the word *than*.

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A motion was made by Mayor George Hansel that the Planning Board approve the September 26,
2022 meeting minuets as amended. The motion was seconded by Harold Farrington and was
unanimously approved.

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21 II) <u>Final Vote on Conditional Approvals</u>

The Chair stated this is a new, standing agenda item in response to the recent "City of Dover"

decision issued by the NH Supreme Court. As a matter of practice, the Board will now issue a final
vote on all conditionally approved plans after all of the "conditions precedent" have been met.
This final vote will be the final approval and will start the 30-day appeal clock. She asked staff

26 whether there were any applications tonight that are ready for a final vote. 27

28 Senior Planner Mari Brunner stated one application is ready for final vote, which is the Mint 29 Carwash site plan application SPR 16-14, Modification 8. There were two conditions precedent: PB Meeting Minutes October 24, 2022

- 30 that the owner's signature appears on the plan and that five copies of the plan be submitted. Ms.
- 31 Brunner stated both those conditions have been met and hence the applicant is looking for a final
- 32 approval tonight.33

A motion was made by Mayor George Hansel that the Planning Board issue final site plan approval
 for SPR 16-14, Modification 8. The motion was seconded by Harold Farrington and carried on a
 unanimous vote.

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38 III) Public Hearings

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<u>SPR-11-16, Modification #10 – Site Plan – Covenant Living Site Modifications, 95,</u> <u>100, & 118 Wyman Rd</u> - Applicant SVE Associates, on behalf of owner Covenant Living of Keene, proposes site modifications including the creation of an on-site pedestrian walkway and sidewalks, two crosswalks, and the relocation of seven street trees and fourteen shrubs on their properties at 95 Wyman Rd (TMP #221-019-000), 100 Wyman Rd (TMP #221-018-000), and 118 Wyman Rd (TMP #210-010-000). These properties are a combined 67 acres in size and are located in the Rural District.

- 46 47
- 48 A. <u>Board Determination of Completeness</u>

Ms. Brunner stated the Applicant has requested exemptions from submitting a Lighting Plan,
 Elevations, and technical reports. Staff recommends the Board grant these exemptions and accept
 the application as complete.

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A motion was made by Mayor George Hansel to recommend the Board accept Application SPR 11-16, Modification #10 as complete. The motion was seconded by Councilor Michael Remy and
 was unanimously approved.

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57 B. <u>Public Hearing</u>

58 Ms. Liza Sargent from SVE Associates addressed the Board on behalf of Applicant Covenant 59 Living of Keene. On a plan, Ms. Sargent referred to the independent living building, healthcare 60 building and the barn. Ms. Sargent stated the proposal is to construct a crosswalk at the main 61 entrance on top of the speed table, locate two additional sidewalks, as well as a gravel path along 62 the west side of Wyman Road to the barn facility and connecting to the existing path. As part of 63 this project, landscaping will be relocated to improve sight distance; there are existing trees to the 64 south that block the view. The trees will be relocated to the islands that exist on site. This concluded 65 the applicant's presentation.

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57 Staff comments were next. Ms. Brunner stated there were a few departmental comments from 58 engineering staff, mostly regarding the infrastructure that is going to be installed in the public right 59 of way. The first comment is that the property owner should submit written documentation that 50 the improvements do not serve the general public and will not be maintained by the City. The 51 second comment is that the applicant will obtain a revocable license and maintenance agreement 52 from the Public Works Department for the infrastructure that is going to be installed in the public 53 right of way.

- 74
- 75 With respect to the Planning Board development standards Ms. Brunner stated as follows:

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77 Drainage & Stormwater Management: The project narrative states that approximately 2,030 sf of 78 impervious area will be added to the site from the addition of the new sidewalks and paved 79 pathway. The project narrative specifies that the existing impervious areas will continue to drain 80 as they currently do and notes that another catch basin is proposed to be installed. Engineering also 81 had a comment about the proposed infiltration on the lawn of the former Miracles in Motion 82 property and that this infiltration system will become less effective over time and will require 83 maintenance. She added the Board may wish to ask the applicant to clarify how they plan on 84 maintenance of this system.

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- 86 <u>Sedimentation & Erosion Control</u>: The applicant is proposing inlet protection over existing catch
 87 basins and silt fencing. Ms. Brunner indicated this standard appears to be met.
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89 Landscaping: The applicant is proposing new landscaping along the road to improve sight distance

- 90 based on comments from residents. These trees will be relocated on site and will not be eliminated.
- 91 Ms. Brunner referred to where the trees and shrubs are currently located and the area they are going
- 92 to be relocated.
- 93

94 Ms. Brunner went on to say that prior to this proposed change, the parking lot was in compliance

- 95 with the parking lot landscape standards in zoning. With this change, the applicant is seeking an
- alternative design and the Board may wish to determine if this meets the intent of the parking lot
- 97 landscaping design standards.
- 98

99 <u>Traffic & Access Management</u>: The applicant is addressing some concerns raised by residents and 100 are proposing to install two crosswalks with pedestrian-activated beacons. However, because of 101 the topography of the site and somewhat high speeds on the road they are proposing to locate 102 warning beacons 100 feet in advance of the crosswalk. They are also proposing a stone dust 103 walkway which would connect to the barn and would connect via the secondary crosswalk to the 104 walking path.

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106 Ms. Brunner stated there is an outstanding condition of approval from the Board which states as 107 follows: *"Between Twelve and Eighteen months following the issuance of a Certificate of*

- 107 Ionows. Between Twelve and Eighteen months following the issuance of a Certificate of 108 Occupancy, the Applicant will hire an independent consultant to complete an assessment of
- pedestrian traffic and safety along the area of Wyman Road adjacent to the site. If the Public
- 109 peaestrian traffic and safety along the area of wyman Roda adjacent to the site. If the Public
- 110 Works Director determines that the pedestrian volumes and assessed safety conditions warrant
- 111 changes to the site and/or roadway design, the Applicant will work with the Public Works and 112 Planning Departments to implement agreed upon changes at the expense of the Applicant "
- 112 Planning Departments to implement agreed upon changes at the expense of the Applicant."
- 113 Ms. Brunner stated the Applicant did approach staff after the certificate of occupancy was issued
- but that was in the midst of Covid and staff and the applicant agreed to wait until after Covid when
- 115 traffic patterns would be more normal. Since that time, ownership changed and the new owner is
- 116 interested in installing pedestrian facilities and staff agreed to skip that step of the pedestrian safety
- assessment as they are going directly to the solution.
- 118
- 119 This concluded staff comments.
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- 121 The Chair asked for public comment next.

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Mr. Carl Jacobs, 81 Wyman Road addressed the Board and stated he was one of those who
advocated for the crosswalk and noted the situation as it exists now is not safe. He encouraged the
Board to approve this request.

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- 127 With no further comments the Chair closed the public hearing.128

129 C. <u>Board Discussion and Action</u>

A motion was made by Mayor George Hansel that the Planning Board approve SPR-11-16,
Modification 10 as shown on the plan set identified as "Covenant Living Cross Walks, 95 Wyman
Road, Keene New Hampshire" prepared by SVE Associates at varying scales on August 16, 2022,
and last revised October 4, 2022, with the following conditions:

- A. Prior to final approval and signature by Planning Board Chair, the following conditionsprecedent shall be met:
- 137 1. Owner's signature appears on plan.
- 1382. Submittal of five full-size paper copies and one digital copy of the final plan139set.
- 1403. The property owner shall submit written acknowledgement, acceptable to the141Public Works Director and City Attorney, that the proposed pedestrian142improvements do not serve the general public and will not be maintained by the143City. A written note to this effect shall be added to sheet C-4 of the plan set.
- 1444. The property owner shall obtain a revocable license and maintenance145agreement from the City of Keene for the placement of private signage and146pedestrian safety improvements within the public right-of-way. A plan showing147the location of the pedestrian safety improvements and signage shall be submitted148as part of the required documentation."
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- 150 The motion was seconded by Harold Farrington and was unanimously approved.
- 151 <u>CLSS-CUP-01-22 Congregate Living & Social Service Conditional Use Permit –</u>
 152 <u>Unity House, 39 Summer St</u> Applicant The Home for Little Wanderers, on behalf of
 153 owner William K. Schofield, proposes to operate a Small Group Home on the property
 154 located at 39 Summer St (TMP #568-037-000). A waiver is requested from Sec. 25.14.7.A
 155 of the Land Development Code regarding the requirement to submit a complete plan set
 156 stamped and signed by a NH licensed engineer or architect. The site is 0.40 acres in size
 157 and is located in the Downtown Transition District.
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- 159 A. <u>Board Determination of Completeness</u>

Ms. Brunner stated the Applicant has requested exemptions from submitting a plan set that is signed and stamped by a NH licensed engineer or architect. The Community Development Director did determine that this is an exemption request because it is a submittal item and not a waiver request. However, staff made an error and included the waiver request in the legal language and hence the Board does not need to vote on the waiver request. She reiterated that it is just an

165 exemption request. In addition, the application is also requesting an exemption from providing a

- grading plan, a lighting plan, architectural elevations, and technical reports. After reviewing the
 requested exemptions, staff recommend that the Planning Board accept the application as
 complete.
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A motion was made by Mayor George Hansel to recommend the Board accept Application CLSS CUP-01-22 as complete. The motion was seconded by Harold Farrington and was unanimously
 approved.

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- 174 B. <u>Public Hearing</u>

Attorney Tom Hanna addressed the Board on behalf of The Home for Little Wanderers and indicated the application relates to a small group home, initially the applicant was considering a large group home with 12 youth but it has been downsized to eight (small group home) which is a permitted use in the Downtown Transition District. Attorney Hanna introduced Tara Kessler, Planner Paralegal who also works from Attorney Hanna's law firm. The attorney also introduced Vice-President for Community Programs, Matt McCall and Director of Facilities, John Davis.

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182 Mr. McCall began the presentation by saying that this group home is for children who are involved 183 with DCYF and will specialize in treatment of children who identify as LGBTQ. This is the first

184 such group home in New Hampshire and third in the country. Mr. McCall stated this facility will

185 help youth from New Hampshire to remain in New Hampshire and receive services.

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187 Mr. McCall stated this site would be considered a Level 2 Group Home, where community based 188 support will be provided for children under the age of 18 where children will eventually be able to 189 return to the community. There will be staff present at the site 24/7 to provide ongoing support 190 and supervision. There will be mental health services as part of the program and this would be an 191 in house service provided to the residents. The children will also be assisted with day to day needs 192 that any adolescent would have.

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Mr. McCall went on to say that they have a \$250,000 budget to renovate this home. For many
years this site was a single family home, a very large property (7,000 square feet) in total. For the
last several years it has been used as a business.

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198 Mr. McCall continued with respect to how they operate the program. There are services provided 199 to children who have go through trauma in their lives, but the program also keeps in mind that they 200 encourage youth to grow and do better while also making sure the program and site is not 201 detrimental to the neighborhood. At other sites they operate in different areas, there is little impact 202 on the community such as minor usage of emergency services. The site in Massachusetts has 203 probably seen three ambulance calls per year. He added because staff is present 24/7, neighbors 204 always have a way of getting in touch with someone with any concerns they may have. He added 205 there are also administrators on call 24 hours a day.

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He stated they also conduct quarterly meetings in the community to discuss any challenges which is also a way for the neighbors to be part of the program. Chair Russell-Slack asked whether neighbors typically attend such meetings. Mr. McCall stated attendance usually depends on weather, time of year, etc. The Chair asked for the ages of children and their gender. Mr. McCall

stated they are between the ages of 14-18 and both male and female. Mr. McCall added the State

- 212 is short 250 beds, and in addition Crotched Mountain Center will also be closing its doors soon
- which would increase this number. Hence, there is a lot more pressure to open group homes in New Hampshire.
- 215

Mayor Hansel clarified the parking in the rear is accessible via the adjoining property and asked if the applicant has an agreement with the neighbor to use that access. Attorney Hanna stated there is a long standing deeded easement. The Mayor asked whether the front driveway will be used to access the rear parking lot. Mr. McCall stated that driveway won't be used often, except to use the handicap parking at the front and to access the lift located on the first floor. The Mayor noted the lighting fixtures are being proposed to be changed but asked if the lighting itself is being changed. Mr. McCall stated the lighting is not being proposed to be changed significantly.

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- Mr. Farrington asked if any of the youth would have vehicles. Mr. McCall answered in the
 negative.
- Tara Kessler addressed the Board next and went over the Conditional Use Criteria outlined in
 Article 15 in the Land Development Code for Congregate Living and Social Services.
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A. The nature of the proposed application is consistent with the spirit and intent of the Zoning Regulations, and the City's Comprehensive Master Plan, and complies with all the applicable standards for the particular use in Section 8.3.4.

This property is located in the Downtown Transition (DT-T) district, which acts as a transition between the more intense Downtown Core District and neighboring residential areas and allow for mixture of uses including residential, multi family, office, funeral home, bed and breakfast, institutional uses, and cultural centers (with special exception). The proposed use would be less intense than the ones allowed by special exception, as it takes an office building and converts it to a residential building.

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Ms. Kessler noted surrounding uses on Summer Street are consistent with this proposed use; on the same side of Summer Street are two, three-unit apartment buildings, a single family home, two offices and one mixed use building. Ms. Kessler stated the use standards for Small Group Home state that the use must be licensed through the City's Congregate Living Social Service License. Pending tonight's outcome, the applicant will be back before the Licensing Board tomorrow.

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- She went on to say the applicant wants to preserve the exterior of the building as a single familyhome.
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Ms. Kessler stated the primary goal of this facility is to provide a safe haven for LGBTQ youth to
live and grow and be part of the community. She noted this is consistent with the Master Plan goals
of embracing diversity.

254 255 B. The proposed use will be established, maintained, and operated so as not to endanger the public health, safety, or welfare.

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258 Ms. Kessler stated the Home has a long history of operating similar programs both in 259 Massachusetts and New Hampshire. The home will be managed by 14.5 equivalent professional 260 staff and at a minimum of two professional staff will be present during "awake hours" and two 261 staff present during "asleep hours" to ensure continual supervision in the event of an emergency. An administrator is also on-call 24/7 for any issues that need additional support or guidance. All 262 263 points of ingress/egress for the building will be secured with key-pad locks and security cameras. 264 With this level of security, the Applicant feels there will be no unreasonable hazards to the 265 neighborhood.

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C. The proposed use will be established, maintained, and operated so as to be harmonious with the surrounding area and will not impede the development, use, and enjoyment of adjacent property. In addition, any parking lots, outdoor activity area, or waiting areas associated with the use shall be adequately screened from adjacent properties and from public rights-of-way.

273 Ms. Kessler noted as indicated previously, this use will be compatible with surrounding uses in 274 the neighborhood. With respect to screening, there is an existing parking lot at the rear and right 275 now the abutter to the east has a stockade fence for screening. There is a heavy vegetative 276 screening for the abutter to the north. With respect to outdoor activities, it is anticipated the 277 residents would use the extensive front porch of the building. There is also some lawn area at 278 the rear of the building and to the west side of the building and there is thick vegetation that 279 screens the neighboring property to the west. If the residents were to be congregating outside on 280 the lawn, west of the building, the applicant did suggest to the abutter at 45 Summer Street, that 281 the applicant will be willing to install landscaping to screen this area but this abutter has stated 282 he does not want any screening in this area; he has concerns about added vegetation crowding 283 his property. However, if the Board requires screening, he would prefer a stockade fence. At the 284 request of staff, the site plan shows ten arborvitae in the area. The portion of the existing structure 285 that would be most impacted by the outdoor activity area is the barn. Ms. Kessler circulated to 286 the Board an email from this abutter indicated his opposition to vegetation along his shared 287 property boundary with the site.

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D. The proposed use will be of a character that does not produce noise, odors, glare, and/or vibration that adversely affects the surrounding area.

Ms. Kessler stated the proposed use is going to be residential in nature. With respect to impact of noise, odor etc. the noise level from the residents who use the outdoor area will be similar to that of a residential uses in the neighborhood. Staff will always be present during outdoor activity to monitor noise and address neighborhood concerns. Ms. Kessler added the residents in this group home are not residing in this facility due to behavior issues which prohibit them from being in a community setting.

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With respect to air quality, there will be no smoking permitted anywhere on the site. With respectto the lighting, there will be four wall mounted, fully shielded lights.

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302 E. The proposed use will not place an excessive burden on public infrastructure, facilities, 303 services, or utilities.

Ms. Kessler noted that this site has had similar uses and hence the applicant feels there will not
be any added burden on public services. The applicant will also be providing their own mental
health services and will not be relying on community programs for this. However, like any other
Keene residents, they might need the City's emergency room or medical facility. There is
existing water and sewer available and will be sufficient for the proposed use and the applicant
would have to go before the City for a building permit and would have to adhere to building life
safety codes before occupying the space.

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F. The proposed use will not result in the destruction, loss, or damage of any feature determined to be of significant natural, scenic, or historic importance.

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Ms. Kessler stated there are no new structures or additions being proposed. There is interior work being proposed. However, for the exterior of the site it will be limited to painting the building in a similar color as it is today. There is some damage to the front porch which would also be repaired as well as some roofing repair. The applicant has a budget of \$250,000 for this work and will also have an annual capital budget for maintenance and they also have a full time facilities maintenance person on staff.

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G. The proposed use will not create a traffic safety hazard or a substantial increase in the level of traffic congestion in the vicinity of the use.

- Ms. Kessler stated that the residents will not be driving and staff will work in three shifts, hence
 traffic impact would be at a minimum. Average daily weekday trip generation is estimated to be
 20 vehicle trips. Weekend trips will amount to 16 vehicle trips. According to ITE calculation,
 the prior office use estimated about 90 trips a day. Hence, this use has a much lesser impact.
 There is ample parking at the site. There are 15 spaces on site for use by employees and visitors.
 The Home will have its own transportation for its residents and parking will be at the rear of the
 building.
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H. The proposed use will be located in proximity to pedestrian facilities (e.g. multiuse trails and sidewalks), public transportation, or offer transportation options to its client population.

Ms. Kessler noted this is an ideal site for a youth group home as it is at walking distance to
downtown and community resources. There will be a bike rack added to the rear of the building,
and the site will have access to the City Express. This concluded Ms. Kessler's presentation.

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- Attorney Hanna referred to the email from the abutter which requests that there be no plantscreening and, if there should be any screening, is requesting a fence.
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345 Staff comments were next. Ms. Brunner referred to Conditional Use Permit Criteria 15.3.c which 346 calls for any parking lots and activity areas associated with the use to be adequately screened from 347 adjacent properties and public rights of way. Ms. Brunner stated in this instance the key word is

348 "adequately" which is not defined anywhere in the code. In this instance, the abutter does not want

streening, most of the area is screened and there is only one area that is not fully screened. In this

350 instance, staff did not feel they could make the determination that no screening is required; 351 however, the Board could determine whether or not that is adequate. Ms. Brunner stated that the 352 applicant is looking for final approval tonight if possible, and so the applicant has brought different 353 versions of the plan to the meeting with options for arborvitae (as shown in the packet), fencing, or no screening. She suggested the Board should decide which option they would prefer and make 354 355 it clear which version of the plan they are approving. There is only one condition of approval staff 356 is requesting and that is, that the Applicant has to obtain a Congregate Living and Social Services 357 License, which shall be renewed annually in accordance with Chapter 46 of the City Code of 358 Ordinances. This concluded staff comments.

- 359
- 360 The Chair asked for public comment next.
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The Chair began by reading into the record an email from Sally Rhinehart of 24 School Street which states as follows:

364 The last public hearing I attended had only a few minutes for the public to speak.... My concern

remains the same as it was when this organization was going for a variance – there is no green
space for these teens to enjoy the outdoors... I urge all members to walk the site before a decision
is made.

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Mr. John Arruda of 31 Summer Street addressed the Board next. Mr. Arruda stated their property is 17 feet from this Home and is concerned as there are many youth who would be using this site and he has young children of his own. He stated he has only heard good things about this use but has heard many concerns raised by the neighbors. He questioned the need for the waiver. Ms. Brunner stated the waiver was to exempt the applicant from having to submit a site plan prepared by a NH licensed engineer or architect; this is a requirement of the Planning Board for full site plan approval. Ms. Brunner stated this item does not meet the threshold for site plan approval

because the site changes are so minor. If the applicant did not require a conditional use permit, all they would have required is administrative approval without the need of a stamped plan. She added

- 378 this is not a waiver request, but an exemption request for submittal.
- 379

380 Mr. Arruda stated he is requesting a fence on the east side of the property. Mr. McCall stated they

- had met with the real estate agent during the neighborhood meeting and have agreed to locate any amount of screening to the east as the neighbors would like. Mr. Arruda asked for a timeline for the installation. Mr. McCall stated it would be installed prior to occupancy as part of their
- 384 renovation efforts.
- 385

Laura Tobin of Center Street stated she would love to have teenagers in the neighborhood. However, she stated her concern is the drug dealers who inhabit that area; they cut through yards on Summer Street to get to Center Street. She stated she has called the police many times over the past few weeks and has been told they are too busy to respond. She stated when she looked up this application, one of the names was related to an embezzling incident at that property and wanted to make sure that relationship was severed. The Chair stated this is not something the Board can address.

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Mr. Michael Zoll of 18 Summer Street was the next to address the Board. Mr. Zoll stated that, at
 the neighborhood meeting, he had asked Mr. McCall about the variance for 12 residents versus

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396 eight and Mr. McCall had indicated they would not have the financial resources to continue with

eight residents. Mr. Zoll asked for Mr. McCall to address this issue. The Chair stated unfortunately
this is not the Board's purview and asked Mr. Zoll to address this with Mr. McCall at the end of
the meeting. She explained the Board's responsibility is to make sure the Board's 19 Standards are
adhered to and the item raised by Mr. Zoll is not part of those Standards.

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Mr. Tom Savastano of 25 Winter Street referred to the traffic impact statement outlined on Pages 59 and 60 of the packet. He indicated this statement refers to staff travel but does not mention visitors to the site. He stated the final sentence indicates*The estimated weekly number of visitors and guests will be between 1 and 2* and felt this number does not address visitors to the site. Ms. Brunner in response stated the traffic numbers outlined come from the ITE trip generation manual and they use an average based on the use and this is the number the City goes by.

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409 Ms. Susan Doyle of 69 Island addressed the Board and referred to the Congregate Living and

410 Social Services Licenses and asked for clarification. Ms. Brunner stated all uses that fall under the 411 category of Congregate Living and Social Services, which include "group home," need a license

411 category of Congregate Living and Social Services, which include group nome, need a needse 412 every year from the City. The Licensing Board will meet a day after the Planning Board to review

this license. Ms. Doyle also raised the issue of the number of residents as 12 versus eight – the

414 Chair reiterated this is not an issue that is the purview of the Planning Board.

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Ms. Jeananne Farrar of 59 School Street stated she has lived in the Summer Street neighborhood 416 417 most of her life until she moved into her current home on School Street. She stated her concern is 418 where the City is going with these types of uses; Winter Street now is mostly business uses. She 419 indicated Winter Street, Center Street, Summer Street and Middle Street were laid out in the 1800's 420 and they are not wide enough for traffic and Summer Street has already been diminished by speed 421 bumps. This is one of the second oldest neighborhoods in the City. She felt there are some rules 422 that need to be followed with respect to certain areas which have been protected up to this point. 423 Ms. Farrar stated she loves kids and these young people need a place to live, but expressed concern 424 about the location and the close proximity to drug dealers. She indicated the problems on Main 425 Street are getting worse. She felt this use should be in a location where they are not next to things

- 426 that are not healthy for the residents.
- 427

428 Attorney Hanna addressed the Board and stated they have a Purchase and Sales Agreement on this 429 property and it was important to receive approval from the Board. He stated as Mr. McCall has 430 indicated they are willing to locate a fence to the east of this site.

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432 With no further comment, the Chair closed the public hearing.

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Mayor Hansel stated that the various processes that applicants have to go through can be confusing at times. The one tonight focuses mainly on the site, accessibility, and the development standards the Board has to adhere to. Concerns with respect to use is a conversation for a different night. He said the Board's responsibility is to look at their standards, resolve potential conflicts, which it looks like they might be able to do tonight. He said with respect to screening, he agrees with the applicant that the screening on the west side is adequate without the arborvitae or the fence.

Additionally, it looks like the abutter on the west side would like some screening, so it makes senseto add a fence there and the motion he makes will reflect that.

Page 10 of 10

443 C. <u>Board Discussion and Action</u>

A motion was made by Mayor George Hansel that the Planning Board approve Conditional Use Permit CLSS-CUP-01-22 for a small group home, as shown on the plan identified as "Proposed Conditions, 39 Summer Street, Keene, NH" prepared at a scale of 1 inch = 45 feet, dated August 23, 2022 and last revised October 7, 2022, with the following conditions subsequent to final approval:

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1. The Applicant shall obtain a Congregate Living and Social Services License, which shall be renewed annually in accordance with Chapter 46 of the City Code of Ordinances.

- 2. The Applicant shall submit a revised plan showing a fence on the eastern side of the property and the removal of 10 arborvitae on the western side of the property.
- 455 The motion was seconded by Harold Farrington and was unanimously approved.
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457 V. Staff Updates

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a. Downtown Infrastructure Improvement and Reconstruction Project

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Mr. Rounds addressed the Board and noted that the Department of Public Works is working on
the design for this project with their consultant, Stantec. There have been two public sessions for
the public to weigh in and there will be more. Mr. Rounds indicated that Kurt Blomquist, Public
Works Director, is present tonight.

464

Mr. Blomquist stated that a Steering Committee has been created for the project, with the Mayor serving as the Chair. The Committee represents various interests in the community including business, arts, bicycle/pedestrian, etc. The Committee meets on the third Tuesday of the month and will be extending their meeting schedule through January. This Committee is charged with overseeing the design phase and acting as a group that collects comments.

470

The project is estimated at around \$7.4 million and 75% of the project is underground. Mr. Blomquist noted that some utilities downtown were installed between 1800–1930 and most of this infrastructure cannot support the downtown activities. When the underground work is completed, there will be an opportunity to make adjustments to the layout and design of the downtown. The last time downtown was renovated was in 1988. At that time, retail was the main aspect in the downtown. This has changed, as people now come downtown for entertainment, gathering etc.; however, the downtown is not user-friendly for these types of activities. What the Steering

477 however, the downtown is not user-mendify for these types of activities. What the Steering 478 Committee is hearing is the need for gathering spaces, outdoor activity, and dining (Water Street

- 479 to Central Square as well as Railroad Square and Gilbo Avenue).
- 480

One of the alternatives is to create a focus area on Railroad Square and Gilbo Avenue, creating a
 much wider pedestrian crossing and more gathering areas. In addition to this, a goal would also be
 to create bicycle and pedestrian facilities on Main Street.

484

With respect to the schedule, the Steering Committee will make a recommendation to the City
Council in early 2023. The goal is by March/April 2023 to decide what major elements are going
to be considered. Phase 1 is planned to start in calendar year 2024. This will be a three year project.

PB Meeting Minutes October 24, 2022

- 488 The issue is to determine how businesses are going to be operated and also allow people to conduct
- 489 activities, which could slow down the work. Mr. Blomquist stated that there is a project website
- that also has alternatives and encouraged the public to visit this site and provide comments.
- 491

492 Chair Russell-Slack stated that there is a Downtown Merchants Association, but noted that not all 493 downtown businesses are part of this group. She added that not all merchants have been contacted 494 and felt it is imperative that they are made aware of what is going to happen. She stated that she 495 also has not heard about transportation (not just bicycle and pedestrian). Mr. Blomquist stated that 496 the City has contacted every property owner in the downtown. In addition to this, he noted that 497 Public Works has had a number of discussions with Mark Remillard, who represents the 498 Downtown Merchants Association on the Steering Committee, and has an email distribution list 499 for this group. Mr. Blomquist encouraged people to reach out to him with any questions. He agreed 500 that public transit in the Monadnock region is an issue. This concluded staff's presentation.

501

502 VI. New Business

503

504 Chair Russell-Slack stated that there is a need to update the City's Master Plan (focusing on 505 housing needs) to address decisions that will be coming before the Board. Ms. Brunner explained 506 that the City will be starting a housing needs assessment this week. The work will include the 507 Planning, Licenses, & Development Committee and the Planning Board. Mr. Kost stated that he 508 is hearing about a Master Plan, the Housing Needs Analysis, and the downtown project and did 509 not feel these were separate and said that he felt that all of these projects should be connected. He 510 asked if this could be looked at as a whole. In response, Mr. Rounds agreed that these are all 511 connected and focus on change in the community. He felt that the grants being applied for are 512 going to provide many opportunities and stated that his focus is to look at which portions of the 513 Master Plan need to be updated first.

514

515 The Chair stated that she would like the site visit for the November Planning Board meeting to be 516 earlier than the day before Thanksgiving.

517

518 VII. Upcoming Dates of Interest – August 2022

- Joint Committee of the Planning Board and PLD November 14, 6:30 PM
- Planning Board Steering Committee November 15, 11:00 AM
- Planning Board Site Visit November 23, 8:00 AM To Be Confirmed
- Planning Board Meeting November 28, 6:30 PM
- 523

524 There being no further business, Chair Russell-Slack adjourned the meeting at 8:19 PM.

- 525
- 526 Respectfully submitted by,
- 527 Krishni Pahl, Minute Taker
- 528
- 529 Reviewed and edited by,
- 530 Mari Brunner, Senior Planner
- 531 Megan Fortson, Planning Technician

STAFF REPORT

SPR-964, Mod. #7 – Site Plan Review– Hampton Inn Landscaping – 120 Key Road

Request:

Applicant SVE Associates, on behalf of owner Jazzlyn Hospitality II LLC, proposes to modify the landscaping on the Hampton Inn site at 120 Key Road (TMP #110-019-000). The property is 2.4 acres and is located in the Commerce District.

Background:

This project (SPR-964) was originally approved by the Planning Board on February 27, 2006 and was partially constructed, then abandoned. The current owner acquired the site in 2015 and was granted conditional approval by the Planning Board on February 27, 2017 to construct a 97,822 SF Hampton Inn & Suites that would utilize the existing foundation and site layout of the hotel project that was previously approved by the Board in 2006 (SPR-964 Modification #2).

In 2022, the project was substantially completed and a Certificate of Occupancy was issued for the hotel on August 30th. While the site work was completed, the landscaping was installed with significant deviations from the originally approved landscaping plan. The installed landscaping includes species that differ from the planting schedule as well as changes in the location of the plantings from the approved plan.

The applicant is requesting approval of an as-built landscaping plan that was prepared by SVE Associates that shows the new location of the installed landscaping as well as a count of how many plants were installed. The planting schedule does not include a species list of the plants installed as required by the Planning Board submittal requirements in Section 25.12.5.5.a of the Land Development Code. Instead, the plan refers to the plantings by a general category of type and size (e.g. "small shrub," "medium shrub").

Completeness:

The applicant requests an exemption from submitting a landscaping plan that shows the location, species, and size of all landscaping materials proposed to be installed on the site, as required per Section 25.12.5.5.a of the Land Development Code. The applicant has submitted invoices with incomplete information related to the species and planting size for the proposed landscaping. The Community Development Director has determined that this information is required in order for the Board to review the proposal for compliance with the site development standard for landscaping in Article 20 of the Land Development Code. Specifically, staff are unable to review the application to determine whether the proposed plant species comply with Development Standard 20.5.1.A (invasive species) or 20.5.1.B (hardy to regional climate conditions). Therefore, the Community Development Director has denied this exemption request.

Per Section 25.12.6.C of the Land Development Code, if a requested exemption is not granted by the Community Development Director, or their designee, the applicant may appeal the decision to the Planning Board prior to the Board's determination of application completeness. The Board should invite the Applicant to explain the exemption request and decide whether or not to grant the requested exemption prior to voting on application completeness. If the Board does not grant the requested exemption, this application will need to be tabled until the necessary information has been submitted with the application.

In addition to the request above, the applicant has requested exemptions from providing an existing conditions plan, a proposed conditions plan, a grading plan, a lighting plan, elevations, and technical reports. Staff have determined that these requested exemptions would have no bearing on the merits of the application.

Staff does not recommend that the Board accept the application as "complete."

STAFF REPORT

Departmental Comments:

None

<u>Application Analysis:</u> The following is a review of the Planning Board development standards relevant to this application:

20.5 <u>Landscaping</u>: According to the applicant, the location of the installed landscaping deviated from the approved landscaping plan in order to accommodate underground utilities and stormwater structures such as detention basins. The original approved landscaping plan did not take into account these site features. Field changes were made to ensure that the landscaping did not conflict with the other site features. The table below includes a comparison of the number and general type of plantings that were approved to the plantings that are installed.

Table 1: Hampton Inn Landscaping Count					
General Type	Approved	Installed			
Tree	72	98			
Shrub	284	315			

During a conversation with the applicant, it was revealed that a surveyor and not a landscape professional was utilized to create the as-built Landscape Plan. During the installation of the plantings, the landscapers removed the identification tags on the plants. Due to the removal of the identifying tags, the planting species could not be identified by the staff conducting the work. In addition, because the plants were provided from various sources, the applicant does not have a list of the species that were planted. This lead the applicant to use a general description of the plantings and not the specific species in the planting schedule.

Section 20.5.1.A of the LDC states "No plant material shall be installed on a site that is listed by the NH Department of Agriculture, Markets and Food as an invasive species." It is not possible to determine whether this standard has been met. Should the Board wish to approve this application, staff has included a recommended motion to address this. Without information about the species that were planted, a waiver request from this standard would be required.

Section 20.5.1.B of the LDC states "*Plant materials shall be hardy to regional climate conditions per the U.S. Department of Agriculture's Plant Hardiness Zone Map.*" It is not possible to determine whether this standard has been met. Should the Board wish to approve this application, staff has included a recommended motion to address this. Without information about the hardiness zone for each of the plant species that were planted, a waiver request from this standard would be required.

Section 20.5.4.C of the Land Development Code states "All landscaping approved as part of a site plan shall be considered as elements of the site in the same manner as parking, building materials and other site details." Staff believes that information about the species of plantings is an important part of the record of this project and without these details, future enforcement actions related to landscaping may be challenging.

20.6 <u>Screening</u>: The project at the time of approval was required to provide a minimum of 1 shade tree and 10 shrubs per 35 linear feet of frontage along the public right-of-way. The project is required to install a minimum of 3 trees and 30 shrubs for perimeter landscaping and 11 trees for interior landscaping. The as-built landscaping plan shows 11 trees along the right-of-way, at least 60 shrubs

STAFF REPORT

and at least 70 interior trees. The spacing of these plantings is less than 35 feet and provides adequate screening for the parking lot. All utility hookups visible from the public right-of-way, including a large transformer located on the northeast corner of the property, have been properly screened by landscaping. It appears that this standard has been met.

Recommended Motion:

If the Board is inclined to approve this request, the following language is recommended for a motion:

Approve SPR-964, Mod. 7 as shown on the plan identified as "Landscape As-Built Plan Hotel Site Jazzlyn Hospitality II LLC 120 Key Road Keene, NH" prepared by SVE Associates at a scale of 1"=20' dated August 16, 2022 and last revised October 3, 2022 with the following conditions:

- A. Prior to final approval and signature by the Planning Board Chair, the following conditions precedent shall be met:
 - 1. Submittal of a revised Landscaping Plan with the following information added:
 - i. A planting schedule that reflects the invoices submitted to the Community Development Department and includes the scientific names of all plantings on the schedule.
 - ii. A data table that indicates the required and installed quantity of landscaping to ensure compliance with zoning and site development regulations.
 - 2. Submittal of five full sized paper copies and one digital copy of the final plan.



City of Keene, NH **Planning Board Major / Minor Project Application**

SECTION 1: PROJECT INFORMATION

PROJECT NAME: Hampton Inn PROJECT ADDRESS(ES); 120 Key Road

TYPE OF APPLICATION BEING SUBMITTED.

MAJOR PROJECT APPLICATION

SECTION 2: CONTACT INFORMATION

OWNER	APPLICANT
NAME/COMPANY:	NAME/COMPANY:
Jazzlyn Hospitality II, LLC	Jazzlyn Hospitality II, LLC
MAILING ADDRESS:	MAILING ADDRESS:
120 Key Road	120 Key Road
PHONE	PHONE
781-856-8206	781-856-8206
EMAIL:	EMAIL:
apatel@jamsan.us	apatel@jamsan.us
SIGNATURE:	SIGNATURE:
PRINTED NAME:	PRINTED NAME:
Ashok Patel	Ashok Patel
AUTHORIZED AGENT	FOR OFFICE USE ONLY:
(if different than Owner/Applicant)	FOR OFFICE USE ONLT.
(if different than Owner/Applicant) NAME/COMPANY: SVE Associates	TAX MAP PARCEL #(s):
NAME/COMPANY:	TAX MAP PARCEL #(s):
NAME/COMPANY: SVE Associates MAILING ADDRESS:	TAX MAP PARCEL #(s):
NAME/COMPANY: SVE Associates MAILING ADDRESS: PO Box 1818. Brattleboro. VT 05302 PHONE:	TAX MAP PARCEL #(s):
NAME/COMPANY: SVE Associates MAILING ADDRESS: PO Box 1818. Brattleboro. VT 05302 PHONE: 802-257-0561	TAX MAP PARCEL #(s): 10-019-000-000 PARCEL SIZE: 0 TE STAMP: 2 ONING DISTRICT:
NAME/COMPANY: SVE Associates MAILING ADDRESS: PO Box 1818. Brattleboro. VT 05302 PHONE: 802-257-0561 EMAIL:	TAX MAP PARCEL #(s): 10-09-00000-000 PARCEL SIZE: 0 ATE STAMP DATE STAMP DATE STAMP DE GEIVE SEP 16 2022
NAME/COMPANY: SVE Associates MAILING ADDRESS: PO Box 1818. Brattleboro. VT 05302 PHONE: 802-257-0561 EMAIL: rhitchcock@sveassoc.com SIGNATURE: WWWWWWWWWWWWWWWWWWWWWWWWWWWWWWWWWWWW	TAX MAP PARCEL #(s): 10-019-000-000-000 PARCEL SIZE: 0 ATE STAMP A. YOCKOS ZONING DISTRICT: COMMONOCO DE GEIVEN

SECTION 3: APPLICATION SUBMISSION REQUIREMENTS

A COMPLETE APPLICATION MUST INCLUDE THE FOLLOWING ITEMS AND MUST BE SUBMITTED BY ONE OF THE OPTIONS BELOW:

- Email: communitydevelopment@keenenh.gov, with "Planning Board Application" in the subject line •
- Mail / Hand Deliver: Community Development (4th Floor), Keene City Hall, 3 Washington St, Keene, NH 03431 .

The submittal requirements for Planning Board applications are outlined further in Article 20 and Article 25.12 of the Land Development Code (LDC). You may request an exemption from providing any of the items below, except the application fee, notice list, narrative, and mailing labels. The Community Development Director may grant an exemption, if it is determined that the scope of the project does not warrant the submittal.

Note: Additional information may be requested by the respective decision-making authority during the review process.

GENERAL SUBMITTAL REQUIREMENTS

CERTIFIED NOTICE LIST (See Attachment A for more information.)

2 SETS OF MAILING LABELS (See Attachment A for more information.)

PROJECT NARRATIVE (See Section 1 of Attachment B for more information.)

FEES: Fill in the information below to calculate the total fee.

□ \$250 base fee

□ \$0.05 per-sf of new construction x ______ sf of new construction

\$62 legal ad fee

 $\Box = \underbrace{B}_{\text{current USPS certified mailing rate x}} \underbrace{4.57}_{\text{abutters}}$

= <u>348</u> (TOTAL FEE)

NOTE: Please call the Community Development Department for the current certified mailing rate. Checks should be made payable to the City of Keene. Credit card payments are accepted in-person or by calling 603-352-5440.

WAIVERS (See Section 2 of Attachment B for additional information.)

VAIVER(S) REQUESTED □ NO WAIVER(S) REQUESTED

\$457/mailing

PLAN SETS (See Attachment C for additional information.)		SUBMITTED	EXEMPTION REQUESTED
LOCATION MAP OF PROPOSED IMPROVEMENTS	25g		X
EXISTING CONDITIONS PLAN			X
PROPOSED CONDITIONS PLAN			X
GRADING PLAN			X
LANDSCAPING PLAN - AS BUILT LOCATIONS		X	
LIGHTING PLAN			X
ELEVATIONS			X
TECHNICAL REPORTS (See Attachment C for additional information.)		SUBMITTED	EXEMPTION REQUESTED
DRAINAGE REPORT			X
TRAFFIC ANALYSIS			X
SOIL ANALYSIS			X
HISTORIC EVALUATION			X
SCREENING ANALYSIS			K
ARCHITECTURAL & VISUAL APPEARANCE ANALYSIS			×
OTHER REPORTS / ANALYSES			V

Hampton Inn

120 Key Road Keene, NH

September 16, 2022

Waiver Request

Recently installed landscape materials differ from the approved plan to the extent Planning staff has requested we submit an as-built landscape plan and tabularized list of plantings with species, size, and count for all trees and shrubs installed. Some landscape materials were relocated to avoid conflicts with subsurface utility lines and drainage lines, and the landscaper took some liberties in relocating shrubs and trees for reasons we can only speculate about. The end result, we believe, is a very appealing landscaped site consistent with the intent of the landscape standard.

We did locate all plantings on an as-built survey, but we ask the Board to waive the need to identify each planting and construct a table with species, size, etc. The cost to identify every one of the 410 installed plantings, build a spreadsheet, and scale individual plantings to mature size is in excess of \$5,000. What value does a spreadsheet and rescaled plan provide that an actual visual observation of the installed landscaping does not? A real time visual of the landscaped site provides a better sense of the screening and beautification than a paper plan ever could.

No adverse impact results from not having a spreadsheet or rescaled plan.

Modification Request

The current regulations do not allow for administrative approval if material sizes have changed, if shrubs/trees have been moved, and if varieties are altered, but the regulations do allow the Planning Board to find alternative plans acceptable. We ask that, based on visual observation, the Planning Board find the landscaping as installed to be an acceptable alternative to the approved landscape plan.

The approved landscape plan called for 356 trees and shrubs to be planted. The actual number of trees and plants installed is 410. There are some changes to the sizes, varieties, and species based on what materials were readily available at the time of installation. The shrubs are mostly 3-gallon container shrubs, not 1 or 2 gallon shrubs.

The City right of way screening standard calls for not less than 1 tree and 10 shrubs per 35' of parking along the right of way. We meet that standard for screening.

The interior parking lot landscape standard calls for 2 trees per full island. We have the approved number of parking lot trees.

The site has been fully irrigated, a cost borne by the owner by choice to ensure the landscaping has the best chance of not just survival but the best chance to thrive.

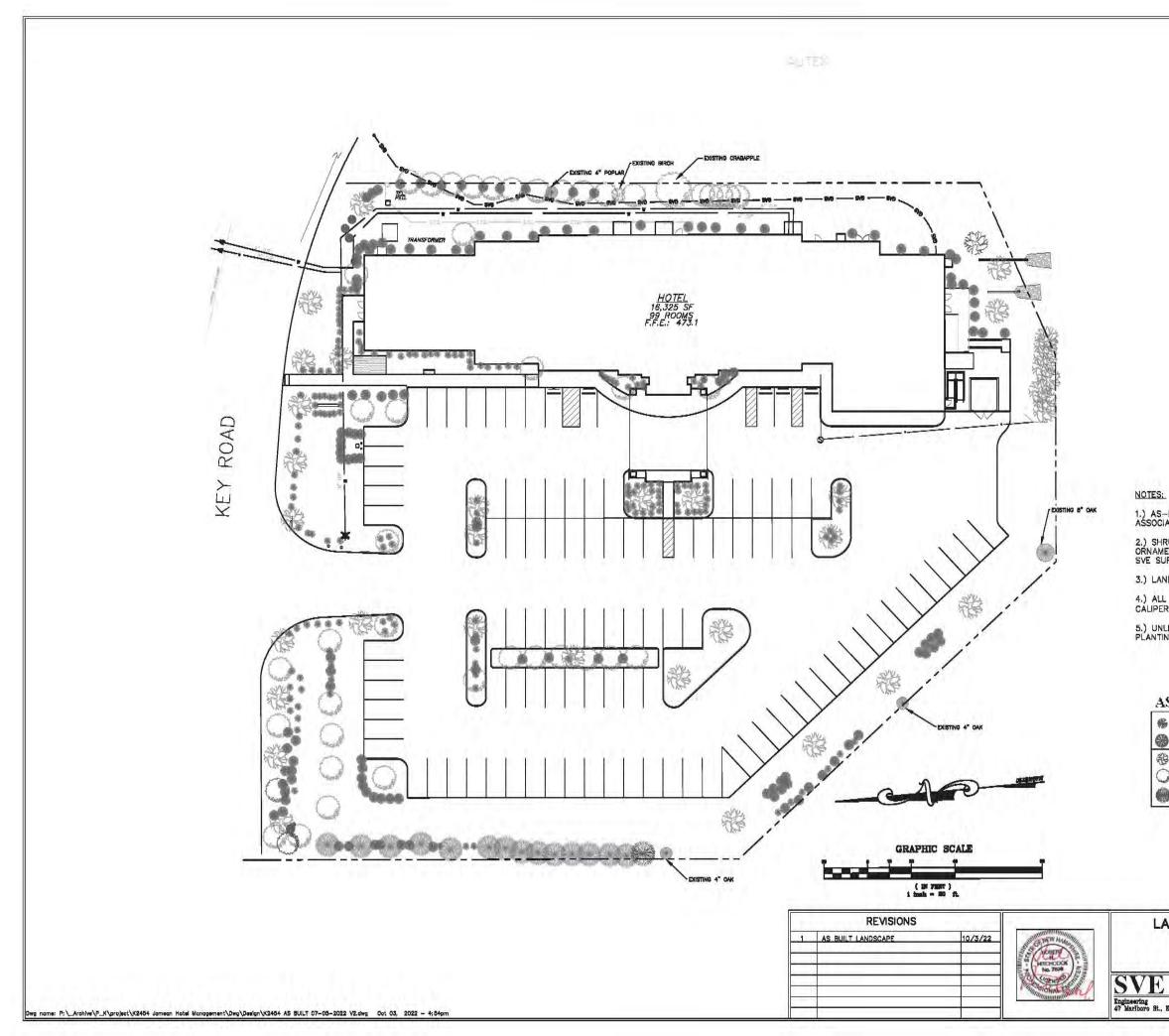
SVE Associates

The grass areas were fully sodded, not seeded, and irrigated to give the established look of maturity and beauty.

More screening was suggested by Planning staff to better hide the transformer that fronts on Key Road. We expect to have added supplemental screening materials well before the Planning Board meeting convenes. We hope you'll agree the screening of the transformer is now enough.

Yes, the landscaper took some liberties in relocating and substituting shrubs and trees, but such liberties resulted in what we believe to be a very nicely landscaped site that is attractive, appealing, and inkeeping with the intent of the landscaping standards.

SVE Associates





1.) AS-BUILT LOCATIONS OF LANDSCAPING AS PER SVE ASSOCIATES SURVEY CREW AUGUST 15, 2022.

2.) SHRUB SIZE, SMALL VS MEDIUM, AND TREE TYPE, ORNAMENTAL VS HARDWOOD, WAS A JUDGEMENT CALL BY SVE SURVEY CREW.

3.) LANDSCAPE IRRIGATION LINES NOT SHOWN

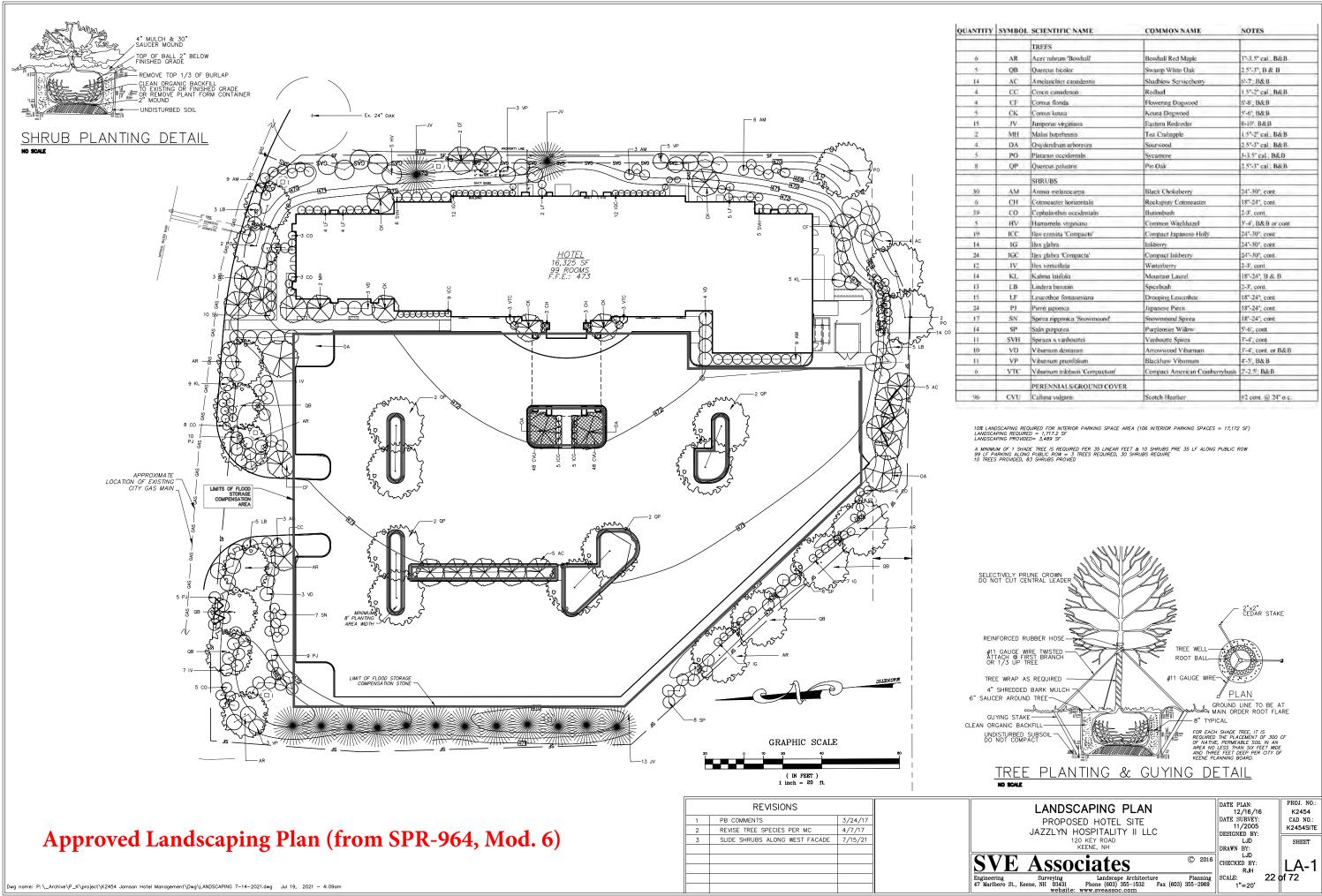
4.) ALL HARDWOOD TREES UNLESS SPECIFIED HAVE A CALIPER OF $\pm 2"$

5.) UNLESS SPECIFICALLY LABELED <u>EXISTING</u>, ALL PLANTINGS ARE NEW AS OF JULY 2022

AS-BUILT LANDSCAPE COUNT

16	Small Shrub	179
-	Medium Shrub	136
畿	Hardwood Tree	38
0	Ornamental Tree	45
	Conifer Tree	15

LANDSCAPE AS-BUILT PLAN HOTEL SITE JAZZLYN HOSPITALITY II LLC	DATE FLAN: OS/16/2C22 DATE SURVEY: DESIGNED BY:	PROJ. NO.: K2454 CAD NO.: K2454A5BUILT
120 KEY ROAD KEENE, NH	DRAWN BY:	SHEET
E Associates © 2018	AJG CHECKED BY: RHH	1 OF 1 of 72
g Surveying Landscape Architecture Planning ro St., Ksene, NH 03431 Phone (603) 355-1552 Fax (603) 355-2869 website: www.sweassoc.corn	SCALE: 21 1"-20'	of 72



MBOL	SCIENTIFIC NAME	COMMON NAME	NOTES
	TREES		
AR	Acer rubrum 'Bowhall'	Bowhall Red Maple	3"-3.5" cal. B&B
QB	Quercus hicolor	Swamp White Oak	2.5"-3", B & B
AC	Amelanchier canadensis	Shadblow Serviceberry	6'-7; B&B
CC	Cercis canadensis	Redbod	1.5"-2" cal, B&B
CF.	Comus florida	Flowering Dogwood	6'-8', B&B
ĆK	Comus kousa	Kousa Dogwood	5'-6', B&B
JV	Jumperus virginiana	Eastern Redcedar	8-10', B&B
MH	Malus hupehensis	Tea Crabapple	1.5"-2" cal , B&B
OA	Oxydendrum arboreum	Sourwood	2.5"-3" cal, B&B
PO	Platanus occidentalis.	Sycamore	3-3.5" cal; B&B
QP	Quercus palustris	Pin Oak	2.5"-3" cal, B&B
	SHRUBS		1
AM	Aronia melanocarpa	Black Chokeberry	24"-30"; cont
ĊH	Cotoneaster horizontalis	Rockspray Cotoneaster	18"-24"; cont.
CO	Cephalanthus occidentalis	Buttonbush	2-3', cont.
HV	Hamamelis virginiana	Common Witchhazel	3'-4', B&B or cont
ICC	flex crenata 'Compacta'	Compact Japanese Holly	24"-30"; cont
1G	Hex glabra	Inkberry	24"-30": cont
IGC	Ilex glabra 'Compacta'	Compact Inkberry	24"-30"; cont.
IV.	Ilex verticillata	Winterberry	2-3', cont.
KL	Kalmia latifolia	Mountain Laurel	18"-24", B & B
LB	Lindera benzoin	Spicebush	2-3', cont.
LF	Leucothoe fontanesiana	Drooping Leucothee	18"-24"; cont
PJ	Pieris japonica	Japanese Pieris	18"-24"; cont
SN	Sprea ripponica 'Snowmound'	Snowmound Spirea	18"-24"; cont
SP	Salix purpurea	Purpleosier Willow	5'-6', cont.
SVH	Spiraea x vanhoutei	Vanhoutte Spirea	3'-4'; cont.
VD	Vibarnum dentatum	Arrowwood Viburnum	3'-4'; cont. or B&E
VP	Viburnum prunifolium	Blackhaw Vibumum	4'-5', B&B
VTC	Viburnum trilobum 'Compactum'	Compact American Cranberrybush	2-2.5; B&B
1.1	PERENNIALS/GROUND COVER	1	1
CVU	Calluna vulgaris	Scotch Heather	#2 cont. @ 24" o.c

Jamsan Key Road Landscape as-built fee est.	Rob	Pete+robot	Anna
mtg with Max	1		
mtg with staff and trip to Bratt for plan	2		
regs review	2		
as-built survey	1	8	
mapping submission	1		8
prepare estimate and mtg with staff	2		
assign numbers to as-blt trees/shrubs	1		4
coord w/ landscaper	2		
build spreadsheet from landscaper info	2		8
rescale trees/shrubs	2		8
resubmit	2		
misc.coordination	4		
SUB TOTAL HOURS CURRENT RATES	21 \$160	<u>8</u> \$125	28 \$75
COST	\$3,360	\$1,000	\$2,100
SUB TOTAL			\$6,460
Expenses			
mileage; \$0.65 x 50 miles per trip x 8 trips			\$260
landscaper fee			\$1,000
Total Fee			\$7,720



CUST NO: 804917 JOB NO: 000 BILL TO: JAMSAN HOTEL MANAGEMENT, INC. 83 HARTWELL AVE ADDRESS 2 LEXINGTON MA 02421 781-863-8500 781-788-0207

Weston Nurseries - Wholesale 40 Frankland Road PO Box 186 Hopkinton, Ma 01748 www.westonwholesale.com PH:(508) 293-8028 FAX:(508) 497-0743

DOCUMENT NUMBER 159075/3 PAGE NO

CLERK	SALESPERSON	DATE	/ TIME
CSMARKT	MARK TAYLOR	7/6/22	10:35
TERMINAL	REFERE	NCE	
124	JULY 6 ORDER		

ORDER

SHIP VIA	PO NUMBER	ORDER NO
WESTON DELY CDL TRUCK		159075
DUE DATE		DELIVERY DATE
		7/8/22
ТАХ		TERMS
MASS STATE TAX COMMER		COD

LN#	ITEM	UM	DESCRIPTION	ORDERED	B/O	SHIPPED	UNIT PRICE /PER	EXTENSION
1								
2	AMEGR932B120	FA	AMEL GRAN AUTUMN BRILLIANC 6-7	2		2	299.25 /EA	598.50
			Size: 6-7 FT	_		_		
3			AMELANCHIER X GRANDIFLORA					
4			'AUTUMN BRILLIANCE'					
5			(R) (PP5717)					
6	AMEGR932B121	EA	AMEL GRAN AUTUMN BRILLIANC 7-8' Size: 7-8 FT	8		8	374.25 /EA	2994.00
7			AMELANCHIER X GRANDIFLORA					
8			'AUTUMN BRILLIANCE'					
9			(R) (PP5717)					
10	AMEGR932B119	EA	AMEL GRAN AUTUMN BRILLIANC 5-6' Size: 5-6 FT	4		4	261.75 /EA	1047.00
11			AMELANCHIER X GRANDIFLORA					
12			'AUTUMN BRILLIANCE'					
13			(R) (PP5717)					
14								
15	JUNVI760B123	EA	JUNI VIRG 8-10'	15	15		455.10 /EA	
			Size: 8-10 FT					
			15.00 Backordered Shipping from St# 5					
16			JUNIPERUS VIRGINIANA					
17								
18	OXYAR500B134	EA	OXYD ARBO 1.5-2"C Size: 1.5-2" CALIPER	3		3	299.25 /EA	897.75

Continued...



CUST NO: 804917 JOB NO: 000 BILL TO: JAMSAN HOTEL MANAGEMENT, INC. 83 HARTWELL AVE ADDRESS 2 LEXINGTON MA 02421 781-863-8500 781-788-0207

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MASS STATE TAX COMMER		COD

LN#	ITEM	UM	DESCRIPTION	ORDERED	B/O	SHIPPED	UNIT PRICE /PER	EXTENSION
19			OXYDENDRUM ARBOREUM					
20	OXYAR500B136	EA	OXYD ARBO 2-2.5"C	1		1	374.25 /EA	374.25
			Size: 2-2.5" CALIPER					
21			OXYDENDRUM ARBOREUM					
22								
23	CEHOC120063	EA	CEPH OCCI CRIMSON COMETS #3	20		20	37.49 /EA	749.80
24			CEPHALANTHUS OCCIDENTALIS					
25			'CRIMSON COMETS'					
26								
27	CLEAL317B063	EA	CLET ALNI RUBY SPICE #3	13		13	37.49 /EA	487.37
			Size: 3 GALLON					
28			CLETHRA ALNIFOLIA 'RUBY SPICE'					
29								
30	LEUFO560B063	EA	LEUCO GIRARDS RAINBOW #3 Size: 3 GALLON	15		15	44.99 /EA	674.85
31			LEUCOTHOE FONTANESIANA					
32			'GIRARD'S RAINBOW'					
33								
34	SPIJA295B063	EA	SPIR JAPO NEON FLASH #3 Size: 3 GALLON	17		17	33.74 /EA	573.58
35			SPIRAEA JAPONICA 'NEON FLASH'					
36			SUB FOR SNOW MOUND					
37								

Continued...



CUST NO: 804917 JOB NO: 000 BILL TO: JAMSAN HOTEL MANAGEMENT, INC. 83 HARTWELL AVE ADDRESS 2 LEXINGTON MA 02421 781-863-8500 781-788-0207

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DOCUMENT NUMBER 159075/3 PAGE NO 3

CLERK SALESPERSON		DATE / TIME	
CSMARKT	MARKT MARK TAYLOR		10:35
TERMINAL	REFERE	NCE	
124	JULY 6 OF	RDER	

ORDER

SHIP VIA	PO NUMBER	ORDER NO
WESTON DELY CDL TRUCK		159075
DUE DATE		DELIVERY DATE
		7/8/22
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MASS STATE TAX COMMER		COD

LN#	ITEM	UM	DESCRIPTION	ORDERED	B/O	SHIPPED	UNIT PRICE /PER	EXTENSION
	SALGR100063		SALI GRAC MT ASO #3 Size: 3 GALLON 5.00 Backordered Shipping from St# 1	14	5	9	37.49 /EA	337.41
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40			SUB FOR PURPERA					
41 42	SPIBU190B063	EA	SPIR BUMA ANTHONY WATERER #3 Size: 3 GALLON	11		11	33.74 /EA	371.14
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46 47	VIBTR100B065		VIBURNUM TRILOBUM COMPACT #5 Size: 5 GALLON 6.00 Backordered Shipping from St# 5	6	6		54.00 /EA	
48			VIBURNUM TRILOBUM					
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50								
							SUBTOTAL	16443.60

(DILIP PATEL -)

DEPOSIT AMOUNT BALANCE DUE	0.00 17471.32		TAXABLE NON-TAXABLE SUBTOTAL	16443.60 0.00 16443.60
			TAX AMOUNT TOTAL AMOUNT	1027.72 17471.32
Tr	ank you for shopping at Weston Nurseries!	х	26 of 7	'2



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	DIUP	KEENE, NH	
QUANTITY			PRICE
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5	OAK 240		1200
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STAFF REPORT – Addendum #2

S-04-22 – CONSERVATION RESIDENTIAL DEVELOPMENT & SPR-04-22 – SITE PLAN – Timberlane Woods – 0 Drummer Road

<u>Request:</u> Applicant and owner Christopher Farris proposes to subdivide the 13.1-ac parcel located at 0 Drummer Rd (TMP #515-015-000-000) into 6 lots and construct 5 multi-family buildings. Four of the lots are proposed to be developed into 5-unit multifamily residences, one lot is proposed to be developed as a 6-unit multifamily residence, and the remaining lot would be conserved as open space. The developable lots are proposed to have access from Timberlane Dr via a shared private driveway and vary in size from 0.3 to 1.2 acres. The open space lot is 9.5 acres. Waivers are requested from Section 25.10.8.B.2 of the Land Development Code regarding the requirement to prepare a survey that shows all metes and bounds of the revised parcels, Section 20.14.3.D regarding the requirement that all off-street parking be located to the side or rear of buildings, and Section 19.3.5.A.3.a regarding the requirement that all structures be accessed from interior streets. The site is in the Low Density District.

Background:

The public hearing for this application was opened on June 27, 2022. At this meeting, the Planning Board voted to continue the public hearing to the July 25, 2022 meeting and requested additional information from the applicant regarding architecture and visual appearance, stormwater runoff/drainage, and traffic. In response to concerns raised at this meeting, the applicant submitted revised architectural renderings and two letters addressing concerns regarding traffic and stormwater management to the Board. These revisions were discussed at the July 25, 2022 Planning Board meeting. However, prior to the July 25, 2022 meeting, staff discovered an error in the Land Development Code that had to be fixed before the Planning Board could act on this application. Therefore, this application was continued to the September Planning Board meeting, then continued again to the November Planning Board meeting, while the required fix to City Code was under review by City Council. City Council voted to approve the fix, which was part of Ordinance O-2022-09-B, at their meeting on November 17, 2022.

No revised materials or additional information have been submitted by the Applicant since the July 25 Planning Board meeting. More information on this proposal can be found in the staff reports from the the June 27, 2022 Planning Board Agenda Packet and the July 25, 2022 Planning Board Agenda Packet, both of which are included as attachments to this addendum.

Departmental Comments:

No new departmental comments were received on this application.

<u>Application Analysis:</u> Please see the attached staff reports from the June 27, 2022 and July 25, 2022 Planning Board meetings for a review of the Planning Board Conservation Residential Development Subdivision Regulations and Development Standards that are applicable to this application.

STAFF REPORT – Addendum #2

Recommended Motion:

If the Board is inclined to approve this application, the following language is recommended for a motion:

"Approve S-04-22 for a 6-lot Conservation Residential Subdivision, Grant a waiver from Section 19.3.5.A.3.a of the Planning Board Subdivision Regulations regarding the requirement that all structures be access from interior streets, Approve SPR-04-22 for the construction of five multi-family buildings, and Grant a waiver from Section 20.14.3.D of the Planning Board Development Standards regarding the requirement that all off-street parking be located to the side or rear of buildings, all as presented on the plan set identified as "Conservation Residential Development Subdivision, Tax Map 515, Lot 15, Timberlane Woods" prepared by Fieldstone Land Consultants, LLC, dated March 18, 2022 and last revised on June 13, 2022, and as presented on the building elevations received by the Community Development Department on July 15, 2022, with the following conditions:

- A. Prior to final approval and signature by Planning Board Chair, the following conditions precedent shall be met:
 - 1. Submittal of revised plans and building elevations to demonstrate compliance with the height requirements for the Low Density District in Section 3.3.4 of the Land Development Code. These materials shall be subject to review by the Zoning Administrator and the Community Development Director to confirm compliance with the City's zoning ordinance and all other applicable regulations in the Land Development Code.
 - 2. Submittal of written documentation for the access and utility easement, which shall be subject to review and approval by the Community Development Director and City Engineer.
 - 3. Submittal of written documentation of a cross-easement for the stormwater management and drainage system, which shall be subject to review and approval by the Community Development Director and City Engineer.
 - 4. Submittal of written documentation of any legal instruments required for the management of the designated Open Space land, which shall be subject to review and approval by the City Attorney.
 - 5. Submittal of written documentation for the acceptance of all proposed public utilities by the Keene City Council.
 - 6. Submittal of a revised plan set which displays a "No Cut Buffer" over the 30-foot perimeter buffer along Timberlane Drive.
 - 7. Submittal of a security for landscaping, erosion control, and as-built plans in a form and amount acceptable to the Community Development Director and City Engineer.
- B. Subsequent to final approval, the following conditions shall be met:
 - 1. Prior to the installation of sedimentation and erosion control measures, City staff shall inspect the wetland buffer in the development area to ensure it is flagged.
 - 2. In order to ensure the stormwater management system is installed and operates as designed, a professional engineer, hired at the expense of the applicant, shall inspect the on-site stormwater management system and certify that the system was installed in accordance with the approved design. The results of this inspection shall be provided to the Community Development Department prior to the issuance of a Certificate of Occupancy."

S-04-22 – CONSERVATION RESIDENTIAL DEVELOPMENT & SPR-04-22 – SITE PLAN – Timberlane Woods – 0 Drummer Road

<u>Request</u>: Applicant and owner Christopher Farris proposes to subdivide the 13.1-ac parcel located at 0 Drummer Rd (TMP #515-015-000-000) into 6 lots and construct 5 multi-family buildings. Four of the lots are proposed to be developed into 5-unit multifamily residences, one lot is proposed to be developed as a 6-unit multifamily residence, and the remaining lot would be conserved as open space. The developable lots are proposed to have access from Timberlane Dr via a shared private driveway and vary in size from 0.3 to 1.2 acres. The open space lot is 9.5 acres. Waivers are requested from Section 25.10.8.B.2 of the Land Development Code regarding the requirement to prepare a survey that shows all metes and bounds of the revised parcels, Section 20.14.3.D regarding the requirement that all off-street parking be located to the side or rear of buildings, and Section 19.3.5.A.3.a regarding the requirement that all structures be accessed from interior streets. The site is in the Low Density District.

Background:

The public hearing for S-04-22 and SPR-04-22 was opened at the June 27, 2022 Planning Board meeting. During this meeting, Planning Board members discussed or requested the following items:

- **Traffic and Parking** The Board requested more information about possible traffic impacts and overflow parking, which were concerns raised by abutters.
- Architecture and visual appearance The Board expressed concerns about the proposed visual appearance of the development, and asked the Applicant to address how the proposed architecture is consistent with the prevailing scale, orientation, and design of the City and its historic character. In addition, the Board requested material samples for the siding as well as a rendering to show what the development would look like from Timberlane Drive.
- **Drainage and stormwater runoff** The Board requested that the Applicant address concerns raised by abutters regarding stormwater runoff.

This staff report provides an analysis of revised materials submitted by the Applicant since the June meeting. More information on this proposal, as well as a more detailed staff report, can be found in the June 27, 2022 Planning Board Agenda Packet, which is available for review at <u>www.keenenh.gov/planning-board</u>.

Departmental Comments:

No new departmental comments were received on this application.

Application Analysis – CRD Subdivision Regulations: The following is a review of the CRD Subdivision Regulations relevant to the most recent revisions and information submitted for this application.

19.3.5 Design Criteria

A. <u>General Criteria</u>. This section states that all structures shall be accessed from interior streets, rather than from roads bordering the perimeter of the tract. In addition, this section states "*in the event that a waiver of this standard is granted, shared driveways shall be incorporated where feasible*." <u>The Applicant requests a waiver from this standard</u> and proposes to construct

July 25, 2022 – STAFF REPORT Addendum #1

shared driveways in lieu of an internal road. The written waiver request is included as an attachment to this staff report.

In making a determination whether or not to grant this waiver, the Board should find by a majority vote that the criteria outlined in Section 25.10.14 of the LDC have been met:

- "1. Specific circumstances relative to the subdivision, or conditions of the land in such subdivision, indicate that the waiver will properly carry out the spirit and intent of the regulations; and,
- 2. Granting the waiver will not increase the potential for creating adverse impacts to abutters, the community or the environment; and,
- 3. Consideration will also be given as to whether strict conformity with the regulations would pose an unnecessary hardship to the applicant."
- C. <u>Open Space Ownership & Maintenance</u>. This section requires that all land designated as open space must be permanently protected by covenants or easements, shall be deeded to and maintained by a Homeowners Association (HOA), a non-profit organization, or some other entity as approved by the Planning Board or its designee, and shall be held, managed and maintained by the developer until such time as they are transferred to the designated entity.

The applicant proposes to place the open space into a conservation easement, and stated during the public hearing on June 27 that the open space would be deeded to and maintained by the Homeowners Association (HOA) if the City is not interested in taking over ownership and maintenance of the designated open space land.

In accordance with Section 25.10.9.C of the Land Development Code, the applicant will be required to submit written documentation of any legal instruments required for the management of the designated Open Space land, and such documents will be subject to the review and approval of the City Attorney prior to signature by the Planning Board Chair. Staff have included this as a condition of approval in the recommended motion.

<u>Application Analysis – Site Development Standards:</u> The following is a review of the Site Development Standards relevant to the most recent revisions and information submitted for this application.

20.2 Drainage & Stormwater Management: At the time of this staff report, no new information had been provided by the applicant regarding drainage and stormwater management. There were a number of comments regarding existing drainage conditions at the June 27 meeting, including comments from several residents who have wet basements or have experienced water issues downslope of the development site. Several abutters expressed a concern that the amount and/or volume of runoff from the site would increase as a result of this development. The applicant submitted a Storm Water Management Report prepared by a licensed engineer and dated March 18, 2022 which concludes that the proposed development will not increase the peak rates of runoff leaving the site. This report is based on a 50-year storm event, which exceeds the City's requirement to design stormwater management systems for a 25-year storm event. This standard appears to be met.

July 25, 2022 – STAFF REPORT Addendum #1

20.6 <u>Screening</u>: At the time of this staff report, no new information had been submitted by the applicant regarding screening. However, due to concerns raised by abutters regarding the

visual impact of the proposed development, staff continue to recommend that a 30-foot no-cut buffer be placed over the vegetated area along Timberlane Drive to ensure that the screening between this development and the road remains in perpetuity.

20.7 <u>Lighting</u>: The applicant proposes to change the light fixture to a fixture identified as "Franceasi 14.5 inch LED Wall Light Olde Bronze." The applicant submitted a cut sheet to demonstrate that this fixture is dark sky compliant and meets the City's standards for color temperature (3000K) and color rendering index (80). The cut sheet is attached to this staff report, and an image of the proposed light fixture is shown in Figure 1. This standard appears to be met.



Figure 1. Image of the proposed light fixture.

20.9 <u>Traffic & Access Management</u>: At the time of this staff report, no new information had been submitted by the applicant regarding traffic and access management. There were several concerns raised by abutters regarding potential safety issues at the proposed driveway entrance. City engineering staff reviewed the proposed street access (driveway) location and have determined that the proposal meets the City's requirement for a 200-ft all season safe sight distance in all directions.

Several questions were also raised with respect to overflow parking and on-street parking on Timberlane Drive. On-site parking requirements are regulated under the City's Zoning Ordinance in Article 9.2 of the Land Development Code. Under this section, multifamily dwelling uses are required to provide 2 spaces per unit. The proposed site plan meets these minimum requirements. On-street parking is regulated under Chapter 94, Article III of City Code. This Section prohibits any on-street parking that would obstruct the movement of traffic in the travel lane, and would also prohibit parking on a public way where the wheel of a parked vehicle is beyond the painted lines in the roadway. Based on staff's understanding of this section, on-street parking could occur on the south / east side of Timberlane Drive where there is a shoulder, as long as the parked vehicle does not cross over the white painted line at the edge of the paved road.

20.14 <u>Architecture & Visual Appearance</u>: In order to address comments from Board members, the applicant has submitted a revised design concept for the front building façade to reflect a more traditional New England aesthetic (See Figure 2). The proposed materials include painted steel roofing, horizontal PVC siding in gray colors, stone veneer along the ground level, and white PVC trim. The applicant submitted revised architectural elevations, which are included as an attachment to this staff report. In addition, the applicant has stated that material samples will be provided at the Planning Board meeting in July.

At the time of this staff report, staff still did not have enough information to determine whether the proposed buildings are in compliance with the 2-story maximum height requirement in zoning for the Low Density District. Submittal of documentation to demonstrate compliance with the dimensional requirements for the Low Density District

July 25, 2022 – STAFF REPORT Addendum #1

will be required either as a condition of approval, or prior to Planning Board approval of this application.

The Applicant requests a waiver from Section 20.14.3.D regarding the requirement that all off-street parking be located to the side or rear of buildings, specifically for Lot 3 where the proposed parking area is located between the building and Timberlane Drive. The written waiver request is included as an attachment to this staff report. In making a determination whether or not to grant the waiver request, the Board should find by a majority vote that the criteria outlined in Section 25.10.14 of the LDC have been met:

- "1. Specific circumstances relative to the subdivision, or conditions of the land in such subdivision, indicate that the waiver will properly carry out the spirit and intent of the regulations; and,
- 2. Granting the waiver will not increase the potential for creating adverse impacts to abutters, the community or the environment; and,
- 3. Consideration will also be given as to whether strict conformity with the regulations would pose an unnecessary hardship to the applicant."



Figure 2. Design concept for the proposed townhouse design.

June 27, 2022 – STAFF REPORT

S-04-22 – CONSERVATION RESIDENTIAL DEVELOPMENT & SPR-04-22 – SITE PLAN – Timberlane Woods – 0 Drummer Road

<u>Request:</u> Applicant and owner Christopher Farris proposes to subdivide the 13.1-ac parcel located at 0 Drummer Rd (TMP #515-015-000-000) into 6 lots and construct 5 multi-family buildings. Four of the lots are proposed to be developed into 5-unit multifamily residences, one lot is proposed to be developed as a 6-unit multifamily residence, and the remaining lot would be conserved as open space. The developable lots are proposed to have access from Timberlane Dr via a shared private driveway and vary in size from 0.3 to 1.2 acres. The open space lot is 9.5 acres. Waivers are requested from Section 25.10.8.B.2 of the Land Development Code regarding the requirement to prepare a survey that shows all metes and bounds of the revised parcels, Section 20.14.3.D regarding the requirement that all off-street parking be located to the side or rear of buildings, and Section 19.3.5.A.3.a regarding the requirement that all structures be accessed from interior streets. The site is in the Low Density District.

Background:

The 13.1-acre tract of land that is the subject of this proposal is located between Drummer Road and Timberlane Drive, with about 818 feet of frontage along Timberlane Drive and 160 feet of frontage on Drummer Road. The site is currently forested and undeveloped, although logging has taken place on the eastern end of the property near Timberlane Drive. The property is located in the Low Density District.

There are forested wetlands located on the west side of the property in the area that is proposed to be conserved as open space. In addition, there are steep slopes in the area of the site that is proposed to be developed, which are shown on the Existing Conditions Plan. However, due to



Figure 1. Aerial image of the property located at 0 Drummer Rd (parcel shaded in yellow).

the fact that no slopes greater than 25% grade (prohibitive slopes) will be impacted by development, and less than 20,000 sf of slopes that are between 15% and 25% grade (precautionary slopes) would be impacted by development on any individual lot, a Hillside Protection Conditional Use Permit is not required.

The applicant proposes a Conservation Residential Development (CRD) subdivision, which is permitted in the Low Density District on lots that are at least 5 acres in size. The parent parcel is proposed to be subdivided into six lots, five of which are proposed to be developed and would vary in size from 0.326 to 1.208 acres. The remaining 9.5-acre lot would be conserved as open space via a conservation easement. The proposed development includes four multifamily buildings with five units and one multifamily building with six units, for a total of 26 units. The

multifamily structures are proposed to be townhouse-style building with parking on the first level and living space above. The Applicant proposes to construct a private shared driveway to provide access for the multi-family buildings from Timberlane Drive in lieu of an internal road. Waivers are requested from Section 25.10.8.B.2 of the Land Development Code regarding the requirement to prepare a survey that shows all metes and bounds of the revised parcels, Section 20.14.3.D regarding the requirement that all off-street parking be located to the side or rear of buildings, and Section 19.3.5.A.3.a regarding the requirement that all structures be accessed from interior streets.

Completeness:

The Applicant requests exemptions from submitting an Overview Plan, a Yield Analysis Plan, and a subdivision plan that shows the boundaries and acreage of the existing lot(s) subject to review. The Applicant submitted a written request for each exemption, which is included as an attachment to this staff report. After reviewing each request, staff recommend that the Board grant the requested exemptions as they have no bearing on the merits of the application.

Departmental Comments:

Most of the comments and questions from city departments were addressed by the Applicant. Included below are comments from city engineering staff that are either relevant to the Board's review of the application, or may require follow-up by the applicant:

Engineering:

- The applicant is proposing to construct public infrastructure which will be turned over to the City for operation and maintenance in perpetuity. Approval of the application should be conditioned upon acceptance of these public utilities by the Keene City Council.
- Since the applicant is proposing shared driveways, cross-easements should be recorded which define the rights and responsibilities of each property owner with respect to access, maintenance, costs, etc.
- All of the structures will be given Timberlane Drive addresses. Developer should contact DPW for address assignment once foundations are installed.
- To date, the Department has not received the DES connection permit.
- The proposed design will require drainage easements between the parcels. The cross easements should stipulate the rights and responsibilities of each parcel. In particular, the Department is concerned that Lot 3 will receive runoff from all 5 parcels and discharge said runoff directly to a delineated wetland. Failure to maintain the proposed swales, forebay, and detention basin may result in discharge of sediment laden stormwater to the wetlands area.

Application Analysis – CRD Subdivision Regulations:

19.3.2 Dimensional Standards

The CRD Dimensional requirements for the Low Density District are shown in Table 1 in the "Required" column, and the proposed dimensions of the tract and new lots are shown in the "Proposed" column. The tract of land that is the subject of this proposal and all of the proposed new lots appear to meet the minimum dimensional requirements.

The maximum number of dwelling units allowed within the CRD subdivision is determined by dividing the total area of the tract by the density factor per dwelling unit, which is 10,000 sf for the Low Density District. Based on this calculation, the maximum number of dwelling units that could be permitted for this property is 57 units (570,000 sf/10,000 sf = 57). The Applicant proposes a total of 26 dwelling units.

With respect to open space, the applicant proposes to permanently reserve 9.54 contiguous acres as open space, or 72.3% of the tract (50% required). In the project narrative, the applicant notes that the open space lot will be placed into a conservation easement to ensure it remains permanently reserved as open space.

			Required	Proposed
	Min tract size		5 acres	13.1 acres
		Min tract frontage	50 ft	160 ft
Tract	Perimeter	From external roads	30 ft	30 ft
	building setback	From other tract boundaries	20 ft	20 ft
	Min. Lot Area		6,000 sf	14,203 - 415,000 sf
	Min Road Frontag	e	40 ft	60 - 174.5 ft
	Min Lot Width at B	Building Line	60 ft	60 - 246.54 ft
Lot	Min Front Setback		15 ft	30 ft
LOI	Min Rear Setback		15 ft	20 ft
	Min Side Setback		10 ft	20 ft
	Max Building Cove	erage	45%	4.1% - 15.2%
	Max Impervious C	overage	60%	9.1% - 42%

19.3.3. Permitted Uses

The CRD Subdivision regulations allow single-family, Two-Family, and Multifamily Dwellings (maximum of 6 dwelling units per structure) in the Low Density District. The applicant proposes to construct five multifamily buildings. The Applicant notes in the project narrative that the parcel reserved as open space will be used for conservation land and possibly for passive recreation. Allowed open space uses include conservation, agriculture, forestry, and passive recreation.

19.3.5 Design Criteria

A. <u>General Criteria</u>. This section states that all development shall be located outside of primary conservation areas, and shall minimize impact to any identified secondary conservation areas. All of the identified primary conservation areas for this property are located on the proposed open space lot, and the applicant notes that the location of proposed development was chosen to minimize impact to secondary conservation areas, such as slopes between 15% and 25% grade.

In addition, this standard states that all structures shall be accessed from interior streets, rather than from roads bordering the perimeter of the tract. In addition, this section states "*in the event that a waiver of this standard is granted, shared driveways shall be incorporated*

where feasible." <u>The Applicant requests a waiver from this standard</u> and proposes to construct shared driveways in lieu of an internal road. The written waiver request is included as an attachment to this staff report. In making a determination whether or not to grant this waiver, the Board should find by a majority vote that the criteria outlined in Section 25.10.14 of the LDC have been met:

- "1. Specific circumstances relative to the subdivision, or conditions of the land in such subdivision, indicate that the waiver will properly carry out the spirit and intent of the regulations; and,
- 2. Granting the waiver will not increase the potential for creating adverse impacts to abutters, the community or the environment; and,
- 3. Consideration will also be given as to whether strict conformity with the regulations would pose an unnecessary hardship to the applicant."
- B. <u>Open Space Standards</u>. These standards state that the area of land designated as open space shall not be used to site individual lots, construction of buildings, facilities for accessory uses, roads and other areas for vehicular traffic. This section further states that the open space reserve should not be fragmented, should be located adjacent to other open space or protected lands when possible, and should be reasonably accessible from each proposed lot. The applicant notes that no development is proposed on the open space reserve. In addition, the open space parcel is one contiguous area that abuts existing conservation land, and can be accessed directly from Lots 3 and 4. Residents from Lots 1, 2, and 5 would access the open space lot from Timberlane Drive.
- C. <u>Open Space Ownership & Maintenance</u>. This section requires that all land designated as open space shall not be further subdivided, and shall remain as open space in perpetuity. In addition, all designated open space must be permanently protected by covenants or easements, shall be deeded to and maintained by a Homeowners Association, a non-profit organization, or some other entity <u>as approved by the Planning Board or its designee</u>, and shall be held, managed and maintained by the developer until such time as they are transferred to the designated entity.

The applicant proposes to place the open space into a conservation easement. In response to staff comments, the Applicant stated that the owner would like to deed the open space to the City of Keene; however, staff are not aware of any conversations between the City and the owner or applicant regarding this proposal. The Board should ask the Applicant what entity will be responsible for maintaining the open space lot if the City of Keene is not willing to maintain the property.

In accordance with Section 25.10.9.C of the Land Development Code, the applicant will be required to submit written documentation of any legal instruments required for the management of the designated Open Space land, and such documents will be subject to the review and approval of the City Attorney prior to signature by the Planning Board Chair. Staff have included this as a condition of approval in the recommended motion.

Application Analysis – Site Development Standards: The following is a review of the Site Development standards relevant to this application.

20.2 <u>Drainage & Stormwater Management</u>: Currently, runoff from the site flows west into the existing wetlands or south into the drainage system on Timberlane Drive. In order to mitigate and treat runoff associated with the new development, the Applicant proposes to construct a stormwater management system consisting of ditches lined with rip-rap and stone check dams and four driveway culverts that will direct stormwater to a sediment forebay or conveyance swale and into a detention basin. Overflow will be conveyed via a swale to a level spreader. For large events, there is an emergency spillway that outlets into the wetland buffer to prevent runoff from being directed onto Timberlane Drive.

The Applicant submitted a Storm Water Management Report prepared by a licensed engineer and dated March 18, 2022 which concludes that the proposed development will not increase the peak rates of runoff leaving the site. Due to the fact that the stormwater management system for the development is proposed to be located largely on Lots 3 and partially on Lots 2 and 1, staff recommend that the submittal of cross-easements for the stormwater management system be required as a condition of approval for this project.

- 20.3 <u>Sediment & Erosion Control</u>: During construction, the applicant proposes to install perimeter controls including silt fencing downslope of any disturbed areas. In addition, a stabilized construction entrance will be installed to prevent sediment tracking onto Timberlane Drive. Post-construction, all disturbed areas will be stabilized and loamed and seeded. Further erosion control details are provided on Sheet DT-1 of the plan set. Staff recommend that a security for erosion control be included as a condition of approval.
- 20.4 <u>Snow Storage & Removal</u>: The applicant proposes snow storage areas on the edge of the shared driveway as indicated on the proposed site plan. These areas are located away from wetland areas or other environmentally sensitive areas. The project narrative states that during large snow events, a bucket loader can be used to dump snow over the guardrail at the end of the shared driveway. From this location, snowmelt would drain into the proposed sediment forebay and detention basin before entering the wetland area. This standard appears to be met.
- 20.5 <u>Landscaping</u>: The Applicant proposes to install four red maple trees, four Bigfruit Hawthorn (a large shrub/small tree), and a mix of 23 shrubs including 10 rhododendrons, 8 winterberry, 2 nannyberry viburnum, and 3 dwarf alberta spruce. A total of 26 surface parking spaces are proposed; however, there are fewer than 10 surface parking spaces proposed on each individual lot. Staff recommend that a security for landscaping be included as a condition of approval to ensure the plantings survive in good health for at least one year.
- 20.6 <u>Screening</u>: This standard states that "Screening in the form of landscaping or other treatment (e.g. berms, walls, fences) shall be used to ... form a buffer between single-family and multifamily dwellings, which are different in height, form or material than the adjacent single-family dwellings" The proposed 9.5-acre open space parcel would form a forested buffer between the proposed development and adjacent residential uses. The site plan proposes to maintain trees along the perimeter of the development area and along the frontage of Timberlane Drive. Staff recommend that a 30-foot no-cut buffer be placed over the vegetated area along Timberlane Drive to ensure that the screening between this development and the road remains in perpetuity.

The applicant's narrative states that HVAC equipment will either be mounted on the roof of each building or placed behind the buildings. In addition, the applicant included a note on the Utility Plan (Sheet UT-1, Note 20) which states "All HVAC equipment shall meet the screening standards of the L.D.C.: Roof mounted equipment shall be setback 10' from edge. Ground-mounted equipment to be located so as not to be visible from the public way – screen if visible." The transformer will be screened from the public right of way with the installation of three evergreen shrubs.

- 20.7 <u>Lighting</u>: The Applicant proposes to install 26 wall-mounted LED light sconces. The proposed fixtures have been identified as "Ryler LED 3000K 12" Wall Light Brushed Aluminum." Light fixture cut sheets were not provided; however, these fixtures do not appear to be full cut-off light fixtures. Staff recommend that the submittal of light fixture cut sheets be included as a condition of approval to ensure that the proposed light fixtures meet the the Board's standards for lighting.
- 20.8 <u>Sewer & Water</u>: The Applicant proposes to connect to City sewer and water, and proposes to install two hydrants at the end of the shared driveways for safety, testing, and maintenance purposes. All of the buildings will have sprinklers for fire protection. Due to the fact that the water connection is proposed to be on the high-pressure side of the Timberlane Drive pressure zone, each service connection will require a pressure-reducing valve (PRV). The Applicant added a note to the utility plan (Sheet UT-1) to indicate that PRVs will be required for all building service connections. The Applicant also submitted a sewer flow analysis on June 3rd which demonstrates that there is sufficient capacity in the sewer system for the proposed project.

Per Section 22.1.4.G of the LDC, "Any infrastructure that serves 2 or more residential parcels shall be public. Services shall be the only lines serving individual residential parcels." In addition, Section 22.1.4.H states that "All public infrastructure shall be located in city streets or public rights-of-way or easements. The City shall be responsible for maintaining all public infrastructure." The Applicant is aware that the water and sewer utilities will need to be accepted by the Keene City Council, and proposes an access and utility easement (shown in the cross-hatched area on the plan). Staff recommend that approval of the application should be conditioned upon acceptance of the water and sewer infrastructure as public utilities by the Keene City Council. In addition, staff recommend that the submittal of written documentation for the utility and access easement be included as a condition of approval.

20.9 <u>Traffic & Access Management</u>: The Applicant submitted a traffic assessment on June 3rd which concludes that the proposed development would increase traffic volume along Court Street north of Elm Street by 5 to 6 vehicles per hour, and along Court Street south of Elm Street by 5 to 7 vehicles per hour. In total, the development is estimated to generate 176 site trips per day on a weekday (88 enter and 88 exit), 10 trips during the weekday AM peak hour (2 enter and 8 exit), and 13 trips during the weekday PM peak hour (8 enter and 5 exit). The estimated site trips for Saturday is 120 (60 enter and 60 exit), with a peak hour of 11 trips (6 enter and 5 exit). The traffic assessment concludes that these traffic volumes would have a negligible impact on the adjacent roadway system.

With respect to access management, the Applicant proposes to utilize a shared driveway in lieu of an internal road. As noted previously in this staff report, a waiver is requested from the requirement that all structures shall be accessed from interior streets, rather than

from roads bordering the perimeter of the tract. Staff recommend that the submittal of cross-easements for the shared driveway be included as a condition of approval.

In order to accommodate pedestrians and bicyclists on the site, the Applicant proposes to install a bicycle rack at each building, proposes wide shoulders along the shared driveway, and proposes a 3-foot wide gravel pedestrian path that would connect from the shared driveway near the building on Lot 2 to the sidewalk on Timberlane Drive.

- 20.10 <u>Filling & Excavation</u>: A signifigant portion of the development area contains precautionary slopes of 15%-25% and significant earthwork will be required. The applicant's narrative states that excavation and backfilling will be required for the proposed building foundations and driveways. The project will require cut grading activies within the northern lots and fill grading activies within the western lots. Grading will also be required to install the stormwater detention basins and swales. Based on the required cut and fill activities, the majority of disturbed earth material appears to be intended to remain on site. Since fewer than 50 trucks are expected to remove or deliver material to the site, it appears that this standard has been met. The applicant included a table on the subdivision plan that demonstrates that less than 20,000 square feet of precautionary slope area will be disturbed on each individual lot (excluding the area of the shared driveway). Staff is aware that tree removal operations took place on the parent parcel prior to the submittal of this application. However, this activity was considered to be forestry/logging as no stumps were removed, and as such this acitivity is exempt from the Hillside Conditional Use Permit requirements.
- 20.11 <u>Surface Waters & Wetlands</u>: Existing wetland systems have been delineated on the site and identified as primary conservation areas. Nearly all of the wetlands on the parent parcel will be captured within the new conservation lot. A waiver has been submitted to seek relief from performing a complete wetland delineation on the new conservation lot. The required 30 foot wetland buffer for these wetlands is shown on the plan. No development is proposed within the wetland buffer area. Silt fencing is proposed to be installed in order to provide protection to the buffer area and wetlands. In some instances the proposed grading for buildings, such as the proposed northwesterly most garage and stormwater structures, such as the southwesterly emergency spillway, comes within 1 foot of the wetland buffer. Staff recommends that the wetland buffer in the development area be flagged and inspected prior to the installation of silt fencing to ensure that the buffer remains undisturbed during construction. Encroachment into this buffer during construction activities would require a Conditional Use Permit pursuant to Section 11.6 of the LDC.
- 20.12 <u>Hazardous or Toxic Materials</u>: There are no known hazardous or toxic materials present on the site. This standard is not applicable.
- 20.13 <u>Noise</u>: The project narrative states "Little additional noise is expected to be generated by the subdivision and there are no residential homes within close proximity to the proposed homes." This standard appears to be met.
- 20.14 <u>Architecture & Visual Appearance</u>: The purpose of this standard is to "ensure that new and redeveloped buildings and structures blend aesthetically with the City's historic character, are consistent with the prevailing scale, orientation, and design of the City, and do not detract from viewsheds and view corridors."

The applicant states in their narrative that "the architecture will be a townhouse design with variation of depth along the front façade to break up the expanse of the building structure. The three-story building will have balcony decks on some units to provide further architectural interest while also enhancing the outdoor living space for residents." The siding and trim will consist of three different colors, as shown in Figure 2.

The maximum building height on the three-story side of the building is proposed to be 31 feet above finish grade. However, structures in the Low Density District are required to be a maximum of two stories per zoning. At the time of this staff report, staff did not have enough information to determine whether the parking level would be considered a "Story Above Grade" or a basement. Basements and attics are not counted as stories. <u>Submittal of revised building elevations that demonstrate compliance with the dimensional requirements for the Low Density District will be required either as a condition of approval, or prior to Planning Board approval of this application.</u>

The Applicant requests a waiver from Section 20.14.3.D regarding the requirement that all off-street parking be located to the side or rear of buildings, specifically for Lot 3 where the proposed parking area is located between the building and Timberlane Drive. The written waiver request is included as an attachment to this staff report. In making a determination whether or not to grant the waiver request, the Board should find by a majority vote that the criteria outlined in Section 25.10.14 of the LDC have been met:

- *"1. Specific circumstances relative to the subdivision, or conditions of the land in such subdivision, indicate that the waiver will properly carry out the spirit and intent of the regulations; and,*
- 2. Granting the waiver will not increase the potential for creating adverse impacts to abutters, the community or the environment; and,
- 3. Consideration will also be given as to whether strict conformity with the regulations would pose an unnecessary hardship to the applicant."



Figure 2. Rendering of proposed townhouse design.



City of Keene, NH Conservation Residential Development (CRD) Subdivision Application

Conservation Residential Development (CRD) subdivisions are those consisting of 3 or more proposed lots and the layout and construction of a new road, where the existing parcel to be subdivided is located in either the Rural, Low Density, or Low Density-1 zoning districts, and meets the minimum lot size requirements specified in Article 19 of the Land Development Code (LDC).

If you have questions about how to complete this form, please call: (603) 352-5440 or email: communitydevelopment@keenenh.gov

SECTION 1: PROJE	CTINFORMATION
PROJECT NAME:	NUMBER OF LOTS PROPOSED:
Timberlane Woods CRD Subdivision	
PROJECT ADDRESS(ES):	6
Drummer Road & Timberlane Drive	
SECTION 2: CONTA	CT INFORMATION
OWNER	APPLICANT
NAME/COMPANY:	NAME/COMPANY:
Christopher E. Farris	Christopher E. Farris
MAILING ADDRESS:	MAILING ADDRESS:
34 Rollins Road, Epping, NH 03042	34 Rollins Road, Epping, NH 03042
PHONE:	PHONE:
(603)-365-1820	(603)-365-1820
EMAIL:	EMAIL:
E_farris@hotmail.com	E_farris@hotmail.com
SIGNATURE:	SIGNATURE:
PRINTED NAME:	PRINTED NAME:
Christopher E. Farris	Christopher E. Farris
AUTHORIZED AGENT (if different than Owner/Applicant)	FOR OFFICE USE ONLY:
NAME/COMPANY:	TAX MAP PARCEL #(s): 5\5_0\5_000_000_000
John Noonan - Fieldstone Land Consultants, PLLC	212.012.000.000.000
MAILING ADDRESS: 206 Elm Street, Milford, NH 03055	'''
PHONE:	TRACT SIZE: 2 -00 DATE STAMP:
(603)-672-5456	D.T. VOL
EMAIL:	ZONING DISTRICT:
JENoonan@FieldstoneLandConsultants.com	LOW PERISTY
SIGNATURE: John Moman	MAR 1 8 2022
PRINTED NAME:	PROJECT #: By
John E. Noonan	S-04-dd

1



March 15, 2022

City of Keene Planning Board 3 Washington Street Keene, NH 03431

RE: Letter of Authorization: Christopher E. Farris (Owner/Applicant) Tax Map Parcel 515-15 34 Rollins Road Epping, NH 03042

To Whom It May Concern:

The undersigned being the landowner and the applicant of the above referenced lot hereby authorizes Fieldstone Land Consultants, PLLC to act as their Agent in filing and seeking all necessary approvals from local, state and federal approvals for permitting. This authorization is for the development of Tax Map Parcel 515-15 on Timberlane Drive in Keene NH.

Very truly yours,

Tax Map Parcel 515-015 (Owner/Applicant) Christopher E. Farris

Signature:

Print: C. Er. Harris Date 3/15/2020

206 Elm Street, Milford, NH 03055 - Phone: 603-672-5456 - Fax: 603-413-5456 www.FieldstoneLandConsultants.com

Conservation Residential Development Subdivision Narrative TIMBERLANE WOODS

DSI ON

LAND CONSULTANTS, PLLC

Farris Development, LLC Tax Map Parcel 515, Lot 15 Drummer Road & Timberlane Drive Keene, New Hampshire

May 16, 2022

Project Narrative:

Fieldstone Land Consultants, on behalf of Farris Development, LLC, are submitting these applications for Planning Board approval. The two applications submitted are the Subdivision Application and Major Site Plan Application. The proposal consists of subdividing existing Tax Map Lot 515-15 into six lots as a Conservation Residential Development (CRD) Subdivision. Five of the lots will be residential building lots and the sixth lot will be placed into a conservation easement.

The existing Tax Map Lot 515-15 has 570, 000 square feet or 13.1+/- acres with 817.88 feet of frontage along Timberlane Drive, and an additional 160 +/- feet along Drummer Road. The lot is located in the Low Density District per the Zoning Map and the use of Multi-Family Dwelling is permitted in this district with the caveat of a maximum of 6 Dwelling Units per building structure. The parcel is currently undeveloped and entirely wooded with forested wetlands towards the Drummer Road side of the property.

The proposed Open Space lot that will be placed into a conservation easement is 9.54 Acres in size. The minimal requirement for CRD open space lots is 50% of the original tract size. The proposed 9.54 Acres is 72.8% Open Space of the existing lot size of 13.1 Acres. The five residential lots will make up the remaining 3.6 Acres of the subdivision. The Open Space lot is located to provide a buffer between the residential use and the current Drummer Hill Conservation Area. The Open Space lot will be a good addition to this abutting conservation land.

The proposed building lots will have frontage along Timberlane Drive and will all have more than 60 feet of frontage, which is the standard requirement for the Low-Density zoning district (CRD frontage requirement is 40 feet). Access to the proposed building lots will be from Timberlane Drive and utilize a private driveway that is built to City standards. From the main private driveway there will be two separate private driveways (22 feet in width) that provide access to the northern two lots. All three of these driveways will be under the 300 feet length requirement, allowing for wider widths. The driveway ownership will fall under a Homeowner's Association with an easement 50 feet in width following the centerline of the driveways. The centerline of the main driveway will be the limit of the property boundaries for each lot, and have the overlaying easement. The Homeowner's Association

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Timberlane Woods Rev A Tax Map Parcel 515-15 Keene, NH

will cover the use and maintenance of the shared driveways. The driveways are wide enough for emergency vehicle access, and fire trucks can turnaround at the intersection of the driveways.

The proposed buildings will contain multiple two-bedroom units. Four of the buildings will have five (5) dwelling units and one building will have six (6) dwelling units. The buildings will have three building floors with the lowest level (basement) being a single-car garage with storage. The garages will provide one parking space and outside of each unit is another parking space for each unit. This will allow for a minimum of two parking spaces per building unit; each bedroom will have a parking space.

The building development will be serviced by the municipal water and sanitary sewer infrastructure that is located along Timberlane Drive. The stormwater management will be constructed on site and maintained by the proposed Homeowner's Association.

The development standards for both applications are outlined below with descriptions on how the standards are met in this submission.

CRD Development Standards:

19.3.2 Dimensional Standards:

A. Min. Dimensional Requirements : The existing tract is 13.1 Acres in size, has 817.88 feet of frontage on Timberlane Drive and 160 feet on Drummer Road. All five proposed lots are greater than 6,000 SF in size.

B. Perimeter Building Setbacks : All proposed lots have over 40 feet of frontage on Timberlane Drive, and have building setbacks of 15 feet front/rear and 10 feet side setbacks. The perimeter track setback is 30 feet from Timberlane Drive, and the perimeter setback of the original tract is 20 feet.

C. Density: 13.1 Acres/10,000 SF/Unit = 57 Dwelling Units. There are 26 Dwelling Units Proposed with 52 Bedrooms.

D. Open Space Reserve: Required 50% (13.1 Ac) = 6.55 Ac. Open Space = 9.54 Acres (72.8%)

19.3.3 Permitted Uses:

A. Residential Uses: Multifamily Dwelling is permitted with 6 dwelling units per structure maximum. Proposed is four – 5 Unit buildings, and one – 6 Unit building.

B. Open Space Uses: The Open Space will be used mostly for Conservation and possibly Passive Recreation as the residents may hike through the Open Space to access the Drummer Hill trails.

19.3.4 Primary & Secondary Conservation Areas:

A. Primary: The Open Space conservation areas will all be considered Primary conservation, as all of the wetlands on the property are within the conservation lot.

B. Secondary: The Open Space conservation area contains items listed as in the secondary criteria, such as woodlands, stonewalls, and slopes of 15%. There are no proposed improvements within the Open Space lot, such as recreational trails. The proposed development location for residences was chosen to provide a large contiguous tract for conservation that would directly abut the Drummer Hill Conservation Area.

Timberlane Woods Rev A Tax Map Parcel 515-15 Keene, NH

Subdivision Development Standards:

- 1. Drainage The site will be designed to convey the drainage away from the buildings and off the paved driveways. The stormwater will be managed to provide treatment and retention of runoff waters. The systems have been designed to match or reduce the stormwater runoff that exists on the undeveloped site.
- 2. Sedimentation/Erosion Control Temporary erosion control measures consisting of haybales, catch basin silt-socks, silt fencing, and a stabilized construction entrance will be used during the construction process. The permanent erosion control measures will consist of stone rip-rap, stone check dams, established vegetation, erosion control matting, and asphalt pavement.
- 3. Hillside Protection There is no hillside protection required for this project. The house lots have been designed to terrace with the natural slopes and maintain the perimeter forested buffers. There are Pre-Cautionary slopes within the development area; however the impact per lot is under 20,000 Square Feet of impact. The largest impact is on Lot 3, with 14,955 Square Feet of impact to the Pre-Cautionary slopes.
- 4. Snow Storage and Removal Snow storage locations are shown on the plans and consist of along the driveway edges and end of the paved areas. During large events, excess snow can be dumped over the guardrail at the end of the main driveway by the use of a bucket-loader.
- 5. Flooding The subject lot is not within the 100-year floodplain and rainfall events will be handled by the proposed drainage systems.
- 6. Landscaping Landscaping is outlined in the plan set. There will be trees and shrubs planted to meet the LDC requirements. The majority of the landscaping is around the front of each building. The existing trees will remain around the perimeter of the development to provide a natural buffer.
- 7. Noise Little additional noise is expected to be generated by the subdivision and there are no residential homes within close proximity to the proposed homes. The Open Space lot provides a large wooded buffer between the abutting lots.
- 8. Screening The perimeter of the site will have trees maintained for natural screening from the public way. The HVAC equipment for the buildings will be roof mounted or placed behind the buildings. The transformer for the development will be screened by evergreen shrubs.
- 9. Air Quality The proposed subdivision and residential use will have no impacts on air quality.
- 10. Lighting Lighting for the site will be provided by building mounted lights near the garages of each unit. The buildings will have minimal light provided at the parking spaces only. All fixtures are full cutoff, LED controlled by photocells. The lights will not glare onto abutting properties or public roadways. There is no proposed lighting that cross onto abutting properties or roadways.
- 11. Sewer and Water The proposed buildings will be serviced by municipal water and sewer. The water services will provide both domestic and fire suppression water. The end of the proposed water main will have a fire hydrant for safety, testing, and maintenance purposes. The water connection will be made uphill of the pump station, which will ensure proper pressure and demand flows. Sewer flow data has been collected and a report will be submitted, as requested by the City Engineer. This is to validate that the sewer downstream of the development has adequate capacity, as the municipal line downsizes from 8" to 6" pipe size on Elm Street.
- 12. Traffic The proposed subdivision will add some vehicle trips to the adjoining City streets. The

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Timberlane Woods Rev A Tax Map Parcel 515-15 Keene, NH

intersection of the shared driveway and Timberlane Drive will have safe sight distance in both directions. The City street was improved recently and can handle the additional traffic load. A traffic report will be submitting, as directed by the City Engineer.

- **13. Driveways** Each building lot will share a central driveway and two individual driveways will provide access to the northern two lots. The grade of these shared driveways shall meet all driveway regulations for the City of Keene and are just under 300 feet in length.
- 14. Hazardous and Toxic Materials No hazardous or toxic material is associated with the project.
- 15. Filling/Excavation Excavation and back-filling will be required for the proposed building foundations and driveways. The topography of the site varies and is steep in areas. The lots to the north will be in cut grading, and the two western lots will be in fill grading. Any excavation associated with the municipal utilities will be covered in the Excavation Permit with Keene Public Works.
- 16. Wetlands Jurisdictional wetlands were delineated as a result of a field investigation by Kenneth M. Robinson, C.W.S, in accordance with the "Corps. Of Engineers Wetland Delineation Manual, Technical Report Y-87-1, dated January 1987". There are wetlands located to the west of the proposed development, on the subject lot. These wetland areas will be protected by the Open Space easement in perpetuity. The thirty-foot (30') wetland buffer will not be impacted or encroached upon by the development.
- **17. Surface Waters** There are no surface waters in close proximity to the project and the Ashuelot River is 0.75 miles from the site.
- **18. Stump Dumps** This project requires tree removal, however, any stumps that result from the development will be removed and disposed of properly.
- **19. Architectural and Visual Appearance** This project proposes to construct five (5) multi-unit buildings, having three levels where the ground level includes a single car garage. Four of the buildings will be 5-Unit structures, and one building will be a 6-Unit structure. The architecture will be a townhouse design with variation of depth along the front façade to break up the expanse of the building structure. The three-story building will have balcony decks on some units to provide further architectural interest while also enhancing the outdoor living space for residents. The siding and trim will consist of three different colors to balance the visual appearance and fit in with the residential theme of the neighborhood. The maximum building height on the three-story side of the building is 31 feet above finish grade.

Site Development Standards (Article 20 of the LDC):

20.2. Drainage & Stormwater: The site will be designed to convey the drainage away from the buildings and off the paved driveways. The stormwater will be managed to provide treatment and retention of runoff waters. The systems have been designed to match or reduce the stormwater runoff that exists on the undeveloped site for the 2, 10, and 50 year storm events.
20.3 Sediment & Erosion Control: Temporary erosion control measures consisting of catch basin silt-socks, silt fencing, and a stabilized construction entrance will be used during the construction process. The permanent erosion control measures will consist of stone rip-rap, stone check dams, established vegetation, erosion control matting, and asphalt pavement
20.4 Snow Storage & Removal: Snow will be stored on site.

20.5 Landscaping: Landscaping will meet the City LDC standards and is provided around the 49 of 72

Timberlane Woods Rev A Tax Map Parcel 515-15 Keene, NH

buildings.

20.6 Screening: The perimeter of the site will have trees maintained for natural screening from the public way. The HVAC equipment for the buildings will be roof mounted or placed behind the buildings. The transformer for the development will be screened by evergreen shrubs
20.7 Lighting: All lighting will meet the City LDC standards and will not impact the public.
20.8 Sewer & Water: Sewer and water will be municipal services, which includes fire protection water to each building.

20.9 Traffic & Access Management: Traffic increases are outlined and access will be off Timberlane Drive with shared driveways, built to City standards.

20.10 Filling & Excavation: The proposed grading will require filling in some areas and excavation in other areas. The materials these grade changes are mostly on site. Select gravels for construction will need to be hauled to the site. Any excavations within the City right-of-way will be outlined in the Excavation Permit with Keene Public Works.

20.11 Surface Waters & Wetlands: There are no impacts to surface waters or wetlands on the site. The future quality of these resources will be protected by the Open Space conservation easement.

20.12 Hazardous & Toxic Materials: There are none associated with this project.

20.13 Noise: Noise increase will be minimal and the project is buffered from the nearest residential home.

20.14 Architecture & Visual Appearance: The architecture will be town-house style that is 3 stories in height. The colors will be natural tones and fit with the nearby neighborhoods in the City.



May 9, 2022

City of Keene Planning Board Attn: Mari Brunner, Senior Planner City Hall - 4th Floor 3 Washington Street-Keene, NH 0343

RE: S-04-22 and SPR-04-22 Timberlane Woods CRD Subdivision Waiver Request

Dear Planning Board,

Fieldstone Land Consultants, on behalf of Christopher E. Farris, is submitting this waiver request for Planning Board approval. The proposed project consists of subdividing existing Tax Map Lot 515-015 as a CRD Subdivision to create five building lots and one conservation lot. Based on the Community Development review letter, dated April 6, 2022, we are hereby seeking waivers for following standards in the Land Development Code (LDC).

Waiver 1:

§ 25.10.8.B.2 Metes and Bounds: States that an updated survey showing all metes and bounds of the revised parcels shall be prepared by the applicant. Based on the overall size of the property and no development within close proximity of the boundaries not surveyed, we are requesting a waiver for this requirement, as allowed per Section Article 25.10.14.A. The area where the development is proposed had the boundary surveyed, along with the physical features of the property including wetlands, field topography, utilities, roadways, and forested areas.

A. Specific circumstances relative to the subdivision, or conditions of the land in such subdivision, indicate that the waiver will properly carry out the spirit and intent of the regulations; The spirit and intent of the ordinance will be met by approving the waiver for this section. The information required will be shown on the plans in the area to be developed. The area that will be placed into an Open Space conservation easement will remain unaltered and is not in close proximity to the proposed development area.

B. Granting the waiver will not increase the potential for creating adverse impacts to abutters, the community or the environment; The granting of this waiver will not create any adverse impacts to the abutters, community or environment. There is no proposed land

FIELDSTONE LAND CONSULTANTS, PLLC

Timberlane Drive – CRD Sub. Lot 515-015 – Waiver Request

development or property line changes in the area of the property that does not show surveyed metes and bounds.

C. Consideration will also be given as to whether strict conformity with the regulations would pose an unnecessary hardship to the applicant. If the applicant is required to adhere to this section of the regulations, it will impose an unnecessary hardship. The survey work required to gather this information will add significant time and cost to the project. The additional time to gather this information is the true hardship as the applicant needs to construct the buildings this summer season and be able to sell units as soon as possible. The hardship is unjust as the information will not add any value to the proposed subdivision or have any impacts on the community or environment.

Waiver 2 (Exemption to include 2 plans):

Article 25 § 25.10.C Overview Plan (C.1) and Yield Analysis Plan (C.3): States that a conservation residential development subdivision shall include ... 1. An Overview Plan and 3. A Yield Analysis Plan: We are requesting a waiver of these two sections of the LDC that require an Overview Plan and Yield Analysis Plan. The Existing Conditions Plan and Subdivision Plan include the pertinent information that is outlined in the Overview Plan; specifically on the subject tract of land. These areas show the precautionary & prohibitive slopes, wetlands, wetland buffers, public roads, and the abutting conservation land. A large portion of the property will be placed into conservation as Open Space. The Yield Analysis plan is simply a conventional subdivision plan that is not used. This subject lot could easily fit more conventional lots on it if designed to the Zoning Requirement of 10,000 Square Feet Minimum Lot size and 60 feet of frontage. The CRD Subdivision proposed is only 5 lots, all of which are larger than the conventional lot size of 10,000 square feet. Below are the criteria for the waiver requests for both the Overview Plan and Yield Analysis Plan.

A. Specific circumstances relative to the subdivision, or conditions of the land in such subdivision, indicate that the waiver will properly carry out the spirit and intent of the regulations; The proposed CRD Subdivision with five (5) building lots meets the Zoning Requirements for the Low-Density district as outlined on the Existing Conditions, Subdivision Plan and Site Plan for the development. The spirit and intent of the regulation is to prove that the existing lot could be subdivided in a conventional manner, and meet the criteria for protecting surface waters and hillside protection areas. If the waiver is granted, the spirit and intent of the regulations will be met, as the proposed development has less lots than if designed as a conventional subdivision, and it adds the value of Open Space conservation land that directly abuts the Drummer Hill Conservation Area.

B. Granting the waiver will not increase the potential for creating adverse impacts to abutters, the community or the environment; If the waiver is granted, there will not be any adverse impacts to the abutters, community or environment. The proposed Open Space will enhance the value of the existing Drummer Hill Conservation Area, and ensure the protection of the surface waters by placing a large portion of the property into a perpetual conservation easement.



Timberlane Drive – CRD Sub. Lot 515-015 – Waiver Request

Page 3 of 3

C. Consideration will also be given as to whether strict conformity with the regulations would pose an unnecessary hardship to the applicant: If the waiver is not granted and strict conformity with regulations is imposed, this will put an unnecessary hardship on the applicant. The additional plans will require more design work and cost by a surveyor/engineer and will increase the time frame to obtain approvals, thus impacting the sales of the housing units.

Thank you for your consideration in granting the waivers outlined above.

Best Regards, FIELDSTONE LAND CONSULTANTS, PLLC

Man

John Noonan Project Engineer

Megan Fortson

From:	jenoonan@fieldstonelandconsultants.com
Sent:	Tuesday, May 10, 2022 3:48 PM
То:	Mari Brunner
Cc:	Megan Fortson; Chad Branon PE; 'eric farris'
Subject:	Farris - CRD Timberlane Drive: Waiver Request

Mari,

We are requesting an additional waiver for the Timberlane Drive CRD Subdivision, as discussed. We are requesting the waiver from the LDC Section 20.14.3.D for the requirement that parking be located to the side or rear of a building. The CRD Subdivision that was submitted has all proposed lots with frontage off Timberlane Drive. Based on the orientation of Building 3, on Proposed Lot #3, the parking is in front of the building. The building directly across the driveway on Proposed Lot #2, will block the view of the parking spaces at Building 3. The view of this building and associated parking is also blocked from view of the public way, by the land topography, vegetation and other proposed buildings.

The criteria for the Waive is outlined below:

A. Specific circumstances relative to the subdivision, or conditions of the land in such subdivision, indicate that the waiver will properly carry out the spirit and intent of the regulations; The spirit and intent of the ordinance will be met as the proposed parking will not be visible from a public way. The topography, vegetation, and adjacent building will block this parking from the Timberlane Drive road frontage.

B. Granting the waiver will not increase the potential for creating adverse impacts to abutters, the community or the environment; The granting of this waiver will not create any adverse impacts to the abutters, community or environment. The parking will be located in a manner that reduces disturbance to the land and spaces face the garages of each building unit. This will eliminate the possibility of headlights shining toward abutting properties, and the parking spaces will not be visible from the public street, Timberlane Drive.

C. Consideration will also be given as to whether strict conformity with the regulations would pose an unnecessary hardship to the applicant; If the regulation was enforced with strict conformity, the applicant would have an unnecessary hardship placed upon them. The hardship would be in the form of re-design, a longer timeframe for approvals, construction scheduling, and disturbing more land to rotate the building and parking to face away from Timberlane Drive.

We hope that the Planning Board will consider the approval of this waiver.

Best Regards,

John Noonan Project Manager



206 Elm Street – Milford NH 03055 Tel: 603.672.5456 x 119 - Fax: 603.413.5456 <u>www.FieldstoneLandConsultants.com</u>



May 16, 2022

City of Keene Planning Board Attn: Mari Brunner, Senior Planner City Hall - 4th Floor 3 Washington Street-Keene, NH 0343

RE: S-04-22 and SPR-04-22 Timberlane Woods CRD Subdivision Waiver Request – Letter 2

Dear Planning Board,

Fieldstone Land Consultants, on behalf of Christopher E. Farris, is submitting these additional waiver requests for Planning Board approval. Based on the Community Development review, we are hereby seeking waivers for the following standards in the Land Development Code (LDC).

Waiver 3 (Parking to the Side/Rear of Buildings); previously submitted via email:

§ 20.14.3.D Site Design and Relationship to Surrounding Community: *States All required off-street parking shall be to the side or rear of buildings...:* We are requesting the waiver from the LDC Section 20.14.3.D for the requirement that parking be located to the side or rear of a building. The CRD Subdivision that was submitted has all proposed lots with frontage off Timberlane Drive. Based on the orientation of Building 3, on Proposed Lot #3, the parking is in front of the building. The building directly across the driveway on Proposed Lot #2, will block the view of the parking spaces at Building 3. The view of this building and associated parking is also screened from view of the public way, by the land topography, vegetation and other proposed buildings.

A. Specific circumstances relative to the subdivision, or conditions of the land in such subdivision, indicate that the waiver will properly carry out the spirit and intent of the regulations; The spirit and intent of the ordinance will be met as the proposed parking will not be visible from a public way. The topography, vegetation, and adjacent building will block this parking from the Timberlane Drive road frontage. Technically this parking will be located to the rear of Building 2.

B. Granting the waiver will not increase the potential for creating adverse impacts to abutters, the community or the environment; The granting of this waiver will not create any adverse impacts to the abutters, community or environment. The parking will be located in a manner that reduces disturbance to the land and spaces face the garages of each building unit. This will eliminate the possibility of headlights shining toward abutting properties, and the parking spaces will not be visible from the public street, Timberlane Drive.

Timberlane Drive – CRD Sub. Lot 515-015 – Waiver Request 2

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C. Consideration will also be given as to whether strict conformity with the regulations would pose an unnecessary hardship to the applicant; If the regulation was enforced with strict conformity, the applicant would have an unnecessary hardship placed upon them. The hardship would be in the form of re-design, a longer timeframe for approvals, construction scheduling, and disturbing more land to rotate the building and parking to face away from Timberlane Drive.

Waiver 4 (Shared driveways):

§ 19.3.5.A.3.a Design Criteria: States that all structures shall be accessed from interior streets, rather than from roads bordering the perimeter of the tract; In the event that a waiver is granted, shared driveways shall be incorporated where feasible: We are requesting a waiver of this section of the LDC that requires interior streets and with the granting of said waiver, will provide shared driveways for the access to the building structures.

A. Specific circumstances relative to the subdivision, or conditions of the land in such subdivision, indicate that the waiver will properly carry out the spirit and intent of the regulations; The spirit and intent of the CRD Subdivision regulations will be carried out, as the proposed shared driveways will provide access to the building structures. The interior paved driveways are not streets, however, they will provide the same level of access to the building structures as a City street.

B. Granting the waiver will not increase the potential for creating adverse impacts to abutters, the community or the environment; If the waiver is granted, there will not be any adverse impacts to the abutters, community or environment. The proposed shared driveways will be 24 feet in width at the intersection with Timberlane Drive. The shared driveways will provide safe access on and off Timberlane Drive, similar to a City Road. The maintenance of the shared driveways will be covered by the development and not burden the City with maintenance of the driveways.

C. Consideration will also be given as to whether strict conformity with the regulations would pose an unnecessary hardship to the applicant: If the waiver is not granted and strict conformity with regulations is imposed, this will put an unnecessary hardship on the applicant. If the interior access is required to be a "street" it would decrease the available building area, due to the requirement of having a right of way and front setbacks from the right-of-way. The overall density and compact design of the development would be reduced, and likely require the building lots to be larger. If the building lots were larger, the Open Space area would be less than what is proposed.

Thank you for your consideration in granting the waivers outlined above.

Best Regards, FIELDSTONE LAND CONSULTANTS, PLLC

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John Noonan Project Engineer

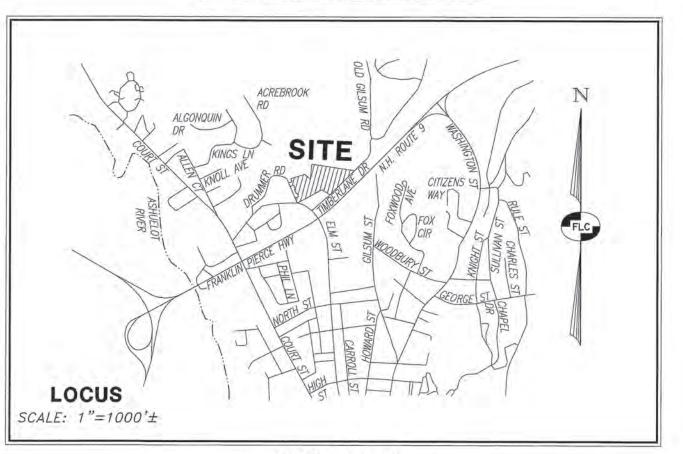
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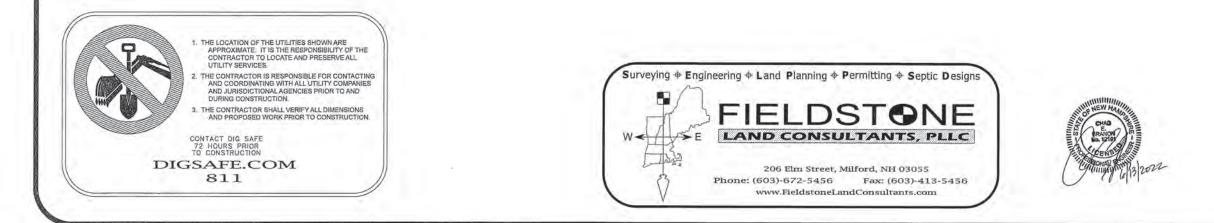
TIMBERLANE WOODS

DRUMMER ROAD & TIMBERLANE DRIVE

KEENE, NH 03431 MARCH 18, 2022 LAST REVISED: JUNE 13, 2022



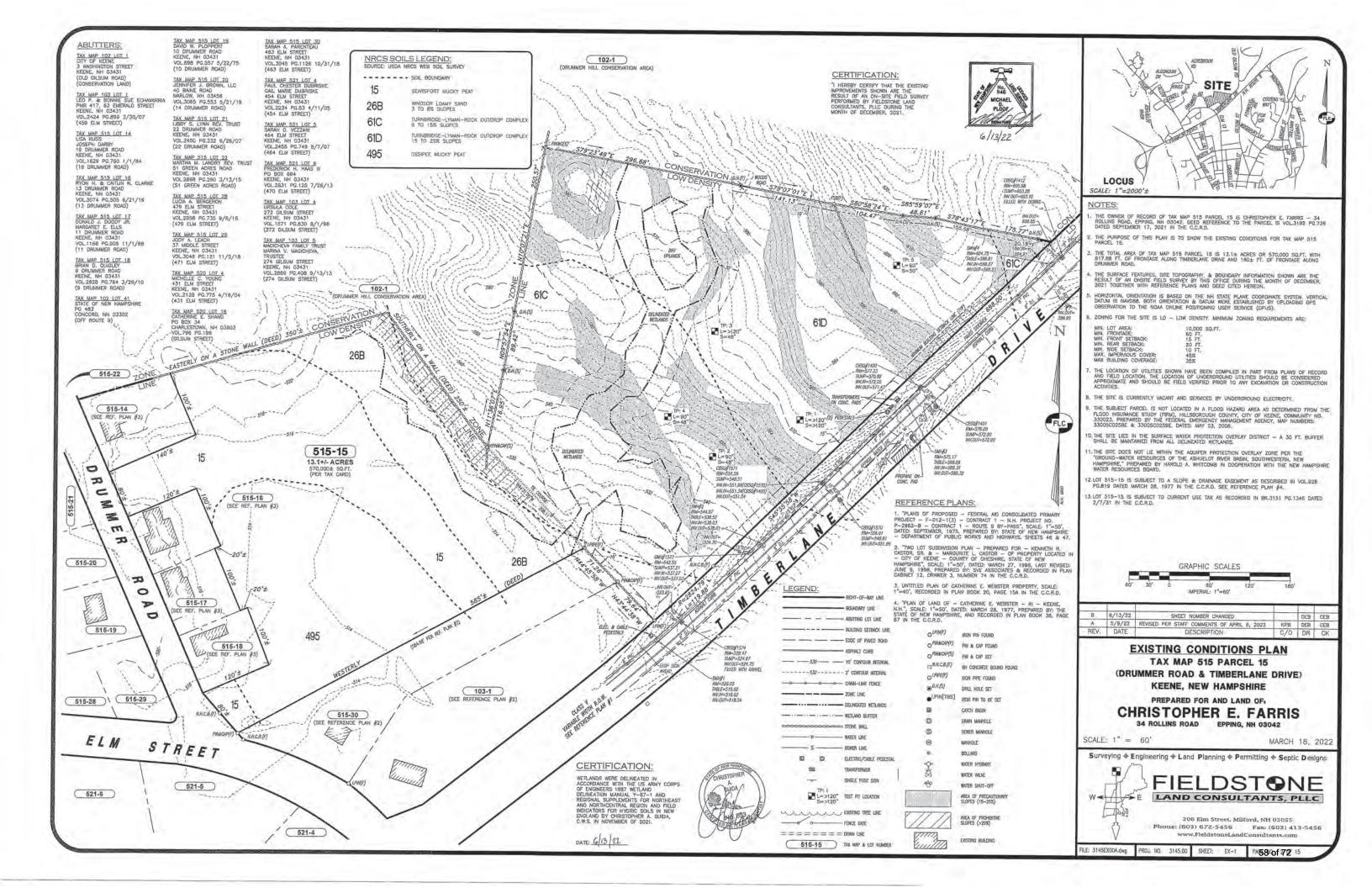
APPLICANT AND OWNER CHRISTOPHER E. FARRIS 34 ROLLINS ROAD, EPPING, NH 03042

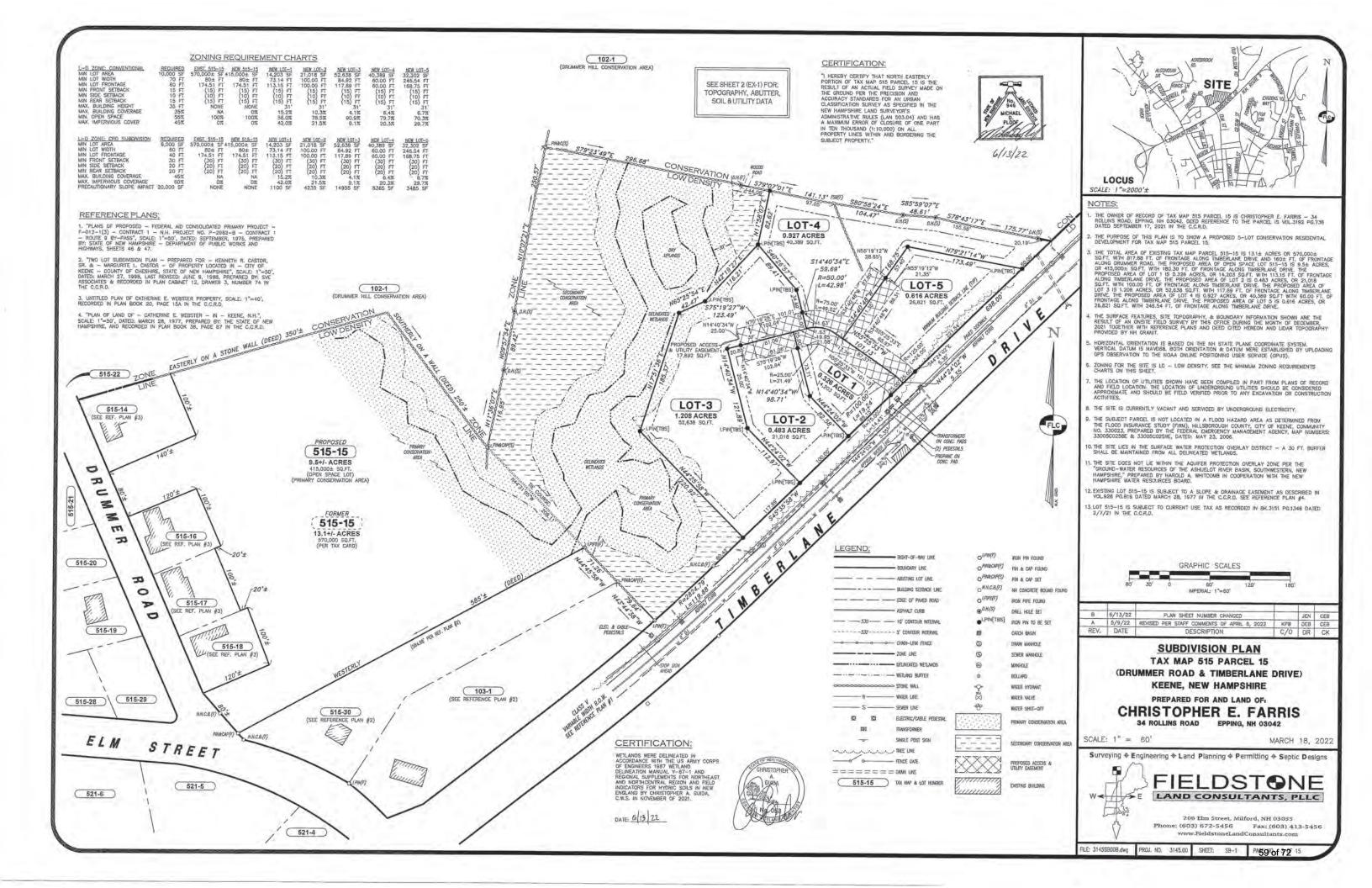


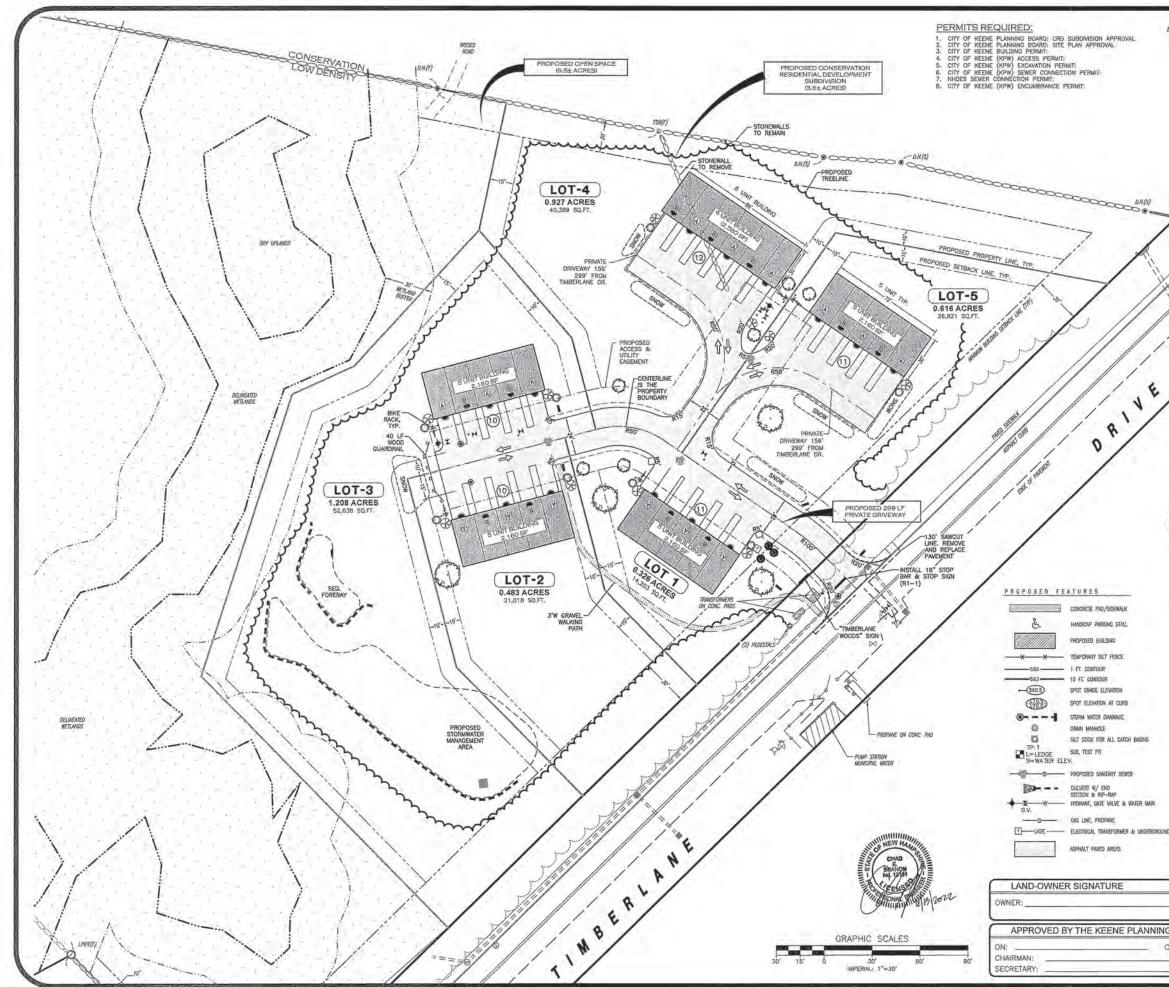
SHEET INDEX				
PAGE	SHEET	TITLE		
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13	DT-5	WATER & DRAINAGE DETAILS		
14	EH-1	EXHIBIT PLAN - SLOPES		
15	EH-2	EXHIBIT PLAN - FIRE ACCESS		

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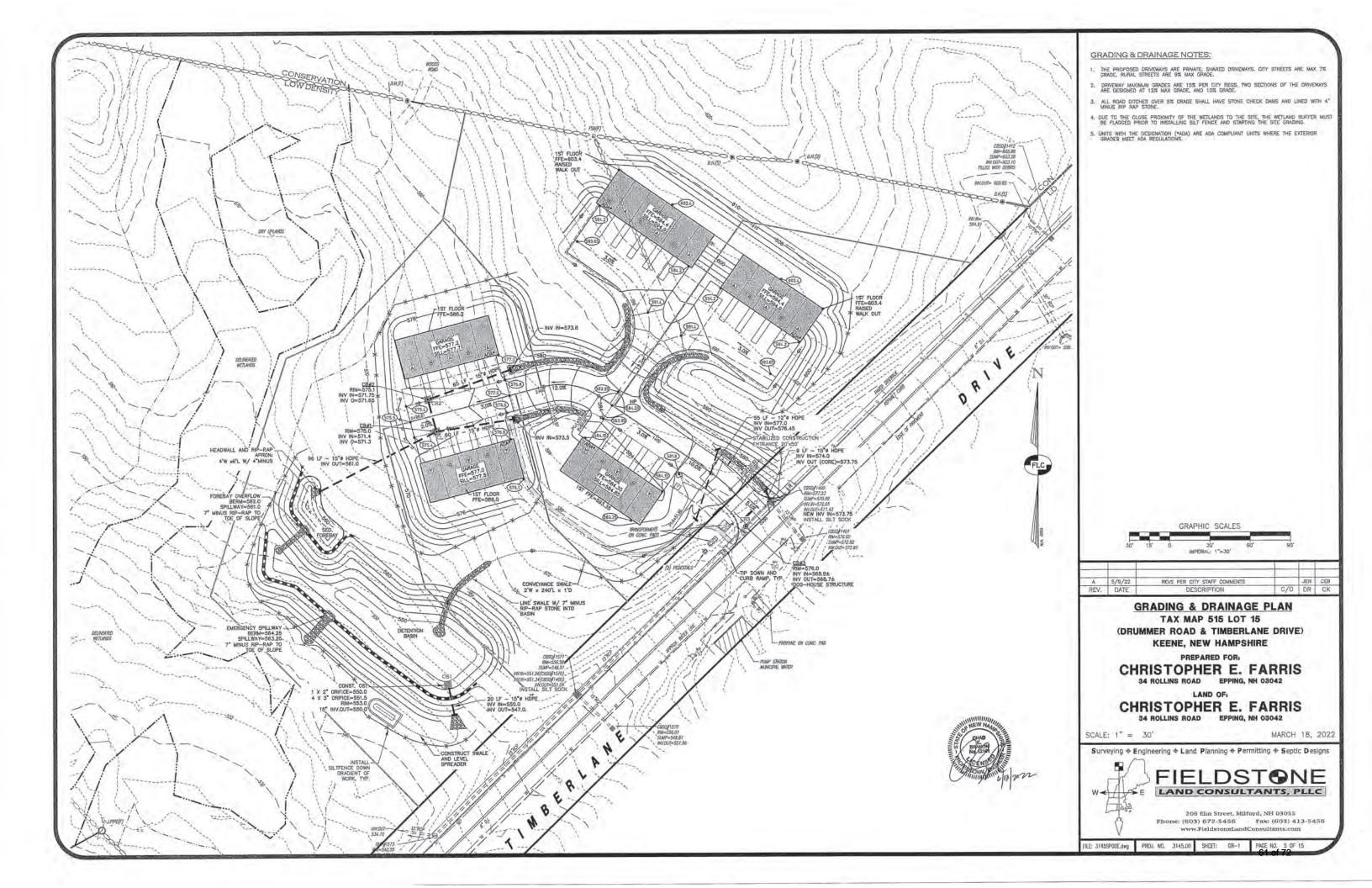
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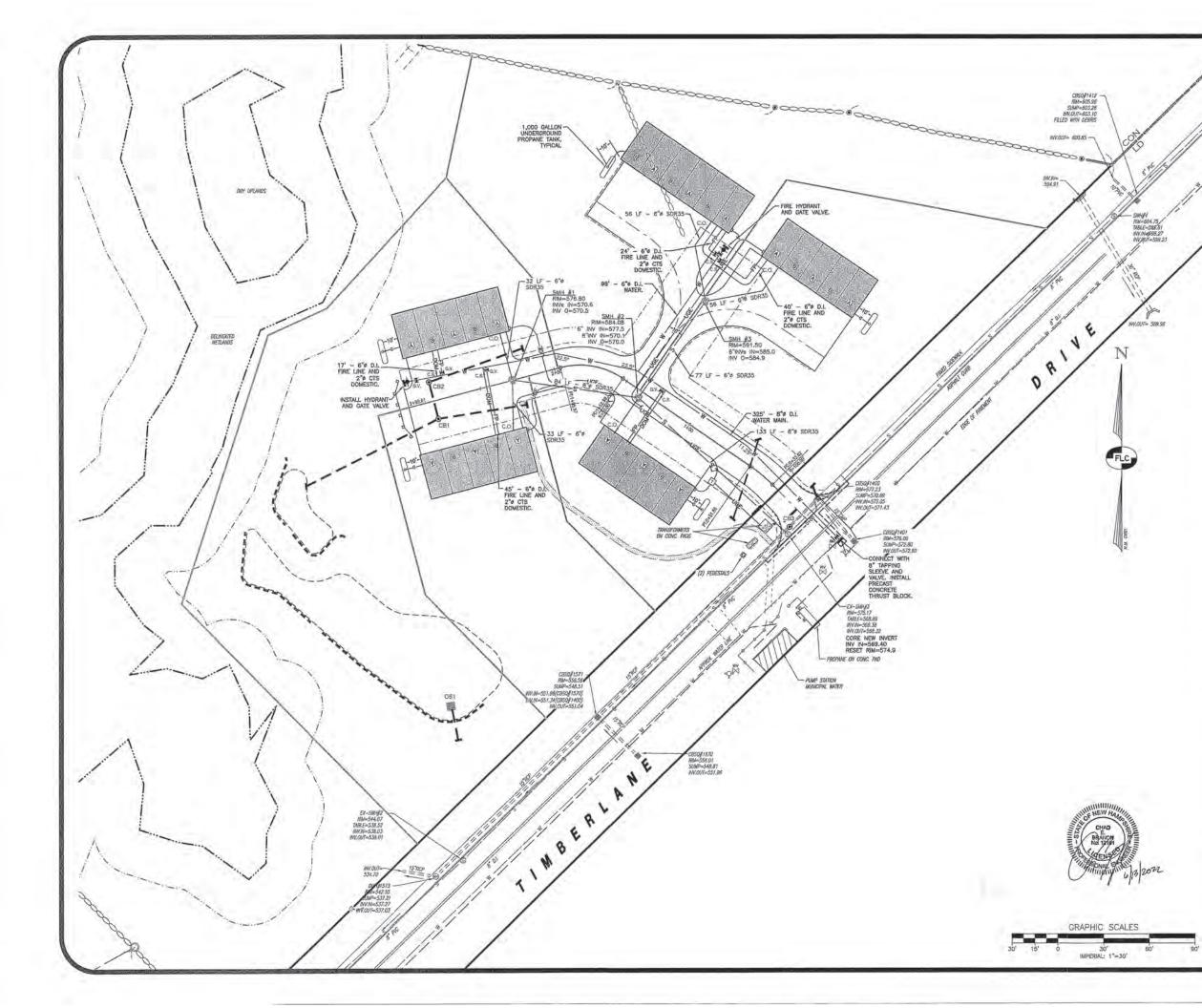






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TAX MAP 515 LOT 15 (DRUMMER ROAD & TIMBERLANE DRIVE) KEENE, NEW HAMPSHIRE PREPARED FOR: CHRISTOPHER E. FARRIS 34 ROLLINS ROAD EPPING, NH 03042 LAND OF: CHRISTOPHER E. FARRIS 34 ROLLINS ROAD EPPING, NH 03042 SCALE: 1" = 30' MARCH 18, 2022 SURVEYING & Engineering & Land Planning & Permitting & Septic Designs UNG BOARD DATE: NING BOARD	AND ATE: NING BOARD CERTIFIED BY AND AND AND AND AND AND AND AND			1.1.1.1.1.1.1.1.1.1.1.1.1.1.1.1.1.1.1.	UN CN
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206 Elm Street, Milford, NH 03055	CERTIFIED BY Phone: (603) 672-5456 Fax: (603) 413-5456 AND Www.FieldstoneLandConsultants.com	DATE:	A M		
	CERTIFIED BY Phone: (603) 672-5456 Fax: (603) 413-5456 AND Www.FieldstoneLandConsultants.com		206 Eln	n Street, Milford, NH 03055	
AND Www.FieldstoneLandConsultants.com	FILE: 31455P00E.dwg PR0J. NO. 3145.00 SHEET: SP-1 PAGE NO. 4 OF 15		() Phone: (603) 67	72-5456 Fax: (603) 4	113-5456
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ALL WORK SHALL CONFORM TO THE APPLICABLE REGULATIONS AND STANDARDS OF THE CITY OF KEENE AND SHALL BE BUILT IN ACCORDANCE WITH THE PLANS AND SPECIFICATIONS. THE CITY OF KEENE DEPARTMENT OF PUBLIC WORKS SPECIFICATIONS FOR ROAD CONSTRUCTION AND SEWERS AND DRAINS AND THE NHOOT STANDARDS FOR ROAD AND BRIDGE CONSTRUCTION APPROVED AND ADOPTED 2010 ARE HEREBY INCORPORATED BY REFERENCE.

ROAD AND DRAINAGE CONSTRUCTION SHALL CONFORM TO THE TYPICAL SECTIONS AND DETAILS SHOWN ON THE PLANS AND THE SPECIFICATIONS NOTED ABOVE. ANY ALTERATION OF THIS DESIGN OR CHANGE DURING CONSTRUCTION MAY REQUIRE APPROVAL DO YARIOUS CITY BOARDS OR AGENCIES AND SHALL BE DISCUSSED WITH THE OWNER AND ENGINEER PRIOR TO CONSTRUCTION.

THE CONTRACTOR SHALL BE RESPONSIBLE FOR VERIFYING THE LOCATION, SIZE, AND ELEVATION OF ALL EXISTING UTLITTES SHOWN OR NOT SHOWN ON THESE PLANS AND SHALL VERIFY THAT ALL THE INFORMATION SHOWN HEREON IS CONSISTENT, COMPLETE, ACCURATE, AND CAN BE CONSTRUCTED PRIOR TO AND/OR OURING CONSTRUCTION. THE ENGINEER SHALL BE NOTIFIED IN WRITING OF ANY DISCREPANCIES, ERRORS, CMISSIONS, OR EXISTING UTLITTES FOUND INTERFENING WITH THE PROPOSED CONSTRUCTION OT THAT REMEDIAL ACTION MAY BE TAKEN BEFORE PROCEEDING WITH THE WORK.

- THE CONTRACTOR SHALL BE RESPONSIBLE FOR CONTACT "DIGSAFE" AT LEAST 72 HOURS PRIOR TO THE START OF CONSTRUCTION (1-888-344-7233)
- 5. THE CONTRACTOR IS RESPONSIBLE FOR CONTACTING THE APPROPRIATE TOWN DEPARTMENTS PRIOR TO CONSTRUCTION TO ARRANGE FOR NECESSARY INSPECTIONS. THE WATER AND SEWER CONNECTIONS IN THERELANDE DRIVE WILL REQUIRE AN EXCAVATION PERMIT AND COORDINATION WITH KEENE PUBLIC WORKS.
- BLASTING, IF REQUIRED, SHALL BE PERFORMED IN ACCORDANCE WITH THE DITY OF KEENE FIRE DEPARTMENT REGULATIONS
- ALL DISTURBED NON-PAYED AREAS SHALL BE LOAMED AND SEEDED IMMEDIATELY UPON BEING CONSTRUCTED. THE RETAINING WALLS SHOWN SHALL BE DESIGNED BY OTHERS UNLESS OTHERMISE NOTED.
- ALL TRAFFIC SIGNS SHALL CONFORM TO THE MANUAL OF UNIFORM TRAFFIC CONTROL DEVICES, LATEST EDITION.
- B. EXISTING PAVEMENT SHALL BE SAW-CUT AS NECESSARY. THE CONTRACTOR SHALL ENSURE A SMOOTH TRANSITION BETWEEN EXISTING AND NEW PAVEMENT.
- ALL POWER WORK SHALL CONFORM TO EVERSOURCE STANDARDS. THE POWER SERVICE SIZES SHALL BE VERIFIED BY AN ELECTRICAL ENGINEER AND EVERSOURCE.
- 11. ALL TELEPHONE WORK SHALL CONFORM TO CONSOLIDATED COMMUNICATIONS SPECIFICATIONS
- ALL PROPANE GAS WORK SHALL CONFORM TO THE SUPPLIER'S GAS SPECIFICATIONS. PROVIDE SHUTOFF VALVE AND REGULATOR FOR EACH BUILDING. THE PROPANE TANKS SHALL BE INSTALLED BELOW GRADE.
- 13. WATER AND SEWER SERVICES TO THE INTO THE KEENE MUNICIPAL SERVICE. WATER CAPACITY ABOVE THE PUMP STATION IS ADEQUATE FOR THE SUPPRESSION, AS VERIFIED BY THE CITY ENGINEER. SEWER CAPACITY ON TIMBERLANE DRIVE IS ADEQUATE, AS VERIFIED BY THE CITY ENGINEER.
- SEWER SERVICES AT EACH UNIT SHALL HAVE INDIVIDUAL CLEAN-OUTS INSIDE THE BUILDING.
 CONTRACTOR TO COORDINATE WITH CITY DPW ON SEWER TIE-INS ON TIMBERLANE DRIVE. THE EXISTING SEWER FLOW MUST BE MAINTAINED AND PUMP AROUND MANHOLE DURING TE THE EXISTING SEVER FLOW MUST BE MAINTAINED AND PUMP AROUND MANHOLE DURING TE
- IN.
 CONTRACTOR SHALL OBTAIN STRUCTURAL DESIGN PLANS, DETAILS AND SPECIFICATIONS FOR ANY RETAINING WALLS SHOWN ON THIS PLAN PRIOR TO CONSTRUCTION.
- ANY RETAINING WALLS SHOWN ON THIS PLAN PRIOR TO CONSTRUCTION. 17. ANY MUNICIPAL SERVICES SHALL HAVE AN EASEMENT GRANTED TO THE CITY OF KEENE FOR FUTURE MUNITENANCE OF THE UTILITIES.
- 18. ALL BUILDINGS WILL HAVE FIRE SUPPRESSION SPRINKLER SYSTEMS AND TWO FIRE HYDRANTS HAVE BEEN PROVIDED (WITHIN 500' OF ALL BUILDINGS), FIRE HOUSE CAN REACH 150' AROUND EACH BUILDING FROM THE DRIVEWAY.
- 19. ALL BUILDING SERVICE CONNECTIONS SHALL HAVE A PRESSURE REDUCING VALVE (PRV) INSTALLED, AS WATER STREET PRESSURE WILL BE 100 PSI $\pm,$
- 20. ALL HVAC EQUIPMENT SHALL MEET THE SCREENING STANDARDS OF THE LD.C.: ROOF MOUNTED EQUIPMENT SHALL BE SETBACK 10' FROM EDGE. GROUND-MOUNTED EQUIPMENT TO BE LOCATED SO AS NOT TO BE VISIBLE FROM THE PUBLIC WAY - SCREEN IF VISIBLE.

SANITARY SEWER CALCULATIONS:

- 1. THE SEWER DAILY FLOW RATE: 120 GPD/BEDROOM X 52 BEDROOMS = 6,240 GPD
- INFILTRATION: 156 LF 6^{*}0 SDR 35 + 341 LF 8^{*}0 SDR 35 [(6^{*}x0.030 MI) + (8^{*}x0.065 MI)] x 300 GPD/INCH-MILE = 210 GPD
- 3. AVERAGE DAILY FLOW: 6240 + 210 = 6,450 GPD
- 4. PEAK DESIGN FLOW: PEAKING FACTOR = 6 (< 100,000 GPD) 6 $_{\rm X}$ 6450 GPD = 38,700 GPD

-					
B	6/13/22	REVS PER CITY STAFF COMMENTS	1.1	JEN	CEB
A	5/9/22	REVS PER CITY STAFF COMMENTS		JEN	CEB
REV.	DATE	DESCRIPTION	C/0	DR	CK

UTILITY PLAN TAX MAP 515 LOT 15 (DRUMMER ROAD & TIMBERLANE DRIVE) KEENE, NEW HAMPSHIRE

INE, NEW HAMPSI

CHRISTOPHER E. FARRIS 34 ROLLINS ROAD EPPING, NH 03042

LAND OF

CHRISTOPHER E. FARRIS 34 ROLLINS ROAD EPPING, NH 03042

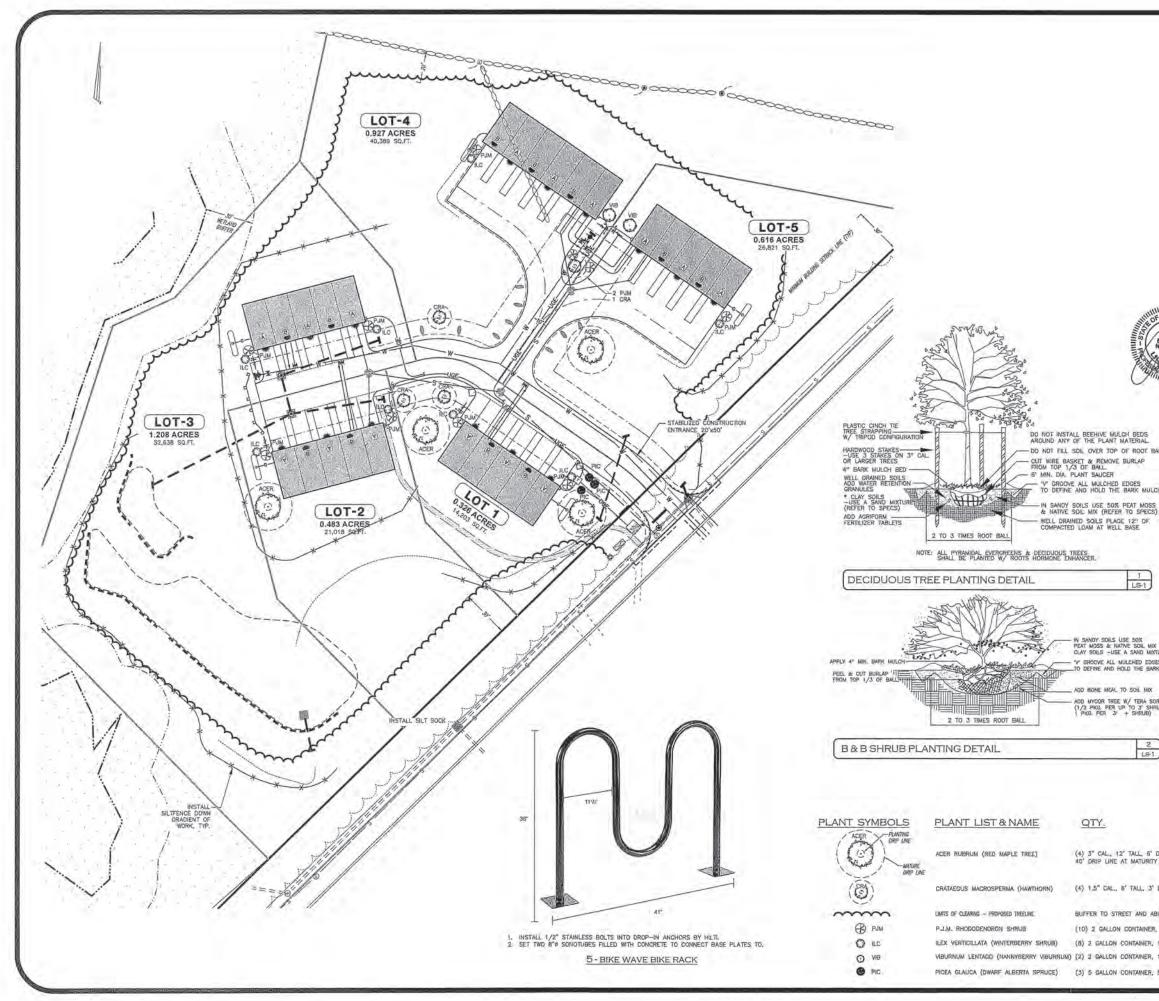
SCALE: 1" = 30' MARCH 18, 2022 Surveying & Engineering & Land Planning & Permitting & Septic Designs

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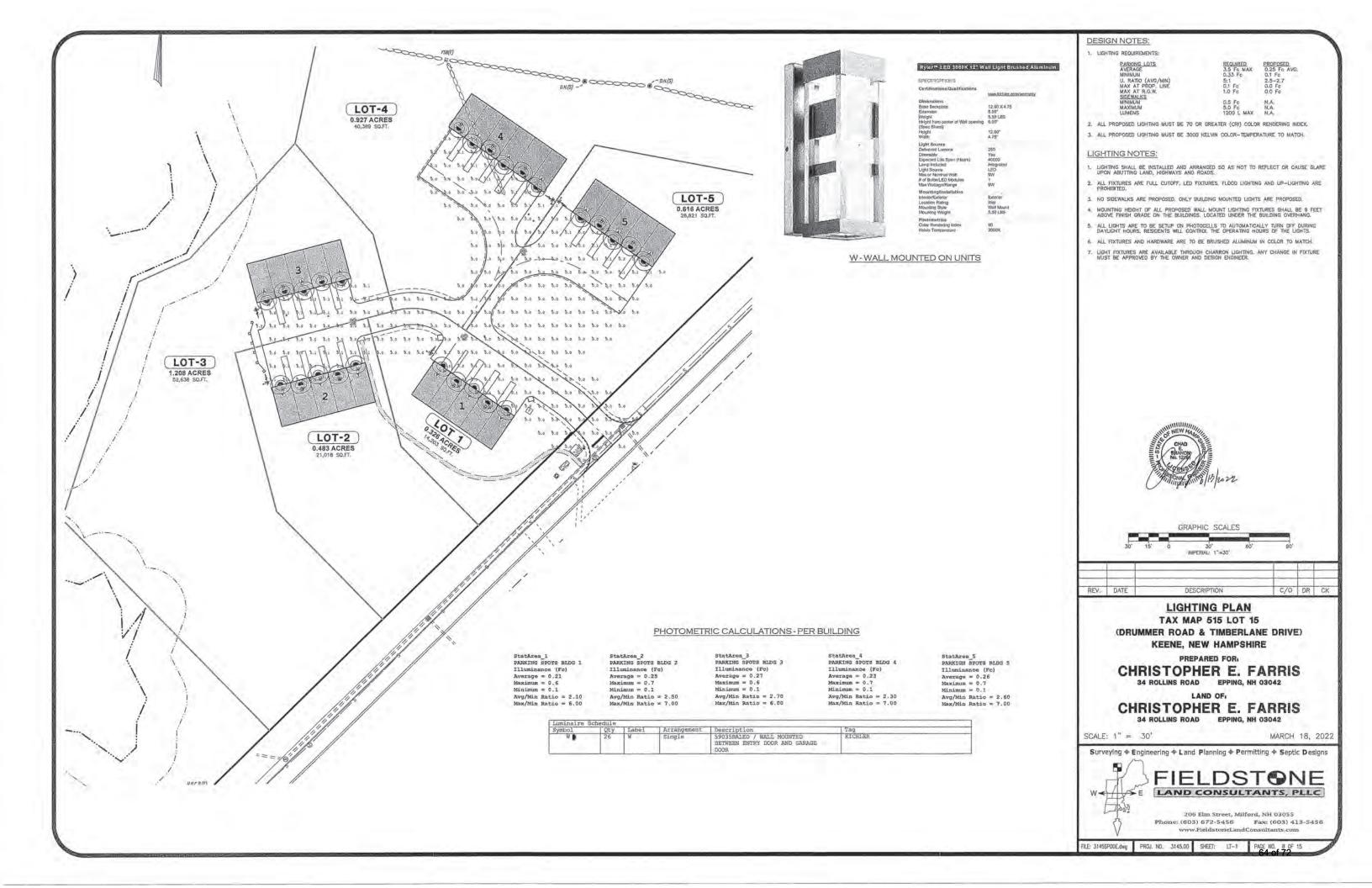
Phone: (603) 672-5456 Fax: (603) 413-5456 www.FieldstoneLandConsultants.com

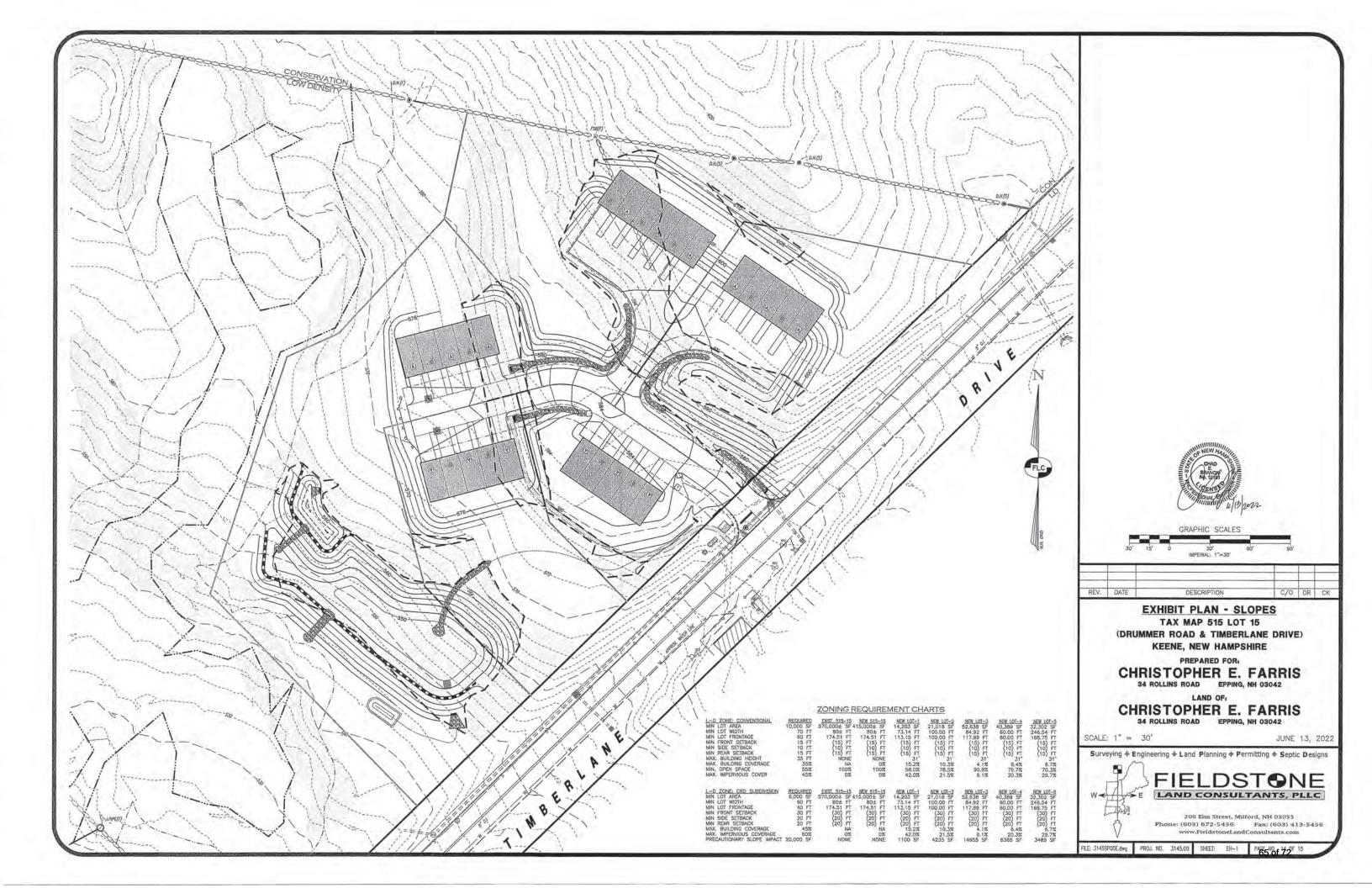
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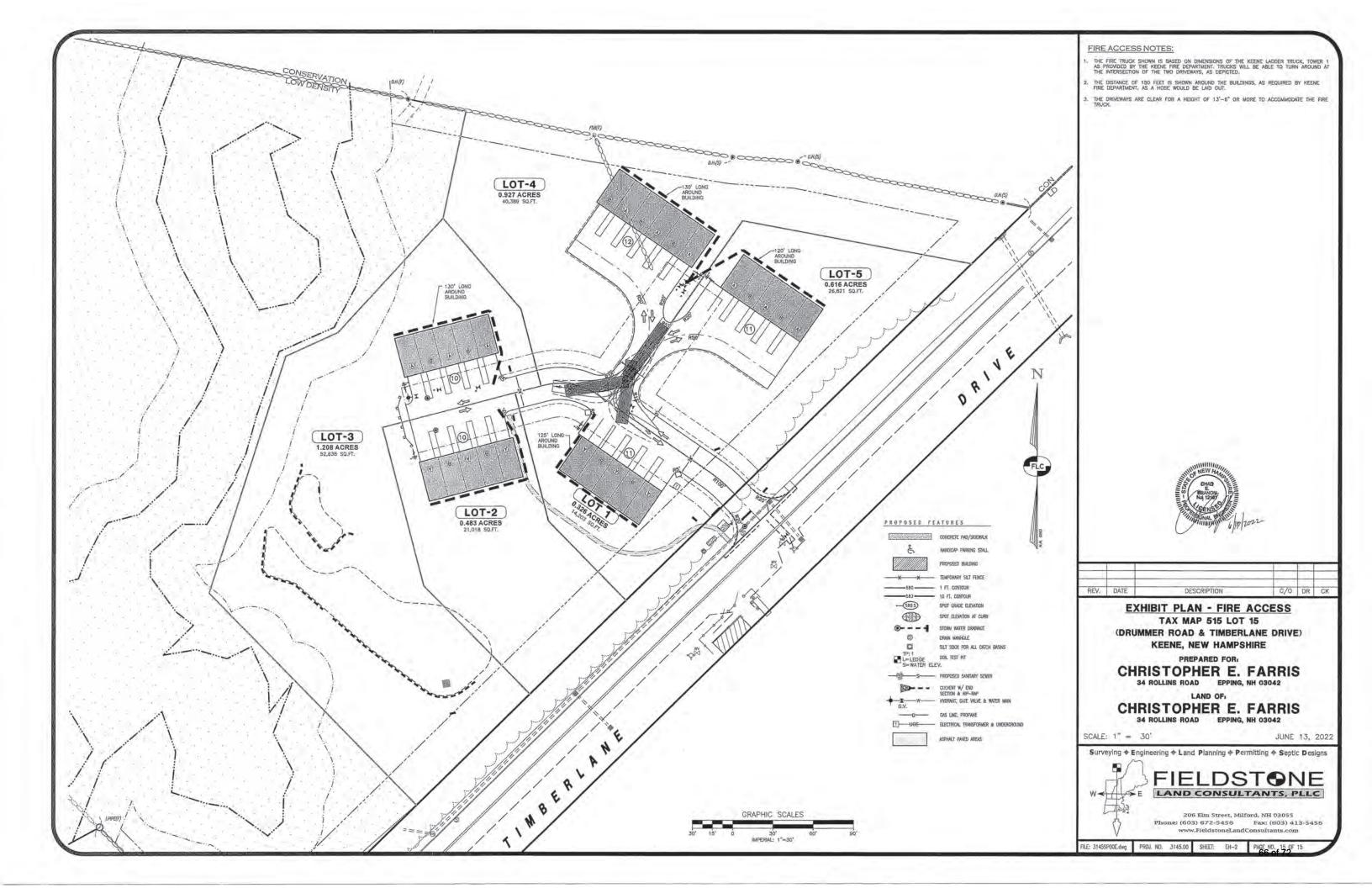
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	DESIG	IN NOTES:				
		DSCAPING REQUIREMENTS:				
		TREES 1/10 PARKING SPACE (32 SP) PARKING PERIMETER TREES ORNAMENTAL TREES	REQUIRED 4 TREES N/A 2:1=10 TREES	PROPOSED 4 TREES S 4		
		SHRUBS: EVERGREENS NON-EVERGREEN		PROPOSED 3 (TRANSF 20	ORMER)	
		PERIMETER LANDSCAPING: PARKING ON PERIMETER	N/A N/	PROPOSED.		
		FLOWERS & PLANTS *THERE IS NO PROPOSED PERIN GARAGES, SHRUBS ARE PROPO	60% AREA	0% 5 SPACES ALIGN	WITH THE	
	LANE	SCAPING NOTES:	and the former of the			
	3.2	e landscape contractor is responsible fo	R CONTACTING DIG-SA	FE AND FOR VERIFICA	DON OF ALL	
	2. EX	lities and shall notify the owners repres sting trees to remain shall, be preserved	SENTATIVE OF ANY COM AND PROTECTED DUR	IFLICTS PRIOR TO CON	MENCING.	NCING
	3. EX	nll be installed prior to the start of si sting trees that are to be removed, shal			ICLUDING STU	IMPS.
	4. UNI	STUMP-DUMPS ARE ALLOWED ON SITE. TIL ALL GRADING AND CONSTRUCTION HAS BEED				
	1.1	nle be installed. Less othernise noted or approved, all tr	EES MUST BE BALLED	AND BURLAPPED.		
	6. ALL	. PLANT MATERIALS INSTALLED SHALL MEET OR R NURSERY STOCK BY THE AMERICAN ASSOC	EXCEED THE SPECIFIC	ATIONS OF "THE AMER	idan standa	ROS
AEW HANNIN		PROPOSED PLANT MATERIAL SUBSTITUTIONS &			SENTATIVE	
CHAD CHAMB	8. ALL ACC BE FIRS	, PLANT WATERIAL SHALL BE GUARANTEED BY T SEPTANCE, ANY PLANT MATERIAL THAT IS SIGNIS ABATED WITHIN 1—YEAR OR BEFORE THE END ST.	The Installer for of Ficantly Damaged, Mis OF The Following Pi	ve year following d Ssing, disease ridded Lanting season, who	ate of 4, or dead 1 2Hever occu	shall. IRS
NOT 13 2022	BEF		ERFORATE SHEETING IN	PLANTING BEDS BEF	DRE PLACING	
ada olivita	10. UNE SLO	LESS OTHERWISE NOTED LOAM AND SEED ALL IPES GREATER THAN 3:1. SHALL BE PROTECTED	DISTURBED AREAS WITH WITH AN EROSION CO	i a minimum 4" of Si Introl Blanket. See	LITABLE LOAN E SITE PLAN	•
	II. WHI SPE	ERE APPLICABLE, THE CONTRACTOR SHALL HAV RING AND STORED FOR FALL PLANTING.	E ALL FALL TRANSPLAN	NTING HAZARD PLANTS	DUC IN THE	
	13. ALL	NTS SHALL BE INSTALLED WITHIN ONE YEAR O	NNED SO AS NOT TO	IMPACT THE LINES OF	SIGHT AT TH	ε
	ENT	RANCE AND INTERNAL INTERSECTIONS TO PROV TORISTS.	IDE SAFE PASSAGE OF	PEDESTRIANS, BICYCL	ists, and	
	14. ALL	LANDSCAPED AREAS WILL BE MAINTAINED TO HER BY IRRIGATION OR BY OTHER MEANS.	have a sufficient an	IOUNT OF WATER TO N	aaintain viab	ILTY .
		an ar annan an an an an an an				
	15. PRO UTR	oposed plantings shall not conflict with utiles.				
	15. PRO UTR	oposed plantings shall not conflict with utiles.				
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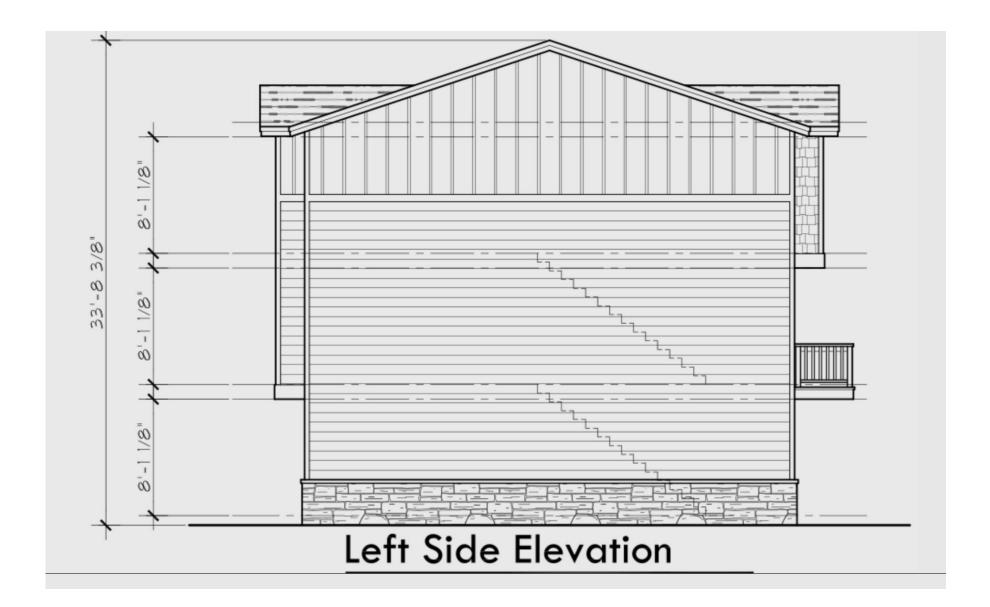














City of Keene Planning Board Attn: Mari Brunner, Senior Planner City Hall - 4th Floor 3 Washington Street-Keene, NH 0343

RE: S-04-22 and SPR-04-22 Timberlane Woods CRD Subdivision Stormwater Management Letter

Dear Planning Board,

Fieldstone Land Consultants, on behalf of Christopher E. Farris, is submitting this letter to further address concerns about stormwater management associated with the proposed project. As there were concerns brought up during the last Planning Board hearing, we would like to explain how the rainfall storm events will be managed to ensure there is no increase in the rate of rainwater leaving the site, after the project is constructed.

As part of the site plan application, we submitted a Stormwater Management Report, which included an outline of how stormwater will be handled and the correlating Hydro-CAD models. The drainage systems are designed to treat stormwater and reduce the rate of runoff during rainfall events. This is done by modeling how water flows off the site in the pre-development condition and designing the stormwater systems to match or decrease these amounts of rainwater in the post-development condition. The model takes into account the surface conditions of the land, where the pre-development land is woods and the post-development land is a combination of pavement, grass lawns, and building roofs. These models are completed for three storm events; the 2-Year, 10-Year and 50-Year. These are the storm events that must be modeled if a project requires an Alteration of Terrain permit with the New Hampshire Department of Environmental Services (NHDES). This project is under the threshold and does not require an Alteration of Terrain permit, however, the stormwater systems are designed to these same state standards.

The 50-Year storm event is the largest rainfall event modeled with 5.77 inches of rain falling in 24 hours. The 50-Year storm has a chance of occurring once every 50 years, or a 2% chance of occurring at any time. The drainage systems are designed to handle this event. The proposed detention basin will hold the rainwater from the 50-Year storm and the highest water elevation will be 553.1', with the top of the berm at elevation 554.25'. Once the stormwater management system is constructed, there will be a decrease in rainwater flowing off the site, and specifically to the properties and wetland downhill of the site.

We are happy to answer any further questions on the stormwater management design. Please refer to Stormwater Management Report that details the design and modeled rainfall events in greater depth.

Best Regards, FIELDSTONE LAND CONSULTANTS, PLLC

John Noonan Project Engineer

July 11, 2022



City of Keene Planning Board Attn: Mari Brunner, Senior Planner City Hall - 4th Floor 3 Washington Street-Keene, NH 0343

RE: S-04-22 and SPR-04-22 Timberlane Woods CRD Subdivision Traffic Impact Letter

Dear Planning Board,

Fieldstone Land Consultants, on behalf of Christopher E. Farris, is submitting this letter to further address concerns about vehicle traffic associated with the proposed subdivision. As there were concerns brought up during the last Planning Board hearing, we would like to summarize the findings from the traffic impact analysis.

As part of the site plan application, we submitted a Traffic Assessment Memorandum, produced by Vanasse Hangen Brustlin, Inc. (VHB). During the initial review of the project, the City Engineer, Don Lussier, requested that the traffic analysis include two intersections; the intersection of Timberlane Drive and Elm Street, and the intersection of Elm Street and Court Street. The report included these two intersections and compared the existing traffic against the proposed traffic. The analysis calculated the worst-case situation of all traffic entering/exiting the Elm-Court Street intersection. Based on the calculations provided by VHB, there would be an increase of 5-6 vehicles/hour to the north of the intersection and 5-7 vehicles/hour to the south of the intersection. The summary states that the townhouse development would have negligible impacts to traffic or the roadway network. This is based on the number of vehicle trips calculated by using ITE and NHDOT standards for traffic analysis.

We are happy to answer any further questions on the traffic associated with the project. Please refer to Traffic Assessment Memorandum, dated May 12, 2022, by VHB that details the traffic impacts of the subdivision.

Best Regards, FIELDSTONE LAND CONSULTANTS, PLLC

John Noonan Project Engineer

July 11, 2022

Franceasi™ 14.5" LED Wall Light Olde Bronze®

Yes

Yes

49226OZLED

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SPECIFICATIONS

Certifications/Qualifications Dark Sky Compliant Title 24 Compliant

Dimensions
Base Backplate
Extension
Weight
Height from center of Wall ope
(Spec Sheet)
Height
Width
Electrical

4.50 X 11.75 7.25" 3.00 LBS ening 4.50" 14.50" 5.50"

Single(120)V

www.kichler.com/warranty

Input Voltage

Light Source Delivered Lumens Expected Life Span (Hours) Lamp Included Light Source Max or Nominal Watt # of Bulbs/LED Modules

Integrated LED 9W 1

Exterior

Universal

3.00 LBS

80

3000

3000K

CSA UL Listed Wet

275 40000

Mounting/Installation

Interior/Exterior Location Rating Mounting Style Mounting Weight

Photometrics

Color Rendering Index Color Temperature Range Kelvin Temperature

FIXTURE ATTRIBUTES

Housing **Primary Material**

CAST ALUMINUM

Product/Ordering Information

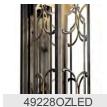
SKU Patent Finish Style UPC

49226OZLED **US** Patent Pending Olde Bronze Traditional

783927311250



ALSO IN THIS FAMILY



49227OZ



492270ZLED



49226OZ



49228OZ

Finish Options

Olde Bronze

Olde Bronze



