

City of Keene
New Hampshire

PLANNING, LICENSES AND DEVELOPMENT COMMITTEE
MEETING MINUTES

Wednesday, July 13, 2022

6:00 PM

**Council Chambers,
City Hall**

Members Present:

Kate M. Bosley, Chair
Michael Giacomo, Vice Chair
Gladys Johnsen
Raleigh Ormerod (via Zoom)

Members Not Present:

Philip M. Jones

Staff Present:

City Manager, Elizabeth Dragon
Amanda Palmiera, Assistant City Attorney
Kürt Blomquist, Director of Public
Works/Emergency Management
Med Kopczynski, Director of Economic
Development/Special Projects
Rebecca Landry, Communications and
Marketing Director/ACM
Jesse Rounds, Community Development
Director

Chair Bosley called the meeting to order at 6:28 PM. Having declared a quorum physically present, Chair Bosley heard no objection to Councilor Ormerod participating remotely, for which he had Council permission due to health reasons. Councilor Ormerod stated his location and that he was alone in the room.

1) Keene Elm City Rotary – Use of City Property – Clarence DeMar Marathon

Chair Bosley welcomed Susan Simonds on behalf of the applicant, Keene Elm City Rotary, which holds the annual Clarence DeMar Marathon event. This is a fundraising event held to aid children in all of Cheshire County. Ms. Simons is a member of the race committee and spoke on behalf of the race director, Alan Stroshine. Ms. Simons offered continued gratitude for the City of Keene's support of the annual event. This event will bring over 400 volunteers from throughout the community, in addition to runners from around the world. There is also the Kids DeMar, which helps to promote movement in children, helping build them to running the full marathon. This event has drawn 1,000 children in the past, who run the end of the race with the Super Seniors over 70 years old. She said the event has built great camaraderie in the City for the last 15 years. Thus, the Rotary graciously requested that the City permit this event again on Sunday, September 25, based out of Keene State College.

Chair Bosley requested Staff comments from the Director of Public Works/Emergency Management, Kürt Blomquist. Mr. Blomquist said City Staff had completed the protocol meetings with the applicants and recommended that the Council issue a license for this event.

Chair Bosley expressed her happiness that this event made it through Covid-19; her own kids run the race. Ms. Simonds agreed with what a phenomenal and heartwarming event it is for the City.

Hearing no public comments, Chair Bosley entertained a motion from Vice Chair Giacomo, which was seconded by Councilor Johnsen.

On a roll call vote of 4–0, the Planning, Licenses, and Development Committee recommends the Elm City Rotary Club be granted permission to sponsor the Clarence DeMar Marathon on September 25, 2022, subject to the signing of a revocable license and indemnification agreement and the submittal of a certificate of liability insurance in the amount of \$1,000,000 listing the City of Keene as an additional insured. This license is conditional upon the petitioners providing an adequate number of volunteer race marshals to ensure runner safety along the course, and subject to any recommendations of City staff. Petitioner agrees to absorb the cost of any City services over and above any amount of City funding allocated in the FY 23 Community Events Budget. Said payment shall be made within 30-days of the date of invoice.

2) **Relating to Amendments to the Land Development Code – Ordinance O-2022-04**

Chair Bosley requested Staff comments from the Community Development Director, Jesse Rounds. Mr. Rounds said that this Ordinance covers two parts of the Land Development Code: (1) the allowance for multi-family residential development on the upper floors of commercial developments in the Commercial District, and (2) updates the code, aligning it with the Comprehensive Master Plan to allow for residential development on the upper floor of buildings in the downtown districts. Chair Bosley noted that this Committee had reviewed this several times and there had been a public hearing, so no public comments would be heard at this meeting. Vice Chair Giacomo thanked City Staff for their hard work on this. Chair Bosley echoed the Vice Chair, noting that more updates to parts of the Code would be forthcoming for discussion and the community should stay tuned.

Hearing no further comments, Chair Bosley entertained a motion from Councilor Johnsen, which was seconded by Vice Chair Giacomo. On a roll call vote of 4–0, the Planning, Licenses, and Development Committee recommends the adoption of Ordinance O2022-04.

3) **Adjournment**

There being no further business, Chair Bosley adjourned the meeting at 6:38 PM.

Respectfully submitted by,
Katie Kibler, Minute Taker
July 14, 2022