

REVISED -- DEC '21 DRAFT MINUTES KEENE PUBLIC LIBRARY BOARD OF TRUSTEES MEETING DEC 14th

President Alexander called the meeting to order at 5:01 pm. Present were: Jen Alexander, Carl Jacobs, Ken Jue, Yves Gakunde, Ritu Budakoti, Chuck Redfern, Kathleen Kennedy Burke, Judy Putnam, Kathleen Packard, Bill Stroup, Councilor Liaison Bobbi Williams and Assistant Library Director Susan Bloom. Jane Pitts was unable to attend, Marti Fiske is on vacation and Friends Liaison LouAnne Beauregard has recently resigned from that board and a replacement delegate has not been named.

Jen moved that the November minutes be accepted with one spelling correction (apologies to Medard "Med" Kopczynski) - Yves seconded and motion passed unanimously.

FINANCE: Did not meet. Judy asked us to accept the following funds: Reimbursement from the Friends for \$790.56 and gifts from Lida Stin of \$470. (in memory of 47 years of friendship with recently deceased Friends member Kathleen Chertok) and Anne and Bill Moyle in memory of Mary Fay, also a member of the Friends.

Motion to accept funds made by Chuck, seconded by Yves and passed unanimously. Judy reminded us that there is a financial sit down with financial advisor Alan Stroshine on January 4th, 2022 in the Miller Vincent Room at 1:00 – all board members welcome to attend.

BUILDINGS & GROUNDS: Did not meet. Next meeting January 14th, 2022 at 1:00.

COMMUNITY OUTREACH: No update. Next meeting January 11th, 2022 at 5:00.

LONG RANGE PLANNING: A summary of the library's work for the past six months on goals determined after the SWAT analysis was circulated before the meeting. Jen commented that the staff and Marti have accomplished quite a bit in a short period of time. Regarding the stated goal of increasing communication and awareness of programs and services, councilor Williams suggests there may be a way to work with the city jointly on this – word about city programs also needs to be better communicated. Paul presented thoughts on the changing workplace –how compression of space is becoming common in offices for both businesses and non-profits driven by the pandemic – what are the implications for the library as a public space? Demand for meeting space and flexible work spaces may indeed increase – we should think about and be prepared for this. A question about how the figures for diversity within the collection were determined was raised – Susan B will look into this and report back at next meeting.

FINE ARTS: Did not meet. Next meeting Feb 2, 2022 at 10:00.

POLICY: Kathleen Packard, on behalf of the committee, had circulated 6 policies prior to the meeting for review, with the suggestion that four of them be approved at the meeting. While Use of the Library went back to committee for clarification (to be clear that all are welcome to enter and use the library and its facilities but that a library card is required to remove materials/borrow from the library), the other 3 were adopted unanimously and included: Services of the Library (motion by KP, seconded by Carl); Animals in the Library (KP motion seconded by Chuck) Behavioral Expectations in the Library (KP motion seconded by Chuck.)

FRIENDS OF THE KEENE PUBLIC LIBRARY: Carl was the designated trustee at the November meeting of the Friends. The group suggested that having a Trustee present quarterly, instead of monthly, would be

enough. Carl and Marti left the meeting when the Friends went into non-public session to discuss finances.

HORATIO COLONY: No report.

DIRECTORS REPORT: Marti's report had been circulated. A discussion about the acrylic covering for the miniature/model created for the Capitol Campaign, showcasing the completed campus, by George Scott and an architectural student from KSC was discussed. Paul, who had volunteered to get an estimate, felt we should really decide if this is something we want to spend money on and preserve before contacting vendors about it. Further discussion ensued and a motion to donate the model to KSC was made by Paul, seconded by Carl and passed.

There was an update on the Little Makers Grant which will go to City Council on 12/16. We were also briefed on the OWLS and locker awards. Beginning in January the library will be hosting hours for 2 agencies (Better Life Partners and Keene Serenity Center) to further awareness both to staff and the general public of their respective services for substance use and recovery.

Marti visited the Brattleboro Memorial Library and met with the Director and a trustee to explore any possible synergy on staffing issues and training.

Regarding the upcoming City Council vote (12/16) on a possible mask mandate, if it passes there is a plan in place to begin implementation and related internal traffic issues on 12/20.

OLD BUSINESS: Susan Bloom met with the ad hoc committee reviewing new trustee orientation with a check list generated by Marti to start the conversation. On the committee are: Marti, Susan B, Bill, Chuck, Ritu and Kathleen Packard.

B&G will discuss Marti office space in January.

NEW BUSINESS: The written history of the KPL ends in 2009 – time for an update. Staff can generate a draft; Susan B will project manage.

Regarding the mask mandate – if it does not pass at Council Thursday night, there will be an emergency meeting of the board on Monday, 12/20 at 6:30 to discuss what the library policy should be.

Meeting adjourned at 6:57.

Respectfully Submitted,

Kathleen Kennedy Burke, Sec'y