

Trustees of Trust Funds AGENDA

City of Keene
New Hampshire

ZOOM May 19, 2021 9:30 AM Michael Forrest Marilyn Gemmell, Vice Chairman Jennie Newcombe, Chairman Susan Silver Katherine Snow

Due to the COVID-19 State of Emergency, the Trustees of the Trust Funds will be holding its meeting remotely using ZOOM. Members of the public will be able to access this public meeting through a variety of options.

Please go to www.zoom.us/join

Meeting ID: 983 9203 8437; Meeting Passcode: 87878 (TRUST)

Join by Phone: Toll-free 603-766-JOIN (5646) participant code 981441

- 1. Approval of the April 2021 minutes
- 2. Common Trust Fund
 - a. Approval of Receipts = none
 - b. Approval of Disbursements
 - i. #566 Flower Fund = \$2,500.00
 - Allen Blad; May 2021 Memorial Day flowers
- 3. Capital Reserve Portfolio
 - a. Approval of Receipts = none
 - b. Approval of Disbursements = \$50,081.37
 - i. #600 Fire Equipment = \$9,608.85
 - ii. #608 Wastewater Treatment Plant = \$3,872.80
 - iii. #609 Water Treatment Plant = \$3,202.25
 - iv. #613 Sewer Infrastructure = \$1,121.02
 - v. #614 Water Infrastructure = \$1,276.55
 - vi. #624 IT System & Infrastructure = \$31,000.00
- 4. Library Renovation Trust Fund
 - a. Acceptance of Donations
 - i. January 25, 2020 March 27, 2021 = \$9,047.04
 - ii. FOP 4/22/21; Council 5/6/21
 - b. Approval of Disbursements
 - i. Repayment #8 City of Keene interim bridge funding = \$10,750.00.
- 5. Distribution of MS9's for period ending April 30, 2021
 - a. Common Trust Funds = \$11,849,788.14
 - b. Capital Reserve Funds = \$14,381,430.38
 - c. Library Renovation Trust Fund =\$10,972.33
- 6. Other
- 7. Updates/Future Items

We are looking for people in the Keene area that are interested in serving on a City Board or Commission. To learn more about what each board is involved in, go to the <u>Boards and Commissions</u> <u>page</u>. Interested? <u>Complete our volunteer form!</u> Questions? Please email <u>plittle@ci.keene.nh.us</u>, or call (603) 352-0133.

City of Keene NEW HAMPSHIRE

TRUSTEES OF TRUST FUNDS MEETING MINUTES

Karen Gray, Senior Staff Accountant

Wednesday, April 21, 2021 9:30 AM Electronic Meeting (ZOOM)

Members Present: Staff Present:

Sue Silver Michael Forrest Marilyn Gemmell, Vice Chair Jennie Newcombe, Chair Katherine Snow

Absent: Other:

Chair Newcombe called the meeting to order at 9:30 AM and explained that due to the COVID-19 State of Emergency the Trustees of Trust Funds meeting is being held remotely using ZOOM and that the Trustees are participating on-line. She explained that a roll call will be required for every vote. Chair Newcombe then called the roll and asked that each Trustee identify their on-line presence and if there are others in the room. Marilyn Gemmell present, Susan Silver present, Jennie Newcombe present, and Katherine Snow present. Michael Forrest joined the meeting at 9:40 AM.

Approval of Minutes

Ms. Snow made a motion to approve the minutes of the February 2021 meeting as presented, Ms. Gemmell seconded. The motion passed on a roll call vote with 4 Trustees present and voting in favor. Trustee Forrest was not present for the vote.

COMMON TRUST FUNDS

#529 Ashuelot River Park Budget 2021

Ms. Gray presented the 2021 budget prepared by Andy Bohannon, Parks, Recreation & Facilities Director and previously adopted by the Ashuelot River Park Advisory Board in the amount of \$9,685.00. Ms. Gray apologized on behalf of Mr. Bohannon who had an unexpected conflict this morning and was unable to attend but would be happy to answer any questions at a later day, if necessary. The Ashuelot River Park Advisory Board has revised the scope of the usual budget to reflect the implementation of the Conway School of Landscape Design Master Plan. This includes a more organic approach to the garden beds, reduces the mulching, and plants more pollinator friendly shrubs and flowers. The budget also includes funding for the annual work with Bartlett Tree's certified arborist.

Ms. Silver told the Trustees that she doesn't need to recuse herself from items pertaining to the Ashuelot River Park Trust because she is no longer sitting on the Advisory Board.

Ms. Snow made a motion to approve the 2021 Ashuelot River Park budget as presented, Ms. Gemmell seconded. The motion passed on a roll call vote with 5 Trustees present and voting in favor.

#582 Maurice Alger Scholarship for 2021

Chair Newcombe reminded the Trustees that it is time to determine the amount of the annual scholarship award from the Maurice Alger Scholarship Fund. After Trustee discussion and review of the current income balance it was decided that there was sufficient funding for a \$6,000.00 scholarship.

Ms. Snow made a motion to award the 2021 Maurice Alger Scholarship in the amount of \$6,000.00. Ms. Silver seconded. The motion passed on a roll call vote with 5 Trustees present and voting in favor.

Ms. Gray stated that she would notify Keene High School of the award.

RECEIPTS

#566 Flower Fund

Ms. Gray presented a \$2,500.00 check from the City of Keene for the return of the partial 2020 income that was transferred from the Flower Fund to the City in October 2020. The total income transfer was \$3,581.84. Ms. Gray explained that the City was still trying to determine a workable process for the Memorial Day flower requirements. This service had been provided by Anderson The Florist until their closure in November 2019. Several issues with the process used in May 2020 were identified by City staff including fair compensation, workers compensation, and liability insurance. The Parks, Recreation and Facilities Department and Finance Department are proposing a different model for May 2021. Allen Blad, who planted the flowers last year, has agreed to do it again in 2021 for \$2,500.00. A request for a \$2,500.00 payment to Mr. Blad directly from the Flower Fund and will be presented to the Trustees for approval at their May meeting. The balance of \$1,041.84 from the 2020 income will be used for the purchase of other miscellaneous supplies such as the flowers, soil, and vases. In addition, in order to make sure that the City and Mr. Blad have appropriate insurance coverage (workers compensation and liability), Andy Bohannon, Director of Parks, Recreation and Facilities has agreed to assume the costs for regular payroll wages paid to Mr. Blad for this purpose. Discussion followed.

Trustee Forrest made a motion to approve the receipt as presented, Trustee Snow seconded. The motion passed on a roll call vote with 5 Trustees present and voting in favor.

DISBURSEMENTS

#530 Rachel Marshall Trust

Ms. Newcombe presented a disbursement to close the Rachel Marshall Trust – both principal and interest. The exact amount will be determined based on the actual market value by Cambridge Trust at the time of closing. It is estimated that it will be over \$28,000.00. Use of these funds for fulfilling the Ashuelot River Park Master Plan was pre-approved by the Trustees at the January 20, 2021 meeting. Supporting documents were included for the Trustees review.

Trustee Forrest made a motion to approve as presented, Trustee Silver seconded. The motion passed on a roll call vote with 5 Trustees present and voting in favor.

#547 Clara B. Abbott Library Trust

Chair Newcombe presented a disbursement in the amount of \$600.00 to reimburse the City for expenses paid to the Park Street Foundation for the 2021 renewal of the Ancestry Library. These expenses were pre-approved by Marti Fiske, Library Director. Supporting documents were included for the Trustees review.

Trustee Snow made a motion to approve as presented, Trustee Gemmell seconded. The motion passed on a roll call vote with 5 Trustees present and voting in favor.

Library Trust Funds

Chair Newcombe presented a disbursement in the amount of \$5,025.00 to reimburse the City for expenses paid to the Park Street Foundation for the digitization of the Keene Sentinel from 1820-1945. Use of funds for this purpose were pre-approved by the Trustees at the January 20, 2021 meeting. Supporting documents were included for the Trustees review.

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#541 John Symonds Library Trust = $735.00
#547 Clara B. Abbott Library Trust = $3,725.00
#549 John T. Foster Library Trust = $565.00
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Trustee Forrest made a motion to approve as presented, Trustee Silver seconded. The motion passed on a roll call vote with 5 Trustees present and 4 voting in favor. Trustee Snow recused.

CAPITAL RESERVES

RECEIPTS

Chair Newcombe presented the Transportation Improvement receipts of \$25,137.50 for the period ending March 31, 2021. She reminded the Trustees that this is from the \$5.00 surcharge on motor vehicle registrations and transferred into the Transportation Improvement Capital Reserve quarterly.

Trustee Forrest made a motion to approve the receipts as presented, Trustee Snow seconded. The motion passed on a roll call vote with 5 Trustees present and voting in favor.

DISBURSEMENTS

Chair Newcombe presented disbursements totaling \$195,141.51 noting that the funds are reimbursing the City of Keene.

- #608 Wastewater Treatment Plant = \$2,204.85
- #609 Water Treatment Plant = \$123,523.08
- #613 Sewer Infrastructure = \$1,048.32
- #614 Water Infrastructure = \$50,215.39
- #623 Reappraisal = \$18,149.87

Trustee Silver made a motion to approve the disbursements as presented, Trustee Forrest seconded. The motion passed on a roll call vote with 5 Trustees present and voting in favor.

LIBRARY RENOVATION TRUST

RECEIPTS

None

DISBURSEMENTS

None

Distribution of Quarterly Cambridge Trust Investment Presentation

Ms. Newcombe asked if there were any questions on the Cambridge Trust Investment Presentation for the City of Keene dated April 21, 2021 for investment performance through the quarter ended March 31, 2021. No questions were asked.

Ms. Gray queried the Trustees to confirm the new quarterly investment presentation process. At the October 21, 2020 meeting, the Trustees had recommended moving to in-person or remote participation from Cambridge Trust at two meetings – January and July. The April and October investment reports will be sent by pdf and distributed to the Trustees. Trustees confirmed the process and Ms. Gray reminded the Trustees that Cambridge Trust would be present at the July meeting.

Distribution of MS9s

Ms. Newcombe asked if there were any questions on the MS9 reports for the Common Trust and Capital Reserves for the period ending March 31, 2021 and the Library Renovation Trust for the period ending February 28, 2021. No questions were asked.

Other

None

Updates/Future Items

None

The meeting adjourned at 10:10 AM.

Respectfully submitted, Karen P. Gray

City of Keene, New Hampshire Trust Funds Disbursement Request - FROM INCOME

Date: 5/19/2021

To: Trustees of Trust Funds

From: Karen Gray, Senior Staff Accountant RE: Disbursement Request from Income

Trust #	Title of Trust	Purpose	Amount
566	Flower Fund	May 2021 flowers	2,500.00
Total Wi	thdrawal Request		2,500.00

Amount of

Withdrawal: \$2,500.00

Account to be

Charged: ☑ City of Keene - Common Fund

ACH Funds To: Allen Blad

Note: Please mail check to: City of Keene, Attn: Karen Gray

Approved By Trustees:

Roll Call Vote

Χ	Michael Forrest	YES	NO
Х	Marilyn Gemmell	YES	NO
Х	Jennie Newcombe	YES	NO
Х	Susan Silver	YES	NO
Х	Katherine Snow	YES	NO

I hereby certify that the above is a true and accurate reflection of the roll call vote taken at the Trustees of the Trust Funds meeting on 5/19/21

Jennie Newcombe, Chairman 5/19/2021

Allen Blad



INVOICE

Billed To:

Trustees of Trust Funds

Invoice Number: 1002

Invoice Date: 05/5/2021

Due Date: On Receipt

Description	Price	Quantity	Extension
May, 2021 Flowers (Flower Fund)	\$2500.00		2500.00
W.		1	
		Total: \$250	

Sub Total: \$2500.00

Tax:

Total Due: \$2500.00

Why Flack
Signature

5-6-21 Date

City of Keene, New Hampshire Trust Funds Withdrawal from Capital Reserves

Date: 5/19/2021

To: Trustees of Trust Funds

From: Karen Gray, Senior Staff Accountant

RE: Capital Reserve Withdrawals

Capital Reserve	Purpose of Withdrawal		Amount
#600 Fire Equipmen	9,608.75		
90003-21	Fire Dept Brush Truck	9,608.75	
#608 Wastewater T	reatment Plant		3,872.80
08095-A	WWTP Aeration Gate & Mixer	3,872.80	
#609 Water Treatme	509 Water Treatment Plant		3,202.25
05059-20	WTF Filter Media & Underdrain	3,202.25	
#613 Sewer Infrastr	ucture		1,121.02
08055-20	FY20 Sewer Main (Blossom/Winch)	1,121.02	
#614 Water Infrastr	ucture		1,276.55
05090-18	Drummer Hill Pump Replace	1,276.55	
#624 IT System & Inf	31,000.00		
90144-21	FY21 Network Equipt Replace	31,000.00	
Total Withdrawal Re	equest		50,081.37

Amount of

Withdrawal: \$50,081.37

Account to be

Charged: City of Keene - Capital Reserve Fund

ACH Funds To: Mascoma Savings Bank ABA #211770213



Approved By Trustees:

		Roll Call Vote	
Х	Michael Forrest	YES	NO
Х	Marilyn Gemmell	YES	NO
Χ	Jennie Newcombe	YES	NO
Х	Susan Silver	YES	NO
Х	Katherine Snow	YES	NO

I hereby certify that the above is a true and accurate reflection of the roll call vote taken at the Trustees of the Trust Funds meeting on 5/19/21.

Jennie Newcombe, Chairman 5/19/2021

Capital Reserve W	/ithdrawa	ıl									
FY21 May 2021 Ti									Cummulative	REQUEST	
-									Trustee	FY21	
2		- 1		Cap Reserve	c	FY21 5/10/21	Revenue	NET .	Prior Mos Reimb	May'	
Project #	Reserve	Fund	Project Name	Budget	Status	Expense	Other Sources	Exp Less Other Rev	Revenue	Trustees	
90003-20	600	26	Fire Dept Ladder Truck	1,100,000.00		557,099.00	16,424.00	540,675.00	557,099.00	(16,424.00)	Fire Equipment Capital Reserve
90003-21	600	26	Fire Dept Brush Truck	45,000.00		28,826.25		28,826.25	19,217.50	9,608.75	Fire Equipment Capital Reserve
08072-A	607		Martell Ct- McGrinder Rehab / Headworks	200,000.00		91,635.16	1,350,000.00	(1,258,364.84)	16,960.65		Martell Court Capital Reserve
08093-A 08098-17	607 607		Martell Ct Roof FY17 Martell Court Force Main Emergency Plan	10,135.00 45,000.00		0.00		0.00	0.00		Martell Court Capital Reserve Martell Court Capital Reserve
08099-18	607	32	Martell Court Ph2 Generator/Transformer	318,592.00		0.00		0.00	0.00		Martell Court Capital Reserve
											·
08030-C	608		Solids Dewatering Equipment	3,153,414.00		2,762,477.53	286,590.67	2,475,886.86	2,475,886.86		Wastewater Treatment Plant Reserve
08081-B 08082-17	608 608		WWTP Blower Replacement	61,076.00 52,000.00		0.00 9,783.67		0.00 9,783.67	0.00 9,783.67		Wastewater Treatment Plant Reserve
08082-ZZ	608	32	FY17 WWTP Sludge Pump Replacement Sludge Pump Replacement	50,000.00		0.00		9,783.67	0.00	0.00	Wastewater Treatment Plant Reserve Wastewater Treatment Plant Reserve
08091-A	608		WWTP Roof Replacement	234,780.00		0.00		0.00	0.00		Wastewater Treatment Plant Reserve
08095-A	608	32	FY17 & FY16 WWTP Aeration Gate & Mixer Replace	247,358.00		144,585.13		144,585.13	140,712.33	3,872.80	Wastewater Treatment Plant Reserve
08096-A	608		Grit Removal	20,420.00		0.00		0.00	0.00		Wastewater Treatment Plant Reserve
08061-19	608		WWTP Generator Replacement	21,131.00		0.00	290,400.00	(290,400.00)	0.00		Wastewater Treatment Plant Reserve
08103-19	608	32	Non-Potable Water System	65,400.00		0.00		0.00	0.00	0.00	Wastewater Treatment Plant Reserve
05059-20	609	34	WTF Filter Media & Underdrain	191,466.00		185,487.33	7,000.00	178,487.33	175,285.08	3.202.25	Water Treatment Plant Reserve
05082-A	609		WTF PLC Replacement	73,317.52		67,918.66	7,000.00	67,918.66	67,918.66		Water Treatment Plant Reserve
05038-21	609	34	Radio & PLC Upgrade	2,922.48		16,229.98	34,007.50	(17,777.52)	0.00	(17,777.52)	Water Treatment Plant Reserve
05089-17	609		FY17 WTF Pressure Reduction Valve Upgrade	101,648.00		36,078.73		36,078.73	36,078.73		Water Treatment Plant Reserve
05081-19	609	34	FY19 WTF Instrument Upgrade (on-line monitor)	49,522.00		8,011.38		8,011.38	8,011.38	0.00	Water Treatment Plant Reserve
90069-20	610	26	Recycling Center Equipment (Horizontal Baler)	300,000.00		299,356.79		299,356.79	299,356.79	0.00	Transfer/Recycling - Solid Waste Facility
30003 20	010	20	necycling center Equipment (nonzontal Buler)	300,000.00		255,550.75		233,330.73	255,550.75	0.00	Transfer/Neeyening Sona Waste Facility
xxxxx-xx	611	26	TBD	0.00		0.00		0.00	0.00	0.00	Ambulance Cap Reserve
11003-A	612		Fleet (11003)	724 752 00		817,325.28	60,000,00	817,325.28	817,325.28		Equipment Fund Capital Reserve
11003-A 11003-A	612 612		FY18 Fleet (11003) FY19 Fleet (11003)	731,752.00 751,341.00		628,804.00 754,308.85	60,000.00	568,804.00 754,308.85	568,804.00 754,308.85		Equipment Fund Capital Reserve Equipment Fund Capital Reserve
11003-A	612		FY20 Fleet (11003)	717,743.00		675,472.91		675,472.91	675,472.91		Equipment Fund Capital Reserve
11003-A	612	41	FY21 Fleet (11003)	812,356.00		863,436.90		863,436.90	863,436.90	0.00	Equipment Fund Capital Reserve
08025-20 08055-16	613 613		Sewer Water Rate Study FY16 Sewer Main Improvements	40,000.00 401,164.57		23,356.53 401,164.57		23,356.53 401,164.57	23,356.53 401,164.57		Sewer Infrastructure Capital Reserve Sewer Infrastructure Capital Reserve
08055-18	613		FY18 Sewer Main Improvements	368,282.71		368,282.71		368,282.71	368,282.71		Sewer Infrastructure Capital Reserve
08055-19	613		FY19 Sewer Main Improvements (Marlboro)	731,101.00		878,180.59		878,180.59	731,101.00		Sewer Infrastructure Capital Reserve
08055-20	613	32	FY20 Sewer Main Improvements (Blossom/Winch)	997,476.00		673,415.17		673,415.17	672,294.15	1,121.02	Sewer Infrastructure Capital Reserve
08055-ZZ	613		Unused Cap Reserve Sewer Allocations	378,782.05		0.00		0.00	0.00		Sewer Infrastructure Capital Reserve
08055-A 08055-B	613 613		Sewer Improvement - Avon Street	68,448.00		50,878.94		50,878.94 0.00	50,878.94 0.00		Sewer Infrastructure Capital Reserve
08066-12	613		Sewer Improvement - Roxbury Street FY12 Sewer Main Lining	215,000.00 117,995.00		0.00		0.00	0.00		Sewer Infrastructure Capital Reserve Sewer Infrastructure Capital Reserve
08155-17	613		FY17 Sewer Main Improvements (Infra)	173,910.67		173,910.67		173,910.67	173,910.67		Sewer Infrastructure Capital Reserve
08035-18	613	32	Bridge Main - Roxbury Over Beaver Brook	40,000.00		39,052.64		39,052.64	39,052.64	0.00	Sewer Infrastructure Capital Reserve
08101-19	613		State Bypass Utilities (Winchester Isl to Round)	360,291.00		18,750.00		18,750.00	18,750.00		Sewer Infrastructure Capital Reserve
08102-19	613	32	Sewer Utility Bridges (Winchester over Ash Brook)	43,500.00		0.00		0.00	0.00	0.00	Sewer Infrastructure Capital Reserve
05009-16	614	34	FY16 Water Distribution Improvement	300,000.00		331,975.18	63,605.00	268,370.18	268,370.18	0.00	Water Infrastructure Capital reserve
05009-17	614		FY17 Water Distribution Improvements	146,896.00		207,992.35	,	207,992.35	146,896.00		Water Infrastructure Capital reserve
05009-19	614		FY19 Water Distribution Improvements	500,000.00		1,359,289.48	627,257.00	732,032.48	500,000.00		Water Infrastructure Capital reserve
05009-21	614	34	FY21 Water Distribution Improvements	330,470.00		0.00	050 000 00	0.00	0.00		Water Infrastructure Capital reserve
05034-B 05039-C	614 614		FY17 & FY16 Babbidge Dam Rehab Woodward Dam Improvements	880,611.88 169,388.12		1,725,566.18 1,181,706.24	850,000.00 1,727,000.00	875,566.18 (545,293.76)	875,566.18 128,989.00		Water Infrastructure Capital reserve Water Infrastructure Capital reserve
05053-A	614		Water Storage Tank Upgrade	47,678.00		105,841.10	65,335.00	40,506.10	40,506.10		Water Infrastructure Capital reserve
05085-18	614	34	Bridge Main - Roxbury Over Beaver Brook	40,000.00		39,052.64		39,052.64	39,052.64		Water Infrastructure Capital reserve
05053-18	614		3.0 MG Water Tank Study	35,000.00		33,670.00		33,670.00	33,670.00		Water Infrastructure Capital reserve
05071-B	614		Well #1 Repair & Rehab-West Street Well (05019)	31,250.00		25,370.18	45 400 55	25,370.18	25,370.18		Water Infrastructure Capital reserve
05090-18 05091-19	614 614		Drummer Hill Pump Replace Water Utility Bridges (Winchester over Ash Brook)	2,184,598.00 38,300.00		1,184,438.47 0.00	15,402.00	1,169,036.47 0.00	1,167,759.92 0.00		Water Infrastructure Capital reserve Water Infrastructure Capital reserve
05091-19	614		State Bypass Utilities (Winchester Isl to Round)	250,500.00		12,494.96		12,494.96	12,494.96		Water Infrastructure Capital reserve Water Infrastructure Capital reserve
05093-20	614		Well Field Evaluation	75,000.00		0.00		0.00			Water Infrastructure Capital reserve
05094-20	614	34	Black Brook Tank Repairs	5,000.00		0.00		0.00	0.00	0.00	Water Infrastructure Capital reserve
05095-20	614		Chapman Tank Repairs	25,000.00		0.00		0.00	0.00		Water Infrastructure Capital reserve
05096-20	614		1.5 MG Storage Tank Repairs	90,041.00		0.00		0.00	0.00		Water Infrastructure Capital reserve
05070-20	614	34	Water Booster Station (Fox Ave)	21,446.00		10,627.68		10,627.68	10,627.68	0.00	Water Infrastructure Capital reserve

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05097-20	614	34	Water Booster Station (Glen Road)	21,446.00	10,627.69		10,627.69	10,627.69	0.00	Water Infrastructure Capital reserve
90081-F	615	26	Condition Assessment	12,500,00	10.162.50		10.162.50	10.162.50	0.00	City Hall Parking Deck Reserve
90081-20	615	26	City Hall Parking Structural Repairs	52,300.00	0.00		0.00	0.00		City Hall Parking Deck Reserve
30081-20	013	20	City Hall Farking Structural Repairs	32,300.00	0.00		0.00	0.00	0.00	City Hall Falking Deck Reserve
90041-E	616	26	Wells St Parking	259,193.00	469,689.31	369,117.00	100,572.31	92,981.06	7,591.25	Wells St Parking Garage - DO NOT DRAW CR
90081-F	616	26	Condition Assessment	12,500.00	10,162.50		10,162.50	10,162.50	0.00	Wells St Parking Garage
90151-A / T0617-B	617-B	26	Bridge Main Over Beaver Brook	438,636.04	2,316,489.18	1,932,611.43	383,877.75	410,865.81	(26,000,06)	Bridges Capital Reserve (City = 20% expenses)
			9		, , ,	1,932,011.43		,		0 , , , , ,
90277-A / T0617-C	617-C	26	Winchester Over Ash Swamp	449,107.16	91,544.89	725 000 00	91,544.89	91,544.89		Bridges Capital Reserve
90186-A / T0617-D	617-D	26	Roxbury Street Over Beaver Brook	184,000.00	1,374,598.74	736,000.00	638,598.74	18,798.96	619,/99.78	Bridges Capital Reserve (City = 20% expenses)
90285-A	619	26	Parking Facility	672,000.00	0.00		0.00	0.00	0.00	Downtown Infrastructure
90153-B	619	26	Gilbo East Parking Lot Improvement	185,000.00	370,696.49	203.408.00	167.288.49	167,288.49	0.00	Downtown Infrastructure
90308-18	619	26	Lower Main Crosswalk Improvement	55,000.00	349,502.97	295,201.18	54,301.79	54,301.79	0.00	Downtown Infrastructure
90315-20	619	26	Downtown Revitalization	280,000.00	0.00		0.00	0.00	0.00	Downtown Infrastructure
90032-17	620	26	FY17 Sidewalks	150,000.00	251,856.59	105,927.00	145,929.59	145,929.59	0.00	Transportation Improvement
90057-F	620	26	Phase 3 Cheshire Rail Trail	50,000.00	121,342.82	483,591.31	(362,248.49)	0.00	(362,248.49)	Transportation Improvement
90305-18	620	26	Marlboro Street Design (non-participating)	76,417.00	0.00	2,926.00	(2,926.00)	0.00	(2,926.00)	Transportation Improvement
90305-19	620	26	TAP Marlboro Street / Rail Trail	119,600.00	71,683.79	478,400.00	(406,716.21)	0.00	(406,716.21)	Transportation Improvement
90123-19	622	26	Police Portable Radios	39,301.00	402 220 70	460 202 00	32.936.78	32.936.78	0.00	Farancia Communication
90123-19	622	26	Police Portable Radios	39,301.00	193,229.78	160,293.00	32,936.78	32,936.78	0.00	Emergency Communication
90098-21	623	26	Assess-FY21 Revaluation	82,500.00	24,488.32	0.00	24,488.32	24,488.32	0.00	Reappraisal
90144-21	624	26	FY21 Network Equipment Replacement	31,000.00	132,912.00	82,652.00	50,260.00	0.00	31,000.00	IT System & Infrastructure
90182-21	624	26	FY21 Server Replacement	14,000.00	0.00	0.00	0.00	0.00	0.00	IT System & Infrastructure
								Total	50 081 27	May 2021 Cap Reserve WD





April 22, 2021

TO: Mayor and Keene City Council

FROM: Finance, Organization and Personnel Committee

ITEM: D.6.

SUBJECT: Acceptance of Donations to Library Renovation Project - Library Director

COUNCIL ACTION:

In City Council May 6, 2021.

Voted unanimously to carry out the intent of the report.

RECOMMENDATION:

On 5-0 roll call vote, the Finance, Organization and Personnel Committee recommends the City Manager do all things necessary to accept donations of \$9,047.04 as listed in the City of Keene Library Renovation Restricted Trust from January 25, 2020 – March 27, 2021 donor list to be deposited into the Library Renovation Temporarily Restricted City Trust as part of the Next Chapter Campaign Drive.

BACKGROUND:

Library Director Marti Fiske addressed the committee and stated she has \$9,047.04 in donations from the City of Keene Library Renovation Restricted Trust to be transferred towards payment of the bridge loan the trustees took out. She indicated this is one of the last batch of donations that will be forwarded from individuals. Ms. Fiske indicated this summer the trustees will be able to pay off the interim bridge loan for the renovations and expansion of the library.

Councilor Chadbourne noted this has been a large undertaking and a lot of people in the community were involved and expressed her appreciation. Ms. Fiske recognized Judy Putnam Treasurer of the Trustees who put in a lot of work to make this happen. Ms. Putnam stated over 450 people in Keene pledged more than \$5.1 million and there are outstanding pledges of nearly \$3,000 which means the city has received more than 99.9% of the money pledged.

Councilor Hooper made the following motion, which was seconded by Councilor Ormerod.

On 5-0 roll call vote, the Finance, Organization and Personnel Committee recommend he City Manager to do all things necessary to accept donations of \$9,047.04 as listed in the City of Keene Library Renovation Restricted Trust from January 25, 2020 – March 27, 2021 donor list (see attached report) to be deposited into the Library Renovation Temporarily Restricted City Trust as part of the Next Chapter Campaign Drive.



City of Keene
Transmittal Form

April 12, 2021

TO:

Finance, Organization and Personnel Committee

FROM:

Marti Fiske, Library Director and Judith Putnam, Keene Public Library-Treasurer

THROUGH: Elizabeth A. Dragon, City Manager

ITEM: 2.

SUBJECT: Acceptance of Donations to Library Renovation Project - Library Director

RECOMMENDATION:

That the City Council accept donations of \$9,047.04 as listed in the City of Keene Library Renovation Restricted Trust from January 25, 2020 – March 27, 2021 donor list (see attached report) to be deposited into the Library Renovation Temporarily Restricted City Trust as part of the Next Chapter Campaign Drive.

ATTACHMENTS:

Description

Library Renovation Restricted Trust Donor list

BACKGROUND:

On June 30, 2015 the City Council authorized the establishment of a Temporarily Restricted City Trust Fund to receive and distribute funds for the Library Renovation Project. The Friends and Library Trustees put in place the Campaign Committee with Judith Putnam and Alfreida (Dita) Englund as Co-Campaign Chairs and Ernest Hebert and the Honorary Chair.

The attached Renovation Restricted Trust Donor list report contains the donations received January 25, 2020 – March 27, 2021. Donors have received acknowledgement of their donation.

Thanks to the generous donations from individuals, foundations, and corporations, the capital campaign has reached beyond its \$5,000,000 goal. As the funds are received, they are brought forth. After acceptance of the funds by City Council, the reports then go to the Trustees of the City held Trust funds for approval and acceptance.

City of Keene Library Renovation Restricted Trust

As of date: 01/25/2020 To 03/27/2021

Transaction Description	Deposited By	Posting Date	Principal Cash
GIFT FROM RAY & ANNE ANDERSON	City of Keene Library Trust Escrow	2/5/2021	\$500.00
GIFT FROM ANN HENDERSON	City of Keene Library Trust Escrow	2/5/2021	\$500.00
GIFT FROM ANN HENDERSON	City of Keene Library Trust Escrow	12/3/2020	\$500.00
GIFT FROM RAY & ANNE ANDERSON	City of Keene Library Trust Escrow	11/5/2020	\$500.00
GIFT FROM ANN HENDERSON	City of Keene Library Trust Escrow	10/19/2020	\$500.00
GIFT FROM ANN HENDERSON	City of Keene Library Trust Escrow	10/19/2020	\$1,000.00
GIFT FROM RAY & ANNE ANDERSON	City of Keene Library Trust Escrow	10/5/2020	\$500.00
GIFT FROM FRIENDS OF THE KPL	Cambridge Trust	3/2/2020	\$667.04
GIFT FROM KATHERINE M RICHARDSON	Cambridge Trust	2/18/2020	\$330.00
GIFT FROM CRAIG & SYLVIA MCBETH	Cambridge Trust	2/18/2020	\$1,000.00
GIFT FROM FENTON FAMILY DEALERSHIPS	Cambridge Trust	2/18/2020	\$1,000.00
GIFT FROM CARLO & GISELLE LASCALA	Cambridge Trust	2/11/2020	\$650.00
GIFT FROM ALEX & COLEEN KOSSAKOSKI	Cambridge Trust	2/4/2020	\$1,400.00
	DONA	TIONS 1/25/20 - 3/27/21	\$9.047.04

City of Keene, New Hampshire Trust Funds Disbursement Request - FROM PRINCIPAL/INTEREST

Date: 5/19/2021

To: Trustees of Trust Funds

From: Karen Gray, Senior Staff Accountant
RE: Disbursement Request from Principal

Trust #	Title of Trust	Amount	
590	Library Renovation Trust Fund	Repayment #8 to City of Keene	10,750.00
		for interim bridge funding (R-2017-31)	
		Interest = \$398.39	
		Principal = \$10,351.61	
Total Witho	drawal Request		10,750.00

Amount of

Withdrawal: \$10,750.00

Account to be

Check: City of Keene

3 Wasthington Street Keene, NH 03431

Approved By Trustees:

Roll Call Vote

Х	Michael Forrest	YES	NO
Х	Marilyn Gemmell	YES	NO
Х	Jennie Newcombe	YES	NO
Х	Susan Silver	YES	NO
X	Katherine Snow	YES	NO

I hereby certify that the above is a true and accurate reflection of the roll call vote taken at the Trustees of the Trust Funds meeting on 5/19/21.

Jennie Newcombe, Chairman

5/19/2021

	R-2017-31 LIBRARY C	AMPUS DEVELO	OPMENT PROJECT	
	INTERIM BRIDG	E FUNDING = \$	1,729,221.26	
D-4-	Description	15.4	T	Natar
Date	<u>Description</u>	<u>JE #</u>	Transaction \$	Notes
12/14/2017	BEGINNING BALANCE	20181465	\$1,729,221.26	00004 / 68011 Capital Appropriations
12/14/2017	Loan interest paid at closing	20182408	(\$4,235.74)	
4/18/2018	Repay #1 Trustees of Trust Funds - withdrawn from		(4	
	Library Renovation Trust	20182420	(\$265,000.00)	
	Repay #2 Trustees of Trust Funds - withdrawn from			
5/16/2018	Library Renovation Trust	20182638	(\$330,000.00)	
	Repay #3 Trustees of Trust Funds - withdrawn from			
6/20/2018	Library Renovation Trust	20182946	(\$105,000.00)	
7/24/2018	Record 6/30/18 due to City from Lib Reno Trust	20183147	(\$331,000.00)	
Ralance Rema	ning as of 6/30/18		\$693,985.52	
			+ + + + + + + + + + + + + + + + + + + 	
7/24/2018	Reverse 6/30/18 due to City from Lib Reno Trust	20190139	\$331,000.00	
	Repay #4 Trustees of Trust Funds - withdrawn from			
8/15/2018	Library Renovation Trust	20190327	(\$450,000.00)	
•	Repay #5 Trustees of Trust Funds - withdrawn from			
2/20/2019	Library Renovation Trust	20191879	(\$220,000.00)	
	Repay #6 Trustees of Trust Funds - withdrawn from			
5/19/2019	Library Renovation Trust	20192896	(\$40,000.00)	
	10.000		4000	
salance Rema	ning as of 6/30/19		\$314,985.52	
	Repay #7 Trustees of Trust Funds - withdrawn from			
4/15/2020	Library Renovation Trust	20202352	(\$119,000.00)	
7 207 2020		10101031	(+123)000.00)	
Balance Rema	ning as of 6/30/20		\$195,985.52	
	Repay #8 Trustees of Trust Funds - withdrawn from			
- /4.0./2024			(640 750 00)	
5/19/2021	Library Renovation Trust		(\$10,750.00)	
Balance Rema	ning as of 6/30/21		\$185,235.52	
Per Steve Tho	rnton (4/16/18) credit repayment \$ to Fin Reimb (00600 /	⁷ 44109) and man	ually track balance.	

CITY OF KEENE, NH REPORT OF THE TRUSTEES OF TRUST FUNDS COMMON TRUST FUND (ACCOUNT NUMBER XXX4482) FOR YEAR ENDING: 06/30/2021 AS OF: 04/30/2021

						PRINCIPAL							INCOME										
FUND NAME	FUND#	PURPOSE	HOW INVESTED	DATE OF CREATION	PRINCIPAL BEGIN MARKET VALUE	PRINCIPAL BEGIN COST BALANCE	PRINCIPAL NEW FUNDS	%	PRINCIPAL UNREALIZED GAIN/LOSS	PRINCIPAL REALIZED GAIN/LOSS	CAPITAL GAINS DIVIDENDS	PRINCIPAL FEES	PRINCIPAL WITHDRAWALS	PRINCIPAL ENDING COST BALANCE	PRINCIPAL ENDING MARKET VALUE	INCOME BEGIN BALANCE	INCOME PERCENT	INCOME	INCOME FEES	INCOME EXPENDED	INCOME ENDING BALANCE	TOTAL COST PRINCIPAL & INCOME	TOTAL MARKET VALUE PRINCIPAL & INCOME
Abbott A. Lane Park Fund	524	Parks/Recreation	Common Investment	1/1/1934	79.142.19	53.553.61	0.00	0.736935%	2,530.89	711.23	0.00	0.00	0.00	54.264.84	81.673.08	885.04	0.736935%	94.60	(48.17)	0.00	931.47	55,196.31	82.604.55
Abbott A. Lane Playground Fund	525	Parks/Recreation	Common Investment	1/1/1934	15,372.93	10,398.98	0.00	0.143146%	491.61	138.16	0.00	0.00	0.00	10.537.14	15.864.54	171.91	0.143146%	18.38	(9.36)	0.00	180.93	10,718.07	16,045.4
	529									4,170.13				-,	.,	19,384.12				0.00		408,648.56	498,521.64
Ashuelot River Park Trust Campo Santo Trust	570	Parks/Recreation	Common Investment	1/1/1996	464,026.14 13.159.58	384,822.05 10,357.19	0.00	4.320793% 0.122536%	14,839.12 420.83	4,170.13	0.00	0.00	0.00	388,992.18 10,475.45	478,865.26 13.580.41	1,012.20	4.320793% 0.122536%		(282.42)	0.00	19,656.38 1,019.92	11,495.37	14,600.3
·	523	Cemetery Perpetual Care	Common Investment Common Investment	1/1/1959	4,842.03			0.045087%	154.84	43.51		0.00		3,336.73	.,		0.122536%	15.73		0.00		3,393.74	5,053.8
Caroline H. Ingersoll	543	Parks/Recreation			4,842.03	3,293.22	0.00				0.00		0.00		4,996.87	54.17		5.79	(2.95)		57.01		
Caroline Ingersoll	543	Library	Common Investment	1/1/1894	4,771.83	3,293.00	0.00	0.044433%	152.60	42.88	0.00	0.00	0.00	3,335.88	4,924.43	261.91 8,927.07	0.044433%	5.70	(2.90)	0.00	264.71	3,600.59 120,537.03	5,189.1
Carrie K. Hersey Trust		Library	Common Investment	1/1/1974 6/20/1985	. ,	110,052.75	0.00	1.514595%	5,201.65 57.900.16	1,461.78	0.00	0.00		111,514.53 1,257,426.67	167,859.65 1.868.463.77		1.514595%		. ,	0.00	9,022.50 21,217.05	1,278,643,72	176,882.1
Cemetery Trust Fund A - Perpetual Care of Cemeteries	565	Cemetery Perpetual Care	Common Investment		1,810,563.61	1,241,155.42	0.00	16.859118%	. ,	16,271.25	0.00	0.00	0.00	, . ,	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	20,154.76	16.859118%	, , , , , , , ,	(1,101.96)	0.00	,	, .,.	1,889,680.8
Cemetery Trust Fund B - Cemetery Capital Reserve	568	Maintenance and Repair	Common Investment	8/20/1985	1,232,027.00	887,250.23	0.00	11.472057%	39,399.07	11,072.02	0.00	0.00	0.00	898,322.25	1,271,426.07	151,058.68	11.472057%	1,472.71	(749.85)	0.00	151,781.54	1,050,103.79	1,423,207.6
Charles A. Jones Fund	513	Parks/Recreation	Common Investment	1/1/1928	28,923.78	19,013.74	0.00	0.269325%	924.96	259.94	0.00	0.00	0.00	19,273.68	29,848.74	16,923.48	0.269325%	34.57	(17.60)	0.00	16,940.45	36,214.13	46,789.19
Clara B. Abbott	547	Library	Common Investment	1/1/1955	22,759.28	15,216.11	0.00	0.211924%	727.82	204.54	0.00	0.00	0.00	15,420.65	23,487.10	4,468.30	0.211924%	27.20	(13.85)	(4,325.00)	156.65	15,577.30	23,643.75
Clement Woodward Fund	503	Poor/Indigent	Common Investment	1/1/1960	1,034,002.17	699,658.26	0.00	9.628143%	33,066.42	9,292.41	0.00	0.00	0.00	708,950.67	1,067,068.59	144,576.33	9.628143%		(629.32)	0.00	145,183.01	854,133.68	1,212,251.60
Dinsmoor Woods Trust	526	Parks/Recreation	Common Investment	1/1/1980	6,033.06	4,076.96	0.00	0.056177%	192.93	54.21	0.00	0.00		4,131.17	6,225.99	67.46	0.056177%	7.21	(3.67)	0.00	71.00	4,202.17	6,296.99
Emily J. Elliot Daland	522	Parks/Recreation	Common Investment	1/1/1933	6,541.71	4,437.92	0.00	0.060913%	209.20	58.79	0.00	0.00	0.00	4,496.71	6,750.91	73.13	0.060913%	7.82	(3.98)	0.00	76.97	4,573.68	6,827.88
Flower Fund	566	Flower/Flag	Common Investment	1/1/1900	183,748.34	125,879.31	0.00	1.710978%	5,876.10	1,651.32	0.00	0.00		127,530.63	189,624.44	2,054.86	1.710978%	219.65	(111.83)	2,500.00	4,662.68	132,193.31	194,287.12
Frank Wright Scholarship Fund	581	Scholarship	Common Investment	1/1/1930	1,576,522.33	1,086,113.38	0.00	14.679835%	50,415.71	14,167.95	0.00	0.00	0.00	1,100,281.33	1,626,938.04	131,981.21	14.679835%	1,884.50	(959.52)	0.00	132,906.19	1,233,187.52	1,759,844.23
George A. Wheelock	521	Parks/Recreation	Common Investment	1/1/1906	67,716.91	45,826.50	0.00	0.630548%	2,165.52	608.56	0.00	0.00	0.00	46,435.06	69,882.43	757.29	0.630548%	80.95	(41.21)	0.00	797.03	47,232.09	70,679.46
George B. Elliot	545	Library	Common Investment	1/1/1931	1,607.23	1,086.30	0.00	0.014966%	51.40	14.44	0.00	0.00	0.00	1,100.74	1,658.63	94.00	0.014966%	1.93	(0.98)	0.00	94.95	1,195.69	1,753.58
George B. Elliot Fund	516	Library	Common Investment	1/1/1931	610.23	420.47	0.00	0.005682%	19.51	5.49	0.00	0.00	0.00	425.96	629.74	128.90	0.005682%	0.73	(0.37)	0.00	129.26	555.22	759.00
Greenlawn Cemetery	561	Cemetery Trust (Other)	Common Investment	1/1/1900	590,998.07	403,999.31	0.00	5.503096%	18,899.56	5,311.20	0.00	0.00	0.00	409,310.51	609,897.63	6,609.14	5.503096%	706.46	(359.70)	0.00	6,955.90	416,266.41	616,853.53
Ingersoll Collection Trust	585	Maintenance and Repair	Common Investment	1/1/1998	14,062.47	11,877.39	0.00	0.130943%	449.70	126.38	0.00	0.00	0.00	12,003.77	14,512.17	3,909.53	0.130943%	16.80	(8.56)	0.00	3,917.77	15,921.54	18,429.94
John E. Colony Cemetery Fund	567	Cemetery Perpetual Care	Common Investment	6/28/1945	27,977.53	21,304.52	0.00	0.260514%	894.70	251.43	0.00	0.00	0.00	21,555.95	28,872.23	14,573.93	0.260514%	33.44	(17.03)	0.00	14,590.34	36,146.29	43,462.57
John Symonds Fund	541	Library	Common Investment	1/1/1902	25,874.58	8,421.52	0.00	0.240932%	827.45	232.53	0.00	0.00	0.00	8,654.05	26,702.03	895.66	0.240932%	30.93	(15.75)	(735.00)	175.84	8,829.89	26,877.87
John T. Foster Library Trust	549	Library	Common Investment	1/1/2003	19,996.71	14,798.20	0.00	0.186200%	639.48	179.71	0.00	0.00	0.00	14,977.91	20,636.19	692.00	0.186200%	23.90	(12.17)	(565.00)	138.73	15,116.64	20,774.92
Keene Downtown Memorial Tree Fund	527	Beautification	Common Investment	1/1/1967	380,985.79	283,219.57	0.00	3.547561%	12,183.57	3,423.85	0.00	0.00	0.00	286,643.42	393,169.36	4,236.40	3.547561%	455.41	(231.88)	0.00	4,459.93	291,103.35	397,629.29
Marcus W. Knight	576	Maintenance and Repair	Common Investment	1/1/1932	202,592.41	149,234.29	0.00	1.886445%	6,478.71	1,820.66	0.00	0.00	0.00	151,054.95	209,071.12	9,552.58	1.886445%	242.17	(123.30)	0.00	9,671.45	160,726.40	218,742.57
Maria Giffin Fund	514	Poor/Indigent	Common Investment	1/1/1914	5,880.60	3,984.17	0.00	0.054757%	188.05	52.85	0.00	0.00	0.00	4,037.02	6,068.65	1,247.78	0.054757%	7.02	(3.58)	0.00	1,251.22	5,288.24	7,319.87
Maria W. Osborne Library Fund	546	Library	Common Investment	1/1/1909	793.51	539.78	0.00	0.007389%	25.38	7.13	0.00	0.00	0.00	546.91	818.89	100.67	0.007389%	0.94	(0.48)	0.00	101.13	648.04	920.02
Mary P. Lane Trust Fund	502	Poor/Indigent	Common Investment	1/1/1934	94.687.53	64.062.11	0.00	0.881686%	3.028.02	850.94	0.00	0.00	0.00	64.913.05	97,715.55	1,058.90	0.881686%	113.19	(57.63)	0.00	1.114.46	66.027.51	98.830.01
Mary R. Hall Charitable Fund	501	Poor/Indigent	Common Investment	1/1/1907	29,218.95	19,799.02	0.00	0.272073%	934.39	262.58	0.00	0.00	0.00	20.061.60	30,153.34	326.75	0.272073%	34.93	(17.78)	0.00	343.90	20,405.50	30,497,24
Mary R. Hall Library Fund	544	Library	Common Investment	1/1/1907	2,410.89	1,628.84	0.00	0.022449%	77.10	21.66	0.00	0.00	0.00	1,650.50	2,487.99	135.12	0.022449%	2.88	(1.47)	0.00	136.53	1,787.03	2,624.52
Maurice Alger Scholarship Fund	582	Scholarship	Common Investment	1/1/1970	285,777,35	195,085.94	0.00	2.661024%	9,138.89	2,568.24	0.00	0.00	0.00	197,654.18	294,916.24	6,608.09	2.661024%	341.60	(173.93)	0.00	6,775.76	204,429.94	301.692.00
Milan F. Jones Fund	512	Flower/Flag	Common Investment	1/1/1934	11,954.58	8,089.03	0.00	0.111315%	382.29	107.43	0.00	0.00	0.00	8,196.46	12.336.87	133.70	0.111315%		(7.28)	0.00	140.71	8,337.17	12,477.58
Miscellaneous Cemeteries	564	Cemetery Trust (Other)	Common Investment	1/1/1900	38,300,15	25,213.42	0.00	0.356633%	1,224.80	344.20	0.00	0.00	0.00	25.557.62	39.524.95	428.31	0.356633%	45.79	(23.31)	0.00	450.79	26.008.41	39,975.74
Police Benevolent Fund	510	Police/Fire	Common Investment	1/1/1901	268.337.52	165,480.46	0.00	2.498633%	8,581.18	2,411.50	0.00	0.00		167,891.96	276,918.70	60,716.83	2.498633%	320.76	(163.32)	0.00	60,874.27	228,766.23	337,792.97
Rachel Marshall Trust	530	Educational Purposes	Common Investment	1/1/1996	23,752.75	19,273.96	0.00	0.000000%	0.00	4,478.79	0.00	0.00	(23,752.75)	0.00	0.00	5,208.51	0.000000%	0.00	0.00	(5,208.51)	0.00	0.00	0.00
Renouf Firefighters Relief Fund	511	Police/Fire	Common Investment	1/1/1888	148,972.25	85,775.34	0.00	1.387160%	4,763.99	1,338.79	0.00	0.00	0.00	87.114.13	153,736.24	119,376.13	1.387160%		(90.67)	0.00	119,463.54	206,577.67	273,199.78
Serena W. Upton Fund	515	Police/Fire Poor/Indigent	Common Investment	1/1/1929	35.988.60	25,913.32	0.00	0.335109%	1,150.88	323.42	0.00	0.00	0.00	26,236.74	37.139.48	5,056.80	0.335109%	43.02	(21.90)	0.00	5.077.92	31,314.66	42,217.40
													0.00		. ,								
Simons, Eastburn & Morse	500 575	Poor/Indigent	Common Investment	1/1/1887	19,381.18 29,758.90	13,115.86 20.452.38	0.00	0.180468% 0.277101%	619.79 951.66	174.18 267.44	0.00		0.00	13,290.04 20,719.82	20,000.97 30,710.56	216.75 1.406.07	0.180468%	23.16 35.57	(11.80)	0.00	228.11 1.423.53	13,518.15	20,229.00 32,134.09
Sumner Knight Chapel		Maintenance and Repair	Common Investment		.,	20,452.38	0.00		2.536.30			0.00		20,719.82 54.367.35	,	,					,	22,143.35	. ,
Thayer and Chapin Fund	542	Library	Common Investment	1/1/1899	79,311.09	,	0.00	0.738508%	,	712.75	0.00	0.00	0.00	. ,	81,847.39	4,352.78	0.738508%	94.81	(48.27)	0.00	4,399.32	58,766.67	86,246.7
Washington Street Cemetery	563	Cemetery Trust (Other)	Common Investment	1/1/1900	11,252.27	7,609.01	0.00	0.104776%	359.84	101.13	0.00	0.00	0.00	7,710.14	11,612.11	125.81	0.104776%	13.45	(6.85)	0.00	132.41	7,842.55	11,744.5
West Keene Cemetery	562	Cemetery Trust (Other)	Common Investment	1/1/1900	61,011.47	41,280.57	0.00	0.568110%	1,951.09	548.30	0.00	0.00	0.00	41,828.87	62,962.56	682.30	0.568110%	72.94	(37.13)	0.00	718.11	42,546.98	63,680.67
Woodland Cemetery	569	Cemetery Trust (Other)	Common Investment	1/1/1900	944,916.86	633,986.84	0.00	8.798622%	30,217.56	8,491.81	0.00	0.00	0.00	642,478.65	975,134.42	10,566.94	8.798622%	1,129.50	(575.10)	0.00	11,121.34	653,599.99	986,255.76
Woodland Extension	560	Cemetery Trust (Other)	Common Investment	1/1/1900	693,903.70	468,841.57	0.00	6.461305%	22,190.39	6,236.00	0.00	0.00	0.00	475,077.57	716,094.09	7,759.88	6.461305%	829.46	(422.33)	0.00	8,167.01	483,244.58	724,261.10
TOTALS	•		•		10.763.126.06	7.452.546.42	0.00	100.000000%	343.435.11	100.991.77	0.00	0.00	(23,752,75)	7.529.785.44	11.082.808.42	769.012.18	100.000000%	12.837.33	(6.536.28)	(8.333.51)	766,979,72	8,296,765,16	11.849.788.14

Income Allocated to Principal for Investment 449.392.69 449.392.69 449.392.69 449.392.69 (449.392.69) (449.392.69) (449.392.69) (449.392.69) (449.392.69) (449.392.69) (49.392

MS 9 Prpared By Wealth Management Operations 5/11/2021

CITY OF KEENE, NH REPORT OF THE TRUSTEES OF TRUST FUNDS CAPITAL RESERVE (ACCOUNT NUMBER XXX4474) FOR YEAR ENDING: 06/30/2021 AS OF: 04/30/2021

									PRINCIPAL										INCOME						
FUND NAME	FUND#	PURPOSE	HOW INVESTED	DATE OF CREATION	COST OPENING BALANCE	PRINCIPAL NEW FUNDS	%	PRINCIPAL REALIZED GAINS	CAPITAL GAINS DIVIDENDS	PRINCIPAL FEES	PRINCIPAL WITHDRAWALS	PRINCIPAL ENDING COST BALANCE	PRINCIPAL ENDING FAIR VALUE	INCOME BEGIN BALANCE	INCOME PERCENT	INCOME	INCOME FEES	INCOME EXPENDED	INCOME ENDING BALANCE	TOTAL COST PRINCIPAL & INCOME					
Ambulance Capital Reserve	611	Police/Fire	Common Investment	1/1/1998	136,459,96	0.00	0.949665%	0.00	0.00	0.00	0.00	136.575.45	136.815.50	0.00	0.949665%	115.49	0.00	0.00	0.00	136,575,4					
	617	Maintenance and Repair	Common Investment	1/1/1998	907.890.59	0.00	6.318280%	0.00	0.00	0.00	0.00	908.658.98	910,256,06	0.00	6.318280%	768.39	0.00	0.00	0.00	908.658.9					
Bridge Capital Reserve City Hall Parking Deck Capital Reserve	615	Maintenance and Repair	Common Investment	1/1/2002	907,890.59 195.125.61	0.00	1.357937%	0.00	0.00	0.00	0.00	195,290,75	195,634.00	0.00	1.357937%	165.14	0.00	0.00	0.00	195,290,75					
Downtown Infrastructure and Facility Capital Reserve	619	Fconomic Development	Common Investment	1/1/2008	1.660.058.64	0.00	11.552840%	0.00	0.00	0.00	0.00	1,661,463,63	1,664,383,85	0.00	11.552840%	1.404.99	0.00	0.00	0.00	1,661,463,6					
Emergency Communication Capital Reserve	622	Capital Reserve (Other)	Common Investment	5/7/2020	7.117.34	0.00	0.049532%	0.00	0.00	0.00	0.00	7,123.36	7.135.88	0.00	0.049532%	6.02	0.00	0.00	0.00	7,123.3					
Fire Equipment Capital Reserve	600	Police/Fire	Common Investment	1/1/1968	939,223,42	0.00	6.536334%	0.00	0.00	0.00	0.00	940.018.33	941.670.53	0.00	6.536334%	794.91	0.00	0.00	0.00	940.018.3					
Fleet Equipment Capital Reserve	612	Maintenance and Repair	Common Investment	1/1/1998	360.052.74	0.00	2.505714%	0.00	0.00	0.00	0.00	360.357.47	360.990.84	0.00	2.505714%	304.73	0.00	0.00	0.00	360.357.4					
Hazardous Waste Site Capital Reserve	605	Environmental Purposes	Common Investment	1/1/1988	50,853,58	0.00	0.353905%	0.00	0.00	0.00	0.00	50,896.62	50.986.08	0.00	0.353905%	43.04	0.00	0.00	0.00	50,896.6					
Information Technology Systems and Infrastructure Capital Reserve	624	Capital Reserve (Other)	Common Investment	5/7/2020	50,147.07	0.00	0.348988%	0.00	0.00	0.00	0.00	50,189.51	50,277.72	0.00	0.348988%	42.44	0.00	0.00	0.00	50,189.5					
Intersection Improvements Capital Reserve	603	Economic Development	Common Investment	1/1/1986	2.001.49	0.00	0.013929%	0.00	0.00	0.00	0.00	2.003.18	2.006.70	0.00	0.013929%	1.69	0.00	0.00	0.00	2.003.1					
Landfill Closure Capital Reserve	601	Environmental Purposes	Common Investment	1/1/1980	22,193,69	0.00	0.154452%	0.00	0.00	0.00	0.00	22,212.47	22,251.51	0.00	0.154452%	18.78	0.00	0.00	0.00	22,212.4					
Martel Court Pumping Station Capital Reserve	607	Maintenance and Repair	Common Investment	1/1/1992	744.186.35	0.00	5.179013%	0.00	0.00	0.00	0.00	744.816.19	746.125.29	0.00	5.179013%	629.84	0.00	0.00	0.00	744.816.1					
Reappraisal Capital Reserve	623	Capital Reserve (Other)	Common Investment	5/7/2020	76.393.57	0.00	0.405335%	0.00	0.00	0.00	(18.149.87)	58.292.99	58.395.45	0.00	0.405335%	49.29	0.00	0.00	0.00	58.292.9					
Road and Sidewalk Infrastructure Capital Reserve	621	Maintenance and Repair	Common Investment	5/7/2020	787.353.78	0.00	5.479428%	0.00	0.00	0.00	0.00	788.020.16	789.405.20	0.00	5.479428%	666.38	0.00	0.00	0.00	788.020.1					
Sewer Infrastructure Capital Reserve	613	Maintenance and Repair	Common Investment	1/1/1998	2.611.681.69	0.00	18.168172%	0.00	0.00	0.00	(1,048.32)	2,612,842.91	2.617.435.29	0.00	18.168172%	2.209.54	0.00	0.00	0.00	2,612,842.9					
Transfer/Recycling Center Capital Reserve	610	Maintenance and Repair	Common Investment	1/1/1998	214.955.94	0.00	1.495942%	0.00	0.00	0.00	0.00	215.137.87	215.516.00	0.00	1.495942%	181.93	0.00	0.00	0.00	215.137.8					
Transportation Improvements Capital Reserve	620	Maintenance and Repair	Common Investment	1/1/2015	427,124.61	25,137.50	3.147426%	0.00	0.00	0.00	0.00	452,644.88	453,440.46	0.00	3.147426%	382.77	0.00	0.00	0.00	452,644.8					
Wastewater Treatment Plant Capital Reserve	608	Maintenance and Repair	Common Investment	1/1/1992	1.989.635.35	0.00	13.831118%	0.00	0.00	0.00	(2.204.85)	1,989,112.56	1,992,608,67	0.00	13.831118%	1.682.06	0.00	0.00	0.00	1.989.112.5					
Water Infrastructure Capital Reserve	614	Maintenance and Repair	Common Investment	1/1/1998	2.643.925.06	0.00	18.050394%	0.00	0.00	0.00	(50,215.39)	2,595,904.84	2,600,467,46	0.00	18.050394%	2,195,17	0.00	0.00	0.00	2.595.904.8					
Water Treatment Facility Capital Reserve	609	Maintenance and Repair	Common Investment	1/1/1993	446,088.08	0.00	2.244825%	0.00	0.00	0.00	(123,523.08)	322,838.00	323,405.43	0.00	2.244825%	273.00	0.00	0.00	0.00	322,838.0					
Wells Street Parking Facility Capital Reserve	616	Maintenance and Repair	Common Investment	1/1/1999	266,804.42	0.00	1.856771%	0.00	0.00	0.00	0.00	267,030.23	267,499.57	0.00	1.856771%	225.81	0.00	0.00	0.00	267,030.2					
OTALS						25,137.50	100.000000%	0.00	0.00	0.00	(195,141.51)	14,381,430.38	14,406,707.49	0.00	100.000000%	12,161.41	0.00	0.00	0.00	14,381,430.3					

CITY OF KEENE, NH
REPORT OF THE TRUSTEES OF TRUST FUNDS
LIBRARY RENOVATION TRUST FUND (ESCROW ACCOUNT NUMBER TR001 XXX9955)
FOR YEAR ENDING: 06/30/2021
AS OF: 4/30/21

PRINCIPAL																				
FUND NAME	Fund #	PURPOSE	HOW INVESTED	DATE OF CREATION	PRINCIPAL BEGIN COST BALANCE	PRINCIPAL NEW FUNDS	%	PRINCIPAL REALIZED GAINS	CAPITAL GAINS P	RINCIPAL FEES	PRINCIPAL WITHDRAWALS	PRINCIPAL ENDING COST BALANCE	PRINCIPAL ENDING FAIR VALUE	INCOME BEGIN BALANCE	INCOME PERCENT	INCOME	INCOME FEES	INCOME EXPENDED	INCOME ENDING BALANCE	TOTAL COST PRINCIPAL & INCOME
Library Renovation Fund	590	Library	Money Market	1/1/2015	10,351.61	0.00	100.000000%	0.00	0.00	0.00	0.00	10,351.61	10,351.61	619.36	100.000000%	1.36	0.00	0.00	620.72	10,972.33
TOTALS				•	10,351.61	0.00	100.000000%	0.00	0.00	0.00	0.00	10,351.61	10,351.61	619.36	100.000000%	1.36	0.00	0.00	620.72	10,972.33