

City of Keene
New Hampshire

HERITAGE COMMISSION
MEETING MINUTES

Tuesday, September 15, 2020

4:00 PM

Remotely via Zoom

Members Present:

Susan D'Egidio, Vice Chair
Rose Carey, Co-Chair
Charlotte Schuerman, Co-Chair
Cauley Powell
Gladys Johnsen, Councilor
Louise Zerba, Alternate

Staff Present:

Tara Kessler, Senior Planner

Members Not Present:

Kelly Ballard
Erin Benik

1) Call to Order and Roll Call

Roll call was conducted. Co-Chair Carey noted that Ms. Zerba is a voting member today.

Co-Chair Carey read a prepared statement explaining how the Emergency Order #12, pursuant to Executive Order #2020-04 issued by the Governor of New Hampshire, waives certain provisions of RSA 91-A (which regulates the operation of public body meetings) during the declared COVID-19 State of Emergency. She called the meeting to order at 4:04 PM.

2) Minutes of Previous Meeting – March 11, 2020

Co-Chair Schuerman made a motion to adopt the minutes of March 11, 2020. Ms. Zerba seconded the motion, which passed by unanimous vote.

3) Presentation on Transportation Heritage Trail

Charles (Chuck) Redfern stated that he is with the Bicycle Pedestrian Path Advisory Committee (BPPAC) and also the co-founder with John Summers of Pathways for Keene (PFK), which is the fundraising arm for the rail trail system in Keene. PFK has been in existence since 1994. The BPPAC was formed shortly after that to implement the City of Keene's Bicycle Master Plan. The Cheshire Rail Trail is perhaps the most substantial of the trails in Keene, in that it takes up the most amount of geography. The Ashuelot Rail Trail is shown on the map in grey. That is

much shorter in Keene than the actual Cheshire Rail Trail, which is shown in green, and the next phase proposed is shown in yellow. They will talk about the latter today. It is an extension of Eastern Ave to Rt. 101. There is a trailhead on Eastern Ave. for cars to park and unload bicycles and go onto the trails. With that extension they are also looking at crossing the Stone Arch Bridge (SAB), which is heavily used even though it is technically closed to the public. There was even a wedding on the bridge last Saturday, and the wedding party arrived and departed by bicycles. There are safety improvements that need to be made to the SAB.

He continued that then the Prouse Bridge would come next. The SAB is historically significant. The city developed around the railroad. The Prouse Bridge is significant in the eyes of NH Department of Transportation (NHDOT). It was the first bridge that used a certain type of steel used to create the bridges on the US interstate system started by President Eisenhower. It was also adopted for other highway uses. The Prouse Bridge had been in existence on I-93 in Londonderry and has been purchased by the City of Keene for \$1 and is in a sandpit in Londonderry for its eventual relocation to Keene. Hopefully they will be able to negotiate for the NHDOT to pay the cost of transport. It would be nice for the NHDOT to support its own history to do that. The bridge is broken up into pieces, showing exactly how to reassemble it so it retains its historical significance. What will also be important with the SAB is the safety improvements being proposed, along with the other stone cap box, is that it remain safe but also that they do not lose the historical significance of the bridge.

He continued that the yellow portion of the map is the last phase from the green area to the City line. Then the trail goes into Swanzey. The Town of Swanzey will be looking to make improvements at about the same time as Keene. On the left side going up toward North Bridge and Whitcomb Mill Rd, the trail will go much further.

Lynne Monroe stated that the company she works for (Preservation Company), as part of preparing for the removal of the Prouse Bridge from its original location, is preparing an interpretive sign to accompany it to Keene and its new location. Mr. Redfern asked when that is happening. Ms. Monroe replied probably the spring. She continued that she would be interested in talking with Mr. Redfern about the location they wish it to be installed in, at some point as they move toward fabrication. Mr. Redfern replied that he may contact her later to talk.

Continuing his presentation, Mr. Redfern stated that the goal of PFK and the City's Master Plan is to create over 20 miles of the rail trails. They want to improve them for use by runners, walkers, and bicyclists. He continued that the trails are also used by people on inline skates and now people using ADA-approved carts. The routes connect to places of work, schools, shopping, and recreation. Also the trails increase safety for all pedestrians and bicyclists. PFK is also here to help revitalize the downtown, which was important back in 1995 when there were a lot of empty storefronts. They were trying to promote tourism and recreation for citizens and the use of shops and restaurants, many of which are located within half a mile of the trail system, which goes through the middle of the downtown.

He continued that the project serves a dual purpose: use by citizens and visitors. The Boston Globe just named the Cheshire Rail Trail the 5th most friendly place to bike with families in New England. The Transportation Heritage Trail will be the next phase of the ongoing development of the existing Cheshire Rail Trail system. This section will begin at the terminus of the Keene Industrial Heritage Trail.

Mr. Redfern continued that construction will be in three major segments: the extension of the trail from Eastern Ave., the improvements of the SAB, and the installation of the Prouse Bridge. For budget purposes it will be broken out into four components, possibly five. The State is doing an economic impact study for the rail trails in the state. They have UNH and the Nelson Rockefeller Center at Dartmouth involved, and hired GPI Consulting.

Mr. Redfern continued that he has three asks for this committee, and one is: he is asking for letters of support as he goes about applying for grants. He will be asking for those to be signed by the committee chairs. He can give a template of what he has used with others and the chairs could customize it to meet the Heritage Commission's needs. There was a discussion of a subcommittee during the Heritage Commission's meeting minutes of March 11. Those minutes say that Co-Chair Carey attended the BPPAC meeting and the BPPAC was seeking two Heritage Commission members to join BPPAC members in forming a subcommittee to do help do historical research, public outreach, promotional work, and that type of activity. There are administrative issues to consider with this, to follow the City's protocol for subcommittees (for example, agendas and meeting minutes), but the protocol for subcommittees is not as extensive as the protocol for formal committees. The subcommittee could meet every other month instead of monthly. Then the Heritage Commission members on the subcommittee could report back to the Heritage Commission about what is going on.

Mr. Redfern asked if there are questions. Ms. Kessler stated that Ms. Zerba is wondering if there will be a bridge over Swanzey Factory Rd. Mr. Redfern replied that that is being discussed by the City. He continued that at this point he is not aware of any plans of substance. They are talking about possibly using the EJ Michael Blastos Bailey Bridge over the Ashuelot River as a potential bridge. However, there may be another use for that bridge.

Ms. Monroe stated that (Preservation Company) is working on the Winchester Street Reconstruction Project, of which the Baily Bridge is a component, and it would be great to have his help. She continued that they will be writing the historical documentation for that area.

Mr. Redfern stated that the next slide is the potential for the budget, with costs for the four phases. He continued that they have always worked building the trail systems with the help of federal money. That federal money has been called different programs over the years as administrations and Congress has changed, but basically it is Transportation Alternatives funding, and Recreational Trails grants. They all come from the Federal Highway Administration. Where they are getting the grant from will determine the size of the match. There are two tables, one showing what the costs would be if it was 50% Federal funds, 25%

City funds, and 25% PFK funds; and one showing what the costs would be if it was 80% Federal funds, 10% City funds, and 10% PFK funds. The Cheshire Rail Trail Extension will be crushed stone dust. PFK has already paid for 100% of the preliminary design cost. The SAB safety improvements would be \$123,000. The trailhead at the end of Eastern Ave would be \$30,475. Some parts of the project are relatively cheap. The extension will require logging, survey work, water work/drainage improvements, and so on and so forth.

Ms. Kessler stated that Mr. Redfern has a draft letter of support to share. She showed it on the screen. Mr. Redfern stated that it is an example of what he would be seeking from the Heritage Commission in the future. He has received letters of support so far from the BPPAC, Keene Chamber of Commerce, and Cheshire Medical Center's public health group.

Mr. Redfern asked if Ms. Kessler can facilitate communication between the Heritage Commission and the BPPAC to form this subcommittee and help him navigate whatever administrative needs there might be, regarding the City's protocol. Ms. Kessler replied that she might defer to Mr. Schoefmann to be the staff support for the subcommittee; she will talk with him. Mr. Redfern stated that the draft minutes of the March 11 meeting said there was talk about creating this subcommittee, particularly for the SAB improvements portion of the project. They could start that subcommittee through Zoom, since COVID-19 will likely last through the spring. He asked if anyone had questions.

Co-Chair Carey asked if he is looking for subcommittee members now. Mr. Redfern replied that he would need them by a month from now. Co-Chair Carey asked if anyone who is present right now would like to be a member. Ms. D'Egidio replied that she would be interested but is hesitant due to COVID-19. She asked if they would be able to do the research online instead of in person. Co-Chair Carey replied yes. Mr. Redfern replied that he compiled research on the Prouse Bridge that he got from the NHDOT. He continued that the NHDOT was very helpful. He thinks someone could get ahold of the material that was used to get the SAB designated as a historical infrastructure. Co-Chair Carey replied yes, they could get into the details of that.

Ms. Powell stated that she will join the subcommittee as well. Ms. Kessler stated that she will share the names with Mr. Schoefmann so she and he can start reaching out to people to set up a subcommittee meeting.

Ms. Monroe stated that all the research on both the Prouse Bridge and SAB are enormous files at the Division of Historical Research and that is available online for folks. Ms. Kessler replied that the City has some of those files on its server, too, and has other tools to use to access that research.

Co-Chair Carey asked if they should take a vote on the letter of support. Ms. Kessler offered suggested wording for a motion.

Ms. Zerba made a motion to allow the Heritage Commission Chair to draft and sign a letter of support for the Transportation Heritage Trail Project. Ms. D'Egidio seconded the motion, which passed by unanimous vote.

Mr. Redfern asked that it be addressed “To Whom it May Concern” and be printed on letterhead.

4) Overview of Urban Barn and Carriage House Inventory

Ms. Kessler stated that three members are here from Preservation Company, the team that has been hired to work on this project. She asked them to introduce themselves.

Lynne Monroe introduced herself, Reagan Baydoun Ruedig, and Laura Driemeyer. Ms. Monroe stated that they are eager to get going with the field work before it gets too late in the year. She continued that Ms. Kessler asked them to come today to talk with the Heritage Commission about how the Heritage Commission might support their work.

Ms. Kessler stated that the City received a CLG grant to hire a consultant to conduct an urban barn and carriage house inventory in the area between Court and Washington Streets. Soon after hiring a consultant, COVID-19 occurred. They received an extension from the State and Federal government for this project until September of next year. A lot of it is field work, and a component is engaging the public. As a team they decided to postpone the original schedule, and there is more work to do between the City and the team to determine the revised timeframe.

They are just starting to pick up work on the project. To briefly recap: they are inventorying an area of the City to the north of Central Square between Court St. and Washington St. and just south of North St. It is the triangle between Court and Washington Streets. They brought on a historic resource consultant to help do inventories of those properties to better understand the historic significance of barns and outbuildings and to help the City understand which properties are most significant in those areas, and which are most at risk, and give information they can share with the property owners about the significance of the structures. They have seen a number of barns and outbuildings be demolished over the years. Even though the City has a Demolition Review Committee sometimes it is hard to know the significance of a building when they only have a five day turnaround to make a determination of historical significance. Some of them are not in great condition so it may seem easy to sign off on demolition. But if they have this information it would help the Demolition Review Committee evaluate the significance of a structure before signing off on whether it is clear that it can be demolished.

Ms. Kessler stated that the Heritage Commission’s co-chairs asked for staff to bring the consultants in to learn more about what the expectations would be of the Heritage Commission in providing support and research to their team as they are going into this area and doing inventorying. Today they can meet and discuss how the Heritage Commission can help and discuss timeframes and expectations for how to work together.

Ms. Monroe stated that the Preservation Company is being asked by the Division of Historical Resources to use the survey form that Concord used to conduct its urban barn survey. However, they were under the impression when signing the contract with the City that the form to be used was the Barn Form. The Concord survey form involves more work that was not anticipated in the development of the budget for the project. She asked Ms. Driemeyer if there are parts of the form the City could fill in, such as information from tax research. She is concerned because the budget on this is exceedingly tight and they very much want to do it and they could give the City so much information if they did not have to put it into this format. In terms of research, they could use the support of the Commission to find historical photographs, and to research any historical photos that has a carriage barn in it. Also, the Commission could support interaction with the public on the project, such as mailing notices, contacting property owners, issuing press releases, etc. Ms. Kessler noted that they will need property owners' permission to enter private property and to take photographs.

Co-Chair Carey replied that the Heritage Commission is very happy to help with all of those things that Ms. Monroe mentioned. She continued that these are things the Heritage Commission had talked about as being in the scope of the grant, and they are ways that they could support the work. Ms. Monroe thanked her.

Ms. Ruedig stated that Ms. Kessler has given them information from the Assessor's database, so that helps them begin to compile a list of every property that has a carriage barn. She continued that this data has to be refined some, since some of those buildings are just garages. They have to go through and really make a complete list of all the properties they will be making a survey form for. That will be double-checked when they are out in the field, to make sure something qualifies as a carriage barn. Ms. Monroe stated that in the best possible world they would be surveying every garage, barn, and shed on the property, but this project started out as "carriage barns." Ms. Ruedig noted that the list Ms. Kessler sent her has every building that the Assessor sees, whether garage, shed, barn, and so on and so forth. She has been flagging and taking out sheds and garages. They need to figure out the line. Ms. Kessler stated that the reason the Assessor database is that way is because there could be a carriage barn called a "garage," since the Assessor is not applying a historical lens to how they assess properties. It is a starting place and she can work with Ms. Ruedig to drill down into this database.

Ms. Ruedig stated that as she looks at other maps and sources, she sees there are also attached carriage barns that did not make the Assessor's list. Hopefully soon, they will give the Heritage Commission an actual list of the properties they are looking at, so they can help the Heritage Commission narrow down what historic photographs they are looking for, and maybe some basic history/information about the well-known buildings, that the Heritage Commission can give them. Co-Chair Carey replied that that sounds great, and when the list comes through, Heritage Commission members can do some "windshield surveys" to see if the buildings are actually worthy of the work.

Ms. Monroe stated that she is worried about the numbers. Ms. Ruedig stated that the numbers are still to be determined. They had originally estimated about 65. Ms. Kessler replied that the original grant application said 60. She continued that as Ms. Monroe was saying earlier, they assumed that they were using one form and then after they received the grant they learned that there is a totally different form that the consultants would have to use, that brings in much more detail than was anticipated. It affects the budget and time, so the number may have to go down. Ms. Monroe stated that maybe they could work with the Division of Historical Resources (DHR) about which fields of the form need to be filled out. It is worth conversation. Ms. Kessler replied yes, they can do that. She continued that once they have a sense of the number/startling place, the City can inquire with DHR. She is happy to work with Ms. Ruedig regarding the Assessor's data. And the Assessor can be pulled in, too, if needed, if there are questions.

Ms. Zerba asked if the Heritage Commission will be walking the neighborhoods. Co-Chair Carey replied that walking would not be necessary; they can drive. Ms. Monroe replied that she needs to walk and be on the properties. Ms. Carey replied yes, and the Heritage Commission can help with that, by getting the word out via press or letters, when Ms. Monroe knows when she will be doing that. Ms. Monroe replied that it should be soon, because the weather is getting cold. Ms. Kessler stated that they will need to get direct permission from the property owners, if Ms. Monroe is going to walk on their properties. Ms. Monroe replied that she can try to do it from the right-of-way but the survey involves buildings on the back of the properties. Ms. Monroe stated that spring survey work is much better. Co-Chair Carey asked if they want to work the list and then do the survey work in the spring. Ms. Kessler replied that that would give them time to send direct letters to the property owners to let them know that this project is happening. Ms. Monroe stated that the letters could tell the property owners the day and timeframe to expect her. Ms. Kessler replied that they will have to work the details out. But if they shift to spring it will give everyone more time to prepare and also let the neighborhoods know that this will be happening. She foresees that the City would send letters directly to all the property owners that will be part of the survey, letting them know that the City may be reaching out to them again to seek permission for access to their property and being really clear about what would happen. They will have to come up with a way to confirm that access has been granted. The City and Commission will work with the three consultants, and do their due diligence in working with the property owners to help get the needed access.

Co-Chair Carey asked what else the three of them would like help with. She continued that the Commission can do research, and photos, and they will put this public outreach on the back burner until spring and when they have that list. Ms. Monroe stated that they will not be doing a full-fledged inventory form on every one of these properties. It is a huge amount and they do not have the budget for it. As much as they would like to, it is just not possible. Co-Chair Carey stated that they can use the next few months to work together on what is going to be researched and how. Ms. Driemeyer and Ms. Monroe showed the Heritage Commission a slide of an example barn survey form that they used in Concord and all of the information it contains, compared to the form the DHR is requiring them to use for the Keene project. Ms. Kessler stated that the work that the three of them do will be focused on the carriage houses – describing the

architectural features and history. Ms. Monroe replied yes, they want to give the City a really good understanding of how carriage barns were used in Keene and in general and the importance of them. Ms. Driemeyer stated that a context document accompanies the survey form, addressing those points, so they understand the evolution of carriage barns, urban barns, and carriage houses, in the context of Keene. Ms. Monroe replied that that is what Ms. Driemeyer will be writing and that is the exciting part of the survey. Ms. Kessler stated that the form that the DHR has provided for the project brings in more information about the main building, not just the carriage barn, and that is what Ms. Monroe, Ms. Driemeyer, and Ms. Ruedig are looking for support with – understanding the other aspects of the property, since originally it was proposed that they just be focusing on the carriage barns, not the main building or property. Ms. Monroe agreed. Ms. Kessler stated that she wants it to be clear for the Commission that there is a distinction between what the City contracted with the consultant for and what the DHR is asking for. That is why the consultants are looking for more volunteer support from the Commission, because it goes beyond the scope that the consultants signed onto, and that the City sought. Ms. Monroe agreed. Co-Chair Carey replied that the Commission appreciates that, and they will help the consultants and support this project however they can. Ms. Kessler stated that she will follow-up with the consultants on what the next steps are, and in finalizing that list of properties so the Heritage Commission can look at that and have time to do that research collection.

Councilor Johnsen stated that can go to the City Attorney and make sure they are doing it right, so they can take pictures. She continued that she is sure he would be able to handle this. Ms. Kessler replied that he can tell them what the legal parameters are, but she is almost certain they cannot go on anyone's property without permission. She continued that the State statute is pretty clear on that. Councilor Johnsen stated that she would be happy to meet with the City Attorney about that. Ms. Kessler replied that the City Attorney would be protecting the City from any legal issues and they can consult with him about what the parameters are. He would tell them what kind of confirmation they need from the property owners to ensure the consultants were indeed granted access. She will work with him directly on that.

Ms. Zerba asked if she heard Ms. Kessler say she has a list of all the carriage houses they will be looking at in that section of the city. Ms. Kessler replied that she has a list of all of the properties in the study area, and the consultants are looking at that list and narrowing it down to those properties with historic barn or carriage house structures. Ms. Zerba asked if the consultants would be doing that first step, not the Commission members. Ms. Kessler replied that the project they applied for the grant for would not have required much volunteer work to support the work of the consultants; it is just that now the scope has been expanded beyond the City's/Heritage Commission's/consultants' control. Therefore the consultants will need support in order to meet the numbers. Ms. Zerba replied that if they are doing it in the spring there is plenty of time to do that.

5) Discussion on Neighborhood Heritage Projects

Co-Chair Carey stated that they had talked about working with the Mayor on his interest in neighborhood improvement projects for the city. She continued that it is her understanding that he is interested in working with an area near the proposed Heritage Trail. She asked Ms. Kessler to talk about that. Ms. Kessler stated that the Mayor has an interest in neighborhood work, as he had mentioned to the Commission in January. She continued that since that time, a project that is still in the works/being explored is something called “21 in 21.” It is an effort to identify sources of funding that would be invested into rehabilitating residential structures in a specific geographic area. The intent is to try to target an area of housing that is on the verge of decline and needs some investment of resources. Another element of this would be looking at the different types of funding resources to identify what would be possible for the types of investments. There has been talk about energy improvements or exterior improvements. And then using it as a tool not only for supporting those specific properties, but also to support neighborhood revitalization and to show that there is a commitment to investing in a specific area. There is currently not a lot out there about that program and there is not a geographic area that has been selected. It is very much in the early stages of trying to figure out what this program could look like; then it would be about finding the funding to support it and identifying a location in the city.

However, Ms. Kessler continued, she noted to Co-Chair Carey that there is a project happening at Pat Russell Park (formerly Carpenter Field). The City’s Capital Improvement Plan had money set aside to design and implement capital improvements to that park. That is now in the design phase. A consultant is putting together a conceptual plan for the park, including a destination playground, improvements to the athletic field, a walking trail, and a connection to downtown. There are compelling statistics that make this an area of interest to focus on, since this park redesign will really engage the neighborhoods surrounding it and there are so many people living within walking distance of the park, of all ages. It is a real focal point. There has not been any commitment publicly saying this is the area 21 in 21 will focus on, but this is the area that Southwest Community Services (SCS) is focused on and they are trying to find projects that will support the park redesign project, from a housing perspective. She mentioned this area to Co-Chair Carey because it might be a place to start. Efforts could be quite compatible with other things that are happening, in terms of getting people excited about the history or heritage of this place and the neighborhood and how it evolved. There will be a lot of outreach through this park planning process. Another element is that there are a lot of renters in the area, so having another project that is going to have targeted outreach means that the Commission could potentially combine efforts in trying to reach out to people that would otherwise be a little more difficult to reach. It seemed like this could be a place for the Heritage Commission to join their efforts with the efforts of another project, if they are interested. She knows the Heritage Commission has mentioned other locations in the city, like the Island St. area and Maple Acres. She is not trying to steer them into one area; she just wanted to let them know there could be a good opportunity through this current project to tie in their efforts.

Co-Chair Carey suggested they put a meeting on the schedule for next month so they would have the time to really get into a discussion about this – about what the expectations are and how they

might support the Mayor in his neighborhoods projects. Other members agreed. Ms. Kessler stated that the Commission typically meets every other month but they could have a meeting in October. She continued that the map on the screen is something she came up with after Co-Chair Carey had asked for a map to help guide these conversations. She showed what the map has and stated that it has been more difficult than anticipated to link the age of properties to the map. She is still working on it, to color code all the properties 50 years or older, or 100 years or older. Co-Chair Carey replied that that would be very helpful. Ms. Kessler replied that once she has the age of the properties, she will send the map out to the Commission members. They can use the map as a beginning planning tool. Co-Chair Carey thanked her. Ms. Kessler stated that she will get this map out to them enough in advance of the October meeting so they can come to that meeting with some sense of areas they want to focus on. Co-Chair Schuerman thanked her for her wonderful work on this.

6) Commission Membership

Ms. Kessler stated that to give a brief update on membership, the Commission currently has a full roster. Some members (Rose Carey and Susan D'Egidio) have terms that have expired but have generously continued on. They had talked with the Mayor about this and he was okay with them continuing to serve until they were able to find new members who were qualified and interested in serving on the Commission. Co-Chair Carey stated that they have serious considerations for the beginning of 2021, because it looks like everyone's term will expire in 2021. Ms. Kessler replied that most of those are first terms, and those people could serve second terms if they want to. She continued that there are no term limits for alternates. As a reminder, they did ask the Mayor about waiving term limits, and he was wary of doing that because other boards and committees would ask for that, too. He was clear that he was willing to let Heritage Commission members with expired terms continue to serve until they could find interested and qualified replacements.

7) Updates

Ms. D'Egidio stated that she (the Demolition Review Subcommittee) had two demolitions from earlier in the summer. She continued that a demolition application just came in yesterday, for a red barn on Marlboro St. She has left a message for Alan Rumrill and he is supposed to get back to her. The person she spoke with at City Hall did not know the age of the barn, but there was some talk that it was moved from a different property to Marlboro St. and that there was some connection with the Colony family. Because of that, she is trying to find out more about it. The buyers are a couple from Connecticut and they want to build a house on it. She is working on this application now. She has not had a chance to go by the property yet but she has pictures of it. Kathy Harper has offered to take pictures inside. The buyers approached the Historical Society to ask about the barn. They do not want it to be torn down but that is where they want to build their house in a couple years. She is pleased that they want to try and save it, but the application says they have a contractor to disassemble it for no cost, which she thinks means he

will repurpose the wood. She would like to know the Colony connection before anything else happens, so she is working on it. She hopes Mr. Rumrill can help figure out the barn's age.

Ms. Powell stated that this used to be a farm; she read about it in one of Mr. Rumrill's books. Ms. Kessler stated that the property was subdivided in 2004, if that helps. The barn was attached with the house prior to that. Brief discussion ensued. Ms. D'Egidio stated that she may try and talk with the contractor about his plans. She asked if it is okay if Kathy Harper takes pictures inside and out – the property owners said she could. Ms. Kessler replied as long as she does it on her own accord. If she were doing it on behalf of the City in some way the City would need confirmation from the property owners. Ms. D'Egidio replied that she can get that. Ms. Kessler replied that Ms. Harper can share the photos with the Heritage Commission to have on file.

- 8) **Next Meeting**
- 9) **Adjourn**

There being no further business, Co-Chair Carey adjourned the meeting at 5:33 PM.

Respectfully submitted by,
Britta Reida, Minute Taker

Reviewed and edited by Tara Kessler, Senior Planner.