



**Trustees of Trust Funds
AGENDA**

City Hall 2nd Floor Conference Room
November 18, 2020
9:30 AM

Michael Forrest
Marilyn Gemmell
Jennie Newcombe, Vice Chairman
Susan Silver, Chairman
Katherine Snow

Due to the COVID-19 State of Emergency, the Trustees of the Trust Funds will be holding its meeting remotely using ZOOM. Members of the public will be able to access this public meeting through a variety of options.

Please go to www.zoom.us/join

Meeting ID: 928 6680 7282; Meeting Passcode: 87878 (TRUST)

Join by Phone: Toll-free 603-766-JOIN (5646) participant code 981441

1. Approval of the October 2020 minutes
2. Common Trust Fund
 - a. Approval of Receipts = none
 - b. Approval of Disbursements
 - i. #529 Ashuelot River Park Trust = \$419.20
 - 2020 ARP Budget; Trustees 2/19/20
 - Reimburse City of Keene (FA Bartlett)
 - ii. #503 Clement Woodward Trust = \$4,355.00
 - Woodward Committee – W-2019-05 4/30/19
 - Reimburse City of Keene (Dental Health Works)
 - c. Frank Wright Scholarship
3. Capital Reserve Portfolio
 - a. Approval of Receipts
 - i. FY21 Capital Reserve Appropriations = \$3,891,827.00
 - b. Approval of Disbursements = \$271,568.24
 - i. #613 Sewer Infrastructure = \$264,085.06
 - ii. #614 Water Infrastructure = \$7,483.18
4. Library Renovation Trust Fund
 - a. Acceptance of Donations = none
 - b. Approval of Disbursements = none
5. Distribution of MS9's for period ending October 31, 2020
 - a. Common Trust Funds
 - b. Capital Reserve Funds
 - c. Library Renovation Trust Fund – \$8,964.62
6. Other
7. Updates/Future Items
 - a. December 16, 2020 meeting status
 - b. January 20, 2021 – Annual election of Chairman & Vice Chairman
 - c. January 20, 2021- Cambridge Trust quarterly review of trusts & capital reserves

Keene Finance is inviting you to a scheduled Zoom meeting.

Topic: Trustees of Trust Funds

Time: Nov 18, 2020 09:30 AM Eastern Time (US and Canada)

Join Zoom Meeting

<https://zoom.us/j/92866807282?pwd=R1NHNWxnbUFWSnM2cnRhQ21ZbjlxUT09>

Meeting ID: 928 6680 7282

Passcode: 87878

One tap mobile

+19292056099,,92866807282#,,,,,0#,,87878# US (New York)

+13017158592,,92866807282#,,,,,0#,,87878# US (Washington D.C)

Dial by your location

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Washington D.C)

+1 312 626 6799 US (Chicago)

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

Meeting ID: 928 6680 7282

Passcode: 87878

Find your local number: <https://zoom.us/u/ad7uxfu3hl>

City of Keene
NEW HAMPSHIRE

TRUSTEES OF TRUST FUNDS
MEETING MINUTES

Wednesday, October 21, 2020 9:30 AM City Hall-2nd Floor Conference Room

Members Present:

Sue Silver, Chair
Michael Forrest
Marilyn Gemmell
Jennie Newcombe, Vice Chair
Katherine Snow

Staff Present:

Karen Gray, Senior Staff Accountant

Absent:

Other:

Eric Jussaume – Cambridge Trust Company
Judith Noel – Cambridge Trust Company

Chair Silver called the meeting to order at 9:32 AM and explained that due to the COVID-19 State of Emergency the Trustees of Trust Funds meeting is being held remotely using ZOOM and that the Trustees are participating on-line. She explained that a roll call will be required for every vote. Chair Silver then called the roll and asked that each Trustee identify their on-line presence and if there are others in the room. Marilyn Gemmell present, Susan Silver present, Jennie Newcombe present, Michael Forrest present, and Katherine Snow present.

Approval of Minutes

Ms. Snow made a motion to approve the minutes of the September 2020 meeting as presented, Ms. Newcombe seconded. The motion passed on a roll call vote with 5 Trustees present and voting in favor.

Annual Review of Investment Policies

Mrs. Gray presented the Investment Policies for the Common Trust Funds, Capital Reserve Funds, and Library Renovation Trust Fund for the Trustees' annual review. Mrs. Gray indicated that the drafts provided had changes made in both red and blue. The red changes are being proposed by herself and are primarily housekeeping items to bring the policies in line with the changes from the RFP last year and the Library Renovation Trust up-to-to date with the transfer of the remaining funds from Cambridge Trust to a money market escrow with the City. The blue changes are the addition of Performance Measurement sections that are being recommended by Eric Jussaume from Cambridge Trust. Mr. Jussaume explained that this formalizes the practice that is currently being used by Cambridge Trust for the quarterly yield comparisons.

Discussion ensued about the wording regarding the frequency of periodic reports from Cambridge Trust Company and how often in-person or remote participation is required or just paper reports. Ms. Gray was asked to have the policies reflect a minimum of two (2) semi-annual reports either in-person or by remote participation and additional periodic reports as deemed necessary by the Trustees. It was agreed that the two (2) semi-annual reports will be in January and July of each year. Cambridge Trust will send pdf presentations in April and October and Ms. Gray will distribute them to the Trustees. Mr. Jussaume and Ms. Noel indicated that Cambridge Trust is always available to the Trustees and do not hesitate to call with questions or if the market becomes more volatile.

Trustee Gemmell made a motion to accept the policies with the above-noted modifications and authorized Ms. Gray to submit the policies to the NH Department of Justice as required on behalf of the Trustees, Trustee Forrest seconded. The motion passed on a roll call vote with 5 Trustees present and voting in favor.

Chair Silver indicated that socially acceptable investing is of some interest to the Trustees and asked Mr. Jussaume to give the Trustees a brief overview. Mr. Jussaume explained many of the different aspects and will send additional information for review. He indicated that there is always a little “give up” of income. Discussion followed.

Mr. Jussaume and Ms. Noel exited from the meeting.

COMMON TRUST FUNDS

ANNUAL INCOME TRANSFER/DISBURSEMENTS

Mrs. Gray presented a \$14,283.33 transfer request from income to principal based on the annual requirement of the individual Trust documents. Supporting documentation was attached for the Trustees review.

Mr. Forrest made a motion to approve the transfers as presented, Ms. Gemmell seconded. The motion passed on a roll call vote with 5 Trustees present and voting in favor.

Mrs. Gray presented a \$92,754.19 disbursement request from income based on the annual requirement of multiple Trust Funds to the City. Supporting documentation was attached for the Trustees review.

Trustee Forrest made a motion to approve the transfers as presented, Trustee Snow seconded. The motion passed on a roll call vote with 5 Trustees present and voting in favor.

RECEIPTS

None

DISBURSEMENTS

#510 Police Benevolent Fund

Ms. Gray presented a disbursement in the amount of \$1,000.00 for the annual (FY21) contribution for gymnasium maintenance and equipment replacement. Supporting documents were included for the Trustees review.

Trustee Snow made a motion to approve as presented, Trustee Newcombe seconded. The motion passed on a roll call vote with 5 Trustees present and voting in favor.

OTHER

#581 Frank Wright Scholarship Fund

Ms. Gray informed the Trustees that she had received communication from Vassar College as to the appropriation application of the \$20,000 (year 2) scholarship for Owen Fauth. Should the entire \$20,000 scholarship be applied all to the first semester or \$10,000 to the fall semester and \$10,000 to the spring semester? Discussion followed. The Trustees asked Mrs. Gray to notify Vassar College that the intent was to apply \$10,000 to the fall semester and \$10,000 to the spring semester.

Mrs. Gray indicated that she would notify Vassar accordingly and that there was a possibility that Owen Fauth would not be attending Vassar for the spring semester due to COVID19. Mrs. Gray has received an email from Mr. Fauth and that indicated he might possibly request use of the 2nd semester \$10,000 to pay for on-line classes and other related expenditures. Discussion followed. Mrs. Gray will send the Wright Scholarship guidelines to the Trustees for their review so that they can be prepared should a request from Mr. Fauth be forthcoming.

CAPITAL RESERVES

RECEIPTS

Mrs. Gray presented the Transportation Improvement receipts of \$23,828.25 for the period ending September 30, 2020. Mrs. Gray reminded the Trustees that this is from the \$5.00 surcharge on motor vehicle registrations and transferred into the Transportation Improvement Capital Reserve quarterly.

Ms. Newcombe made a motion to approve the disbursements as presented, Ms. Gemmell seconded. The motion passed on a roll call vote with 5 Trustees present and voting in favor.

DISBURSEMENTS

Mrs. Gray presented disbursements totaling \$719,962.81 noting that the funds are reimbursing the City of Keene.

- #600 Fire Equipment = \$19,217.50
- #608 Wastewater Treatment Plant = \$107,512.42
- #609 Water Treatment Facility = \$4,170.00
- #612 Fleet Equipment = \$176,110.01
- #613 Sewer Infrastructure = \$347,545.57
- #614 Water Infrastructure = \$59,461.26
- #619 Downtown Infrastructure = \$5,946.05

Ms. Newcombe made a motion to approve the disbursements as presented, Ms. Snow seconded. The motion passed on a roll call vote with 5 Trustees present and voting in favor.

LIBRARY RENOVATION TRUST

RECEIPTS

None

DISBURSEMENTS

None

Distribution of MS9's for period ending September 30, 2020

Ms. Silver asked if there were any questions on the MS9 reports for the Common Trust, Library Renovation Trust and the Capital Reserves. No questions were asked.

Updates/Future Items

Ms. Gray reviewed the current terms for each of the Trustees. Mr. Forrest 1st term ends as of December 31, 2020 and he is eligible for nomination for a 2nd term by Mayor Hansel, if he is willing. Mr. Forrest indicated that he is willing and will respond as such via email so that it can be forwarded to Mayor Hansel for consideration.

The meeting adjourned at 10:20 AM.

Respectfully submitted,
Karen P. Gray

**City of Keene, New Hampshire Trust Funds
Disbursement Request - FROM INCOME**

Date: 11/18/2020
To: Trustees of Trust Funds
From: Karen Gray, Senior Staff Accountant
RE: Disbursement Request from Income

Trust #	Title of Trust	Purpose	Amount
529	Ashuelot River Park Trust	2020 Budget - reimbursment to City	419.20
		FA Bartlett = \$419.20	
		Trustees approved 2/19/20 - project 90272-20	
Total Withdrawal Request			419.20

**Amount of
Withdrawal:** \$419.20

**Account to be
Charged:** City of Keene - Common Fund #4482

ACH Funds To: Mascoma Savings Bank ABA #211770213
 255 West Street
 Keene, NH 03431
 FBO: City of Keene
 General Account #931158617

Approved By Trustees:

		Roll Call Vote	
X	Michael Forrest	YES	NO
X	Marilyn Gemmell	YES	NO
X	Jennie Newcombe	YES	NO
X	Susan Silver	YES	NO
X	Katherine Snow	YES	NO

I hereby certify that the above is a true and accurate reflection of the roll call vote taken at the Trustees of the Trust Funds meeting on 11/18/20.

 Susan Silver, Chairman

11/18/2020

City of Keene Trustees of Trust Funds (TTF)								
Approved Trustee Trust Fund Expenditures (as of November 18, 2020)								
		Status	Trustee Approved Date	Approved Amount	Actual Expense	Trustee Reimb Date	Unused Funds	Balance Remaining
527 Keene Downtown Memorial Tree Fund								
90320-20	Emeral Ash Borer (MSFI 6/10/20; CC 6/18/20)	In Process						
	Northern Nursery			5,031.82		07/22/20		
	FA Bartlett (treatment)			4,112.00		09/16/20		
568 Monadnock View B								
90270-A	Monadnock Entrance	Complete	12/15/2010	41,050.00	(27,490.31)	N/A	13,559.69	0.00
90270-B	West Cemetery Fence-Bradford Rd	Complete	12/17/2014	32,136.50	(24,681.00)	N/A	7,455.50	0.00
90270-M	Cemetery Mapping Intern	Complete	1/21/2015	1,700.00	(1,551.58)	N/A	148.42	0.00
90270-16	Signs for Woodland and NED Cemetery	Cancelled	2/17/2016	3,806.00	0.00		0.00	0.00
90270-16	Signs for Woodland and NED Cemetery	Complete	11/15/2017	3,341.54	(3,339.74)	02/21/18	1.80	0.00
90270-T	Woodland Tomb Repair	In Process	3/16/2016	3,749.00				
	Monadnock Fence				(2,654.00)	12/21/16	1,095.00	1,095.00
90270-??	Cemetery Management Software	In Process	12/20/2017	TBD				TBD
90270-C	Woodland Cemetery Culvert (CC approve 7/5/18)	Complete	6/20/2018	86,675.00	(60,752.47)	03/18/20	25,922.53	0.00
529 Ashuelot River Park								
	Budget for 2013	Complete		9,530.00	(9,276.95)	N/A	253.05	0.00
90272-14	Budget for 2014	Complete	2/19/2014	7,900.00	(6,160.00)	N/A	1,740.00	0.00
90272-15	Budget for 2015	Complete	1/1/2015	1,650.00	(257.60)	N/A	1,392.40	0.00
	Reallocate Budget for Park Trail expansion	Complete	10/21/2015	1,250.00	(393.23)	N/A	856.77	0.00
	M Johnson	Complete		5,000.00	(5,000.00)	N/A	0.00	0.00
90272-16	Budget for 2016	Complete	1/20/2016	7,900.00	(7,285.58)	3/16 - 2/17	614.42	0.00
90272-17	Budget for 2017	Complete	3/15/2017	13,175.00	(12,285.00)	6/17 - 12/17	890.00	0.00
90272-18	Budget for 2018	Complete	2/21/2018; 4/18/2018	16,670.00	(11,670.00)	6/18 - 1/19	5,000.00	0.00
90272-19	Budget for 2019	Complete	2/20/2019	12,295.00	(11,295.00)	5/19 - 12/19	1,000.00	0.00
90272-20	Budget for 2020 (regular)	In Process	2/19/2020	12,500.00				
90272-20	Budget for 2020 (Conway School)	In Process	2/19/2020	10,500.00				
	Expend remaining funds from ARP Memorial Trust (approx \$5,813) - balance of Conway School will come from Ashuelot River Park							
	Conway School of Landscape				(113.49)	06/17/20	22,886.51	
	Fred Hamblet (ground lights)				(650.00)	06/17/20	22,236.51	
	AGM Landscaping (spring clean-up)				(1,250.00)	06/17/20	20,986.51	
	FA Bartlett (soil application)				(185.00)	06/17/20	20,801.51	
	FA Bartlett (trim maples)				(3,475.00)	06/17/20	17,326.51	
	Conway School of Landscape				(5,000.00)	07/22/20	12,326.51	
	AGM Landscaping (mulch)				(2,750.00)	07/22/20	9,576.51	
	FA Bartlett (tags)				(419.20)	11/18/20	9,157.31	9,157.31
528 Ashuelot River Park Memorial Trust								
90272-A	Irrigation System RFP (CC 2019-2024 CIP)	Complete	10/21/2015; 9/19/18; 6/19/19	41,400.00				
	Expend up to \$40,000 from ARP Memorial Trust - if insufficient funds the balance will come from the ARP Trust							
	6/19/19 additional \$1,400 for LED lights							
	Knotts Land Care				(31,898.50)	01/16/19	9,501.50	

	Stiles Company				(1,422.00)	03/20/19	8,079.50	
	Knotts Land Care				(4,350.00)	06/19/19	3,729.50	
	Fred Hamblet (LED lights)				(1,300.00)	09/18/19	2,429.50	0.00
90272-20	Budget for 2020 (Conway School)	Trust Closed	2/19/2020	10,500.00				
	Expend remaining funds from ARP Memorial Trust (approx \$5,813) - balance of Conway School will come from Ashuelot River Park							
	Conway School of Landscape				(4,886.51)	04/15/20	0.00	0.00
530	Rachel Marshall Trust							
90275	Robin Hood Park- Trail Entrance	Complete	9/15/2010	55,000.00		N/A		0.00
90275	Robin Hood Park- Stone Walls	Complete	12/19/2012	37,405.00		N/A		0.00
90275-A	Robin Hood Park -Stone Walls Gazebo	Complete		43,750.00	(35,018.00)	N/A	8,732.00	0.00
90275-A	Phil's Tree Service	Complete	12/18/2013	2,200.00	(2,200.00)	N/A	0.00	0.00
90275-A	Equipment (benches, picnic tables, grills)	Complete	12/18/2013	4,895.00	(4,895.00)	N/A	0.00	0.00
90275-A	Student Conservation Assoc Trail Restoration	Complete	2/19/2014	32,059.00	(32,058.00)	N/A	1.00	0.00
90275-C	Carpenter Park- Design	Complete	3/18/2015	6,500.00	(6,500.00)	N/A	0.00	0.00
90275-D	Rec Trail Grant (80% State - 20% Trust)	Complete	9/16/2015	7,000.00	(6,619.40)	03/15/17	(119.40)	0.00
	Carpenter Park Playground Equipment	CIP 2021	10/21/2015	17,502.00			17,502.00	17,502.00
567	Colony Lot Trust- Repairs to lot							
	11/10/16 ABohannon - work never completed	Complete	7/16/2014	688.00	0.00	N/A	0.00	0.00
	Memorial repairs - new footings	Complete	11/16/2016	1,174.85	(1,174.85)	12/21/16	0.00	
570	Campo Santo Trust-Repairs							
		Complete	2/18/2015	2,390.00	(1,083.97)	N/A	1,306.03	0.00
CambTr	Keene Monument Company (17 markers)	Complete	11/20/2019	3,825.00	(3,825.00)	11/20/19	0.00	0.00
585	Ingersoll Collection Trust							
	Ingersoll cabinet LED lighting	Complete	12/20/2017	1,700.00	(300.00)	06/20/18	1,400.00	0.00
510	Police Benevolent Fund							
90255-B	Police Gym Maint	Complete	6/15/2016	4,300.00	(4,295.67)	10/18/17	4.33	0.00
	Treadmill Replacement	Complete	8/16/2017	2,800.00	(2,738.99)	10/18/17	61.01	0.00
582	Alger							
	Jun-11	Complete	2/16/2011	5,000.00	(5,000.00)	N/A	0.00	0.00
	Jun-12	Complete	3/21/2012	5,000.00	(5,000.00)	N/A	0.00	0.00
	Jun-13	Complete	3/20/2013	5,000.00	(5,000.00)	N/A	0.00	0.00
	Jun-14	Complete	2/19/2014	5,000.00	(5,000.00)	N/A	0.00	0.00
	June 2015 - David Bain	Complete	3/18/2014	7,500.00	(7,500.00)	07/15/15	0.00	0.00
	June 2016 - Andrew Winn	Complete	2/17/2016	6,000.00	(6,000.00)	07/20/16	0.00	0.00
CambTr	June 2017 - Ty Holtzman	Complete	2/15/2017	6,000.00	(6,000.00)	07/19/17	0.00	0.00
CambTr	June 2018 - Andrew Derry - So. NH University	Complete	2/21/2018	6,000.00	(6,000.00)	07/18/18	0.00	0.00
CambTr	June 2019 - Faith Patenaude - Providence College	Complete	2/20/2019	7,000.00	(7,000.00)	07/17/19	0.00	0.00
CambTr	June 2020 - Anessa Murphy - Seattle University	Complete	2/19/2020	7,000.00	(7,000.00)	07/22/20	0.00	0.00
581	Wright Scholarship							
	Katie Carbonara	Complete	2/1/2014	100,000.00	(100,000.00)	N/A	0.00	0.00
	\$80,000 (\$20,000 per year x 4 years)	3/18/2015						
	2015-16 School Year - Tia Auger - year 1	Complete	3/18/2015	20,000.00				

	Simmons College				(10,000.00)	07/15/15	0.00	0.00
	University of NE				(10,000.00)	12/16/15	0.00	0.00
	2016-17 School Year - Tia Auger - year 2	Complete		20,000.00	(17,311.94)		0.00	0.00
	2017-18 School Year - Tia Auger - year 3	Complete		20,000.00	(13,630.92)		0.00	0.00
	2018-19 School Year - Tia Auger - gap year	N/A		0.00				
	2019-20 School Year - Tia Auger - year 4	Complete		20,000.00	(8,919.46)	11/20/19	0.00	0.00
	\$80,000 (\$20,000 per year x 4 years)	2/20/2019						
CambTr	2019-20 School Year - Owen Fauth - Vassar - year 1	Complete	2/20/2019	20,000.00	(20,000.00)	07/17/19	60,000.00	
	2020-21 School Year - Owen Fauth -Vassar- year 2			20,000.00	(20,000.00)	07/20/20	40,000.00	40,000.00
	2021-22 School Year - Owen Fauth - year 3			20,000.00				
	2022-23 School Year - Owen Fauth - year 4			20,000.00				
Notes: 01200 Parks & Rec 62498; 01102 Library Disbursement 62498; 02020 Memorial Tree 62498								

**City of Keene, New Hampshire Trust Funds
Disbursement Request - FROM INCOME**

Date: 11/18/2020
To: Trustees of Trust Funds
From: Karen Gray, Senior Staff Accountant
RE: Disbursement Request from Income

Trust #	Title of Trust	Purpose	Amount
503	Clement J Woodward	Reimbursement to City of Keene	4,355.00
		W-2019-05	
		Dental Health Works ck #166232	
		Approved by Woodward Committee at	
		4/30/19 meeting	
Total Withdrawal Request			4,355.00

**Amount of
Withdrawal:** \$4,355.00

**Account to be
Charged:** City of Keene - Common Fund #4482

ACH Funds To: Mascoma Savings Bank ABA #211770213
 255 West Street
 Keene, NH 03431
 FBO: City of Keene
 General Account #931158617

Approved By Trustees:

		Roll Call Vote	
X	Michael Forrest	YES	NO
X	Marilyn Gemmell	YES	NO
X	Jennie Newcombe	YES	NO
X	Susan Silver	YES	NO
X	Katherine Snow	YES	NO

PENTAMATION ENTERPRISES
 DATE: 11/12/2020
 TIME: 07:42:46

CITY OF KEENE, NEW HAMPSHIRE
 EXPENDITURE AUDIT TRAIL

PAGE NUMBER: 1
 AUDIT21

SELECTION CRITERIA: expLedgr.key_orgn='01000' and expLedgr.account='62498'
 ACCOUNTING PERIODS: 1/21 THRU 5/21

SORTED BY: *FUND*, *FUNCTION*, *DEPARTMENT*

TOTALED ON: *FUND*, *FUNCTION*, *DEPARTMENT*

PAGE BREAKS ON: *FUND*

FUND - 01 - GENERAL FUND
 COST CENTER - 01000 - HUMAN SERVICES

ACCOUNT DATE	T/C	PURCHASE O	REFERENCE	VENDOR	BUDGET	EXPENDITURES	ENCUMBRANCES DESCRIPTION	CUMULATIVE BALANCE
01-07-30-02-099-999-01000 - HUMAN SERVICES								
62498			USE OF TRUST FUNDS		.00	.00	BEGINNING BALANCE	
06/26/20	11-1				3,000.00		POSTED FROM BUDGET SYSTEM	
10/22/20	21-4		166232	3240 DENTAL HEALTH WO	4,355.00		DENTAL WORK	-1,355.00
TOTAL			USE OF TRUST FUNDS		3,000.00	4,355.00		
TOTAL	*DEPARTMENT*		- FINANCE		3,000.00	4,355.00		-1,355.00
TOTAL	*FUNCTION*		- WELFARE		3,000.00	4,355.00		-1,355.00
TOTAL	*FUND*		- GENERAL FUND		3,000.00	4,355.00		-1,355.00
TOTAL	REPORT				3,000.00	4,355.00		-1,355.00

* THERE IS A NOTE ASSOCIATED WITH THIS TRANSACTION

THIS CHECK IS VOID WITHOUT A COLORED BORDER AND BACKGROUND PLUS A PENCIL & ENCLIPMENT WATERMARK ON THE BACK - HOLD AT ANGLE TO VIEW



CITY OF KEENE
KEENE, NEW HAMPSHIRE

Mascoma
Savings Bank
54-7021/2117

166232

CHECK DATE 10/22/20
CHECK NO. 166232

AMOUNT \$*****4,355.00*
THIS CHECK VOID 60 DAYS FROM DATE

PAY THE SUM OF *****4355* DOLLARS AND *NO* CENTS

TO THE ORDER OF DENTAL HEALTH WORKS
69 V ISLAND ST.
UNIT 2B
KEENE NH 03431

Meredith Howe
TREASURER

⑈166232⑈ ⑆211770213⑆ 931158596⑈

CITY OF KEENE, NH

VENDOR NO. 3240

CHECK NO. 166232

ACCOUNT	PURCH. ORDER	INVOICE NUMBER	AMOUNT	DESCRIPTION
01000 62498		CATHIE BEAM	4,355.00	DENTAL WORK

3240 DENTAL HEALTH WORKS

Dental Health Works
 69 V Island Street., Suite 2B
 Keene, NH 03431

Office Phone: 603-358-6624

Cathie Beam
 18 Lee St, Apt 2
 Keene, NH 03431

Treatment Proposal
 30% off Immed Dent/Partial
 Prepared for Cathie Beam

Page 1

Printed on 08-05-20 at 2:59p

The fees in this proposal are valid until 01-31-21. After that, fees may increase.

Visit #6

Code	Description	T#	Surface	Fee	You pay
05130	Immediate upper			1,700.00	1,700.00
	-30% Discount			-510.00	-510.00
	Sub-total			1,190.00	1,190.00

Visit #7

Code	Description	T#	Surface	Fee	You pay
05000	Final impression	MX		0.00	0.00
	Sub-total			0.00	0.00

Visit #8

Code	Description	T#	Surface	Fee	You pay
05100	Denture waxbite			0.00	0.00
	Sub-total			0.00	0.00

Visit #9

Code	Description	T#	Surface	Fee	You pay
07140	Extraction, single tooth	10		195.00	195.00
07140	Extraction, single tooth	9		195.00	195.00
07140	Extraction, single tooth	4		195.00	195.00
07140	Extraction, single tooth	5		195.00	195.00
07140	Extraction, single tooth	6		195.00	195.00
07140	Extraction, single tooth	8		195.00	195.00
05102	Denture delivery			0.00	0.00
07140	Extraction, single tooth	7		195.00	195.00
	Sub-total			1,365.00	1,365.00

Visit #10

Code	Description	T#	Surface	Fee	You pay
09980	Adjustment			0.00	0.00
Sub-total				0.00	0.00

Visit #11

Code	Description	T#	Surface	Fee	You pay
02750	Crown, porc & high nobl	30		1,125.00	1,125.00
	Reduced Fee Applies			-625.00	-625.00
Sub-total				500.00	500.00

Visit #12

Code	Description	T#	Surface	Fee	You pay
02700	Crown delivery	30		0.00	0.00
Sub-total				0.00	0.00

Visit #13

Code	Description	T#	Surface	Fee	You pay
05750	Reline upper dent. (lab)			475.00	475.00
	Reduced Fee Applies			-225.00	-225.00
Sub-total				250.00	250.00

Visit #14

Code	Description	T#	Surface	Fee	You pay
05214	Lower partial-cast metal			1,500.00	1,500.00
	-30% Discount			-450.00	-450.00
Sub-total				1,050.00	1,050.00

Visit #15

Code	Description	T#	Surface	Fee	You pay
05000	Final impression			0.00	0.00
Sub-total				0.00	0.00

Visit #16

Code	Description	T#	Surface	Fee	You pay
05100	Denture waxbite			0.00	0.00
Sub-total				0.00	0.00

Visit #17

Code	Description	T#	Surface	Fee	You pay
05102	Denture delivery			0.00	0.00
Sub-total				0.00	0.00

TOTAL

4,355.00
 =====

4,355.00
 =====

Authorized pm^t
 in the amount of
 \$4355.00
 Acct# 01000-62498



Woodward Fund Committee
Keene, New Hampshire

To: Trustees of the Clement Woodward Trust
From: Woodward Fund Committee
Through: Karen Gray, Fund Manager, Finance Dept.
Re: Woodward Fund Request for Disbursements

The Woodward Committee recommends the following Keene resident for assistance from the Clement Woodward Trust Fund.

Approved by WF Committee CMC DHK * Other Total

W-2019-05			Dental Health Works	\$4,355.00
Total				\$4,355.00

Respectfully submitted,



Natalie J. Darcy, Manager
Human Services Department
City of Keene

Woodward Fund Committee
Agenda
NON-CONFIDENTIAL

4/30/19

- Minutes of meeting-
- Financial Report – as of 3/31/2019 amount in the Trust is as follows:
Principal: \$872,449.59. Interest income: \$113,467.23 for a total of \$985,916.82.
- Old Business- Review pended cases
- New Business- Cases for review

Old Cases:

W-2018-11 -_Dental-Closed no longer need assistance

W-2018-12 - Out of pocket Medical Bills-No decision made at this time. No expenses provided yet.

New Cases:

W-2019-01-Dental

W-2018-10 -RX

W-2018-05- RX

W-2019-02 -Dental

-

**City of Keene, New Hampshire Trust Funds
Deposit to Capital Reserves**

Date: 11/18/2020
To: Trustees of Trust Funds
From: Karen Gray, Senior Staff Accountant
RE: FY21 Capital Reserve Appropriation

Fund #	Capital Reserve	Purpose	Amount
#600	Fire Equipment Reserve	FY21 Appropriation	385,000.00
#608	Wastewater Treatment Plant	FY21 Appropriation	170,000.00
#609	Water Treatment Facility	FY21 Appropriation	100,000.00
#610	Transfer/Recycling Facility	FY21 Appropriation	70,000.00
#611	Ambulance Replacement	FY21 Appropriation	130,000.00
#612	Equipment	FY21 Appropriation	650,000.00
#613	Sewer Infrastructure	FY21 Appropriation	700,000.00
#614	Water Infrastructure	FY21 Appropriation	725,000.00
#615	City Hall Parking Deck	FY21 Appropriation	30,000.00
#616	Wells Street Parking Deck	FY21 Appropriation	30,000.00
#617	Bridges	FY21 Appropriation	137,700.00
#619	Downtown Infrastructure & Facilities	FY21 Appropriation	200,000.00
#621	Road & Sidewalk Infrastructure	FY21 Appropriation	391,627.00
#622	Emergency Communication	FY21 Appropriation	40,000.00
#623	Reappraisal	FY21 Appropriation	82,500.00
#624	IT Systems & Infrastructure	FY21 Appropriation	50,000.00
Total Deposit Request			3,891,827.00

Amount of Deposit: \$3,891,827.00

Account to be Credited: **City of Keene - Capital Reserve Fund #4474**

Wire Funds To: Cambridge Trust Company ABA #011300595
 Attn: Wealth Management Account #02012505
 Cambridge, MA 02138-1171
 FBO: City of Keene
 Capital Reserve Account #5204474

Approved By Trustees:

		Roll Call Vote	
X	Michael Forrest	YES	NO
X	Marilyn Gemmell	YES	NO
X	Jennie Newcombe	YES	NO
X	Susan Silver	YES	NO
X	Katherine Snow	YES	NO

I hereby certify that the above is a true and accurate reflection of the roll call vote taken at the Trustees of the Trust Funds meeting on 11/18/20.

 Susan Silver, Chairman

11/18/2020

FY21 Capital Reserve Appropriations					
Fund #	Name	Charge Account	Amount	Fund #	Capital Reserve for Deposit
41	Equipment Fund	41-11616	650,000.00	612	Equipment Capital Reserve
32	Sewer Fund	32-11614	-	607	Martel Court Pump Station Capital Reserve
32	Sewer Fund	32-11618	700,000.00	613	Sewer Infrastructure Capital Reserve
32	Sewer Fund	32-11619	170,000.00	608	Wastewater Treatment Plant Capital Reserve (WWTP)
34	Water Fund	34-11615	100,000.00	609	Water Treatment Facility (WTF) Capital Reserve
34	Water Fund	34-11620	725,000.00	614	Water Infrastructure Capital Reserve
18	Solid Waste Fund	10050-68010	70,000.00	610	Transfer/Recycling Facility Capital Reserve
14	Parking Fund	01520-68010	30,000.00	615	City Hall Parking Deck Capital Reserve
14	Parking Fund	01520-68010	30,000.00	616	Wells Street Parking Deck Capital Reserve
01	General Fund	00004-68010	385,000.00	600	Fire Equipment Replacement Capital Reserve
01	General Fund	00004-68010	130,000.00	611	Ambulance Replacement Capital Reserve
01	General Fund	00004-68010	137,700.00	617	Bridges Capital Reserve (Specific Bridge)
01	General Fund	00004-68010	200,000.00	619	Downtown Infra & Facility Improvements Cap Reserve
01	General Fund	00004-68010	391,627.00	621	Road & Sidewalk Infrastructure Capital Reserve
01	General Fund	00004-68010	40,000.00	622	Emergency Communication Capital Reserve
01	General Fund	00004-68010	82,500.00	623	Reappraisal Capital Reserve
01	General Fund	00004-68010	50,000.00	624	IT Systems & Infrastructure Capital Reserve
	Total Transfer		3,891,827.00		
01	General Fund	00004-68010	100,000.00	620	Transportation System Improvement Fund (transferred quarterly based on actual \$)
	Total Including Transportation Improvement		3,991,827.00		

**City of Keene, New Hampshire Trust Funds
Withdrawal from Capital Reserves**

Date: 11/18/2020
To: Trustees of Trust Funds
From: Karen Gray, Senior Staff Accountant
RE: Capital Reserve Withdrawals

Capital Reserve	Purpose of Withdrawal		Amount
#613 Sewer Infrastructure			264,085.06
08055-20	FY20 Sewer Main Improvements	205,722.94	
08055-A	Sewer Improvement - Avon Street	50,878.94	
08035-18	Bridge Main - Roxbury Over Beaver	7,483.18	
#614 Water Infrastructure			7,483.18
05085-18	Bridge Main - Roxbury Over Beaver	7,483.18	
Total Withdrawal Request			271,568.24

**Amount of
Withdrawal:** \$271,568.24

**Account to be
Charged:** City of Keene - Capital Reserve Fund #4474

ACH Funds To: Mascoma Savings Bank ABA #211770213
 255 West Street
 Keene, NH 03431
 FBO: City of Keene
 General Account #931158617

Approved By Trustees:

		Roll Call Vote	
X	Michael Forrest	YES	NO
X	Marilyn Gemmell	YES	NO
X	Jennie Newcombe	YES	NO
X	Susan Silver	YES	NO
X	Katherine Snow	YES	NO

I hereby certify that the above is a true and accurate reflection of the roll call vote taken at the Trustees of the Trust Funds meeting on 11/18/20.

 Susan Silver, Chairman

 11/18/2020

Capital Reserve Withdrawal												Cummulative	REQUEST	
FY21 November 2020 Trustees Meeting														
Project #	Reserve	Fund	Project Name	Cap Reserve Budget	Status	FY21 11/11/20 Expense	Revenue Other Sources	NET Exp Less Other Rev	Prior Mos Reimb Revenue	Trustee FY21 November Trustees				
90003-20	600	26	Fire Dept Ladder Truck	1,100,000.00		557,099.00		557,099.00	557,099.00	0.00				Fire Equipment Capital Reserve
90003-21	600	26	Fire Dept Brush Truck	45,000.00		19,217.50		19,217.50	19,217.50	0.00				Fire Equipment Capital Reserve
08072-A	607	32	Martell Ct- McGrinder Rehab /Headworks	200,000.00		52,711.43	1,350,000.00	(1,297,288.57)	16,960.65	(1,314,249.22)				Martel Court Capital Reserve
08093-A	607	32	Martell Ct Roof	10,135.00		0.00		0.00	0.00	0.00				Martel Court Capital Reserve
08098-17	607	32	FY17 Martel Court Force Main Emergency Plan	45,000.00		0.00		0.00	0.00	0.00				Martel Court Capital Reserve
08099-18	607	32	Martell Court Phase 2	318,592.00		0.00		0.00	0.00	0.00				Martel Court Capital Reserve
08030-C	608	32	Solids Dewatering Equipment	3,190,432.00		2,762,477.53	286,590.67	2,475,886.86	2,475,886.86	0.00				Wastewater Treatment Plant Reserve
08081-B	608	32	WWTP Blower Replacement	61,076.00		0.00		0.00	0.00	0.00				Wastewater Treatment Plant Reserve
08082-17	608	32	FY17 WWTP Sludge Pump Replacement	52,000.00		9,783.67		9,783.67	9,783.67	0.00				Wastewater Treatment Plant Reserve
08082-ZZ	608	32	Sludge Pump Replacement	50,000.00		0.00		0.00	0.00	0.00				Wastewater Treatment Plant Reserve
08091-A	608	32	WWTP Roof Replacement	198,380.00		0.00		0.00	0.00	0.00				Wastewater Treatment Plant Reserve
08095-A	608	32	FY17 & FY16 WWTP Aeration Gate & Mixer Replace	210,340.00		66,536.40		66,536.40	66,536.40	0.00				Wastewater Treatment Plant Reserve
08096-A	608	32	Grit Removal	20,420.00		0.00		0.00	0.00	0.00				Wastewater Treatment Plant Reserve
08061-19	608	32	WWTP Generator Replacement	21,131.00		0.00	290,400.00	(290,400.00)	0.00	(290,400.00)				Wastewater Treatment Plant Reserve
08103-19	608	32	Non-Potable Water System	65,400.00		0.00		0.00	0.00	0.00				Wastewater Treatment Plant Reserve
05059-20	609	34	WTF Filter Media & Underdrain	191,466.00		4,170.00	7,000.00	(2,830.00)	4,170.00	(7,000.00)				Water Treatment Plant Reserve
05082-A	609	34	WTF PLC Replacement	73,317.52		67,918.66		67,918.66	69,328.09	(1,409.43)				Water Treatment Plant Reserve
05038-21	609	34	Radio & PLC Upgrade	2,922.48		0.00	34,007.50	(34,007.50)	0.00	(34,007.50)				Water Treatment Plant Reserve
05089-17	609	34	FY17 WTF Pressure Reduction Valve Upgrade	101,648.00		36,078.73		36,078.73	36,078.73	0.00				Water Treatment Plant Reserve
05081-19	609	34	FY19 WTF Instrument Upgrade (on-line monitor)	49,522.00		8,011.38		8,011.38	8,011.38	0.00				Water Treatment Plant Reserve
90069-20	610	26	Recycling Center Equipment (Horizontal Baler)	300,000.00		299,356.79		299,356.79	299,356.79	0.00				Transfer/Recycling - Solid Waste Facility
xxxxx-xx	611	26	TBD	0.00		0.00		0.00	0.00	0.00				Ambulance Cap Reserve
11003-A	612	41	Fleet (11003)			817,325.28		817,325.28	817,325.28	0.00				Equipment Fund Capital Reserve
11003-A	612	41	FY18 Fleet (11003)	731,752.00		628,804.00	60,000.00	568,804.00	568,804.00	0.00				Equipment Fund Capital Reserve
11003-A	612	41	FY19 Fleet (11003)	751,341.00		754,308.85		754,308.85	754,308.85	0.00				Equipment Fund Capital Reserve
11003-A	612	41	FY20 Fleet (11003)	717,743.00		675,472.91		675,472.91	675,472.91	0.00				Equipment Fund Capital Reserve
11003-A	612	41	FY21 Fleet (11003)	812,356.00		826,909.90		826,909.90	445,613.82	381,296.08				Equipment Fund Capital Reserve
08025-20	613	32	Sewer Water Rate Study	40,000.00		23,356.53		23,356.53	23,356.53	0.00				Sewer Infrastructure Capital Reserve
08055-16	613	32	FY16 Sewer Main Improvements	401,164.57		401,164.57		401,164.57	401,164.57	0.00				Sewer Infrastructure Capital Reserve
08055-18	613	32	FY18 Sewer Main Improvements	368,282.71		368,282.71		368,282.71	368,282.71	0.00				Sewer Infrastructure Capital Reserve
08055-19	613	32	FY19 Sewer Main Improvements	731,101.00		800,180.59		800,180.59	731,101.00	69,079.59				Sewer Infrastructure Capital Reserve
08055-20	613	32	FY20 Sewer Main Improvements (Blossom/Winch)	997,476.00		543,711.27		543,711.27	337,988.33	205,722.94				Sewer Infrastructure Capital Reserve
08055-ZZ	613	32	Unused Cap Reserve Sewer Allocations	593,782.05		0.00		0.00	0.00	0.00				Sewer Infrastructure Capital Reserve
08055-A	613	32	Sewer Improvement - Avon Street	68,448.00		50,878.94		50,878.94	0.00	50,878.94				Sewer Infrastructure Capital Reserve
08066-12	613	32	FY12 Sewer Main Lining	117,995.00		0.00		0.00	0.00	0.00				Sewer Infrastructure Capital Reserve
08155-17	613	32	FY17 Sewer Main Improvements (Infra)	173,910.67		173,910.67		173,910.67	173,910.67	0.00				Sewer Infrastructure Capital Reserve
08035-18	613	32	Bridge Main - Roxbury Over Beaver Brook	40,000.00		32,816.91		32,816.91	25,333.73	7,483.18				Sewer Infrastructure Capital Reserve
08101-19	613	32	State Bypass Utilities (Winchester Isl to Round)	360,291.00		18,750.00		18,750.00	18,750.00	0.00				Sewer Infrastructure Capital Reserve
08102-19	613	32	Sewer Utility Bridges (Winchester over Ash Brook)	43,500.00		0.00		0.00	0.00	0.00				Sewer Infrastructure Capital Reserve
05009-16	614	34	FY16 Water Distribution Improvement	300,000.00		331,975.18	63,605.00	268,370.18	268,370.18	0.00				Water Infrastructure Capital reserve
05009-17	614	34	FY17 Water Distribution Improvements	146,896.00		207,992.35		207,992.35	146,896.00	61,096.35				Water Infrastructure Capital reserve
05009-19	614	34	FY19 Water Distribution Improvements	500,000.00		1,172,473.20	627,257.00	545,216.20	500,000.00	45,216.20				Water Infrastructure Capital reserve
05009-21	614	34	FY21 Water Distribution Improvements	330,470.00		0.00		0.00	0.00	0.00				Water Infrastructure Capital reserve
05034-B	614	34	FY17 & FY16 Babbidge Dam Rehab	921,013.00		1,695,299.98	850,000.00	845,299.98	921,013.00	(75,713.02)				Water Infrastructure Capital reserve
05039-C	614	34	Woodward Dam Improvements	128,987.00		738,478.73	1,727,000.00	(988,521.27)	128,987.00	(1,117,508.27)				Water Infrastructure Capital reserve
05053-A	614	34	Water Storage Tank Upgrade	47,678.00		105,841.10	65,335.00	40,506.10	40,506.10	0.00				Water Infrastructure Capital reserve
05085-18	614	34	Bridge Main - Roxbury Over Beaver Brook	40,000.00		32,816.91		32,816.91	25,333.73	7,483.18				Water Infrastructure Capital reserve
05053-18	614	34	3.0 MG Water Tank Study	35,000.00		33,670.00		33,670.00	33,670.00	0.00				Water Infrastructure Capital reserve
05071-B	614	34	Well #1 Repair & Rehab-West Street Well (05019)	31,250.00		25,370.18		25,370.18	25,370.18	0.00				Water Infrastructure Capital reserve
05090-18	614	34	Drummer Hill Pump Replace	2,184,598.00		447,292.59	15,402.00	431,890.59	588,796.63	(156,906.04)				Water Infrastructure Capital reserve
05091-19	614	34	Water Utility Bridges (Winchester over Ash Brook)	38,300.00		0.00		0.00	0.00	0.00				Water Infrastructure Capital reserve
05092-19	614	34	State Bypass Utilities (Winchester Isl to Round)	250,500.00		12,494.96		12,494.96	12,494.96	0.00				Water Infrastructure Capital reserve
05093-20	614	34	Well Field Evaluation	75,000.00		0.00		0.00	0.00	0.00				Water Infrastructure Capital reserve
05094-20	614	34	Black Brook Tank Repairs	5,000.00		0.00		0.00	0.00	0.00				Water Infrastructure Capital reserve
05095-20	614	34	Chapman Tank Repairs	25,000.00		0.00		0.00	0.00	0.00				Water Infrastructure Capital reserve
05096-20	614	34	1.5 MG Storage Tank Repairs	90,041.00		0.00		0.00	0.00	0.00				Water Infrastructure Capital reserve
05070-20	614	34	Water Booster Station (Fox Ave)	21,446.00		10,627.68		10,627.68	10,627.68	0.00				Water Infrastructure Capital reserve
05097-20	614	34	Water Booster Station (Glen Road)	21,446.00		10,627.69		10,627.69	10,627.69	0.00				Water Infrastructure Capital reserve

CITY OF KEENE, NH
 REPORT OF THE TRUSTEES OF TRUST FUNDS
 LIBRARY RENOVATION TRUST FUND (ESCROW ACCOUNT NUMBER TR001 XXX9955)
 FOR YEAR ENDING: 06/30/2021
 AS OF: 10/31/20

FUND NAME	Fund #	PURPOSE	HOW INVESTED	DATE OF CREATION	PRINCIPAL								INCOME						TOTAL COST PRINCIPAL & INCOME	
					PRINCIPAL BEGIN COST BALANCE	PRINCIPAL NEW FUNDS	%	PRINCIPAL REALIZED GAINS	CAPITAL GAINS DIVIDENDS	PRINCIPAL FEES	PRINCIPAL WITHDRAWALS	PRINCIPAL ENDING COST BALANCE	PRINCIPAL ENDING FAIR VALUE	INCOME BEGIN BALANCE	INCOME PERCENT	INCOME	INCOME FEES	INCOME EXPENDED		INCOME ENDING BALANCE
Library Renovation Fund	590	Library	Money Market	1/1/2015	6,351.61	2,000.00	100.000000%	0.00	0.00	0.00	0.00	8,351.61	8,351.61	609.93	100.000000%	3.08	0.00	0.00	613.01	8,964.62
TOTALS					6,351.61	2,000.00	100.000000%	0.00	0.00	0.00	0.00	8,351.61	8,351.61	609.93	100.000000%	3.08	0.00	0.00	613.01	8,964.62

CITY OF KEENE, NH
 REPORT OF THE TRUSTEES OF TRUST FUNDS
 COMMON TRUST FUND (ACCOUNT NUMBER XXX4482)
 FOR YEAR ENDING: 06/30/2021
 AS OF: 10/31/2020

FUND NAME	FUND #	PURPOSE	HOW INVESTED	DATE OF CREATION	PRINCIPAL										INCOME					TOTAL COST PRINCIPAL & INCOME	TOTAL MARKET VALUE PRINCIPAL & INCOME			
					PRINCIPAL BEGIN MARKET VALUE	PRINCIPAL BEGIN COST BALANCE	PRINCIPAL NEW FUNDS	%	PRINCIPAL UNREALIZED GAIN/LOSS	PRINCIPAL REALIZED GAIN/LOSS	CAPITAL GAINS DIVIDENDS	PRINCIPAL FEES	PRINCIPAL WITHDRAWALS	PRINCIPAL ENDING COST BALANCE	PRINCIPAL ENDING MARKET VALUE	INCOME BEGIN BALANCE	INCOME PERCENT	INCOME	INCOME FEES			INCOME EXPENDED	INCOME ENDING BALANCE	
Abbott A. Lane Park Fund	524	Parks/Recreation	Common Investment	1/1/1934	71,932.46	52,428.16	0.00	0.737140%	(1,249.36)	364.39	0.00	0.00	0.00	0.00	52,792.55	70,683.10	1,835.07	0.737140%	77.84	(42.07)	(1,525.53)	345.31	53,137.86	71,028.41
Abbott A. Lane Playground Fund	525	Parks/Recreation	Common Investment	1/1/1934	13,972.49	10,180.38	0.00	0.143185%	(242.68)	70.78	0.00	0.00	0.00	0.00	10,251.16	13,729.81	356.44	0.143185%	15.12	(8.17)	(296.32)	67.07	10,318.23	13,796.88
Ashuelot River Park Trust	529	Parks/Recreation	Common Investment	1/1/1996	420,862.10	377,331.40	891.97	4.321997%	(7,325.22)	2,136.48	0.00	0.00	0.00	0.00	380,359.85	414,428.85	18,571.01	4.321997%	456.34	(246.64)	(891.97)	17,888.74	398,248.59	432,317.59
Campo Santo Trust	570	Cemetery Perpetual Care	Common Investment	1/1/1959	11,960.77	10,170.04	0.00	0.122570%	(207.74)	60.59	0.00	0.00	0.00	0.00	10,230.63	11,753.03	916.49	0.122570%	12.95	(6.99)	0.00	922.45	11,153.08	12,675.48
Caroline H. Ingersoll	523	Parks/Recreation	Common Investment	1/1/1894	4,400.94	3,224.37	0.00	0.044509%	(76.44)	22.29	0.00	0.00	0.00	0.00	3,246.66	4,324.50	112.29	0.044509%	4.77	(2.57)	(93.34)	21.15	3,267.81	4,345.65
Caroline Ingersoll	543	Library	Common Investment	1/1/1894	4,337.12	3,225.14	0.00	0.044445%	(75.33)	21.97	0.00	0.00	0.00	0.00	3,247.11	4,261.79	227.23	0.044445%	4.69	(2.54)	0.00	229.38	3,476.49	4,491.17
Carrie K. Hersey Trust	548	Library	Common Investment	1/1/1974	147,840.11	107,739.68	0.00	1.515017%	(2,567.76)	748.91	0.00	0.00	0.00	0.00	108,488.59	145,272.35	7,744.27	1.515017%	159.96	(86.46)	0.00	7,817.77	116,306.36	153,090.12
Cemetery Trust Fund A - Perpetual Care of Cemeteries	565	Cemetery Perpetual Care	Common Investment	6/20/1985	1,633,470.91	1,202,306.17	0.00	16.739272%	(28,370.86)	8,274.65	0.00	0.00	0.00	0.00	1,210,580.82	1,605,100.05	41,470.32	16.739272%	1,767.41	(955.29)	(34,441.25)	7,841.19	1,218,422.01	1,612,941.24
Cemetery Trust Fund B - Cemetery Capital Reserve	568	Maintenance and Repair	Common Investment	8/20/1985	1,107,638.15	856,627.86	0.00	11.350710%	(19,237.97)	5,610.96	0.00	0.00	0.00	0.00	862,238.82	1,088,400.18	142,139.87	11.350710%	1,198.45	(647.75)	0.00	142,690.57	1,004,929.39	1,231,090.75
Charles A. Jones Fund	513	Parks/Recreation	Common Investment	1/1/1928	26,288.88	18,602.43	0.00	0.269400%	(456.60)	133.17	0.00	0.00	0.00	0.00	18,735.60	25,832.28	16,713.14	0.269400%	28.44	(15.37)	0.00	16,726.21	35,461.81	42,558.49
Clara B. Abbott	547	Library	Common Investment	1/1/1955	20,685.94	14,892.45	0.00	0.211983%	(359.28)	104.79	0.00	0.00	0.00	0.00	14,997.24	20,326.66	4,302.82	0.211983%	22.38	(12.10)	0.00	4,313.10	19,310.34	24,639.76
Clement Woodward Fund	503	Poor/Indigent	Common Investment	1/1/1960	939,806.15	684,954.28	0.00	9.630823%	(16,322.98)	4,760.77	0.00	0.00	0.00	0.00	689,715.05	923,483.17	141,412.32	9.630823%	1,016.86	(549.60)	0.00	141,879.58	831,594.63	1,065,362.75
Dinsmoor Woods Trust	526	Parks/Recreation	Common Investment	1/1/1980	5,483.46	3,991.17	0.00	0.056193%	(95.24)	27.78	0.00	0.00	0.00	0.00	4,018.95	5,388.22	139.88	0.056193%	5.93	(3.21)	(116.28)	26.32	4,045.27	5,414.54
Emily J. Elliot Daland	522	Parks/Recreation	Common Investment	1/1/1933	5,945.79	4,344.88	0.00	0.060930%	(103.27)	30.12	0.00	0.00	0.00	0.00	4,375.00	5,842.52	151.66	0.060930%	6.43	(3.48)	(126.09)	28.52	4,403.52	5,871.04
Flower Fund	566	Flower/Flag	Common Investment	1/1/1900	167,009.14	123,266.33	0.00	1.711455%	(2,900.69)	846.02	0.00	0.00	0.00	0.00	124,112.35	164,108.45	4,280.50	1.711455%	180.71	(97.67)	(3,541.84)	801.70	124,914.05	164,910.15
Frank Wright Scholarship Fund	581	Scholarship	Common Investment	1/1/1930	1,426,859.24	1,057,650.04	6,044.33	14.683923%	(24,887.33)	7,258.67	0.00	0.00	0.00	0.00	1,070,953.04	1,408,016.24	116,561.46	14.683923%	1,550.40	(837.97)	(6,044.33)	111,229.58	1,182,182.60	1,519,245.80
George A. Wheelock	521	Parks/Recreation	Common Investment	1/1/1906	61,548.00	44,863.53	0.00	0.630724%	(1,068.99)	311.78	0.00	0.00	0.00	0.00	45,175.31	60,479.01	1,570.14	0.630724%	66.59	(35.99)	(1,305.28)	295.46	45,470.77	60,774.47
George B. Elliot	545	Library	Common Investment	1/1/1931	1,460.81	1,063.45	0.00	0.014970%	(25.37)	7.40	0.00	0.00	0.00	0.00	1,070.85	1,435.44	82.30	0.014970%	1.58	(0.85)	0.00	83.03	1,153.88	1,518.47
George B. Elliot Fund	516	Library	Common Investment	1/1/1931	554.63	411.79	0.00	0.005684%	(9.63)	2.81	0.00	0.00	0.00	0.00	414.60	545.00	124.47	0.005684%	0.60	(0.32)	0.00	124.75	539.35	669.75
Greenlawn Cemetery	561	Cemetery Trust (Other)	Common Investment	1/1/1900	537,159.06	395,595.05	0.00	5.504629%	(9,329.63)	2,721.08	0.00	0.00	0.00	0.00	398,316.13	527,829.43	13,703.42	5.504629%	581.21	(314.13)	(11,391.90)	2,578.60	400,894.73	530,408.03
Ingersoll Collection Trust	585	Maintenance and Repair	Common Investment	1/1/1998	12,781.39	11,677.41	0.00	0.130979%	(329.99)	64.75	0.00	0.00	0.00	0.00	11,742.16	12,559.40	3,807.28	0.130979%	13.82	(7.47)	0.00	3,813.63	15,555.79	16,373.03
John E. Colony Cemetery Fund	567	Cemetery Perpetual Care	Common Investment	6/28/1945	25,428.81	20,906.67	0.00	0.260586%	(441.66)	128.81	0.00	0.00	0.00	0.00	21,035.48	24,987.15	14,370.50	0.260586%	27.51	(14.87)	0.00	14,383.14	35,418.62	39,370.29
John Symonds Fund	541	Library	Common Investment	1/1/1902	23,517.45	8,053.57	0.00	0.240999%	(408.46)	119.13	0.00	0.00	0.00	0.00	8,172.70	23,108.99	707.52	0.240999%	25.45	(13.75)	0.00	719.22	8,891.92	23,828.21
John T. Foster Library Trust	549	Library	Common Investment	1/1/2003	18,175.03	14,513.83	0.00	0.186252%	(315.67)	92.07	0.00	0.00	0.00	0.00	14,605.90	17,859.36	546.58	0.186252%	19.67	(10.63)	0.00	555.62	15,161.52	18,414.98
Keene Downtown Memorial Tree Fund	527	Beautification	Common Investment	1/1/1967	338,931.54	270,454.74	7,347.03	3.548549%	(6,014.33)	1,754.14	0.00	0.00	0.00	0.00	279,555.91	340,264.24	8,812.99	3.548549%	374.67	(202.51)	(7,347.03)	1,638.12	281,194.03	341,902.36
Marcus W. Knight	576	Maintenance and Repair	Common Investment	1/1/1932	184,136.56	146,353.34	0.00	1.886971%	(3,198.17)	932.78	0.00	0.00	0.00	0.00	147,286.12	180,938.39	10,872.52	1.886971%	199.23	(107.68)	(2,793.14)	8,170.93	155,457.05	189,109.32
Maria Giffin Fund	514	Poor/Indigent	Common Investment	1/1/1914	5,344.88	3,900.54	0.00	0.054773%	(92.83)	27.08	0.00	0.00	0.00	0.00	3,927.62	5,252.05	1,205.03	0.054773%	5.78	(3.13)	0.00	1,207.68	5,135.30	6,459.73
Maria W. Osborne Library Fund	546	Library	Common Investment	1/1/1909	721.22	528.50	0.00	0.007391%	(12.53)	3.65	0.00	0.00	0.00	0.00	532.15	708.69	94.88	0.007391%	0.78	(0.42)	0.00	95.24	627.39	803.93
Mary P. Lane Trust Fund	502	Poor/Indigent	Common Investment	1/1/1934	86,061.65	62,715.62	0.00	0.881931%	(1,494.76)	435.96	0.00	0.00	0.00	0.00	63,151.58	84,566.89	2,195.51	0.881931%	93.12	(50.33)	(1,825.17)	413.13	63,564.71	84,980.02
Mary R. Hall Charitable Fund	501	Poor/Indigent	Common Investment	1/1/1907	26,557.15	19,383.52	0.00	0.272149%	(461.26)	134.53	0.00	0.00	0.00	0.00	19,518.05	26,095.89	677.49	0.272149%	28.74	(15.53)	(563.22)	127.48	19,645.53	26,223.37
Mary R. Hall Library Fund	544	Library	Common Investment	1/1/1907	2,191.27	1,594.54	0.00	0.022455%	(38.06)	11.10	0.00	0.00	0.00	0.00	1,605.64	2,153.21	117.56	0.022455%	2.38	(1.28)	0.00	118.66	1,724.30	2,271.87
Maurice Alger Scholarship Fund	582	Scholarship	Common Investment	1/1/1970	259,743.47	191,022.04	0.00	2.661765%	(4,511.34)	1,315.78	0.00	0.00	0.00	0.00	192,337.82	255,232.13	4,529.99	2.661765%	281.04	(151.90)	0.00	4,659.13	196,996.95	259,891.26
Milan F. Jones Fund	512	Flower/Flag	Common Investment	1/1/1934	10,865.54	7,919.03	0.00	0.113466%	(188.72)	55.04	0.00	0.00	0.00	0.00	7,974.07	10,676.82	277.20	0.113466%	11.75	(6.35)	(230.43)	52.17	8,026.24	10,728.99
Miscellaneous Cemeteries	564	Cemetery Trust (Other)	Common Investment	1/1/1900	34,811.07	24,668.78	0.00	0.356732%	(604.61)	176.34	0.00	0.00	0.00	0.00	24,845.12	34,206.46	888.08	0.356732%	37.67	(20.36)	(738.28)	167.11	25,012.23	34,373.57
Police Benevolent Fund	510	Police/Fire	Common Investment	1/1/1901	243,892.39	161,664.57	0.00	2.499329%	(4,236.04)	1,235.48	0.00	0.00	0.00	0.00	162,900.05	239,656.35	59,765.52	2.499329%	263.90	(142.63)	(1,000.00)	58,886.79	221,786.84	298,543.14
Rachel Marshall Trust	530	Educational Purposes	Common Investment	1/1/1996	21,588.91	18,936.19	0.00	0.221236%	(374.97)	109.36	0.00	0.00	0.00	0.00	19,045.55	21,213.94	5,035.79	0.221236%	23.36	(12.63)	0.00	5,046.52	24,092.07	26,260.46
Renouf Firefighters Relief Fund	511	Police/Fire	Common Investment	1/1/1888	135,401.11	83,656.88	0.00	1.387546%	(2,351.71)	685.90	0.00	0.00	0.00	0.00	84,342.78	133,049.40	118,292.82	1.387546%	146.51	(79.18)	0.00	118,360.15	202,702.93	251,409.55
Serena W. Upton Fund	515	Poor/Indigent	Common Investment	1/1/1929	32,710.09	25,401.55	0.00	0.335202%	(568.12)	165.70	0.00	0.00	0.00	0.00	25,567.25	32,141.97	4,795.10	0.335202%	35.39	(19.13)	0.00	4,811.36	30,378.61	

CITY OF KEENE, NH
 REPORT OF THE TRUSTEES OF TRUST FUNDS
 CAPITAL RESERVE (ACCOUNT NUMBER XXX4474)
 FOR YEAR ENDING: 06/30/2021
 AS OF: 10/31/2020

FUND NAME	FUND #	PURPOSE	HOW INVESTED	DATE OF CREATION	PRINCIPAL								INCOME					TOTAL COST PRINCIPAL & INCOME		
					COST OPENING BALANCE	PRINCIPAL NEW FUNDS	%	PRINCIPAL REALIZED GAINS	CAPITAL GAINS DIVIDENDS	PRINCIPAL FEES	PRINCIPAL WITHDRAWALS	PRINCIPAL ENDING COST BALANCE	PRINCIPAL ENDING FAIR VALUE	INCOME BEGIN BALANCE	INCOME PERCENT	INCOME	INCOME FEES		INCOME EXPENDED	INCOME ENDING BALANCE
Ambulance Capital Reserve	611	Police/Fire	Common Investment	1/1/1998	6,055.42	0.00	0.050282%	0.00	0.00	0.00	0.00	6,059.78	6,088.59	0.00	0.050282%	4.36	0.00	0.00	0.00	6,059.78
Bridge Capital Reserve	617	Maintenance and Repair	Common Investment	1/1/2002	766,976.42	0.00	6.368735%	0.00	0.00	0.00	0.00	767,528.16	771,176.68	0.00	6.368735%	551.74	0.00	0.00	0.00	767,528.16
City Hall Parking Deck Capital Reserve	615	Maintenance and Repair	Common Investment	1/1/1999	164,435.10	0.00	1.365418%	0.00	0.00	0.00	0.00	164,553.39	165,335.61	0.00	1.365418%	118.29	0.00	0.00	0.00	164,553.39
Downtown Infrastructure and Facility Capital Reserve	619	Economic Development	Common Investment	1/1/2008	1,460,090.42	0.00	12.074765%	0.00	0.00	0.00	(5,946.05)	1,455,190.43	1,462,107.83	0.00	12.074765%	1,046.06	0.00	0.00	0.00	1,455,190.43
Fire Equipment Capital Reserve	600	Police/Fire	Common Investment	1/1/1968	570,290.19	0.00	4.575937%	0.00	0.00	0.00	(19,217.50)	551,469.11	554,090.58	0.00	4.575937%	396.42	0.00	0.00	0.00	551,469.11
Fleet Equipment Capital Reserve	612	Maintenance and Repair	Common Investment	1/1/1998	302,417.32	0.00	1.048817%	0.00	0.00	0.00	(176,110.01)	126,398.17	126,999.02	0.00	1.048817%	90.86	0.00	0.00	0.00	126,398.17
Hazardous Waste Site Capital Reserve	605	Environmental Purposes	Common Investment	1/1/1988	50,667.99	0.00	0.420731%	0.00	0.00	0.00	0.00	50,704.44	50,945.47	0.00	0.420731%	36.45	0.00	0.00	0.00	50,704.44
Intersection Improvements Capital Reserve	603	Economic Development	Common Investment	1/1/1986	1,994.20	0.00	0.016559%	0.00	0.00	0.00	0.00	1,995.63	2,005.12	0.00	0.016559%	1.43	0.00	0.00	0.00	1,995.63
Landfill Closure Capital Reserve	601	Environmental Purposes	Common Investment	1/1/1980	22,112.69	0.00	0.183617%	0.00	0.00	0.00	0.00	22,128.60	22,233.79	0.00	0.183617%	15.91	0.00	0.00	0.00	22,128.60
Martel Court Pumping Station Capital Reserve	607	Maintenance and Repair	Common Investment	1/1/1992	741,470.60	0.00	6.156943%	0.00	0.00	0.00	0.00	742,003.99	745,531.18	0.00	6.156943%	533.39	0.00	0.00	0.00	742,003.99
Road and Sidewalk Infrastructure Capital Reserve	621	Maintenance and Repair	Common Investment	5/7/2020	393,135.01	0.00	3.264472%	0.00	0.00	0.00	0.00	393,417.82	395,287.97	0.00	3.264472%	282.81	0.00	0.00	0.00	393,417.82
Sewer Infrastructure Capital Reserve	613	Maintenance and Repair	Common Investment	1/1/1998	2,647,633.89	0.00	19.099222%	0.00	0.00	0.00	(347,545.57)	2,301,742.94	2,312,684.51	0.00	19.099222%	1,654.62	0.00	0.00	0.00	2,301,742.94
Transfer/Recycling Center Capital Reserve	610	Maintenance and Repair	Common Investment	1/1/1998	144,221.82	0.00	1.197573%	0.00	0.00	0.00	0.00	144,325.57	145,011.64	0.00	1.197573%	103.75	0.00	0.00	0.00	144,325.57
Transportation Improvements Capital Reserve	620	Maintenance and Repair	Common Investment	1/1/2015	379,601.72	23,828.25	3.349958%	0.00	0.00	0.00	0.00	403,720.18	405,639.31	0.00	3.349958%	290.21	0.00	0.00	0.00	403,720.18
Wastewater Treatment Plant Capital Reserve	608	Maintenance and Repair	Common Investment	1/1/1992	1,991,838.94	0.00	15.646865%	0.00	0.00	0.00	(107,512.42)	1,885,682.04	1,894,645.82	0.00	15.646865%	1,355.52	0.00	0.00	0.00	1,885,682.04
Water Infrastructure Capital Reserve	614	Maintenance and Repair	Common Investment	1/1/1998	2,465,374.01	0.00	19.977957%	0.00	0.00	0.00	(59,461.26)	2,407,643.49	2,419,088.47	0.00	19.977957%	1,730.74	0.00	0.00	0.00	2,407,643.49
Water Treatment Facility Capital Reserve	609	Maintenance and Repair	Common Investment	1/1/1993	394,803.98	0.00	3.243704%	0.00	0.00	0.00	(4,170.00)	390,914.99	392,773.24	0.00	3.243704%	281.01	0.00	0.00	0.00	390,914.99
Wells Street Parking Facility Capital Reserve	616	Maintenance and Repair	Common Investment	1/1/1999	235,852.34	0.00	1.958445%	0.00	0.00	0.00	0.00	236,022.00	237,143.95	0.00	1.958445%	169.66	0.00	0.00	0.00	236,022.00
TOTALS					12,738,972.06	23,828.25	100.000000%	0.00	0.00	0.00	(719,962.81)	12,051,500.73	12,108,788.78	0.00	100.000000%	8,663.23	0.00	0.00	0.00	12,051,500.73