

**City of Keene**  
**New Hampshire**

**ASHUELOT RIVER PARK ADVISORY BOARD AGENDA**

Tuesday, September 8, 2020 at 8:00 AM  
ZOOM Invite, Online Meeting

- Due to the COVID-2019 State of Emergency, this meeting will be conducted using the online meeting platform, Zoom. The public may view the meeting online by visiting: <https://us02web.zoom.us> and under "Join a Meeting" enter Meeting ID 891 1790 3571.
- If you are unable to attend the meeting online, you may call (603) 766-5646 and enter Code 201367 to listen to the meeting.
- If you encounter any issues accessing this meeting, please call (603) 757-1835 during the meeting.

Members:

Arthur Winsor, Chair  
George Foskett  
Judy Sadoski  
Dave Whaley  
Paul Bocko  
Counselor Steve Hooper  
Suzy Krautmann  
Thomas Haynes, Alternate

Staff:

Andy Bohannon, PRF Director

Agenda:

1. Welcome and Call to Order
2. Acceptance of Minutes – July 14, 2020
3. Finance Update
4. Bat House Update
5. Conway Review and Action Plan
6. Park Discussion
7. Report from Friends of Ashuelot River Park Arboretum
8. Adjourn – Next Meeting Tuesday, October 13, 2020 at 8:00 AM



City of Keene  
New Hampshire

ASHUELOT RIVER PARK ADVISORY BOARD  
MEETING MINUTES

Tuesday, July 14, 2020

8:00 AM

SITE VISIT @ PARK

**Members Present:**

Arthur Winsor, Chair  
Councilor Steve Hooper, Vice Chair  
George Foskett  
Judy Sadoski  
Suzy Krautmann  
Dave Whaley  
Paul Bocko  
Thomas Haynes, Alternate

**Staff Present:**

Andy Bohannon, Director of Parks,  
Recreation & Facilities

**Friends of ARP**

freddie Martinez  
Leslie Casey  
Dian Mathews  
Karen Flavin  
Charles Ferando

**Members Not Present:**

**1) Welcome & Call to Order**

Chair Winsor called the meeting to order at 8:00 AM.

**2) Approval of Meeting Minutes – June 2 & 16, 2020**

Ms. Krautmann moved to approve the minutes of June 2, 2020, which Ms. Sadoski seconded and the Board carried unanimously.

Mr. Bocko moved to approve the minutes of June 16, 2020, which Ms. Krautmann seconded and the Board carried unanimously.

**3) Finance Report**

**a. Budget Updates**

Mr. Bohannon recalled that the budget, as presented on the last page of the meeting packet, was updated to reflect the recent invoices from AGM. The current expenditures are \$13,310.00.

**4) Park Discussion Review of Conway Improvements**

Mr. Bohannon led a discussion about the final report from the students, and although they were not present, thanked them for the hard work and congratulated them on a job well done given the circumstances that they had to work under for such a public process.

After an overview of the project highlighting certain areas, the following questions came forward to be addressed at future meetings.

- Ms. Krautmann asked how do we prioritize the project now that we have a full plan?
  - o Mr. Bohannon replied that this will be the mission of the Board and the Friends over the next several months, it will be in the best interest of each group to fully digest the document.
- Ms. Krautmann asked relating to green infrastructure, how will we implement?
  - o Mr. Bohannon shared the results of the intern from Keene State College during the spring semester whose project will help guide us.
- Mr. Haynes asked about potential pollinator projects related to the project
  - o Mr. Bohannon responded that there are lots of opportunity for pollinators and a specific work cited in the project plan.
- Mr. Foskett asked will the Board be looking at costs associated with the JD trail entrance and has a concern about the composting toilet as it invites unsheltered guest and has been a recent problem.
  - o Mr. Bohannon – yes, the two groups will need to prioritize and estimate and begin to seek donations for various projects and address the unsheltered person problem.
- Ms. Krautmann asked will they be able to see the current Trust fund balances.
  - o Mr. Bohannon stated he would bring an update to the next meeting.
  
- Mr. Bohannon also shared that there have been some discussions about potential solar projects which is also highlighted in the master plan.

Mr. Bohannon shared that copies of the plan will be made available at the Recreation Center and the Board will be notified through the office.

**5) Adjournment – Next Meeting is Tuesday, August 11, 2020**

The Board agreed to meet at the Recreation Center for the August meeting.

There being no further business, Chair Winsor adjourned the meeting at 8:40 AM.

Respectfully submitted by,  
Andy Bohannon, Staff Liaison  
July 15, 2020

**Ashuelot River Park Advisory Board  
Budget 2020**

updated 8.17.20

	<b>Budget</b>	<b>Actual To Date</b>	<b>Difference</b>
CONWAY SCHOOL	\$ 12,500.00	\$ 10,000.00	\$ 2,500.00
Landscape Contract	\$ 5,000.00	\$ 4,000.00	\$ 1,000.00
Clean Up - Spring	\$ 1,250.00		
Mulch	\$ 2,500.00		
Clean Up - Fall	\$ 1,250.00		
Bartlett Tree - Pruning	\$ 3,500.00	\$ 3,660.00	\$ (160.00)
Miscellaneous (not contract)	<u>\$ 1,000.00</u>	<u>\$ 1,069.20</u>	<u>\$ (69.20)</u>
Total*	\$ 22,000.00	\$ 18,729.20	<u>\$ 3,270.80</u>

\*Conway School to utilize Memorial Trust Fund & ARP Trust

Memorial Trust Fund	\$ 5,813.63
ARP Trust	\$ 6,686.37

Hamblett Electric - lights LED arch	4/24/2020	27555***	\$ 650.00
Conway - down payment			\$ 5,000.00
AGM landscaping	4/14/2020	15728	\$ 1,250.00
Bartlett Tree - nutrients	5/5/2020	38953452-0	\$ 185.00
Bartlett Tree - trimming	5/21/2020	38953453-0	\$ 3,475.00
AGM landscaping	6/23/2020	15855	\$ 2,750.00
Conway - second payment			\$ 5,000.00
Bartlett Tree - Tree Tags			\$ 419.20
TOTAL			<u>\$ 18,729.20</u>

\*\*\*Actual bill \$1752.32 - each light \$650, labor, supplies

