

06/18/2020

A regular meeting of the Keene City Council was held Thursday, June 18, 2020. The Honorable Mayor George S. Hansel called the meeting to order at 7:00 PM. Mayor Hansel read into the record the Emergency Order #12, issued by the Governor of the State of New Hampshire pursuant to Executive Order #2020-04. He continued the members of the City Council would be participating remotely. The Mayor asked that during the roll call for attendance, each Councilor identify their on-line presence and if there are others with them in the room. Roll called: Stephen L. Hooper, Michael J. Remy, Janis O. Manwaring, Michael Giacomo, Randy L. Filiault, Robert C. Williams, Philip M. Jones, Gladys Johnsen, Terry M. Clark, Raleigh C. Ormerod, Bettina A. Chadbourne, Catherine I. Workman, Mitchell H. Greenwald, Kate M. Bosley and Thomas F. Powers were present. A motion by Councilor Powers to accept the minutes from the June 4, 2020 regular meeting was duly seconded by Councilor Bosley. The motion passed on a roll call vote with 15 Councilors present and voting in favor. The Mayor led the Pledge of Allegiance.

#### ANNOUNCEMENTS

Mayor Hansel announced that “in person” meetings will resume next week. He stated that the City Clerk would be reaching out to the Councilors to let them know the protocols that will be in place. He also assured those who still want to stay at home, that they will be able to do so still.

#### PROCLAMATION – JUNETEENTH

Mayor Hansel read a proclamation designating June 19, 2020 as Juneteenth Day.

#### PUBLIC HEARING – AMENDMENT TO THE ZONING MAP – PROPERTIES ON KRIF ROAD AND WINCHESTER STREET – ORDINANCE O-2020-04

The Mayor opened the public hearing at 7:10 PM. The Notice of Hearing and Certificate of Publication were read. The Mayor recognized Tara Kessler, Senior Planner, who provided a very brief introduction of Ordinance O-2020-04: Zone Change – 472 Winchester Street and 0 Krif Road. She noted there would be a brief presentation prior to public testimony to provide an overview of the application, primarily to highlight the proposed changes as it relates to existing zoning. Ms. Kessler shared her screen to display a PowerPoint presentation. She went on to request that Chad Branon of Fieldstone Land Consultants be recognized for comment.

Mr. Branon began by stating that he represents AMERCO Real Estate Company and the land owner, Clarke Realty Limited Partnership. The request before the Council is to change the zoning district for properties located at 472 Winchester Street and 0 Krif Road. He noted the Jeffrey Vaine from AMERCO is also on the call this evening to answer any questions. He presented a map of the area and explained that they are located on the south side of Krif Road at the intersection of Krif Road and Winchester Street. Both are currently zoned Industrial and the applicant is requesting the zoning designation be changed to Commerce Limited, which borders the property to the north on the other side of Krif Road. This property is located about 2,100 feet south of the Route 101 roundabout. The property on Winchester Street consists of 3.54 acres with frontage along Winchester Street, and contains a 30,172 square foot industrial warehouse building, along with a 3,725 square foot service shop with associated site improvements. He

continued that the property at 0 Krif Road consists of 3.84 acres of land with frontage along Krif Road. This property is primarily vacant with the exception of a small parking area that was used for the operation at 472 Winchester Street.

Mr. Branon continued that Clarke Distributors, a beverage distribution company, formerly utilized both properties. They ended their operation on site in 2017. Since then, the owner has been trying to sell both properties. Unfortunately, the zoning for the properties has posed issues for interested parties over the years, primarily because the industrial zone does not permit commercial sales or retail services. Mr. Branon displayed an aerial map and pointed out adjacent properties including Ace Rental, Hamshaw Lumber, an area of vacant land, and a self-storage facility are in the same area. He added that Douglas Cuddle toys abuts the property as well. He noted the proximity of these properties to the existing Commerce Limited zone.

Mr. Branon continued that the intent of the Industrial district is to provide for manufacturing, processing, assembling, wholesaling, and transportation-oriented activities and related services such as trucking, warehousing, etc. Retail sales and offices in the industrial district are only intended to be accessory uses to the main use. He continued that the uses in the Commerce Limited district include light industrial and combined commercial/industrial uses. When comparing the two zoning designations there is a fair amount of overlap in terms of permitted uses. He displayed a list showing the uses that are allowed in both zones to include assembling, bulk storage, garage, health and fitness, manufacturing, childcare facility, warehousing and several others. Mr. Branon went on to show uses that are allowed in the Industrial zone that are not permitted in Commerce Limited. These uses included such things as asphalt plants, smelters, bulk storage of flammable materials, colleges, institutional uses, etc. He noted that these heavy industrial uses should not be an option on this site. Finally, Mr. Branon noted uses that are allowed in the Commerce Limited zone but not in the Industrial zone, such as funeral parlors, greenhouses or nurseries, auto dealerships, office, parking areas, restaurants and retail sales/services. He felt these were more appropriate uses at the subject property.

Mr. Branon went on to display a chart comparing the dimensional standards in the Industrial district versus the Commerce Limited district. In comparing the two columns of information, Mr. Branon pointed out that the Commerce Limited district is more stringent in many categories, including minimum lot size, building setbacks, the maximum percentage of the lot that may be occupied by a structure, green spaced requirements, frontage requirements, etc. Because all these requirements are more stringent, it would not result in any negative impacts. In reviewing the properties along Winchester Street and the goals and objectives of the City's comprehensive master plan, this amendment to Commerce Limited will better serve the City. The CMP clearly identifies Winchester Street as a key gateway corridor. It also states that the balancing of development in this area with the natural environmental features is of high importance. It is their belief that the permitted uses in the Commerce Limited zone are better suited along a gateway corridor and would better serve the community. He asked that what is being lost with this request be considered as well. This would not allow heavy industrial uses on the properties that were previously outlined, which is a gain for the City. Adding to this is that the property has substantial frontage along Ash Brook, and is in a floodway. Appropriate industrial uses would still be allowed, so there would be no real net loss of industrial land. For these reasons the applicant feels this amendment is consistent with the goals and objectives of the City's master

plan and benefit residents as well.

The Mayor asked Ms. Kessler if she had anything to add. She noted that currently there are only 10 parcels in the Commerce Limited district. This request would expand that to include the two parcels to the south on Winchester Street. There are about 103 parcels in the Industrial district. She added there was a public workshop held on May 11. At that time, the Planning Board did vote that the ordinance does comply with the Comprehensive Master Plan. The applicant did note that the two parcels are in the floodplain. Regardless of the zoning designation, any development on these lots would need to adhere to our floodplain ordinance. She went on to review again the intent statements of the Industrial district versus the Commerce Limited district. Commerce Limited allows for greater variety of commercial uses, and there are a number of shared uses between the two districts. This provides more flexibility. The loss of uses from the Industrial district would be the heavier industrial uses. It is important to note that zoning is meant to guide a future use or development. In the future if this lot were to be rezoned the future development may need to conform with the new zoning dimensional requirements. The City Council in its review of proposed zoning changes should focus on the general suitability of the site with the proposed zoning district.

The Mayor asked if there were questions from the Council members.

Councilor Clark referenced a similar zone change that occurred a couple years ago, and asked if there is any consideration for looking at how much land we want to maintain as Industrial moving forward, and how much should be shifted to Commerce Limited. Ms. Kessler that several years ago there was an effort to review how much Industrial land remained in the city and there was a more recent effort to rezone Industrial parcels on the Marlboro Street corridor to uses that have a less intense industrial impact. She is not aware of any review to occur in the near future relative to the remaining parcels in the Industrial district. The Master Plan does specifically state that in this area it is important to maintain the opportunity for industrial manufacturing to occur of a higher quality that will provide higher wages as well as a result of the permitted uses.

Councilor Greenwald stated that his recall was that one of the primary concerns with zoning changes was to limit the loss of industrial land and stated this seems to be less of a priority as our regulations and the Master Plan have changed. Industrial land means jobs, whereas commercial means lower paying more minimal jobs. He is concerned that the impact on jobs will be minimal with this change.

Mayor Hansel commented that he tends to agree with both Councilor Clark and Councilor Greenwald. He added though, that this particular parcel is less likely to attract a large industrial user because of the flood zone, etc.

Mr. Branon noted the compatibility between these two zoning districts lends itself to this location because many of the lighter industrial uses are permitted in both zones. There are significant industrial uses allowed in the Commerce Limited zone that will attract jobs. This just allows more flexibility for office or other commercial uses. The current zoning has made it difficult to market these properties. They do not consider this spot zoning because it is adjacent

to the Commerce Limited zone.

Councilor Remy asked if we would be creating a non-conforming lot if we move forward with this change. The Mayor stated they would have to comply with current zoning no matter what.

Councilor Jones stated this is supposed to be an opportunity for public input and stated the Council can continue their debate when this is before the Planning, Licenses and Development Committee.

The Mayor asked if any members of the public would like to speak.

There being none, the Mayor closed the public hearing at 7:40 PM. He noted the hearing would remain open for written public comments until Tuesday, June 23, 2020 at 1:00 PM. Comments must be signed and submitted to the City Clerk's Office by the deadline to be included in the record.

A true record, attest:



City Clerk

## NOMINATIONS

The following nominations were received from the Mayor: John Therriault to serve as an alternate member on the Conservation Commission with a term to expire December 31, 2023; and Hope Benik to serve as a regular member on the Historic District Committee with a term to expire on December 31, 2022. The nominations were tabled until the next regular meeting.

## FOP REPORT - COMMUNITY POWER PROGRAM & AD HOC COMMUNITY POWER COMMITTEE – ASSISTANT CITY MANAGER/COMMUNITY DEVELOPMENT DIRECTOR

The Mayor brought forward the Finance, Organization and Personnel Committee report recommending that the Mayor be requested to constitute an ad-hoc Community Power Committee to develop a Community Power Plan for submission to the City Council in accordance with RSA 53-E. A motion by Councilor Powers to carry out the intent of the report was duly seconded by Councilor Hooper. The motion passed on a roll call vote with 15 Councilors present and voting in favor.

## APPOINTMENT OF AN AD HOC COMMUNITY POWER COMMITTEE

The Mayor appointed an ad hoc Community Power Committee that would be charged with developing a community power plan for the citizens of Keene. The appointments from the Mayor included: Dr. Ann Shedd, Peter Hansel, Paul Roth, Jeffrey Titus, Michael Giacomo and Daniel Belluscio. A motion by Councilor Powers to confirm the appointments was duly

seconded by Councilor Bosley. On roll call vote, 15 Councilors were present and voting in favor. The appointments were confirmed.

**APPOINTMENT OF AN AD HOC RACIAL JUSTICE AND COMMUNITY SAFETY COMMITTEE**

The Mayor appointed an ad hoc Racial Justice and Committee Safety Committee whose charge would be to prevent or correct systemic and cultural inequities in Keene. The members of the Committee include: Rick Van Wickler, Dr. Dottie Morris, Co-Chair Eli Rivera, Councilor Catherine Workman, Gail Somers – Stacey Massiah, Pierre Morton, Julia Atkins, Tia Hockett, and Aditi Saleh, Steve Russo, Keene Police Chief and Rebecca Landry, ACM/IT Director would serve as staff liaisons. The Mayor explained that he was not able to place Lt. Shane Maxfield on the Committee as a member because the City Code restricts City employees from being members on ad hoc committees. Lt. Maxfield would be representing Chief Russo as needed in the staff liaison role. A motion by Councilor Powers to confirm the appointments was duly seconded by Councilor Bosley. On roll call vote, 14 Councilors were present and voting in favor. The appointments were confirmed. Councilor Williams was absent from the vote.

**COMMUNICATION – PETER MORAN – IN SUPPORT OF A SOCIAL HOST ORDINANCE**

A communication was received from Peter Moran, expressing his support for a social host ordinance. The communication was filed into the record.

**COMMUNICATION – TRACY KEATING GUNN/FLIGHT DECK RESTAURANT – IN SUPPORT OF MONADNOCK CHOPPER FLIGHT SCHOOL**

A communication was received from Tracy Keating Gunn expressing her support for the potential new helicopter flight school at the Dillant-Hopkins Airport. The communication was filed into the record.

**COMMUNICATION – TRACY KEATING GUNN/FLIGHT DECK RESTAURANT REQUEST FOR A WAIVER OF RENT PAYMENTS FOR THE MONTHS OF MARCH THROUGH JUNE**

A communication was received from Tracy Keating Gunn requesting a waiver of the rent for the Flight Deck Restaurant for the months of March through June due to COVID-19 closure. The communication was referred to the Finance, Organization and Personnel Committee.

**COMMUNICATION – DEREK AND LINDA STONE – REQUESTING PERMISSION TO REMOVE TREES ON CITY PROPERTY**

A communication was received from Derek and Linda Stone, requesting to have several trees on City property removed. The trees have been reviewed by the City and they have been determined that they are healthy. The Stones are requesting permission to remove the trees at their expense with the City still responsible for any pruning until such time as they are removed.

They are requesting to replace some of the trees at a future date. The communication was referred to the Municipal Services, Facilities and Infrastructure Committee.

#### COMMUNICATION – NATALIE QUEVEDO – SIX NINETEEN MARCH AND RALLY

A communication was received from Natalie Quevedo, requesting approval of her application for a march and rally to be held on June 19, 2020 that will be run in conjunction with Washington, DC and other local cities across the United States. The march will start from the Commercial Street Parking Lot and will end at the Patricia T. Russell on Carpenter Street. A motion by Councilor Bosley to suspend Section 26 of the Rules of Order to allow action on the request was duly seconded by Councilor Greenwald. The motion passed on a roll call vote with 15 Councilors present and voting in favor. A motion by Councilor Bosley to recommend that Natalie Quevedo, representing Rights & Democracy New Hampshire and the Monadnock Progressive Alliance, be granted permission to hold a “Six Nineteen March and Rally” on Friday, June 19, 2020 starting at 4:00 PM was duly seconded by Councilor Greenwald. The march will start in Commercial Street Parking Lot and conclude for a rally at the Patricia T. Russell Park on Carpenter Street. Said permission is granted subject to the petitioner’s assurance that they will abide by the safety protocols discussed with the Keene Police Department. The motion passed on a roll call vote with 15 Councilors present and voting in favor.

#### COMMUNICATION – PETITION – CALLING FOR THE KPD TO BE OUTFITTED WITH BODY CAMERAS

A petition from over 400 signatures calling for the Keene Police Department to be outfitted with body cameras and the City Council consider this before voting on the proposed operating budget was received. The signatures were obtained at a recent protest on Central Square on Saturday, June 13, 2020. The communication was referred to the Finance, Organization and Personnel Committee.

#### COMMUNICATION – COUNCILORS WORKMAN, JOHNSEN, AND ORMEROD – KEENE POLICE DEPARTMENT POLICIES

A communication was received from Councilors Catherine Workman, Gladys Johnsen and Raleigh Ormerod, raising the issue of the City Council’s role and authority to determine the standards of service to be offered by the Police Department and to determine the methods, means, and personnel by which the Department’s operations are to be conducted. They have raised specific questions as to hiring criteria, evaluations, accreditations and training. The communication was filed as informational with the understanding that staff will be making a presentation before the City Council with response to Police Department operations.

The Mayor tabled the next 2 communications until later in the meeting to be considered with the budget.

#### MSFI REPORT – EMERALD ASH BORER – MAIN STREET REMOVAL – PUBLIC WORKS DIRECTOR/EMERGENCY MANAGEMENT DIRECTOR

Municipal Services, Facilities and Infrastructure Committee report read recommending that the communication be accepted as informational. The report was filed as informational.

**PLD REPORT – SARAH FRANKLIN/CONCERNED EAST SIDE NEIGHBORS-  
CONSIDERATION OF A SOCIAL HOST ORDINANCE *and* DAWN AND MED  
KOPCZYNSKI - IN SUPPORT OF SOCIAL HOST ORDINANCE**

Planning, Licenses and Development Committee report read recommending that staff be directed to prepare a draft of a social host ordinance for the Committee's review. A motion by Councilor Bosley to carry out the intent of the report was duly seconded by Councilor Greenwald. The motion passed on a roll call vote with 15 Councilors present and voting in favor.

**PLD REPORT – COUNCILORS WILLIAMS, FILIAULT AND CLARK – ENCOURAGING  
THE CONSIDERATION OF A RESOLUTION RELATING TO WEARING FACEMASKS**

Planning, Licenses and Development Committee report read recommending that staff be directed to draft an appropriate Resolution for consideration by the Committee. A motion by Councilor Bosley to carry out the intent of the report was duly seconded by Councilor Greenwald. The motion passed on a roll call vote with 15 Councilors present and voting in favor.

**PLD REPORT – PROPOSED AMENDMENTS TO THE RULES OF ORDERS – MAYOR  
HANSEL**

Planning, Licenses and Development Committee report read recommending the City Council adopt the proposed amendments to the Rules of Order. A motion by Councilor Bosley to carry out the intent of the report was duly seconded by Councilor Greenwald. A brief discussion took place. Councilor Ormerod stated he understood that there were additional amendments being brought forward. He requested that these amendments be considered in conjunction with others so that he and other Councilors could have a full understanding of the changes. The Mayor responded that they had discussed the option of bringing in all of the amendments together, but it was determined that it would be best to bring in the significant changes first, followed by those that are more housekeeping. The motion passed on a roll call vote with 14 Councilors present and voting in favor. Councilor Ormerod voted in opposition.

**FOP REPORT – ACCEPTANCE OF DONATION – PARKS, RECREATION AND  
FACILITIES DIRECTOR AND ACCEPTANCE OF DONATIONS – KEENE DOWNTOWN  
MEMORIAL TREE FUND – PUBLIC WORKS/EMERGENCY MANAGEMENT DIRECTOR**

Finance, Organization and Personnel Committee report read recommending that the City Manager be authorized to do all things necessary to accept a donation of \$26,600.00 from Pathways for Keene, Inc. and that the money is allocated for the design phase of the Cheshire Rail Trail Phase 4 project; and, to accept with gratitude, donations made in memorial of James P. Finnegan to the Keene Downtown Memorial Tree Fund. A motion by Councilor Powers to carry out the intent of the report was duly seconded by Councilor Hooper. The motion passed on a roll call vote with 15 Councilors present and voting in favor.

FOP REPORT – ACCEPTANCE OF STATE OF NEW HAMPSHIRE GRANT FUNDING FOR YOUTH SERVICES’ JUVENILE COURT DIVERSION PROGRAMMING – YOUTH SERVICES MANAGER

FOP REPORT – ACCEPTANCE OF GRANT FOR AIRPORT – FAA CARES ACT – AIRPORT DIRECTOR

FOP REPORT – ACCEPTANCE OF CARES ACT FUNDING – DHHS – FINANCE DIRECTOR

Finance, Organization and Personnel Committee report read recommending that the City Manager be authorized to do all things necessary to accept and administer funds provided by the State of New Hampshire for Juvenile Court Diversion programming.

Finance, Organization and Personnel Committee report read recommending that the City Manager be authorized to do all things necessary to accept and execute a grant in the amount of \$69,000 from the Federal Aviation Administration as part of the CARES Act.

Finance, Organization and Personnel Committee report read recommending that the City Manager be authorized to do all things necessary to accept the receipt of CARES ACT Department of Health and Human Services funding in the amount of \$37,085.71 under RSA 21-P:43 which states that gifts, grants or loans for emergency management purposes may be accepted by the City Council with no public hearing requirement. A motion by Councilor Powers to carry out the intent of the three reports was duly seconded by Councilor Hooper. The motion passed on a roll call vote with 15 Councilors present and voting in favor.

FOP REPORT – OPERATING AGREEMENT WITH MONADNOCK CHOPPERS LLC – AIRPORT DIRECTOR

Finance, Organization and Personnel Committee report read recommending that the City Manager be authorized to negotiate and execute an Operating Rights Agreement with Monadnock Choppers LLC, to provide specialized aeronautical services at the Dillant-Hopkins Airport subject to the condition that the agreement specify in writing the specific measures that Monadnock Choppers LLC is required to implement to address the multiple noise, air pollution and safety concerns that have been voiced by the public; and that the City Manager be authorized to negotiate and execute a Lease Agreement with Monadnock Choppers LLC for office space located in the Airport Terminal building; and that the City Manager be authorized to do all things necessary to amend an existing Land Lease Agreement with Kevin Provost, managing member of Monadnock Choppers LLC, so that the lease term and termination provisions run together with the Operating Rights Agreement and Terminal building Lease Agreement. A motion by Councilor Powers to carry out the intent of the report was duly seconded by Councilor Hooper. A motion by Councilor Remy to amend the report by adding language that the City Manager be authorized to do all things necessary to continue to advance the FAA process to document the noise sensitive areas surrounding the Airport was duly seconded. The amendment passed on a roll call vote with 14 Councilors present and voting in favor. Councilor Giacomo opposed.

Referring to the report as amended, on a roll call vote with 15 Councilors present and voting in favor.

**FOP REPORT – RENEWABLE ENERGY PROJECT AT DILLANT-HOPKINS AIRPORT  
PHASE 1 – WASTEWATER TREATMENT PLANT, PHASE 2 – NET METERING FOR  
MUNICIPAL USE – ASSISTANT PUBLIC WORKS DIRECTOR**

Finance, Organization and Personnel Committee report read recommending that the City Manager be authorized to do all things necessary to negotiate and execute a Letter of Intent (LOI) with ReVision Solar to develop Phase 1, a Behind the Meter 1 Megawatt (AC) solar installation to supply the City of Keene Wastewater Treatment Plant. Furthermore, the LOI will seek to assess the viability of a Phase 2 development to install a Front of the Meter 2.25 Megawatt (AC) solar installation adjacent to the Wastewater Treatment Plant access road on Keene Dillant-Hopkins Airport property. A motion by Councilor Powers to carry out the intent of the report was duly seconded by Councilor Hooper. The motion passed on a roll call vote with 15 Councilors present and voting in favor.

**FOP REPORT – COUNCILOR REMY – REQUESTING USE OF THE CITY SEAL -  
FACEMASKS**

Finance, Organization and Personnel Committee report read recommending approving the use of the City Seal for facemasks to be paid for and provided by Councilor Michael Remy for official business. A motion by Councilor Powers to carry out the intent of the report was duly seconded by Councilor Hooper. The motion passed on a roll call vote with 15 Councilors present and voting in favor.

**CITY MANAGER COMMENTS**

The City Manager provided an update regarding our National Pollutant Discharge Elimination System (NPDES) Permit. On May 20, 2020, the City received our draft (NPDES) permit for the Wastewater treatment plant. A formal request was submitted to extend the comment period an additional 90 calendar days beyond the allowed 30 day period. The City was granted a 30 day extension through July 20, 2020.

The City Manager announced that Keene State College President Melinda Treadwell will be attending the July 2, 2020 City Council Meeting. She will discuss the college's plan for the safe return of students to campus. The City Manager added that she has a meeting with Ms. Treadwell on Friday, June 19, 2020 and will follow up with her on the proposed Social Host Ordinance as well.

The City Manager announced that Monadnock Economic Development Corporation President Art Roberts will be attending the July 16, 2020 City Council Meeting. He will be presenting the conceptual drawing and plans for the Arts and Culture Corridor Project.

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The City Manager advised the Council that the Roxbury Street Bridge demo work is scheduled to begin next week, the week of June 24<sup>th</sup>. The variable messages have been installed around the downtown letting the public know of the upcoming detour.

The City Manager went on about the project updates were put in the Council mailboxes last week. This is the annual construction season project update from City Engineer Don Lussier.

The City Manager announced that Beth Wood has returned on a part time basis as she transitions back to her Downtown Coordinator position. The group, Downtown Opening Task Force, was initially focused on an experimental closure at Central Square to expand outside dining around the Square. However, with the increased protest activity in the Square, the Downtown Opening Task Force was hesitant to move forward with anything that would shut down the square or limit access. So the Downtown Opening Task Force, next focused on the block from Eagle Court to Roxbury Street (east side of Main Street). Ms. Wood and others from the task force reached out to restaurants and retailers along this block and received mixed reactions. Some things to consider, shops need time to purchase more inventory after being closed and restaurants need more employees. In addition, we need to be mindful of business opening guidelines and social distancing requirements as our businesses continue to flex open. Therefore, the task force delayed plans for any sort of initiative until at least mid-July. The focus now is on an experiment that would use additional sidewalk and parking space on a case-by-case basis in the downtown for those who wish to participate. To allow more outside dining and retail, creating a Sidewalk Saturday theme. A downtown business survey is being finalized and several City Councilors have already offered to personally bring the survey to businesses to collect their feedback. We hope to gather good contact information, understand the challenges businesses are facing, and if they are interested in using more space for something like this “Sidewalk Saturdays” idea. There will also be a one-page information sheet about the Keene Safe initiative given to them.

The City Manager updated the Council that the City has been working with Consolidated Communications and Spectrum for a couple of years to address the lack of broadband in two Keene neighborhoods. There have been some concerns from residents over the last couple of weeks about the additional challenges they have faced during the pandemic. The Governor just recently announced \$50 million from the Cares Act allocated to New Hampshire for emergency broadband expansion. Assistant City Manager/ I.T. Director, Rebecca Landry, sent a letter to the Governor and to the GOFERR Committee outlining our challenge here in Keene and asked for consideration. A copy of this letter was also emailed to the Councilors. \$50 Million will not be enough to address statewide broadband needs and when broadband is discussed Keene does not come to the top of the list because of the majority of our community is served. However, it is important to advocate for a piece of this funding for our last mile.

The City Manager congratulated Frank Anderson, the City’s Building Mechanic at the Library on completing and earning the Building Operator Certification Level 1 from Lakes Region Community College. This is an 8-week program aimed at professionals managing large commercial, institutions or industrial facilities. Among other things, students learn how to reduce building energy costs through energy efficient operations and maintenance.

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**MEMORANDUM – CITY CLERK – 2020 WARRANT FOR UNLICENSED DOGS**

A memorandum was received from the City Clerk, requesting for issuance of the annual warrant for unlicensed dogs pursuant NHRSA 466:14. The request was referred to the Municipal Services, Facilities and Infrastructure Committee.

**NOTICE –NHDES – EXTENSION OF THE PUBLIC NOTICE PERIOD – WWTP DISCHARGE PERMIT**

A notice was received from NH Department of Environmental Services and the US Environmental Protection Agency relative to an extension of the public comment period for the draft permit for the Keene Wastewater Treatment Plan pursuant to Section 401 of the Clean Water Act. The public notice has been extended to July 20, 2020. The notice was filed in the record as informational.

**MORE TIME**

More time was granted by the Mayor for the following item in Committee: Patrick Cannon/Eclipse Management Group – Construction on City Property and Eclipse Hockey at Keene ICE – Parks, Recreation & Facilities Director; Darren Humphrey/Trax Club – Request to Use City Property – Railroad Square and Use of Railroad Square - Parks, Recreation & Facilities Director.

**MEMORANDUM – ACM/HUMAN RESOURCES DIRECTOR AND ORDINANCE O-2020-07: RELATING TO PERSONNEL SYSTEMS AND PROCEDURES**

A memorandum was received from, Elizabeth Fox, ACM/Human Resources Director along with Ordinance O-2020-07. The memorandum recommended that Ordinance O-2020-07 be referred to the Finance, Organization and Personnel Committee for consideration. The memorandum was filed into the record. Ordinance O-2020-07 was referred to the Finance, Organization and Personnel Committee.

**RECESS**

The Mayor called for a brief recess at 9:02 PM. The meeting reconvened at 9:10 PM.

**FOP REPORT AND RESOLUTION R-2020-22-A: RELATING TO THE 2020/2021 FISCAL YEAR BUDGET *and* COMMUNICATION – COUNCILOR FILIAULT – PROPOSED AMENDMENT TO OPERATING BUDGET – DOWNTOWN REVITALIZATION STUDY**

Resolution R-2020-22-A: Relating to the 2020-2021 Fiscal Year Budget was read in full. A motion by Councilor Powers for the adoption of R-2020-22-A was duly seconded by Councilor Hooper. The Mayor removed from the table the communication from Councilor Manwaring (Item C8). The Mayor recognized Councilor Manwaring who moved to amend the operating budget to increase the amount of outside agency funding for the accounts 00001-62133 (Keene Senior Center) in the amount of \$1,800.00; 00001-62136 (Keene Community Kitchen) in the

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amount of \$4,000.00; 00001-62149 (Hundred Nights Shelter) in the amount of \$5,000.00; and 00001-62187 (Kids Collaborative) in the amount of \$5,000.00 was duly seconded by Councilor Clark. A brief discussion took place. The motion passed on a roll call vote with 10 Councilors present and voting in favor. Councilors Remy, Giacomo, Jones, Greenwald and Bosley opposed. The Mayor removed from the table the communication from Councilor Filiault (Item C9). Councilor Filiault moved to amend the operating budget to reduce the appropriation in the Partner City Committee by \$5,000.00 to making it a zero appropriation was duly seconded by Councilor Greenwald. Councilor Filiault noted he would not be introducing a second amendment to increase the appropriation of the Human Rights Committee by \$5,000.00. A brief discussion regarding the budget process for outside agencies took place. The motion to reduce the appropriation to the Partner City Committee passed on a roll call vote with 14 Councilors present and 10 voting in favor. Councilors Remy, Giacomo, Williams, and Powers opposed. Councilor Johnsen was not present for the vote. A motion by Councilor Powers to delete \$15,400 from account 99998-65102 (representing the interest on the Gilbo Avenue Infrastructure Bond) was duly seconded by Councilor Johnsen. On roll call vote, 14 Councilors were present and voting in favor. Councilor Jones was absent from the vote. Referring to the Resolution as amended, on a roll call vote with 15 Councilors present and voting in favor, Resolution R-2020-22-B declared adopted.

As there was no further business, the meeting adjourned at 10:20 PM.

A true record, attest:

  
City Clerk