



City of Keene  
*New Hampshire*

**FINANCE, ORGANIZATION  
AND PERSONNEL COMMITTEE  
AGENDA  
Council Chambers B  
February 27, 2020  
5:30 PM**

Thomas F. Powers, Chair  
Stephen L. Hooper, Vice Chair  
Terry M. Clark  
Michael J. Remy  
Raleigh C. Ormerod

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1. Madeline Ulrich - Request for Free "Complimentary" Parking - Art Walk
  2. Acceptance of Donation - Parks, Recreation, and Facilities
  3. Acceptance of a NH Homeland Security Grant Program - Police Department
  4. Acceptance of Forfeited Funds - Police Department
  5. Relating to the Celebration of Indigenous People's Day  
Resolution R-2020-03
  6. Capital Improvement Program
    - Assessing
    - Finance
    - Information Technology
    - Fire
    - Police
    - Equipment (Fleet) Fund
    - Solid Waste

Non Public Session  
Adjournment



City of Keene, N.H.  
*Transmittal Form*

February 15, 2020

**TO:** Mayor and Keene City Council

**FROM:** Madeline Ulrich, Project Coordinator - Keene Art Walk

**THROUGH:** Patricia A. Little, City Clerk

**ITEM:** 1.

**SUBJECT:** Madeline Ulrich - Request for Free "Complimentary" Parking - Art Walk

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**COUNCIL ACTION:**

In City Council February 20, 2020.

Referred to the Finance, Organization and Personnel Committee.

**ATTACHMENTS:**

Description

Communication\_Ulrich

Free Parking Policy

**BACKGROUND:**

The Keene Art Walk is requesting free parking on May 30 and June 6 for the benefit of the patrons and participants of the event who come downtown to view the displayed works of art.

In City Council February 20, 2020.  
Referred to the Finance, Organization  
and Personnel Committee.

  
Patricia C. Smith  
City Clerk

February 6, 2020

City Council, City of Keene  
3 Washington St.  
Keene, NH 03431

Dear City Council Members,

This letter is to request free parking during the two Saturdays in the annual Art Walk event in downtown Keene. Free Saturday parking has been a feature of this event for many years, and is very much appreciated by patrons of and participants in this event

The dates are Saturday, May 30<sup>th</sup> and Saturday, June 6, 2020.

Thanks very much for your consideration of this request,



Madeline Ullrich  
Project Coordinator  
KEENE ART WALK  
603-399-8417  
[keeneartwalk@gmail.com](mailto:keeneartwalk@gmail.com)

[www.keeneartwalk.com](http://www.keeneartwalk.com)

\* Anne Stand for Madeline Ullrich



# CITY OF KEENE

R-2015-11

In the Year of Our Lord Two Thousand and .....fifteen.....

A RESOLUTION ..... RELATING TO FREE PARKING .....

*Resolved by the City Council of the City of Keene, as follows:*

WHEREAS: The Keene City Council routinely receives requests for free parking for events and activities downtown; and

WHEREAS: Having standards and criteria by which these requests are evaluated is good public policy and assures consistency and equity in managing the approval of these requests; and

WHEREAS: The Keene City Council wishes to establish uniform standards and practices to which it would judge the merits of future requests.

NOW THEREFORE BE IT RESOLVED, to the extent that parking space(s) is either necessary for the placement of materials for an event, or to provide free parking for vehicles, or necessary to assure public safety during the event, the Keene City Council may grant a waiver of applicable parking regulations based upon a demonstration of compliance with the following criteria:

1. Must either be sponsored by a non-profit entity or must be for the exclusive financial benefit of a non-profit entity, or must be a governmental entity; and
2. Must be an activity that appeals to a cross section of the community and which contributes to the vitality of the downtown area of Keene.

Any request must be reviewed by the City's public safety agencies to confirm compliance with City laws and public safety issues.

PASSED March 19, 2015

A true copy;  
Attest:

  
Kendall W. Lane, Mayor

  
City Clerk



City of Keene, N.H.  
*Transmittal Form*

February 18, 2020

**TO:** Finance, Organization and Personnel Committee

**FROM:** Andy Bohannon, Parks, Recreation and Facilities Director

**THROUGH:** Elizabeth A. Dragon, City Manager

**ITEM:** 2.

**SUBJECT:** Acceptance of Donation - Parks, Recreation, and Facilities

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**RECOMMENDATION:**

Move that the Finance, Organization and Personnel committee recommend that the City Manager be authorized to do all things necessary to accept the donation of \$300.00 from the Monadnock Squares and that the money is used for any improvements needed at the Keene Recreation Center.

**BACKGROUND:**

The Monadnock Squares dance club has provided a square dance program at the Recreation Center since the early 1960's. The club has at various times participated in some way in the upkeep or improvement of the building. The club holds classes every Wednesday night and larger club events every other Saturday night.



City of Keene, N.H.  
*Transmittal Form*

February 18, 2020

**TO:** Finance, Organization and Personnel Committee

**FROM:** Steve Stewart, Police Captain

**THROUGH:** Steven Russo, Police Chief, Elizabeth A. Dragon, City Manager

**ITEM:** 3.

**SUBJECT:** Acceptance of a NH Homeland Security Grant Program - Police Department

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**RECOMMENDATION:**

Move that the Finance, Organization and Personnel Committee recommend that the City Manager be authorized to do all things necessary to accept a grant of up to \$1,793.98 from the FY 2017 Law Enforcement Terrorism Prevention Program (LETPP) to send two officers to the 2020 New York Tactical Officers Association Conference in April of 2020.

**BACKGROUND:**

The State of New Hampshire has recognized a need to provide advanced tactics training to law enforcement officers. Attendance at this conference will allow officers to receive training in accordance with best practices with regard to high risk and active threat situations. These grant funds will be used to pay the registration fees as well as hotel and meal costs for two KPD Tactical Team members.



City of Keene, N.H.  
*Transmittal Form*

February 20, 2020

**TO:** Finance, Organization and Personnel Committee

**FROM:** Steve Stewart, Police Captain

**THROUGH:** Steve Russo, Police Chief, Elizabeth A. Dragon, City Manager

**ITEM:** 4.

**SUBJECT:** Acceptance of Forfeited Funds - Police Department

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**RECOMMENDATION:**

Move that the Finance, Organization and Personnel Committee recommend that the City Manager be authorized to do all things necessary to accept criminally forfeited funds in the amount of \$8,059.73.

**BACKGROUND:**

These funds were federally forfeited as a result of a joint, federal, state and local investigation that culminated in March of 2015.



# CITY OF KEENE

R-2020-03

Twenty

In the Year of Our Lord Two Thousand and .....

A RESOLUTION ..... RELATING TO THE CELEBRATION OF INDIGENOUS PEOPLE'S DAY .....

*Resolved by the City Council of the City of Keene, as follows:*

WHEREAS: The City of Keene desires to recognize the Indigenous People of our region and of North America – who were dwelling here prior to and during the colonization begun by Europeans; and

WHEREAS: One of the oldest known archaeological sites in New Hampshire is located in Keene – demonstrating that this area has been inhabited for millennia, long before Europeans began to settle along the Ashuelot River and its tributaries in the early 18<sup>th</sup> century; and

WHEREAS: The City of Keene recognizes that this area comprises in part the homelands of Indigenous Peoples including Abenaki, their allies, and ancestors; and

WHEREAS: The City of Keene recognizes the importance of accurate, historical memory and its dissemination in relation to its role in building conscious and considerate communities; and

WHEREAS: Indigenous Peoples' Day will provide an opportunity for our community to recognize, learn about, honor, and stand in solidarity with Indigenous Peoples of our region, and their ancestors, in concert with similar celebrations elsewhere; and

WHEREAS: The City of Keene encourages community members, students, businesses and our broader neighbors to recognize and celebrate the second Monday in October as Indigenous People's Day.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Keene that Resolution R-2020-03 be adopted.

In City Council February 20, 2020.  
Referred to the Finance, Organization  
and Personnel Committee.

  
City Clerk

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George S. Hansel, Mayor