



City of Keene
New Hampshire

**PLANNING, LICENSES AND
DEVELOPMENT COMMITTEE
AGENDA
Council Chambers A
October 23, 2019
7:00 PM**

David C. Richards
Philip M. Jones
George S. Hansel
Kate M. Bosley
Robert J. O'Connor

-
1. Mark Rebillard/Keene Downtown Group and Jim Narkiewicz/Keene Ice & Snow Festival Committee Chair - Request to Use City Property
 2. Rob Robbins/Keene SnoRiders - Request to Use City Rights of Way
 3. Tad Schrantz/The Colonial Theatre Group - Various Licenses Needed for the Renovation and Addition to the Colonial Theatre

MORE TIME ITEMS:

- A. Relating to Social Service and Congregate Care Uses and License
Ordinance O-2019-13
Ordinance O-2019-14
- B. Year Round Lighting Decorations - Keene Kiwanis Club

Non Public Session
Adjournment



Transmittal Form

October 15, 2019

TO: Mayor and Keene City Council

FROM: Mark Rebillard/Keene Downtown Group and Jim Narkiewicz/Keene Ice & Snow Festival Committee Chair

THROUGH: Patricia A. Little, City Clerk

ITEM: 1.

SUBJECT: Mark Rebillard/Keene Downtown Group and Jim Narkiewicz/Keene Ice & Snow Festival Committee Chair - Request to Use City Property

COUNCIL ACTION:

In City Council October 17, 2019.

Referred to the Planning, Licenses and Development Committee.

ATTACHMENTS:

Description

Communication_Rebillard_Narkiewicz

BACKGROUND:

This is a request to use City property for the 17th annual Keene Ice and Snow Festival to be held on February 1, 2020. Previously, the event sponsor has been the Monadnock Travel Council. The Keene Downtown Group is becoming the new fiscal steward for this community event and, as such, they are requesting a license for use of City property.

October 2, 2019
Mayor Kendall Lane
Keene City Council
3 Washington Street
Keene, NH 03431



Dear Mayor Lane and City Council,


On February, 2nd 2019 The Keene Ice & Snow Festival Committee produced the 17th Annual Keene Ice & Snow Festival in Downtown Keene under the fiscal stewardship of the Monadnock Travel Council. In January of 2019, the Monadnock Travel Council submitted the paperwork for this coming year's 2020 festival. With the blessing of the Monadnock Travel Council, the Keene Ice and Snow Festival Committee has now aligned with the Keene Downtown Group as a fiscal steward. The Keene Downtown Group is a 501c6 all volunteer organization, that has hosted other community events such as Keene Art Walk and The Keene Music Festival.

We would like to request permission for the Keene Downtown Group to produce and a license be issued for the 18th annual Keene Ice & Snow Festival on Saturday February 1st 2020.

As part of this request, we are hoping to expand ^{the} footprint of the event to include designated spaces for ice carvers, or snow sculptors in ⁵ additional areas. A revised license application has been submitted to include additional parking spots and sidewalk spaces for ice carvers from the alleyway between Miller Brothers Newton and the Colonial theater to Central Square.

The Keene Ice & Snow Festival has been a community event in downtown Keene for many years and provides a free full-packed day of family fun. Thank you for your consideration in allowing this annual event to continue through the Keene Downtown Group.

Sincerely,



Mark Rebillard, Keene Downtown Group Chair
PO Box 80
Keene, NH 03431
603-439-0321

In City Council October 17, 2019.
Referred to the Planning, Licenses
and Development Committee.



Assistant City Clerk



Jim Narkiewicz, Committee Chair Keene Ice & Snow Festival
PO Box 358
Keene, NH 03431
603-313-8585



Transmittal Form

October 15, 2019

TO: Mayor and Keene City Council

FROM: Ron Robbins, Trail Administrator Keene SnoRiders

THROUGH: Patricia A. Little, City Clerk

ITEM: 2.

SUBJECT: Rob Robbins/Keene SnoRiders - Request to Use City Rights of Way

COUNCIL ACTION:

In City Council October 17, 2019.

Referred to the Planning, Licenses and Development Committee.

ATTACHMENTS:

Description

Communication_Robbins

BACKGROUND:

The Keene Sno Riders has submitted their annual request for use of City rights of way along Krif road from the Ashuelot Rail Trail to Winchester Street. The request would cover the timeframe from December 15, 2019 through March 30, 2020, snow permitting.



KEENESNORIDERS
 PO BOX 1511
 KEENE NH 03431

Sept. 24th 2019

To the Mayor and City Council:

The KeeneSnoRiders Snowmobile club is seeking renewal for permission to run snowmobiles in the right of way along Krif Road from the Ashuelot Rail Trail to Winchester Street, crossing Winchester Street to the property of Perry Kiritsy at 471 Winchester Street. The time frame would run from December 15th 2019 through March 30th 2020 snow permitting.

We currently have permission from the following property owners:

Emile J. Ledger 460 Winchester Street	Tax Map: 84-02-001
Kiritsy LLC. 471 Winchester Street	Tax Map: 911-26-043
Emile Bergeron OFF Base Hill	Tax Map: 911-26-055
State of NH	Tax Map: 911

We are asking renewals of license for permission to cross the following City of Keene properties:

Access to portion of Old Gilsum Rd. approximate one mile to Gilsum town line.
 Crossing of Winchester St. at Krif Road
 Crossing of Production Avenue approximately 200 ft. South of Route 9
 Tax Map: 909-05-012 Off Route 10 by three mile reservoir
 Tax Map: 911-26-015 Off Wetmore Street
 Tax Map: 909-03-210 See Note Below

This is 50 feet of Keene property Tax Map 909-03-210000 to access onto power line from location were our trail groomer is located. We have been giving permission from Paul Gagnon from the Society for the Protection of New Hampshire Forests where he has stated that this is acceptable in regards to the easement on property. Contact him with any questions.

We are available to answer any concerns you may have.

Thank You,

Ron Robbins
 Trail Administrator
 603-209-1344

In City Council October 17, 2019.
 Referred to the Planning, Licenses
 and Development Committee.

Assistant City Clerk



Transmittal Form

October 15, 2019

TO: Mayor and Keene City Council

FROM: Tad Schrantz/Design and Construction Committee Chair

THROUGH: Patricia A. Little, City Clerk

ITEM: 3.

SUBJECT: Tad Schrantz/The Colonial Theatre Group - Various Licenses Needed for the Renovation and Addition to the Colonial Theatre

COUNCIL ACTION:

In City Council October 17, 2019.

Referred to the Planning, Licenses and Development Committee.

ATTACHMENTS:

Description

Communication - Schrantz

Map_Schrantz

BACKGROUND:

Mr. Schrantz is requesting several licenses from the City to accomodate the renovation and addition to the Colonial Theatre.

September 13, 2019

Mayor Kendall Lane
City Council Members
City of Keene
3 Washington Street
Keene, NH 03431

Mayor Lane and Members of the City Council,

The Colonial Theatre is embarking upon a renovation and addition to the Theatre located at 95 Main Street. We are making substantial progress on the design of the project and required approvals with the City of Keene. As part of this exciting project, the Colonial is requesting the following items from the City of Keene in order to successfully accomplish our goals.

1. License for accessible ramp-In order to provide accessible access to the addition at the rear of the building, we are requesting that a new ramp located on the north side of the building be allowed to encroach upon City property. Please see sheet C2 of dated 9/9/19 submission documents for the specific location. The ramp will not impact the existing parking lot or adjacent sidewalk and will allow accessible access to this new addition.
2. Air rights for an awning- We are requested that an awning be allowed to be constructed over the accessible ramp at this same location. This will provide inclement weather protection for the ramp as well as improve wayfinding for our visiting artists.
3. Dumpster location- We are requesting that the Colonial be allowed to utilize the dumpster enclosure located on City property at the rear of the Mon Ami building at 87 Main Street. The current dumpster for the Colonial is located in the area of the proposed addition footprint and will no longer be available once the renovation has begun.

On behalf of the Colonial Theatre Group, I appreciate your consideration and look forward to your decision. Please let me know if you require any additional information regarding our request.

Sincerely,



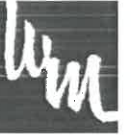
Tad Schrantz
Design and Construction Committee Chair
The Colonial Theatre Group

C: Rhett Lamb-City of Keene Planning Department
Mari Brunner-City of Keene Planning Department
Alec Doyle-The Colonial Theatre Group
Charles Michal-Weller Michal Architects

In City Council October 17, 2019.
Referred to the Planning, Licenses and
Development Committee.



Assistant City Clerk



71 Main Street
PO Box 380
Harrisville, NH 03450
Phone (603) 827-3840
www.wamp.com

**WELLER
&
MICHAL
ARCHITECTS Inc.**

MEP Engineering
WV Engineering Associates
Keene NH
603 352 7007

Structural Engineers
SCT Engineering
Keene NH
603 352 1488

Theater Consultants
Stages Consulting LLC
Highland Park NJ
732 333 8063

Proposed Site Plan
Design Development
Colonial Theater Group, Inc.

2020 Addition and Renovation
95 Main Street Keene, NH

Distribution

#	Description	Date
1	HDC COA	8/27/19
2	SPR	9/9/19

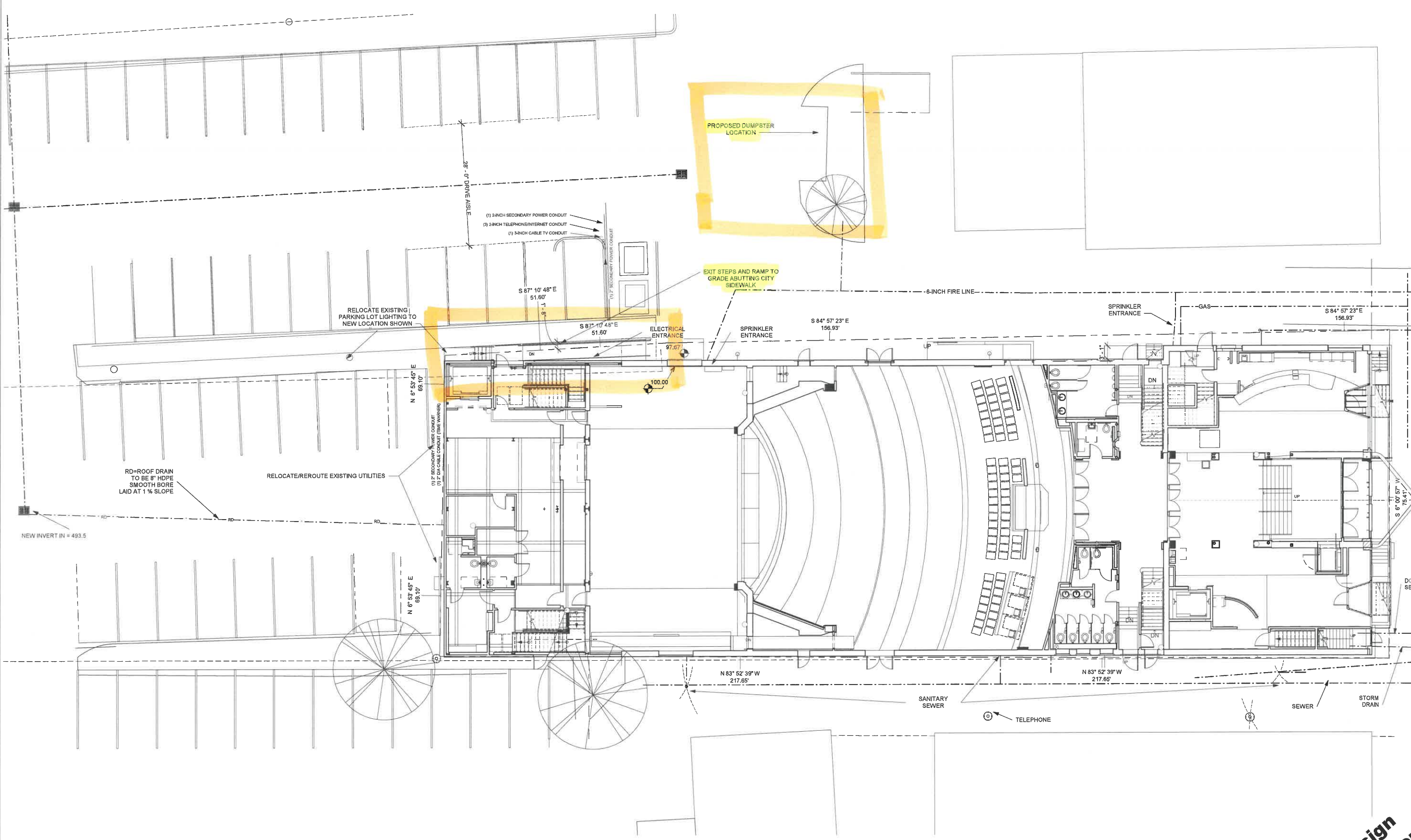
DATE DISTRIBUTION



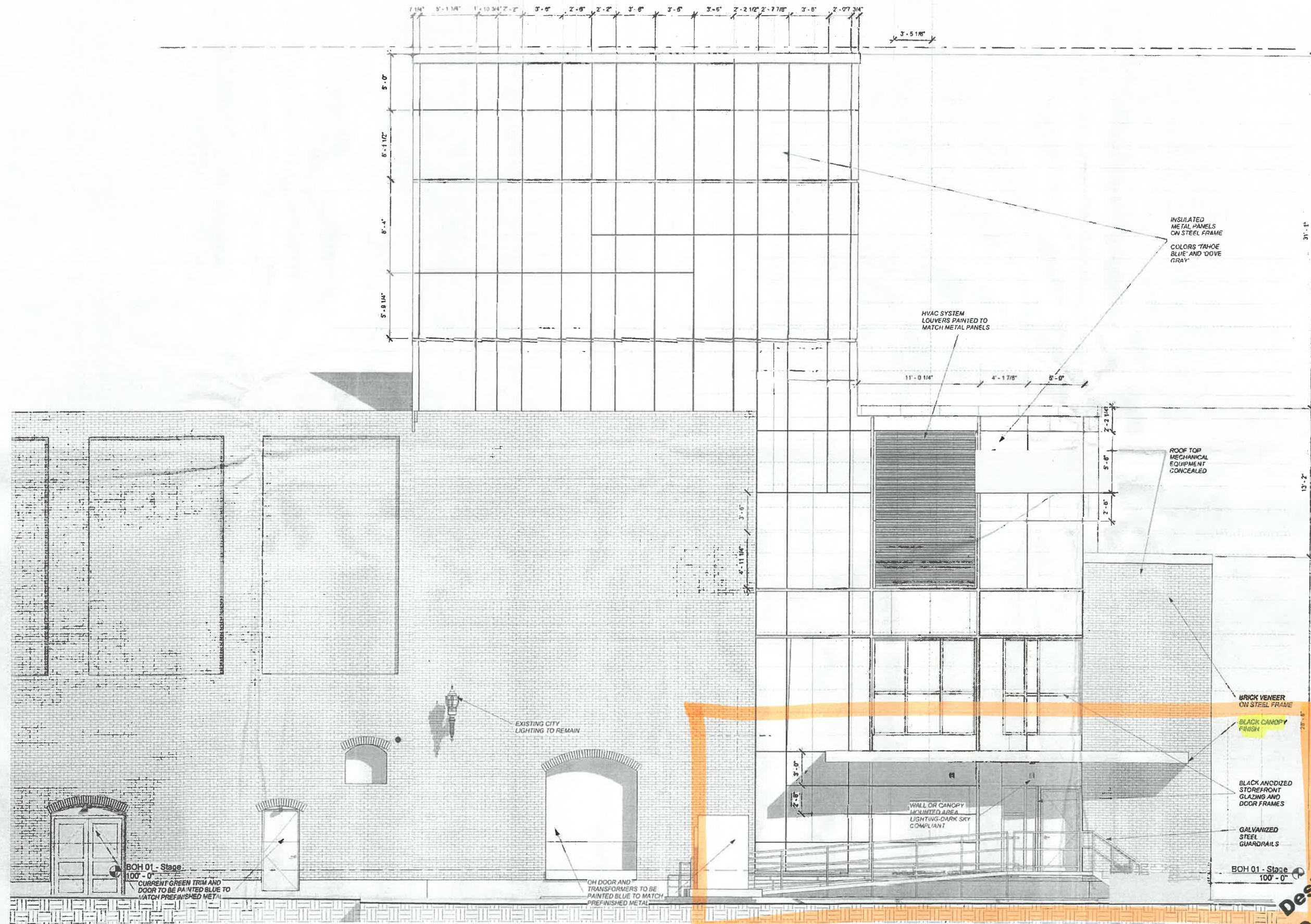
**Design
Development**

C2

PROJECT ARCHITECT
Charles J Michal AIA
PROJECT NO. J1447



1 Proposed Site Plan
1" = 10'-0"



1 North Elevation HDC
 1/4" = 1'-0"



71 Main Street
 POB 305
 Keene, NH 03450
 Phone (603) 827-3840
 www.wmarch.com

**WELLER
 &
 MICHAL
 ARCHITECTS Inc.**

MEP Engineering
 WJ Engineering Associates
 Keene NH
 603 352 7007

Structural Engineers
 SCT Engineering
 Keene NH
 603 352 1488

Theater Consultants
 Stages Consulting LLC
 Highland Park NJ
 732 333 8003

Building Elevations COA Application

2020 Addition and Renovation
 Design Development
 Colonial Theater Group, Inc.
 95 Main Street Keene, NH

#	Description	Date
1	HDC COA	8/27/19

DATE DISTRIBUTION



**Design
 Development**

HDC1

PROJECT ARCHITECT
 Charles J. Michal AIA
 PROJECT NO. J147