

A regular meeting of the Keene City Council was held Thursday, July 18, 2019. The Honorable Mayor Kendall W. Lane called the meeting to order at 7:00 PM. Roll called: Janis O. Manwaring, Thomas F. Powers, Terry M. Clark, Randy L. Filiault, Robert B. Sutherland, George S. Hansel, Gary P. Lamoureux, Bettina A. Chadbourne, Stephen L. Hooper Philip M. Jones, David C. Richards and Mitchell H. Greenwald were present. Carl B. Jacobs was absent. Ward Four and At-Large Council seats vacant. Councilor Richards led the Pledge of Allegiance. A motion by Councilor Greenwald to accept the minutes from the June 20, 2019 regular meeting was duly seconded by Councilor Powers. The motion passed with a unanimous vote in favor.

ANNOUNCEMENTS – MAYOR

The Mayor announced the Fiscal Policy Workshop was scheduled for Tuesday, July 30, 2019 at 6:30 PM. The City Council's summer break schedule will start after the August 1, 2019 City Council Meeting. The August 7, 2019 and August 8, 2019 Committee Meetings will be canceled as well as the August 21, 2019 and August 22, 2019. The City Council Meeting on August 15, 2019 will also be canceled. Standing Committee meetings will resume on August 28, 2019 and August 29, 2019. The City Council meeting will resume its normal meeting schedule on September 5, 2019.

PROCLAMATION – AMERICA'S NATIONAL TEENAGER SCHOLARSHIP ORGANIZATION

The Mayor presented a proclamation to Regan M. Humphrey of Keene recognizing her as the recipient of the America's National Teenager Scholarship Organization award.

PUBLIC HEARING PART ONE – COMMUNITY DEVELOPMENT BLOCK GRANT APPLICATION – SOUTHWESTERN COMMUNITY SERVICES – RENOVATIONS AND SYSTEM UPGRADES TO HOMELESS SHELTER FACILITIES

The Mayor opened the first public hearing to address a proposed Community Development Block Grant application at 7:06 PM. The Notice of Hearing and Certificate of Publication were read. Mayor Lane recognized Terry Johnson and Keith Thibault of Southwestern Community Services to address the grant request.

Mr. Johnson stated he is the Senior Project Manager for Southwest Region Planning Commission. He explained he would begin with a brief overview of the Community Development Block Grant (CDBG) program, and then discuss this specific project afterwards. He continued that CDBG funds are available to municipalities for economic development, public facility and housing rehabilitation projects that primarily benefit low and moderate-income persons. The City of Keene is eligible to receive up to \$500,000 per year for public facility or housing rehabilitation projects; and up to \$500,000 per year for economic development projects; as well as up to \$500,000 per year in emergency funds. Feasibility study funds are available for up to \$12,000. Mr. Johnson noted he has provided a handout describing the CDBG eligibility criteria, which includes the area HUD income limits.

Mr. Johnson continued that the proposed application to Community Development Finance Authority (CDFA) is for up to \$500,000 in CDBG funds to allow Southwestern Community Services to make renovations and system upgrades to two of its Keene homeless shelters. For more than thirty years, the shelter system in Keene has functioned in a cooperative manner in which Southwestern Community Services (SCS) provided all services performed, in conjunction with the shelters. However, the shelter buildings were owned by different entities. Specifically, Keene Housing owns the building in which the men's shelter is located, and Monadnock Affordable Housing Corporation, an entity owned by Keene Housing Authority, owns the building where the family shelter exists. Cheshire Housing Trust owns the transitional shelter. Currently SCS has leases for each of these properties.

Mr. Johnson explained that earlier this spring the owners approached SCS with offers to sell the properties to SCS on very reasonable terms that would allow SCS to keep operating the facilities. Essentially, all three properties would be sold for the amount of the remaining debt plus the costs of the transfer. The long-term benefit to these properties would be to reduce costs and increase the security of the shelter system. SCS has indicated it is interested in acquiring the properties. Because SCS would need long-term control in order to apply for CDBG funds, the agreements to purchase would need to be in place prior to submitting the grant application. The men's shelter was thoroughly rehabilitated with CDBG funds in 2015 to 2016, and no further funds would be requested for this property. The family shelter and the transitional shelter both have current and long-term property needs, which have been identified and would be addressed with the use of CDBG funds. The CDBG funds would allow the shelters to maintain safety, decrease fuel usage and maintenance costs. SCS participates in federally funded programs, which provide funds for operating the shelters. The operations of the shelters would not change as a result of this project.

Mr. Thibault was present to provide additional details on the project. He stated that as Mr. Johnson explained, their program over the last thirty years has been leasing properties from other entities such as the Keene Housing Authority and Cheshire Housing Trust. As part of the transfer of the properties, they would like to do upgrades. For over thirty years these properties have operated and there has been no significant upgrades done to these properties. As you can imagine, the use is heavy and they are in need of some repair. They would primarily be looking at increasing energy efficiency through some new boilers and insulation, as well as some structural repairs such as roof replacements, siding and porch repairs. They would like to update the kitchens and bathrooms, which are particularly in need of attention. Finally, there is some site work that must be done. The CDBG funds would be used for the acquisitions, and updating the properties. This is similar to what was done with block grant monies a few years back. Mr. Thibault ended by thanking the Council for the opportunity to move forward with this grant. He noted this is a competitive application process, but he is confident their team will be successful.

The Mayor opened the floor to public comments and questions about the proposed CDBG project. There being none, closed the public hearing for the proposed Community Development Block Grant application at 7:13 PM.

A true record, attest:



Deputy City Clerk

PUBLIC HEARING PART TWO – RESIDENTIAL ANTI-DISPLACEMENT AND RELOCATION ASSISTANCE PLAN – SOUTHWESTERN COMMUNITY SERVICES – RENOVATIONS AND SYSTEM UPGRADES TO HOMELESS SHELTER FACILITIES

The Mayor opened the second public hearing for discussion of the Housing and Community Development Plan at 7:13 PM. The Notice of Hearing and Certificate of Publication were read. Mayor Lane went on to recognize Terry Johnson for comment.

Mr. Johnson explained that if any displacement takes place as a result of the proposed CDBG project the Uniform Relocation Act must be followed, which requires that any displaced household or business in a project using Federal funds must be found comparable housing or commercial space in a comparable neighborhood at a comparable price. Under the certification section of the application for CDBG funds, the City will certify that the Residential Anti-displacement and Relocation Assistance Plan is in place and in the event it is discovered this specific project does displace persons or households, the Residential Anti-displacement and Relocation Assistance Plan must be submitted to CDFA prior to obligating or expending funds. Mr. Johnson continued that because of the nature of the proposed project, it is possible that temporary relocation of shelter occupants will be necessary at times during the construction. Such relocation would likely include short stays at motels or other properties owned by SCS. For that reason, SCS has provided for relocation assistance in the budget. The City of Keene certifies that it will require SCS to comply with the Uniform Relocation Act Section 104-D of the Housing and Community Development Act of 1974, as amended.

The Mayor opened the floor to public comments and questions about Residential Anti-displacement and Relocation Assistance Plan. There being none, the Mayor closed the public hearing for the Anti-displacement and Relocation Assistance Plan at 7:16 PM.

A true record, attest:



Deputy City Clerk

ITEM BROUGHT FORWARD FOR ACTION – FOP REPORT AND RESOLUTION R-2019-27: APPROVING AN APPLICATION FOR CDBG FUNDS – SOUTHWESTERN COMMUNITY SERVICES SHELTER REHABILITATION PROJECT

The Mayor brought forward item K.2., a Finance, Organization and Personnel Committee report and Resolution R-2019-27 Approving an Application for CDG Funds. He recognized Councilor Greenwald for a motion, noting acting on the item would require a suspension of the Council Rules of Order to allow action the same evening as the public hearing. A motion by Councilor Greenwald to suspend Section 27 of the Rules of Order, which restricts the City Council from considering a matter the same day as the hearing was duly seconded by Councilor Powers. On a roll call vote, with 12 Councilors present and voting in favor, the Rules of Order were declared suspended. Councilor Jacobs was absent. Ward Four and At-Large Council seat vacant.

Finance Organization and Personnel Committee report read accepting the presentation on the CDBG grant application for shelter rehabilitation as informational. The report was filed as informational. Resolution R-2019-27 read for the first time. A motion by Councilor Greenwald

for adoption of the Resolution was duly seconded by Councilor Powers. The motion passed with a unanimous vote in favor. Resolution R-2019-27 declared adopted.

PRESENTATION – SAFE ROUTES TO SCHOOLS

The Mayor recognized Mari Brunner, Planning Technician and Tiffany Manion, the City's "Bicycle Mayor" to do a presentation providing an update on the recent Safe Routes to School Program event. Ms. Manion noted this program was made possible through a grant from the U.S. Department of Transportation Federal Highway Administration and the New Hampshire Department of Transportation Safe Routes to School Program. The overall success of the event depended on the support of many members of our community, including the Principal of the Keene Middle School, Deanna Zilske, and Jen Trubiano, the World Language teacher at KMS, as well as Keene Family YMCA which donated space and tables for the big event. She noted she is the coordinator of this program, and the program was also supported by Mari Brunner and Will Schoefmann, both of the City's Community Development Department.

Ms. Manion went on to explain their educational outreach for the Safe Routes Program, which included class presentations addressing 709 students at KMS, five videos that were shared throughout the week regarding rules for the road and the creation of a bike/walk map of the surrounding area adjacent to the Middle School. To encourage participation a tool kit was created including everything needed to bring Safe Routes into a community. Other items to encourage participation were things like water bottles, snap bracelets, etc. Ms. Manion noted a website exists to provide further details on the Keene Safe Routes to School Program, which can be found at www.keenesrts.com.

Ms. Manion continued 28 volunteers from the community, including the Mayor, several City Councilors, teachers, firefighters, the Principal, family and friends coordinated the event. There were a total of 59 students that signed in at the YMCA, with additional students joining the group along the way. Ms. Manion went on to detail the various donations of food that were provided in support of the event. She thanked everyone involved for their kind support.

Ms. Manion ended that the evaluation component was organized around 483 surveys that were distributed to residences in the Maple Acres/Maple Avenue neighborhood. Full results are listed on the previously mentioned website. Questions about program effectiveness, general demographics, roadway usage and perceptions of safety in the neighborhood were asked in the survey. She ended by expressing her thankfulness in being part of this project, which has been a great success.

Councilor Sutherland commented that he loves the map they produced. He went on to ask if there will be any outreach to older adults to educate them as well. Ms. Manion thanked him for the feedback. Mayor Lane thanked Ms. Manion for her efforts and for providing this update to the City Council.

CONFIRMATIONS

A motion was made by Councilor Greenwald and duly seconded by Councilor Powers to confirm the following nominations: Sofia Cunha-Vasconcelos to serve as a regular member on the Human Rights Committee with a term to expire December 31, 2022; and Suzanne Krautmann to serve as a regular member on the Ashuelot River Park Advisory Board with a term to expire December 31, 2022. On a roll call vote, with 12 Councilors present and voting in favor the nominations were confirmed. Councilor Jacobs was absent. Ward Four and At Large Council seat vacant.

NOMINATIONS

The following nominations were received from the Mayor: Danya Landis to serve as a regular member on the College City Commission with a term to expire December 31, 2022; Anna Scherioth to serve as a regular member on the Energy and Climate Committee with a term to expire December 31, 2020; and Rodney A. Bouchard to serve as a regular member on the Energy and Climate Committee with a term to expire December 31, 2021. The nominations were tabled until the next regular meeting.

COMMUNICATION – JAMES GRIFFIN – REQUEST TO PROHIBIT THE USE OF ENGINE BRAKES

A communication was received from James Griffin, requesting an Ordinance that would prohibit the use of engine brakes on or within the bypass system. The communication was referred to the Municipal Services, Facilities and Infrastructure Committee.

COMMUNICATION – KEENE ELM CITY ROTARY – REQUEST FOR EVENT LICENSE – CLARENCE DEMAR MARATHON

A communication was received from Alan Stroshine, Keene Elm City Rotary, requesting their annual request to sponsor the 2019 Clarence DeMar Marathon on September 29, 2019. The communication was referred to the Planning, Licensing and Development Committee.

COMMUNICATION – PETITION FROM BARCOMB AND SULLIVAN STREETS – 10 SIGNATURES – REQUEST FOR NO PARKING ON BARCOMB STREET

A petition was submitted from Laura Deyo with 10 signatures requesting that Barcomb Street be designated with “No Parking”. Barcomb Street is a narrow dead-end street. The communication was referred to staff to handle administratively.

COMMUNICATION – PABLO FLEISCHMANN – REQUEST FOR EVENT LICENSE – KEENE MUSIC FESTIVAL

A communication was received from Pablo Fleischmann, Keene Music Festival, requesting their annual request for a street fair license to conduct the 2019 Keene Music Festival on August 31, 2019. The communication was referred to the Planning, Licensing and Development Committee.

COMMUNICATION – BRADFORD TODD – REQUEST TO INCREASE VETERANS TAX CREDITS

A communication was received from Bradford Todd, US Army retired, requesting that the City Council increase the optional property tax credit ceiling for veterans with a service-connected total disability from \$2,000 to \$4,000. The communication was referred to the Finance, Organization and Personnel Committee.

MSFI REPORT – KATIE SCHWERIN – PUBLIC ART PROPOSAL – PEACE POLE

Municipal Services, Facilities and Infrastructure Committee report read recommending the proposed public art display by the Monadnock Mindfulness Center, be accepted by the City and placed at the Keene City Airport, and that the City Manager be authorized to do all things necessary to implement the project. A motion by Councilor Filiault to carry out the intent of the report was duly seconded by Councilor Lamoureux. The motion passed with a unanimous vote in favor.

MSFI REPORT – WATER MONITORING AT CLOSED LANDFILL – PUBLIC WORKS DEPARTMENT

Municipal Services, Facilities and Infrastructure Committee report read recommending accepting the report as informational. The report was filed into the record as informational.

FOP REPORT – CHARLES MCINTYRE - NH LOTTERY COMMISSION –KENO ON 2019 MUNICIPAL

Finance Organization and Personnel Committee report read, recommending the ballot question to allow the operation of Keno games in Keene be placed on the Municipal Ballot on November 5th and that a Public Hearing be scheduled for October 17. A motion by Councilor Greenwald to carry out the intent of the report was duly seconded by Councilor Powers. The motion passed with a unanimous vote in favor. On showing of hands, 12 Councilors were present, 9 voted in favor and three opposed, the motion carried. Councilors Clark, Sutherland and Jones voted in opposition. The Mayor set a Public Hearing on October 17, 2019 at 7:00 PM.

FOP REPORT – ACCEPTANCE OF GRANT FUNDS – NH DIVISION OF HISTORICAL RESOURCES CERTIFIED LOCAL GOVERNMENT GRANT FOR HISTORIC BARN INVENTORY- COMMUNITY DEVELOPMENT DEPARTMENT

Finance, Organization and Personnel Committee report read recommending the City Council authorize the City Manager to do all things necessary to accept and execute a \$15,000 grant award from the NH Division of Historical Resources Certified Local Government Grant Program for the Heritage Commission's Inventory of Historic Barn and Agricultural Structures. A motion by Councilor Greenwald to carry out the intent of the report was duly seconded by Councilor Powers. The motion passed with a unanimous vote in favor.

FOP REPORT – MUNICIPAL SERVICES AGREEMENT WITH KEENE STATE COLLEGE
– CITY MANAGER

Finance, Organization and Personnel Committee report read recommending the first amendment to Municipal Services Agreement between the City of Keene and Keene State College be forwarded to the City Council with a recommendation to extend the term of the agreement for one additional year. Councilor Hansel declared that he has a conflict of interest due to his relationship with the University System and requested to be recused from voting. A motion by Councilor Filiault to recuse Councilor Hansel from voting due to a conflict of was duly seconded by Councilor Lamoureux. The motion passed with a unanimous vote in favor. A motion by Councilor Greenwald to carry out the intent of the report was duly seconded by Councilor Powers. The motion passed with a unanimous vote in favor with one recusal.

FOP REPORT – CONTINUED DISCUSSION – CAMPAIGN FINANCE ORDINANCE

Finance, Organization and Personnel Committee report read recommending that staff be directed to draft a campaign finance ordinance that would include the following provisions:

- the reporting requirements would only involve the Mayor's race, a \$1,000 threshold would trigger the reporting requirements for contributions and expenditures upon which any single contribution or expenditure of \$50 or more would be reported in detail
- the period for reporting would start from the last municipal election with the reporting timeline to be 20 days before the election, again on October 1 and again on December 1
- that the Ordinance not contain a specific provision for enforcement or penalties,
- that the reporting requirement be a qualification for nomination or election.

A motion by Councilor Greenwald to carry out the intent of the report was duly seconded by Councilor Powers. A brief discussion took place. A motion by Councilor Filiault table this indefinitely to allow staff work on the ordinance was duly seconded by Councilor Manwaring. Councilor Filiault withdrew his motion to table and made a motion to refer back to the Finance, Organization and Personnel Committee was duly seconded by Councilor Richards. On a show of hands with 9 Councilors voting in favor and three opposed, the motion to refer the matter back to the Finance, Organization and Personnel Committee passed. Councilors Sutherland, Hooper and Jones were opposed.

CITY MANAGER COMMENTS

The City Manager warned everyone of the hot weather coming this weekend. She encourage people to moderate their physical activity, hydrate, be sure to take care of pets, be careful when traveling with pets, and check on their neighbors who may be more vulnerable. Cooling shelters were available at the library on Friday from 9 am – 6 pm, and Saturday from 9 am – 1 pm. The city pools are open as their regular hours, however, if there are issues with staffing a notice will be sent out via social media advising of any changes.

**DECLARATIONS OF CANDIDACY AND PROCESS TO FILL CITY COUNCIL
VACANCIES – CITY CLERK**

A memorandum was received by the City Clerk regarding the filing period for the Ward Four Council seat and the At-Large Council seat which ended on Monday, July 15, 2019. The candidates who filed declarations of candidacy include: Ward Four: Frederick B. Parsells, Robert J. O’Connor, Michael Remy, and David Lanier; At-Large: Kate Bosley, Margaret Rice, Teresa O’Rorke, John Therriault, Catherine Workman, and Bradford Hutchinson. The Mayor tabled the item until the next regular City Council Meeting, August 1, 2019.

**LIBRARY CAMPUS DEVELOPMENT PROJECT – PARKS, RECREATION AND
FACILITIES DIRECTOR**

A memorandum was received by Andy Bohannon, Parks Recreation and Facilities Director, regarding the library campus development project with Monadnock Economic Development Corporation, LLC. The memorandum was referred to the Finance, Organization and Personnel Committee.

**MEMORANDUM AND ORDINANCE O-2019-15: RELATING TO SMOKING, TOBACCO
PRODUCTS AND EQUIPMENT**

A memorandum was received from Charles Redfern, Library Board of Trustees, relative to Ordinance O-2019-15: Relating to Smoking, Tobacco Products and Equipment. Ordinance O-2019-15 was read first time by title only. The Ordinance was referred to the Municipal Services, Facilities and Infrastructure Committee.

**MEMORANDUM AND ORDINANCES O-2019-13: RELATING TO SOCIAL SERVICES
AND CONGREGATE LIVING USES AND O-2019-14: RELATING TO SOCIAL SERVICES
AND CONGREGATE LIVING LICENSES**

A memorandum was received from City Planner relative to Ordinance O-2019-13: Relating to Social Services and Congregate Living Uses and Ordinance O-2019-14: Relating to Social Services and Congregate Living Licenses. Ordinance O-2019-13 and O-2019-14 were read first time by title only. Ordinance O-2019-13 was referred to the Joint Planning Board/Planning, Licenses and Development Committee. Ordinance O-2019-14 to the Planning, Licenses and Development Committee.

**MEMORANDUM AND ORDINANCE O-2019-12: RELATING TO ZONE CHANGE – 560
MAIN STREET**

A memorandum was received from Community Development Director relative to Ordinance O-2019-12: Relating to Zone Change – 560 Main Street. Ordinance O-2019-12 was read first time by title only. Ordinance O-2019-12 was referred to the Joint Planning Board/Planning, Licenses and Development Committee.

FOP REPORT AND ORDINANCE O-2019-10: RELATING TO RULES OF OPERATION

Finance, Organization and Personnel Committee report read recommending the adoption of Ordinance O-2019-10. The report was filed into the record. Ordinance O-2019-10 was read for the second time. The Mayor stated he wanted to put into the record the clarification of another change in Ordinance O-2019-10 as it relates to the use of alternates. The ordinance clarifies the use of alternates by requiring that a Chair of a committee ask an alternate to sit either to form a quorum or to sit in the absence of a regular member. Previously the language in the ordinance suggested that the Chair could use their discretion when asking an alternate to sit when a quorum was already in place. A motion by Councilor Greenwald for the adoption of Ordinance O-2019-10 was duly seconded by Councilor Powers. On roll call vote, 11 Councilors were present and voting in favor, one opposed. Councilor Jacobs was absent. Councilor Sutherland opposed. Ward Four and At Large Council seat vacant. Ordinance O-2019-10 declared adopted.

FOP REPORT AND ORDINANCE O-2019-11: RELATING TO THE COLLEGE CITY COMMISSION

Finance, Organization and Personnel Committee report read recommending the adoption of Ordinance O-2019-11. The report was filed into the record. Ordinance O-2019-11 was read for the second time. A motion by Councilor Greenwald for the adoption of Ordinance O-2019-11 was duly seconded by Councilor Powers. On roll call vote, 12 Councilors were present and voting in favor. Councilor Jacobs was absent. Ward Four and At Large Council seat vacant. Ordinance O-2019-11 declared adopted.

FOP REPORT AND RESOLUTION R-2019-32: RELATING TO THE ROOMS AND MEALS TAX

Finance, Organization and Personnel Committee report read recommending the adoption of Resolutions R-2019-32. The report was filed into the record. Resolution R-2019-32 was read for the second time. A motion by Councilor Greenwald for the adoption of the Resolution R-2019-32 was duly seconded by Councilor Powers. On a show of hands vote, 12 Councilors were present and voting in favor. Councilor Jacobs was absent. Resolution R-2019-32 declared adopted.

MEMORANDUM AND RESOLUTION R-2019-28: RELATING TO THE LIBRARY CAMPUS DEVELOPMENT PROJECT FUNDING

A memorandum was received from the Finance Director, relative to Ordinance O-2019-28 which would appropriate up to \$184,206 for the purpose of providing funding for the Library Campus Development Project. Ordinance O-2019-28 was read first time by title only. The Ordinance was referred by the Chair to the Finance, Organization and Personnel Committee.

RESOLUTION R-2019-31: IN APPRECIATION OF NANCY T. VINCENT UPON HER RETIREMENT

Resolution R-2019-31: In Appreciation of Nancy T. Vincent Upon Her Retirement was read by title only. A motion by Councilor Greenwald for adoption of the Resolution was duly seconded by Councilor Powers. The motion carried with a unanimous vote in favor.

REMOVED FROM THE TABLE – MSFI REPORT AND RESOLUTIONS: R-2019-08: RELATING TO THE ABSOLUTE DISCONTINUANCE OF A PORTION OF THE AMMI BROWN ROAD; R-2019-09: RELATING TO DEEDS FOR THE DISCONTINUED PORTION OF THE AMMI BROWN ROAD; R-2019-10: RELATING TO THE LAYING OUT OF A CLASS A TRAIL TO BE KNOWN AS THE AMMI BROWN TRAIL; AND R-2019-11: RELATING TO EASEMENTS FOR THE LAID OUT TRAIL TO BE KNOWN AS THE AMMI BROWN TRAIL

The Mayor removed from the table, Municipal Services, Facilities and Infrastructure Committee report recommending the adoption of Resolution R-2019-08, R-2019-09, R2019-10, and R-2019-11. The report was filed into the record. The Mayor stated that Councilors Richards, Jones, Lamoureux and Hooper were not able to attend the site visit on the layouts and were not eligible to participate in the votes on the Resolutions. Resolution R-2019-08: Relating to the Absolute Discontinuance of a Portion of the Ammi Brown Road; Resolution R-2019-09: Relating to the Deeds for the Discontinued Portion of the Ammi Brown Road; Resolution R-2019-10: Relating to the Laying Out of a Class A Trail to be Known as the Ammi Brown Trail; and Resolution R-2019-11: Relating to Easements for the Laid Out Trail to be Known as the Ammi Brown Trail were read for the second time. A motion by Councilor Greenwald for adoption of the Resolutions was duly seconded by Councilor Powers. On roll call vote, 12 Councilors were present and eight Councilors voted in favor. Councilors Richards, Councilor Jones, Councilor Lamoureux and Councilor Hooper abstained. Councilor Jacobs was absent. Resolutions R-2019-08, R-2019-09, R-2019-10, and R-2019-11 declared adopted.

NON-PUBLIC SESSION

At 9:05 PM, a motion by Councilor Greenwald to go into non-public session for the purposes of discussion of a personnel matter under RSA 91-A:3 II(a) was duly seconded by Councilor Filiault. On a roll call vote, 12 Councilors were present and voted in favor. Councilor Jacobs was absent. Ward Four and At-Large Council seat vacant. Discussion was limited to the subject matter. The session concluded at 9:20 PM. A motion by Councilor Greenwald to keep the minutes in non-public session was duly seconded by Councilor Filiault. On a roll call vote, 12 Councilors were present and voting in favor. Councilor Jacobs was absent. Ward Four and At-Large Council seat vacant.

07/18/2019


EMPLOYMENT CONTRACT – CITY CLERK

A motion by Councilor Greenwald to approve the proposed employment contract with the City Clerk and to have the Mayor sign the contract on behalf of the City Council was duly seconded by Councilor Powers. On a showing of hands, 12 Councilors were present and voting in favor.

ADJOURNMENT

At 9:21 PM, there being no further business, the Mayor adjourned the meeting.

A true record, attest:


Deputy City Clerk