



City of Keene  
New Hampshire

**Trustees of Trust Funds  
AGENDA**

City Hall 2<sup>nd</sup> Floor Conference Room  
November 21, 2018  
9:30 AM

Marilyn Gemmell, Vice Chairman  
Michelle Howard, Chairman  
Michael Forrest  
Susan Silver  
Katherine Snow

1. Approval of the October 2018 minutes
2. Distribution of MS9's for period ending October 31, 2018
  - a. Common Trust Funds
  - b. Capital Reserve Funds
  - c. Library Renovation Trust Fund
3. Capital Reserve Portfolio
  - a. Approval of Receipts
  - b. Approval of Disbursements
4. Common Trust Fund
  - a. Approval of Receipts
  - b. Approval of Disbursements
5. Library Renovation Trust Fund
  - a. Acceptance of Donations
  - b. Approval of Disbursements
6. Other
  - a. Trustees vacancies
    - i. Nominations should be made to the Mayor along with a biography/professional profile
7. Future Items
  - a. Next meeting – December 19, 2018
  - b. FY19 Capital Reserve Appropriations – January 2019
  - c. Cambridge Trust quarterly review of trusts & capital reserves – January 2019