

04/18/2019

A regular meeting of the Keene City Council was held Thursday, April 18, 2019. The Honorable Mayor Kendall W. Lane called the meeting to order at 7:00 PM. Roll called: Carl B. Jacobs, Janis O. Manwaring, Thomas F. Powers, Terry M. Clark, Randy L. Filiault, Margaret M. Rice, Robert B. Sutherland, George S. Hansel, Gary P. Lamoureux, Bettina A. Chadbourne, Stephen L. Hooper, Philip M. Jones and Mitchell H. Greenwald were present. Bartolmiej K. Sapeta and David C. Richards were absent. Councilor Sutherland led the Pledge of Allegiance. A motion by Councilor Greenwald to accept the minutes from the April 4, 2019 regular meeting was duly seconded by Councilor Richards. The motion passed with a unanimous vote in favor.

ANNOUNCEMENTS – MAYOR

The Mayor announced that Green Up Keene will be held on Saturday, April 20, 2019 from 8:00 AM to 12:00 noon to remove the debris left over from the winter.

PROCLAMATION – CHILD ABUSE AWARENESS

The Mayor presented a proclamation to Carlos Agudelo from Monadnock Region Child Advocacy Center proclaiming the month of April 2019 as Child Abuse Prevention Month across Cheshire County and encourage others to support families to prevent child abuse.

PUBLIC HEARING – PART ONE - COMMUNITY DEVELOPMENT BLOCK GRANT APPLICATION – MONADNOCK FOOD CO-OP

The Mayor opened the first public hearing to address a proposed Community Development Block Grant application at 7:05 PM. The Notice of Hearing and Certificate of Publication were read. Mayor Lane stated he would like to go over the process that we will be following this evening. The Community Development Financing Authority has very specific protocols on how these public hearings are handled. Accordingly, this hearing will be handled differently than what we are typically accustomed to. The hearing notice identifies three separate components. The actual CDBG application, the Housing and Community Development Plan and the Residential Anti-displacement and Relocation Assistance Plan. Each hearing will be opened and closed separately. The Mayor noted that upon the close of the final hearing, he will be calling forward the Finance, Organization and Personnel Committee's recommendation and Resolution R-2019-22. Finally, as we are approaching the filing deadline for this application, he will be looking for a suspension of the Rules of Order to allow action upon the Resolution. The Mayor went on to recognize Rebecca Bullock from Southwest Region Planning Commission to address the grant request.

Ms. Bullock identified herself as the Community Development Specialist with Southwest Region Planning Commission. She began with a brief overview of the CDBG program. She noted that CDBG funds are available to municipalities for economic development, public facility and housing rehabilitation projects that primarily benefit low and moderate income persons. The City of Keene is eligible to receive up to \$500,000 per year for public facility or housing rehabilitation projects; up to \$500,000 per year for economic development projects; as well as up to \$500,000 per year in emergency funds. Feasibility studies are available for up to \$12,000. Ms. Bullock continued she has provided a handout describing the CDBG eligibility criteria, which

includes the area HUD income limits.

Ms. Bullock continued that the proposed application to the Community Development Finance Authority is for up to \$500,000 in CDBG funds. A portion of the funds would be sub-granted to Monadnock Economic Development Corporation, which will make a loan to the for-profit entity created by the Monadnock Food Co-op. The remaining CDBG proceeds will be sub-granted by the City of Keene to the Monadnock Food Co-op. The Co-op will use the funds towards costs associated with the purchase and expansion of the building currently leased from MEDC. She continued the Co-op will create up to 25 new jobs as a result of this expansion project. The total project is anticipated to exceed \$2 million of new investment in downtown Keene. Ms. Bullock went on to state that Jack Dugan from MEDC and Michael Faber from the Monadnock Food Co-op are here this evening to answer any questions and provide further details on the project.

The Mayor asked Jack Dugan and Michael Faber to come forward. Mr. Dugan began by stating that tonight's request is actually for a block grant that the Council previously approved late last year with a couple of important changes for the better. He continued since the grant was initially approved, the Food Co-op examined their future and their commitment to Keene's downtown, and elected to go ahead and purchase the building from MEDC. This differs from the previous block grant, which contemplated MEDC adding onto the building and continuing to lease it to the Food Coop. This is a really a good indication of the Co-op's long-term commitment to Keene and a very positive step. The second change has to do with the use of funds. They were able to work out an arrangement with the Community Development Finance Authority whereby the vast majority of the grant funds could be sub-granted to the Food Co-op and a relatively small portion loaned, as opposed to the previous application where the money was going to be a grant to MEDC. This is another step in the right direction because it will allow MEDC through the loan repayment to capitalize our local revolving loan fund so we can make loans to other local businesses in Keene. At the same time, we are providing a grant to the Food Co-op that obviously reduces their operating costs. MEDC is really excited about the project. Mr. Dugan then stated Michael Faber from the Co-op would like to provide some further details. Michael Faber, General Manager of the Monadnock Food Co-op stated that he is pleased to be here again with this important project. As previously described, the Food Co-op has plans to purchase their existing building and do a significant expansion of the building by adding roughly 6,675 square feet to the east side. This will expand all aspects of the store, as well as allowing the staff to move back into the building. Some of the staff have moved offsite as they had outgrown their space in the six years since they opened their doors on April 3, 2013. Mr. Faber stated he is grateful for the ongoing support of the Food Co-op and looks forward to this important next step in their evolution of serving the community and providing local and healthy food access for everyone. Their project is anticipated to create 25 new jobs adding to the 100 that they have today.

The Mayor asked if they will be able to add more solar panels as part of this expansion. Mr. Faber answered in the affirmative.

Councilor Jones asked for confirmation of the new grant administrator with Linda Mangones' retirement. Mr. Dugan stated that Ms. Bullock is now in that role.

Mr. Dugan stated the CDBG program requires a dollar for dollar match and the Food Co-op has put a \$2 million dollar placeholder for this project, but the actual project really represents a \$9 million dollar investment in downtown Keene.

The Mayor opened the floor to public comments and questions about the proposed CDBG project. There being none, closed the public hearing for the proposed Community Development Block Grant application at 7:17 PM.

A true record, attest:


City Clerk

PUBLIC HEARING PART TWO – HOUSING AND COMMUNITY DEVELOPMENT PLAN

The Mayor opened the second public hearing on the Housing and Community Development Plan at 7:18 PM. He went on to recognize Rebecca Bullock for comment.

Ms. Bullock explained that the Housing and Community Development was last adopted by the City of Keene on December 1, 2016 and is required to be reviewed and readopted every three years to qualify for CDBG funds. She continued that at this time no changes have been made to the plan. They hope to revise and update the plan during the next three years prior to its next adoption. The proposed CDBG project conforms to the City of Keene's Housing and Community Development plan goal to have a strong local food based sector of our economy that connects local farms to businesses and to the community in various ways such as through a food co-op and a farmer's market.

The Mayor opened the floor to public comments and questions about the proposed Housing and Community Development Plan. There being none, the Mayor closed the public hearing for the Housing and Community Development Plan at 7:19 PM.

A true record, attest:


City Clerk

PUBLIC HEARING - PART THREE – RESIDENTIAL ANTI-DISPLACEMENT AND RELOCATION ASSISTANCE PLAN

The Mayor opened the third public hearing for discussion of the Residential Anti-displacement and Relocation Assistance Plan at 7:19 PM and recognized Rebecca Bullock to address the Council.

Ms. Bullock stated if any displacement takes place as a result of the proposed CDBG project the Uniform Relocation Act must be followed, which requires that any displaced household or business in a project using Federal funds must be found comparable housing or commercial space in a comparable neighborhood at a comparable price. Under the certification section of the application for CDBG funds, the applicant must certify that the Residential Anti-displacement and Relocation Assistance Plan is in place and in the event it is discovered that this specific project does displace persons or households, the Residential Anti-displacement and Relocation

Assistance Plan must be submitted to CDFA prior to obligating or expending funds. At this time displacement is not anticipated for the proposed project.

Bradford Hutchinson, 305 Marlboro Street noted that those who are in downtown Keene on a daily basis have seen the Monadnock Food Co-op start from scratch and be built. He feels this is one of the best things that has happened in downtown Keene in many years. He congratulated them on their success and urged the Council to support this grant opportunity. He went on to ask if this is a one grant award, and does all the funding go to the Food Co-op. The Mayor answered it is one grant in the amount of \$500,000, and all of the funds will go to the Monadnock Food Co-op.

The Mayor opened the floor to public comments and questions about Residential Anti-displacement and Relocation Assistance Plan. There being none, the Mayor closed the public hearing for the Anti-displacement and Relocation Assistance Plan at 7:23 PM.

A true record, attest:


City Clerk

FOP REPORT AND RESOLUTION R-2019-22: RELATING TO AN APPLICATION FOR CDBG FUNDS – MONADNOCK FOOD CO-OP EXPANSION PROJECT

The Mayor requested that the Finance, Organization and Personnel Committee report and Resolution R-2019-22 be brought forward on the agenda to be acted upon this evening, noting this would require a suspension of the Rules of Order to allow action the same evening as the public hearing. A motion by Councilor Greenwald to suspend Section 27 of the Rules of Order, which restricts the City Council from considering a matter the same day as the hearing was duly seconded by Councilor Jacobs. On a roll call vote, with 13 Councilors present and voting in favor, the Rules of Order were declared suspended. Councilors Sapeta and Richards were absent. Finance Organization and Personnel Committee report read recommending the adoption of Resolution R-2019-22. The report was filed as informational. Resolution R-2019-22 read for the second time. A motion by Councilor Greenwald for adoption of the Resolution was duly seconded by Councilor Jacobs. The motion passed with a unanimous vote in favor. Resolution R-2019-22 declared adopted.

A true record, attest:


City Clerk

PRESENTATION – GREATER GOOSE POND FOREST STEWARDSHIP PLAN – MOOSEWOOD ECOLOGICAL, LLC

The Mayor recognized Andy Bohannon, Director of Parks, Recreation and Facilities. Mr. Bohannon introduced Mr. Swift Corwin of Calhoun & Corwin Forestry LLC, and Mr. Jeff Littleton of Moosewood Ecological LLC, the consultants the City hired to assess the ecological, recreation and timber values of Goose Pond. Mr. Bohannon noted this was a year-long process. He went on to turn the presentation over to the consultants.

With the aid of a PowerPoint presentation, Mr. Littleton stated this evening they would be providing an overview of the project, as well as some findings and recommendations. He explained the City of Keene had engaged with Moosewood Ecological to develop a stewardship plan for the Greater Goose Pond Forest, and Mr. Littleton's role was as overall project manager and principle investigator into the ecological inventory. Things they looked at were wildlife, habitat and ecologically sensitive areas, rare species, and invasive species. Mr. Littleton noted that Mr. Corwin is a licensed forester, and his role was to do the timber inventory to get a better sense of the forest resources that are on the property. He noted that Josh Ryan, trail designer and builder with Timber & Stone LLC did the trails assessment. Mr. Littleton continued that quite a bit of community outreach was done in relation to the project. He and Mr. Corwin led a series of forest walks at the site looking at wildlife ecology, vernal pool ecology, forest resources ecology, etc. They held a very successful community forum last April that attracted over 100 participants. They also recently completed their final presentation which was attended by about 50 people.

When the City of Keene engaged with the Forest Society to develop a conservation easement deed for the Greater Goose Pond Forest, the deed itself stipulated that a stewardship plan was needed, and it really outlined all the components of the plan. Mr. Littleton continued that what they have put together is a well-rounded plan that will help the City move forward with responsible management and protection of the natural resources on this site. Within this document not only did it identify the specific elements of the stewardship plan, but it also identified the goals of the plan. The goals included: maintaining the natural beauty of the property while encouraging public use; providing the citizens of Keene a large woodland area accessible only on foot, ski, peddle bike, horseback, or snowshoe; protecting fragile or highly erodible soils and maintaining soil productivity; protecting water quality, aquatic habitat, vernal pools and the ecological integrity of wetlands and riparian zones; maintaining and enhancing native biological diversity and natural habitat features; identifying, protecting, and conserving exemplary natural communities, unique or fragile natural areas, and rare plant and animal species; protecting unique historic and cultural features; conserving scenic quality; and, encouraging the use of the Greater Goose Pond Forest for public education. Mr. Littleton noted the final goal of public education came from the Greater Goose Pond Stewardship Plan Ad Hoc Committee. He noted a variety of other stakeholders had input on these goals as well.

Mr. Littleton continued by providing details on the three elements that were addressed by the stewardship plan. These include: trail stewardship, wildlife habitat and forest stewardship, and community outreach and education. He noted that Goose Pond has a lot of trails. There are well over 20 miles of trails that are maintained by the City of Keene and the New England Mountain Bike Association. Overall the trail conditions are pretty good. The Mountain Bike Association does a good job maintaining the trails that they designed on the property; however, there are a few areas in need of upgrading. One of the main elements of the 10-year action plan is doing some work on the Goose Pond loop. The loop receives a lot of use and there are a lot of exposed tree roots. Upgrading that loop would make it a lot more enjoyable. A variety of other elements include a bridge that needs to be replaced, implementing a consistent uniform signage system, developing a new kiosk to inform users including a pamphlet of trails and any hazards or activities that are going on, and a guide to habitats on the property. In addition, there will be a new parking lot leading to the old mill pond which will include an "all accessible" trail for ease of access to that area.

Mr. Littleton continued the next component of the plan is wildlife habitat and forest stewardship. There is a lot of information known about Goose Pond; however, the timber resources were a relative unknown as well as the wildlife resources. The consultants have worked to fill in these gaps by creating a wildlife habitat map identifying aquatic resources, wetlands, forested wetlands, upland forests, and vernal pools that are known to exist on the property. There were several key recommendations coming out of this, some that were part of the 10-year action plan and some that extend further into the future. One of the goals is marking the boundaries of the property, which will be important for forest management and to delineate the boundary for those who may hunt on adjacent properties. The second is establishing an endowment funded by forestry work done on the property. That money could be used for projects on the property like trail upgrades. Third is establishing a stewardship committee to oversee the stewardship activities. Finally, protecting ecologically significant areas and establishing an ecological reserve system will allow old growth forests to grow and allow for different wildlife species to populate the property.

Mr. Littleton noted that through their investigations they identified a number of species of conservation concern, and a number of opportunities to assist those, as well as implementing sustainable forestry to manage the area with that in mind. Improving genetic quality of the forest was another key recommendation along with improving the understory and providing cover and browse for wildlife, which is pretty limited out there now because of the amount of traffic the property has. He noted that the NH Audubon is currently working on a grant to do a "Forestry for the Birds" program in the Granite State. A lot of New England states are implementing such a plan to improve and enhance habitats for migratory birds that come here to breed.

Mr. Littleton explained the last feature they looked at was community outreach and education. He reiterated that they conducted a variety of walks of the property that were very well attended. Thinking ahead they plan to encourage the use of the space as a natural outdoor classroom. This is currently done with Antioch and Keene High School students. Another education piece would be a self-guided interpretive trail around the Goose Pond loop like the one on the Horatio Colony Reserve property.

At this time the Mayor opened the floor to questions.

Councilor Clark asked about the forestry management and the desirable and undesirable tree stands that are there, wanting to understand the plans for management. Mr. Corwin stated they looked at 420 different sample points among the 18 different lots that comprise this area. What they found was that each one of them has something different in terms of topography, timber, etc. The theme that runs through the property is that most of it has beech and hemlock in the understory, and very mature over-story comprised of an even aged system. This means that the history of the forest was mostly agricultural and it all grew back in at the same time. Mr. Corwin continued they see opportunities for forest management, particularly east of the Gilsum Road where a hardwood forest exists along the power lines. They see the opportunity to create some wildlife habitat in that area in successional blocks by making openings to mimic natural disturbance. He continued the marquee area on the property is the north section called the Paquette lot where a stand of red oak exists that would provide harvesting opportunities to add

value to the endowment mentioned previously by Mr. Littleton. In doing this, they would look to harvest trees to facilitate growing the good timber in consideration of the genetic future of the forest. On the west side of the property known as the Bower lot there are some incidences of disease affecting the white pine, which is visible on the crowns of these trees. Those areas should also be considered for harvesting. So there are several ideas for doing this harvesting over a long period of time in discreet operations.

Councilor Sutherland said there was mention of needing to survey the property to mark the boundary lines. He asked how complicated that would get and how much would that endeavor cost. Mr. Littleton said that there are a lot angles to the property and he was uncertain how much a survey would cost, but felt this would be good idea. Mr. Corwin added that some of the surveys still exist on certain lots, but there are areas that need to be surveyed.

Councilor Jones asked about any invasive species of plants or animals that may exist on the property and the plans for dealing with them. Mr. Littleton explained that this is addressed in the plan. Most of the invasive plants are located on the edges of the power line corridor. During any timber harvesting it will be important to investigate afterwards to watch for further invasion of these invasive plants. This will likely be a role of the stewardship committee recommended in this plan.

Councilor Jones asked about recreational use of the property and whether it should be limited during certain times of the year to avoid times when plants are budding or migratory animals are there. Mr. Littleton said it is something the City could consider though it is not contemplated in the plan.

Mayor Lane thanked the presenters and noted this will be before the Planning, Licenses and Development Committee at their next meeting.

CONFIRMATIONS

A motion was made by Councilor Greenwald and duly seconded by Councilor Jones to confirm the following nominations: Kira Wadsworth to serve as a regular member on the Agricultural Commission with a term to expire December 31, 2021; Doug Brown to serve as a regular member on the Building Board of Appeal and the Housing Standards Board of Appeal with a term to expire December 31, 2021. On a roll call vote, with 13 Councilors present and voting in favor the nomination was confirmed. Councilors Sepata and Richards were absent.

NOMINATION

The following nomination was received from the Mayor: Allen Raymond to serve as a regular member of Agriculture Commission with a term to expire December 31, 2021. The nomination was tabled until the next regular meeting.

APPOINTMENT – AD HOC LAND USE CODE STEERING COMMITTEE

The following were appointed by the Mayor to the ad hoc Land Use Code Steering Committee: Mayor Kendall Lane as Chair, Gary Spykman, David Richards, George Hansel, Margaret Rice,

Douglas Barrett, Jim Phippard, and Katie Cassidy Sutherland. This committee would review proposed revisions to the City Code for the purpose of the creation of a Land Development Code. A motion by Councilor Greenwald to accept the Mayor's appointments was duly seconded by Councilor Jones. The motion passed with a unanimous vote in favor.

COMMUNICATION – MARCIA KAYSER – RESIGNATION – COLLEGE CITY COMMISSION

A communication was received from Marcia Kayser resigning from the College City Commission. A motion by Councilor Greenwald to accept the resignation with regret and appreciation of service was duly seconded by Councilor Jacobs. The motion passed with a unanimous vote in favor.

COMMUNICATION – KEENE SWAMPBATS – REQUEST TO DISCHARGE FIREWORKS

A communication was received from Kevin Watterson, from the Keene Swampbats, requesting to have two Class B fireworks displays on Alumni Field, one to be held on July 3rd as part of their Independence Eve Celebration and the other to be held on July 20th. The request was referred to the Planning, Licenses and Development Committee.

COMMUNICATION – HG JOHNSON REAL ESTATE – FEE AGREEMENT – 560 MAIN STREET – FROLING ENERGY

A communication was received from Greg Johnson, from HG Johnson Real Estate, requesting that the fee agreement for his real estate services relating to Froling Energy and the sale of 560 Main Street be executed. The request was referred to the Finance, Organization and Personnel Committee.

COMMUNICATION – ROGER WEINREICH – REQUEST TO USE CITY PROPERTY – BLOCK PARTY – MAIN STREET

A communication was received from Roger Weinreich, requesting permission to use City property for a block party that would close a portion of Main Street on Saturday, June 1 in front of their store, Good Fortune Jewelry. The request was referred to the Planning, Licenses and Development Committee.

COMMUNICATION – ED AND KATHLEEN (KENNEDY) BURKE – BEAUREGARD TRUST PROPERTY AND 0 CHAPMAN ROAD

A communication was received from Ed and Kathleen (Kennedy) Burke, regarding the City's proposed purchase of a 27-acre parcel of property owned by the Beauregard Trust. They are particularly concerned over public access to this property and whether there would be any negative impact to their parcel located at 56 Chapman Road. To mitigate their concerns, the Burkes would like to purchase the 50 foot wide corridor that is adjacent to their property line and merge it with their current property. The request was referred to the Finance, Organization and Personnel Committee.

**PLD REPORT – ANTHONY & FANELLA LEVICK/GRANITE ROOTS BREWING –
REQUEST TO SELL BEER AT KEENE FARMERS’ MARKET**

Planning, Licenses and Development Committee report read recommending that Granite Roots Brewing be granted permission to sell alcohol at the 2019 Keene Farmer’s Market on City property licensed to the Farmer’s Market of Keene and to allow samples to be provided to patrons. Said permission is contingent on the following: submittal of a signed letter of permission from the Farmer’s Market of Keene, obtainment of all necessary permits and licenses and compliance with all laws, including the requirements of NH RSA 179:44 II-a. A motion by Councilor Jones to carry out the intent of the report was duly seconded by Councilor Hansel. The motion passed with a unanimous vote in favor.

**PLD REPORT – PETER POANESSA & JUDY ROGERS/MAGICAL HISTORY TOUR –
REQUEST TO USE CITY PROPERTY – WALLDOGS MURAL FESTIVAL**

Planning, Licenses and Development Committee report read recommending that a license be granted to Arts Alive, Inc. and The Magical History Tour to use the Downtown area including Railroad Square, Downtown City rights-of-way and City property, along with the closing of any City Street and/or public right-of-way as identified by City staff starting on June 17th through the 23rd, 2019 to host the 2019 Walldogs Mural Festival subject to the following provisions:

- That the Petitioner is permitted to encumber various locations on the City right-of-way and City property during pre-event site preparation and scheduled mural painting dates;
- That the Petitioner is permitted to host activities on Railroad Square daily from Wednesday, June 19th through Sunday, June 23rd, including family activities, non-profit displays and using a location on Railroad Street as a starting point for guided mural tours;
- That the Petitioner is permitted to hold a block party event on Court Street from Winter Street to Vernon Street on Saturday, June 22nd from 11:00 AM to 11:00 PM including food trucks, live entertainment and the serving of alcohol on the City right-of-way in front of the Machina Arts Restaurant space;
- That free parking be granted under the provisions of the free parking policy for the use of City parking spaces encumbered for equipment and storage at murals sites from Wednesday, June 19, 2019 to Sunday, June 23, 2019, and spaces within the Block Party Event footprint on the day of the event;
- The furnishing of a certificate of liability insurance in the amount of \$1,000,000 naming the City of Keene as an additional insured;
- The signing of a standard revocable license and indemnification agreement and associated protocol documents;
- The submittal of signed letters of permission from any private property owners for the use of their property;
- That the Petitioner shall absorb the cost of any City services provided, and agrees to remit said payment within 30-days of the date of the invoicing from the City; and
- Said permission is granted subject to obtainment of any necessary licenses or permits and compliance with all laws; and compliance with any recommendations of City staff. A motion by Councilor Jones to carry out the intent of the report was duly seconded by Councilor Hansel. The motion passed with a unanimous vote in favor.

PLD REPORT – SB 165 “RELATIVE TO NET ENERGY METERING BY LOW-MODERATE INCOME COMMUNITY SOLAR PROJECTS” – ENERGY & CLIMATE COMMITTEE

Planning, Licenses and Development Committee report read recommending that a letter of support be submitted to the NH State Legislators and Governor Sununu for SB 165 "Relative to net energy metering by low-moderate income community solar projects". A motion by Councilor Jones to carry out the intent of the report was duly seconded by Councilor Hansel. The motion passed with 12 votes in favor. Councilor Sutherland voted in opposition.

FOP REPORT – ACCEPTANCE OF DONATION – FIRE DEPARTMENT

Finance, Organization and Personnel Committee report read recommending that the City Manager be authorized to do all things necessary to accept a donation of \$50.00 from Susan Hood. A motion by Councilor Greenwald to carry out the intent of the report was duly seconded by Councilor Jacobs. The motion passed with a unanimous vote in favor.

FOP REPORT – LEASE AGREEMENT – 12 GILBO AVENUE

Finance, Organization and Personnel Committee report read recommending that the City Manager be authorized to do all things necessary to negotiate and execute a lease with Ash Sheehan for the space located at 12 Gilbo Avenue. A motion by Councilor Greenwald to carry out the intent of the report was duly seconded by Councilor Jacobs. The motion passed with a unanimous vote in favor.

FOP REPORT – DOWNTOWN PARKING OPTIONS – CITY MANAGER

Finance, Organization and Personnel Committee report read recommending that the City Council supports the modification of the Kiosk at Central Square West to a “pay and display” model using a new vendor (IPS), after 30 days of successful implementation and operation the Parking Services Division will return to the Finance, Organization, and Personnel Committee with a plan to convert remaining existing Kiosks; and install additional Kiosks around Central Square using the same technology. A motion by Councilor Greenwald to carry out the intent of the report was duly seconded by Councilor Jacobs. Councilor Greenwald made a motion to amend the Committee report by removing the existing kiosk, reinstalling the meters that were removed, directing staff to develop a comprehensive plan for all downtown parking by surveying the stakeholders: being the shoppers, store owners, building owners and residents. The plan would consider kiosks, smart meters, parking time limits, and hours of operation. The motion was duly seconded by Councilor Filiault. A brief discussion took place. The amended motion passed with nine in favor and 4 opposed. Councilors Powers, Clark, Rice and Lamoureux were opposed. Referring to the motion as amended, nine voted in favor, Councilors Powers, Clark, Rice and Lamoureux voted in opposition.

CITY MANAGER COMMENTS

04/18/2019

The City Manager announced that the City of Keene will be featured in the *Business View* magazine. The City of Keene will be part of a series *Best Practices of Communities and Community Management* with a focus of the State of New Hampshire. We are scheduled for a phone interview on April 25, 2019.

The City Manager continued with a message from the Human Resources Director. The City of Keene has been named 2018-2019 Monadnock United Way Summit Award Winner. This award is for achieving the highest per capita giving in an established workplace campaign of between 125-249 employees. The City of Keene campaign supported by city employees and council members, raised \$25,335; kudos to the 86 campaign participants who generously support human services agencies that our friends, neighbors and community members rely on.

The City Manager went on with updates from the Public Works Department. The Roxbury Street Bridge project has been authorized for bidding by NH Department of Transportation. This project is moving forward. Tree clearing for the Goose Pond Dam repairs will begin next week. She clarified that this is not for the Stewardship Plan this is in preparation for the dam repairs.

MEMORANDUM – PLANNING BOARD – RESIGNATION FROM SOUTHWEST REGION PLANNING COMMISSION

The City Clerk explained that under State Statute, it is the Planning Board's responsibility to nominate individuals to serve on the Southwest Regional Planning Commission's Board and it is the Governing Body's role to confirm the nomination. A communication was received from Dick Berry resigning from the Southwest Region Planning Commission. A motion by Councilor Greenwald to accept the resignation with regret and appreciation of service was duly seconded by Councilor Jacobs. The motion passed with a unanimous vote in favor.

MEMORANDUM – PLANNING BOARD – CONFIRMATION TO THE SOUTHWEST REGION PLANNING COMMISSION

A motion was made by Councilor Greenwald and duly seconded by Councilor Jacobs to confirm the following nomination: Gary Spykman to serve as a regular member on the Southwest Region Planning Commission with a term to expire December 31, 2022. On a roll call vote, with 13 Councilors present and voting in favor the nomination was confirmed. Councilors Sapeta and Richards were absent.

MEMORANDUM – CITY CLERK AND ORDINANCE O-2019-04: RELATING TO LICENSES AND PERMITS

A memorandum was received from the City Clerk along with Ordinance O-2019-04: Relating to Licenses and Permits. The memorandum was filed as informational. Ordinance O-2019-04 was read for the first time. The Ordinance was referred to the Planning, Licenses and Development Committee.

MEMORANDUM – CITY CLERK AND ORDINANCE O-2019-05: RELATING TO VENDORS IN PARKING SPACES OR PARKING LOTS

A memorandum was received from the City Clerk along with Ordinance O-2019-05: Relating to Vendors in Parking Spaces or Parking Lots. The memorandum was filed as informational. Ordinance O-2019-05 was read for the first time. The Ordinance was referred to the Planning, Licenses and Development Committee.

MEMORANDUM – MAYOR LANE AND ORDINANCE O-2019-08: RELATING TO THE HUMAN RIGHTS COMMITTEE

A memorandum was received from the Mayor along with Ordinance O-2019-08: Relating to the Human Rights Committee. The memorandum was filed as informational. Ordinance O-2019-08 was read for the first time. The Ordinance was referred to the Finance, Organization and Personnel Committee.

FOP REPORT AND ORDINANCE O-2019-07-A: RELATING TO MEMBERSHIP ON THE ENERGY AND CLIMATE COMMITTEE

Finance, Organization and Personnel Committee report read recommending the adoption of Ordinance O-2019-07-A. The report was filed into the record. Ordinance O-2019-07-A was read for the second time. A motion by Councilor Greenwald for the adoption of Ordinance O-2019-07-A was duly seconded by Councilor Jacobs. On roll call vote, 13 Councilors were present and voting in favor. Councilors Sapeta, and Richards were absent. Ordinance O-2019-07-A declared adopted.

RESOLUTION R-2019-23: IN APPRECIATION OF FRANK J. HOYE UPON HIS RETIREMENT

Resolution R-2019-23: In Appreciation of Frank J. Hoye Upon His Retirement was read by title only. A motion by Councilor Greenwald for adoption of the Resolution was duly seconded by Councilor Jacobs. The motion carried with a unanimous vote in favor.

RESOLUTION R-2019-24: IN APPRECIATION OF MICHAEL J. MARTELL UPON HIS RETIREMENT

Resolution R-2019-24: In Appreciation of Michael J. Martell Upon His Retirement was read by title only. A motion by Councilor Greenwald for adoption of the Resolution was duly seconded by Councilor Jacobs. The motion carried with a unanimous vote in favor.

TABLED ITEMS – COUNCILOR GREENWALD, MANWARING, & RICHARDS – TAX DEEDING – KINGSBURY

The City Manager updated the Council regarding the Kingsbury property. She reminded them that a letter was sent to Brian Thibeault, the owner of the Kingsbury property, about a month ago. The City has had some meetings with Jim Phippard for some conceptual planning for this

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site. Mr. Thibeault is currently doing some work on the building to determine the cost asbestos abatement. Once he receives this information, he will forward the report to the City. He has also had three different contractors in the building to provide quotes on demolition. There are two tanks that are an issue with NH Department of Environmental Services. The 12,000-gallon tank has been pumped out, the second tank will be pumped out later next week. The City Manager has requested to have all of those reports distributed once they are completed. Also, in the letter, was to have a discussion of an extension of Victoria Street. The issue still remains on the value of the parcel as no agreement has been reached. The last piece is about the taxes. In the letter, a payment plan or commitment was proposed for the payment of taxes. Mr. Thibeault agreed to the City Manager a \$100,000 within the next 10 days. The City Manager advised that she plans to keep in contact with Mr. Phippard and Mr. Thibeault to work with them on the different items the City has requested and will continue to provide updates at the City Council meetings.

ADJOURNMENT

At 8:45 PM, there being no further business, the Mayor adjourned the meeting.

A true record, attest:



City Clerk