

Keene Library Annex Advisory Committee Meeting May 8, 2019

Present: Nancy Vincent, Andy Bohannon, Ken Jue, Med Kopczynski, Paul Ledell, Kathleen Packard, Judy Putnam, Chuck Redfern, Nat Stout, Sean Wiley.

Motion to approve April minutes moved, seconded, approved unanimously.

Construction Update: There has been much progress, with plantings done and the walkway to be completed next week. Granite foundation blocks are in place as seating.

Heating in the new portion of the building is complete, but AC needs more work.

Kitchen next to Heberton is nearly done. Upstairs is largely done, with a punch list walk-through still to come. Door locks need installing.

Parking lot and book drop are both operational again. Grass hydro-seeding and rain garden to be done next week.

A second moisture test in the Friends' area under the atrium showed much lower humidity than the previous result.

Bus shelter to be installed. Trees to be planted once other landscape work is done, but prior to June 23.

Contract 2: Cheshire TV is the big item needing to be complete before the basement work can be done. Their provider needs to switch them from one location to the other.

MOU-Cost Center Designation: Trustees have approved and Friends are expected to approve at tonight's meeting. The new MOU will allow revenue from the large spaces to be used for staffing and equipment needs for the spaces themselves.

For-profit organizations can now rent the spaces for the first time, at twice the nonprofit rate. Some fees will be negotiated based upon the scope of the event.

Library Renovation Trust: Still receiving pledges, taking \$40,000 to FOP for acceptance. Approximately 95% of all donations have come in.

Campaign Cabinet: \$100,000 gifts gave donors naming opportunities, and there are ten new named spaces. There is an event on June 22 to acknowledge these donors with a tour and a reception. Trustees, Friends, Campaign Cabinet, City Council will all be represented.

Dedication Committee: Ernie Hebert, honorary chair of the Campaign, will be the keynote speaker.

Keene Sentinel will get back to us with a proposed package for advertising and photographer.

We have sent an invitation to the State Library Trustees.

Time Capsule: The plaque will be installed Friday at 10 am.

Fact Sheet: in progress. Still pursuing the chamber.

Respectfully submitted by Sean Wiley.