

**KPL Trustees**  
**December 18, 2018**  
**Trustees' Room**

Called to order at 5:08

**Present:** Nat Stout, Nancy Vincent, Judy Putnam, Paul Henkel, Kathleen Packard, Katherine Burke, Carl Jacobs, Chuck Redfern, Bill Stroup, Sally Miller, Jennifer Alexander, Ken Jue

Amendments to November minutes:

Long Range Planning: Change "have not have" to "have not had."

Director's Report: Add paragraph return before Jay and Susan Ginsberg.

**Motion:** to accept November minutes as corrected. Chuck moved, Kathleen seconded, passed unanimously.

**Committee Reports**

**Finance:**

A Telcoil unit, which is stationary but can be moved, makes it possible to speak through hearing aids.

Use \$500 of Henkel funds for Telecoil assisted hearing devices.

The trustees are grateful to the Henkels for their contribution to this fund.

**Motion:** to approve \$500 for Telecoil assisted listening device. Moved by Judy seconded Kathleen, passed unanimously

the Keene Public Library Board of Trustees approved a

**Motion:** to allocate up to \$20,000 for interior painting of the library. The funding will come from the \$75,000 that the Trustees already earmarked for those project expenses not already included in the budget. Moved by Judy, seconded by Kathleen, passed unanimously.

There are interior spaces that need professional services. The areas require specialized equipment as they are high and not fully accessible. The Trustee recognized that the areas should be painted before project completion. City staff will be responsible for painting other areas of the library as they can.

Right now restricted funds from Jane Green \$13,2975, need to be invested. Unrestricted funds 32,6394. Planned follow up meeting for Jan 15 with Alan Mendelson from Edward Jones.

**Building and Grounds:** no report.

**Community Outreach:** no report

**Long Range Planning:** tours took place in the last few weeks for trustees and councilors. Still expecting a late February date as far as we know. We discussed the need to look ahead with strategic planning:

look into the future and see what our role is going to be. Libraries are becoming community centers. Newspaper attention to STEM program and grants. Chuck, Paul, Jennifer, and Judy will be on the strategic planning committee. New technology. Changing role of libraries. Also looking for a facilitator. This is already a funded retreat. Should the board plan for extra meetings? Long range planning has been entirely about the renovation. Also look ahead to a “fact sheet” before the opening.

**Fine Arts:** no report

**Policy:** Did not meet, but we’re working on a revision on the meeting room policy. Plan to have two meetings in January so we can bring motions to the board in late January. Proposed dates are the 8<sup>th</sup> and the 15<sup>th</sup>.

The hall, the temple, two new conference rooms, instructional space, maker space, kitchen, connector. We need everything labeled to get occupancy. It is acceptable for every room to have a number with ADA acceptable signs. If we don’t have basic signs everywhere this would delay occupancy.

**Friends of the KPL:** met last week, had a nice dinner meeting. Thrilled with the new space, idea of having a little natural light feels great. Thinking about floor covering. Looking ahead to the date. Spring book sale is supposed to be before the dedication, but this depends on when they can move in and when they can start accepting books.

**Horatio Colony Museum:** no report.

**Cheshire County Literacy:** no report.

**Director’s Report:** Todd Niemi, Sonja Martineau have been hired for the circulation desk. We accepted the Ginsberg collection of finely bound classics.

Over time effort to work with the Keene Sentinel to digitize the older parts of the collection. Allan Rumrill and others. Put a group together to think about how we could do this. Peterborough transcript is working on digitizing. Want the Sentinel to be a major partner in this. Copyright issues going back 25 years. We get requests occasionally. Thinking it through we’re ready to talk about this more. Rodney. James Rousmaniere. He’s chair of the Cheshire County Historical Society. Most printed family histories have been digitized.

Request has come in to donate a baby grand piano. Also, new furniture is in the teen area.

See if other libraries have pianos.

New business

Old business

**Motion** to adjourn at 6:07. Chuck moved, Judy seconded, passed unanimously.