

Keene Library Annex Advisory Committee Meeting December 12, 2018

Present: Sally Miller; Nancy Vincent; Andy Bohannon; Jill Cielinski; Paul Henkel; Paul Leddell; Judy Putnam; Chuck Redfern. Minutes: Sean Wiley.

Minutes: A motion was duly made and seconded to approve the minutes of the November meeting. Passed unanimously.

Nancy reports that the new Circulation and Reference desks will be installed mid- to late-January. At the Finance Committee meeting, she brought up some things needed on this side of the building that were not written into Contract 2, such as painting needed in the lobby and in areas where some of the contract work is being done. The committee has requested up to \$20,000 of the full board to cover this.

Construction Update: Andy says that having the envelope of the atrium enclosed is allowing inside work to proceed at a much faster pace.

- The elevator shaft is in place. The week following Christmas will be the start of four to five weeks of elevator installation.
- The boilers are in place, but not yet connected.
- Electrical work in in progress. The elevator requires its own service.
- Propane tanks are in the ground, but not yet connected.
- Framing and drywall will be done upstairs next week.
- The temple is near completion.

They are working with the idea of allowing us to begin to move into some spaces as early as possible.

Library Renovation Trust: Everything is on schedule with the capital campaign. We have raised \$5.12 million.

Campaign Cabinet: They are working with donors on exact names to be used for naming rooms. There is a two-week City process to get names approved. They must meet any one of four criteria. There is no requirement that the person named be deceased.

The Lions have funded half of the hearing assistance system and ought to be recognized, perhaps with a plaque.

Dedication: April 14. There will be a ribbon-cutting ceremony, a dedication presentation in Heberton Hall, with a reception following. Tours, a slideshow, makerspace activities, and entertainment from singers, musicians, and actors, are all envisioned.

AV: Our hearing assistance system will use FM broadcast technology with personal receivers issued to those who need them. Transmission either to hearing aids or to over-the-ear phones.

Both large rooms will be equipped with projector, screen, microphones, amplifiers, and speakers.

Time Capsule: Chuck met with Bob Therrien of Melanson and learned that they will not be making the box itself, but will clad the box in copper. Mike Forest will make the box.

Respectfully submitted by Sean Wiley.