

Keene Library Annex Advisory Committee Meeting September 12, 2018

Present: Nancy Vincent; Andy Bohannon; Dita Englund; Paul Leddell; Kathleen Packard; Tammy Parrott; Jane Pitts; Judy Putnam; Chuck Redfern. Minutes: Sean Wiley.

Minutes: A motion was duly made and seconded to approve the minutes of the May meeting. Passed unanimously.

Construction Update: Things are moving along, with 85% completion projected for the end of November (project is currently at 57%). The elevator shaft construction was delayed due to the need to manage ground water in order to build forms and pour concrete. The shaft is the “spinal cord of the project,” and had to be built before the center of the building could be rebuilt.

Traffic will be closed on West Street during night work on utility connections. Further, two trees will be removed on the West Street side.

Contract Two:

- Replacement windows on second floor of mansion will be a three-week process
- Carpet in teen area is complete
- Work counter facing West Street is complete
- Seats in Huntress Auditorium might be steam cleaned
- Carpeting under the circulation desk is still to be done.
- Concrete work on the Winter Street side will take another week.

Library Renovation Trust: Most of the money held by Cambridge Trust has been transferred to other, active funds. \$4.5 million in hand; \$5.13 million total raised.

Campaign Cabinet: is working on a donor wall.

Dedication: Sally says, “Anybody who would like to join the committee, now would be a good time.”

A/V: Paul Henkel is still working with the vendors and with Engelberth on projector placement and other details. The installation will come later in the project.

Time Capsule: The dimensions of the capsule are being confirmed. It might be placed near the circulation desk, with a window to make it visible to the public.

Currently thinking about a February dedication, which will be the month of the 120th anniversary of the dedication of the Thayer Library.

Respectfully submitted by Sean Wiley.