

City of Keene
New Hampshire

COLLEGE CITY COMMISSION
MEETING MINUTES

Monday, April 23, 2018

4:00 PM

**City Hall, Second Floor Conference
Room**

Members Present:

Bart Sapeta, Co-Chair, City Councilor
Phil Jones, City Councilor
Marcia Kayser
Chris Cusack
Paula Jessup
Davis Bernstein
Victoria Bergstrom
Kim Schmidl-Gagne (left early)

Staff Present:

Tara Kessler, Planner
Kim Schmidl-Gagne, KSC Liaison (left early)

Members Not Present:

Darryl Masterson, Co-Chair
Bettina Chadbourne, City Councilor
Robin Picard
Kelly Ricaurte
Dick Berry
Bryanna Weigl
Dottie Morris

1.) Call to Order

Co-Chair Sapeta called the meeting to order at 4:04 PM and roll call was conducted. Steve Fortier, the Director of External Relations at KSC attended the meeting as a guest.

2.) Approval of Minutes – March 26, 2018

Councilor Jones made a motion to approve the minutes of March 26, 2018. The motion was seconded by Ms. Jessup and carried unanimously.

3.) Co-sponsorship Request – Horatio Colony Museum 2018 Programs

Ms. Kayser reported the Horatio Colony Museum is scheduling a program called, Two Sides of the Coin, which is an exhibit highlighting both sides of the Native American and the English Colonists struggle for control of the natural environment of New England. In addition, Ms. Kayser reported the following programs to be held at the Horatio Colony Museum:

- Re-dedication Reception for the Nathan Blake Monument
- Our Beloved Kin: A New History of King Phillip's War
- Digging Into Native History in New Hampshire
- Wearing Our Heritage

- Native American Object Identification.

Ms. Kayser recommended the Commission vote to allow the Horatio Colony Museum use of the City seal and for the City to co-sponsor these events. Councilor Jones asked if there is any money involved in co-sponsoring. Ms. Kayser replied there was no money involved for co-sponsoring these events. In addition, Ms. Kayser reported these programs will start in May and end in August.

Ms. Kayser made a motion to request use of the City seal and for the City of Keene to co-sponsor the following events: Two Sides of the Coin, Re-dedication Reception for the Nathan Blake Monument, Our Beloved Kin: A New History of King Phillip's War, Digging Into Native History in New Hampshire, Wearing Our Heritage and Native American Object Identification. The motion was seconded by Councilor Jones and carried unanimously.

In addition, Ms. Kayser requested the CCC vote to allow use of the City seal and co-sponsorship for the Green Dot Bystander Intervention Program. After a brief discussion, a motion was made.

Ms. Kayser made a motion to request use of the City Seal and for the City of Keene to co-sponsor the Green Dot Bystander Intervention Program in Keene. The motion was seconded by Mr. Bernstein and carried unanimously.

Ms. Kessler will submit the minutes from this meeting to the City Clerk to request use of the City seal.

4.) Review and Adoption of Neighborhood Revitalization Draft Report

The CCC reviewed the draft and agreed to the following updates and corrections to the report:

Recommendations

- Second sentence, the word "consider" changed to "considered".

Student Housing Planning

- First bullet, the first sentence should be changed to "Revisit the Campus Master Plan with respect to on-campus housing, taken into consideration current budgetary constraints".
- Second bullet, add "Conduct a study to examine the stability of the rental market."
- Remove the last bullet on page 10

Student Engagement

- Second bullet, the word "HOOTIES" does not need to be capitalized.
- Second bullet, "...participation in on-campus activities and events" should be changed to "...participation in on-campus and off-campus activities and events".
- First paragraph, third sentence, the word "Significant" needs to be removed.

Rental Properties-Management, Incentives and Regulations

- Third bullet, remove the words, "Free of charge" and
- Third bullet, update the words, "service calls" to "service call".

The CCC discussed several suggested corrections and edits to the report and Ms. Kessler encouraged the subcommittee to be thoughtful about what is included as recommendations. While she recognizes that the Commission does not want recommendations to be limited by financial con-

straints, she cautioned that the recommendations should be feasible in the next year to five years. Ms. Kessler noted that some recommendations identify specific staff, City departments and community organizations to take on certain programs or action items. She expressed concern that the stakeholders identified in the report have not been consulted on these proposed programs or action items. Ms. Jessup responded that when the subcommittee was asked to develop a report of this nature there is a lot of hard work put forth and these recommendations are based on what is the best interest of the City and College. Ms. Jessup said the goal was to make solid recommendations that could happen now or in the future. Chair Sapeta stated that he understands Ms. Kessler's concern but the mission of the commission is to bring value to the community, whether it is now or in the future. In addition, Co-Chair Sapeta stated the recommendations are part of the City's and College's long range planning and are integral to the continued pursuit of citywide plans and projects. Ms. Schmidle-Gagne discussed the language that appeared in report and stated that she does not want people to get so upset about one thing and miss the other pieces of the report that are so good, especially if that one piece is so far out of the realm due to funding.

Chair Sapeta stated the corrections would be submitted to Ms. Kessler for her to update the draft. Ms. Kessler will email the Commission the updated draft prior to the next meeting. In addition, the Commission will vote on the final draft at the next meeting held in May.

5.) Subcommittee Updates:

a) Neighborhood Revitalization

None at this time.

b) Inclusiveness & Diversity

None at this time.

6.) Staff Updates

Ms. Kessler reported CCC members Darryl Masterson and Paula Jessup from the City side have resigned. The CCC thanked Ms. Jessup for her years of dedication and hard work.

Ms. Kessler reported that she will be meeting with Councilor Jones, Chair Sapeta, Dr. Treadwell and the Mayor to discuss the future of the Commission.

8.) New and Other Business

None at this time.

9.) Next Meeting-

The next meeting will be held on Monday, May 28, 2018 at 4:00 PM in the 2nd Floor Conference Room of the City Hall. Ms. Kessler will create a Doodle Poll to determine if there will be a quorum.

10.) Adjourn

Hearing no further business, Co-Chair Sapeta adjourned the meeting at 5:56 PM.

Respectfully submitted by,
Jennifer Clark, Minute Taker

Reviewed and edited by Tara Kessler, Planner