



City of Keene
New Hampshire

**PLANNING, LICENSES AND
DEVELOPMENT COMMITTEE
AGENDA
Council Chambers A
April 11, 2018
7:00 PM**

David C. Richards
Philip M. Jones
George S. Hansel
Bartlomiej K. Sapeta
Margaret M. Rice

-
1. Shana Davis - Request to Display Banner Signs - Food Truck
 2. Keene Swampbats - Request to Discharge Fireworks
 3. New England Aerobatic Club - Request to Use City Property - Dillant Hopkins Airport
 4. First Light Fiber - Request to Install Conduit on City Right-of-Way
 5. Janis Manwaring/Pathways for Keene - Request to Use City Property - 4 on the 4th

MORE TIME ITEMS:

- A. Tim Zinn/Let It Shine - Request for 2018 Keene Pumpkin Festival Brought to You By the Students of the Area's Schools - Event License
- B. Clarence DeMar Marathon - Request to Use City Property
- C. Amendment to the Zoning Ordinance - Sign Regulation Changes
Ordinance O-2018-02

Non Public Session
Adjournment



City of Keene, N.H.
Transmittal Form

April 3, 2018

TO: Mayor and Keene City Council

FROM: Shana Davis

THROUGH: Patricia A. Little, City Clerk

ITEM: 1.

SUBJECT: Shana Davis - Request to Display Banner Signs - Food Truck

COUNCIL ACTION:

In City Council April 5, 2018.

Referred to the Planning, Licenses and Development Committee.

ATTACHMENTS:

Description

Communication - Davis

BACKGROUND:

Shana Davis is requesting that the City Council allow her to erect a banner sign for her food truck at 100 Emerald Street.

In City Council April 5, 2018.

Referred to the Planning, Licenses and Development Committee.

Patricia Castle

4/03/2018

Dear Mayor Lane and Keene City Council,

I am the owner/operator of Hot Hogs BBQ, a Food Truck located at 100 Emerald Street. We have been in operation a year and a half. Last Summer, I purchased 2 Feather Banners to place out when I open. Immediately, we saw a big increase in business. As much as 30 percent more customers daily who saw these banners and stopped by for lunch. My customers would comment how they thought they looked great. The banners also helped to let customers know we were open without coming fully down to the parking lot.

Months later, I was informed by a City Code Officer that Banner Flags were not code. He said I could use a small A-Frame sign. I proceeded to use that A-frame but was not getting the results I had previously with my Feather Banners. In fact, many of my customers would say to me "I didn't see your banners up, so we didn't stop".

These Feather Banners are very attractive. They are not ripped, torn or faded. I only put them out during lunchtime on weekdays. Then, I take them down and store them which helps to keep them looking great.

I am asking for the Keene City Council to give me permission to start using my Feather Banners again. Other businesses in Keene are using them including car dealerships and an Ice Cream business. As a small business they are a vital part of helping my business to succeed.

Thank you for your consideration in this matter.

Sincerely,

Shana Davis

Shana Davis
197 Skyline Drive
Keene, New Hampshire 03431
603-313-1977



City of Keene, N.H.
Transmittal Form

March 30, 2018

TO: Mayor and Keene City Council

FROM: Kevin Watterson, Keene Swampbats President

THROUGH: Patricia A. Little, City Clerk

ITEM: 2.

SUBJECT: Keene Swampbats - Request to Discharge Fireworks

COUNCIL ACTION:

In City Council April 5, 2018.

Referred to the Planning, Licenses and Development Committee.

ATTACHMENTS:

Description

Communication - Swampbats

BACKGROUND:

The Keene Swampbats are seeking permission for the discharge of fireworks on Alumni Field on two dates: June 17, 2018 and July 3, 2018.

In City Council April 5, 2018.
Referred to the Planning, Licenses and
Development Committee.

Patricia Castle
City Clerk



www.swampbats.com
P.O. Box 160 • Keene, NH 03431 • (603) 357-5464

March 14, 2017

City of Keene
Keene City Council
3 Washington St.
Keene, NH 03431

City Council Members:

Per this letter, the Keene SwampBats request your approval to host a Class B Fireworks display on two separate dates:

Sat., June 17th

Mon., July 3rd

These events would take place on at Keene's Alumni Field on Arch Street, immediately following the regularly scheduled SwampBats' game on those nights, at approximately 9:45 pm. Thank you in advance for your consideration.

Sincerely,

Kevin D. Watterson

Kevin D. Watterson, Pres.
Keene SwampBats



City of Keene, N.H.
Transmittal Form

April 2, 2018

TO: Mayor and Keene City Council

FROM: Weston Liu, New England Aerobic Club

THROUGH: Patricia A. Little, City Clerk

ITEM: 3.

SUBJECT: New England Aerobic Club - Request to Use City Property - Dillant Hopkins Airport

COUNCIL ACTION:

In City Council April 5, 2018.

Referred to the Planning, Licenses and Development Committee.

ATTACHMENTS:

Description

Communication - Liu

BACKGROUND:

The New England Aerobic Club is requesting a license to hold aerobic practice sessions at the Dillant-Hopkins Airport once per month starting in May 2018.

105 Mason Rd
Brookline, NH, 03033

February 3, 2018

City Council
City of Keene
3 Washington St.
Keene, NH 03431

Dear Keene City Council,

2017 was another successful year for the New England Aerobatic Club and myself. We thank you for our flying at the Keene Dillant-Hopkins Airport. We offer our thanks to Jack Wozmak, the Airport Director, Mike Moriarty and the rest of the airport staff, Beth Bendel at Monadnock Aviation, and Tracy Keating at The Flight Deck for their enthusiastic support. The feedback that we have received is that the aerobatics has been a positive for business at the airport.

Mother nature was not entirely cooperative in 2017 but we were able to fly at Keene in June (2), July, and September.

The aerobatic practice at Keene helped myself fly at the US National Aerobatic Championships to a 6th Place in my Intermediate Category. My peers in the New England Aerobatic Club were able to earn trophies at regional contests across the northeast US.

The NEAC and I request the renewal of our airport agreement with the City for 2018. We hope to be able to schedule aerobatic practice days starting in late May. We anticipate attempting to fly about once a month, depending on weather and the International Aerobatic Club's schedule of contests.

The New England Aerobatic Club and I look forward to another successful year of flying at Keene.

Sincerely,



Weston Liu

For the New England Aerobatic Club

In City Council April 5, 2018.
Referred to the Planning, Licenses and
Development Committee.



Patricia Calkins
City Clerk



City of Keene, N.H.
Transmittal Form

April 2, 2018

TO: Mayor and Keene City Council

FROM: Edward Robinson, Engineering and Construction Manager

THROUGH: Patricia A. Little, City Clerk

ITEM: 4.

SUBJECT: First Light Fiber - Request to Install Conduit on City Right-of-Way

COUNCIL ACTION:

In City Council April 5, 2018.

Referred to the Planning, Licenses and Development Committee.

ATTACHMENTS:

Description

Communication - Firstlight Fiber

Conduit Plan

BACKGROUND:

Firstlight Fiber is requesting permission to install a telecommunications conduit on Main Street to service occupants of 16 Church Street.

In City Council April 5, 2018.
Referred to the Planning, Licenses
and Development Committee.


Patricia Cuthbert
City Clerk



February 12, 2018

City Council Members
City of Keene
3 Washington Street
Keene, NH 03431

Re: Request of FirstLight Fiber for permission to install conduit in City right of way

Dear Council Members,

FirstLight Fiber is provider high-speed data, internet, data center, voice services and other cloud-based information services to enterprise and carrier customers in New Hampshire and other states in the Northeast. In the past several years, FirstLight has acquired several communications companies that constructed facilities and provide services in Keene, including segTEL, G4, Sovernet, 186 Communications and New Hampshire Optical Systems.

FirstLight respectfully requests the City Council's permission to install a telecommunications conduit along Main Street. The "Schedule-40" PVC 4" conduit would run between two existing manholes on Central Square and Main Street. FirstLight's contractor will place a 4' x 4' x 4' water-rated manhole in the middle of the path to allow fiber-optic cable to be pulled between the existing manholes. This installation will allow FirstLight to provide data, voice and colocation services to occupants of 16 Church Street. The attached drawing illustrates where the work will take place.

FirstLight will work closely with the City of Keene's Public Works Department to ensure this installation meets all required standards.

Thank you for your consideration of this request. If you need additional information, feel free to contact me at: erobinson@firstlight.net or 603-296-7652.

Kind regards,



Edward Robinson
Engineering and Construction Manager
Cc: Elizabeth Dragon, City Manager



Outside Plant Engineering
erobinson@firstlight.net

Cell: (603) 296-7652

2/12/2018

Municipality:

Keene NH

Project Route:

Main St - Church St Area

Not to Scale

Drawn By

ER

Date:

2/12/2018

Application #

REV

001

Status: Submitted

Reviewed by: ER

Sheet 1 of 1



Breakouts to be done on both Fairpoint Manholes



Firstlight H2O Rated
Handholes
4'x4'x4'

Cover to be 30" minimum

..... 1-4" Schedule 40 Conduit

