

11/16/2017

A regular meeting of the Keene City Council was held Thursday, November 16, 2017. The Honorable Mayor Kendall W. Lane called the meeting to order at 7:00 PM. Roll called: Carl B. Jacobs, Janis O. Manwaring, Bartolmiej K. Sapeta, Randy L. Filiault, Thomas F. Powers, Robert B. Sutherland, George S. Hansel, Gary P. Lamoureux, Stephen L. Hooper, Philip M. Jones, David C. Richards and Mitchell H. Greenwald were present. Bettina A. Chadbourne arrived at 7:05 PM. Robert J. O'Connor arrived at 7:12 PM. Terry M. Clark arrived at 7:14 PM. Councilor Filiault led the Pledge of Allegiance. A motion by Councilor Greenwald to accept the minutes from the November 2, 2017 regular meeting was duly seconded. The motion passed with a unanimous vote in favor. A motion by Councilor Greenwald to accept the minutes from the November 9, 2017 special meeting was duly seconded. The motion passed with a unanimous vote in favor.

#### ANNOUNCEMENTS

The Chair announced Municipal Services, Facilities and Infrastructure Committee and Planning, Licenses and Development Committee will be canceled next week. Finance, Organization and Personnel Committee will be moved to Tuesday, November 21, 2017 at 6:30 PM in observance of Thanksgiving.

#### PRESENTATION – RETIREMENT RESOLUTION – BRAD LANE

The Mayor invited Brad Lane from the Code Enforcement Department forward to present him with a Retirement Resolution. The Mayor went on to express the City's gratitude to Mr. Lane for his dedication, and went on to detail his history of employment with the City of Keene. Mr. Lane thanked the Mayor for the acknowledgement of his years of service. Mr. Lane also thanked the City employees for all of their support over the years.

#### COMMUNICATION - TREE TRIMMING ON SCENIC ROADS – EVERSOURCE ENERGY

A communication was received from Cory J. Keeffe, from Eversource Energy, requesting permission to trim trees on certain designated scenic roads as part of a larger project to remove trees and brush adjacent to some of its power lines in the City of Keene. The Chair set a Public Hearing with the Conservation Commission on Thursday, December 7, 2017 at 7:10 PM.

#### PLD REPORT – NH RSA 79-E COMMUNITY REVITALIZATION TAX RELIEF INCENTIVE – PLANNING DEPARTMENT

Planning, Licenses and Development Committee report read, recommending the City Council authorize City staff to draft a Resolution for the local adoption of NH RSA 79-E. A motion by Councilor Jones to carry out the intent of the report was duly seconded. The motion passed with a unanimous vote in favor.

#### FOP REPORT – JACK DUGAN/MEDC – REQUEST TO LEASE PARKING SPACES – WELLS STREET PARKING LOT

Finance Organization and Personnel Committee report read, recommending the City Manager be authorized to do all things necessary to negotiate and execute a long term lease with Monadnock

Economic Development Corporation for parking spaces within the Wells Street Parking Garage. A motion by Councilor Greenwald to carry out the intent of the report was duly seconded. The motion passed with a unanimous vote in favor.

FOP REPORT – REBECKAH BULLOCK – PROPOSED CDBG APPLICATION –  
MONADNOCK FOOD CO-COP

Finance Organization and Personnel Committee report read, recommending Resolution R-2017-38 be tabled in order for the Mayor to schedule a public hearing and to recommend adoption of Resolution R-2017-38 after the public hearing. The Chair tabled the item and set a Public Hearing for Thursday, December 7, 2017 at 7:00 PM.

FOP REPORT – ACCEPTANCE OF DONATIONS TO LIBRARY RENOVATION PROJECT  
– NEXT CHAPTER CAMPAIGN CHAIRS – KEENE PUBLIC LIBRARY

Finance Organization and Personnel Committee report read, recommending the City Manager be authorized to accept donations of \$27,315.78 as listed in the Cambridge Trust October 2017 Donor list to be deposited into the Library Renovation Temporarily Restricted City Trust as part of the Next Chapter Campaign Drive. A motion by Councilor Greenwald to carry out the intent of the report was duly seconded. The motion passed with a unanimous vote in favor.

FOP REPORT – ACCEPTANCE OF DONATION – COMMUNITY CENTER FEASIBILITY  
STUDY- PARKS, RECREATION AND FACILITIES DEPARTMENT

Finance Organization and Personnel Committee report read, recommending the City Manager be authorized to do all things necessary to accept a donation of \$10,000.00 for the purposes of conducting a Community Center Feasibility Study. A motion by Councilor Greenwald to carry out the intent of the report was duly seconded. The motion passed with a unanimous vote in favor.

FOP REPORT – COMMUNITY CENTER FEASIBILITY STUDY- PARKS, RECREATION  
AND FACILITIES DEPARTMENT

Finance Organization and Personnel Committee report read, recommending the City Manager be authorized to do all things necessary to execute a professional service contract with Bargmann Hendrie + Archetype, Inc. (BH+A) for \$35,890.00 for the Community Center Feasibility Study. A motion by Councilor Greenwald to carry out the intent of the report was duly seconded. On showing of hands, 15 Councilors were present, 14 voted in favor and one opposed, the motion carried. Councilor Sutherland voted in opposition.

FOP REPORT – ACCEPTANCE OF DONATION – SUMMER PLAYGROUND  
SCHOLARSHIPS - PARKS, RECREATION AND FACILITIES DEPARTMENT

Finance Organization and Personnel Committee report read, recommending the City Manager be authorized to do all things necessary to accept a donation of \$307.75 and that the money be used for the Recreation Department summer playground scholarship fund. A motion by Councilor

Greenwald to carry out the intent of the report was duly seconded. The motion passed with a unanimous vote in favor.

#### FOP REPORT – RUNWAY 14/32 CONSTRUCTION – PUBLIC WORKS DEPARTMENT

Finance Organization and Personnel Committee report read, recommending the unspent balance from the Airport Road Culvert Replacement Project (90290; \$2,921.95) be reallocated for the construction phase of the Runway 14/32 Reconstruction Project (90802) at the Dillant-Hopkins Airport; and that the City Manager be authorized to do all things necessary to accept and execute a grant offering from the New Hampshire Department of Transportation, Bureau of Aeronautics for the construction phase of the Runway 14/32 Reconstruction Project at the Dillant-Hopkins Airport; and that the City Manager be authorized to do all things necessary to negotiate and execute a Professional Services Agreement with Ballantine Aviation Consulting Services, PLLC for the Runway 14/32 Reconstruction Project at the Dillant-Hopkins Airport in an amount not to exceed \$484,468. A motion by Councilor Greenwald to carry out the intent of the report was duly seconded. The motion passed with a unanimous vote in favor.

#### CITY MANAGER COMMENTS

The City Manager announced the Employee Holiday Luncheon and Recognition will be held on Thursday, December 14, 2017 from 11:30 AM -1:30 PM at the Michael E. J. Blastos Room. The event is made possible through donations, employees bringing items and a small group of employees doing fundraising. Anyone interested in donating can contact the City Clerk's Office. The City Manager reminded everyone that free parking downtown would occur on Thursday, Friday and Saturday for the Thanksgiving holiday. The two hour time limits to ensure turnover in parking spaces will be enforced. She continued to encourage everyone to come shop in the downtown over the holiday and take advantage of our free parking.

#### ORDINANCE O-2017-20: RELATING TO WATER AND SEWER RATES

A memorandum was received from the Acting Health Director along with Ordinance O-2017-20. The memorandum was filed into the record. Ordinance O-2017-20 referred by the Chair to the Finance, Organization and Personnel Committee.

#### PLD REPORT AND ORDINANCE O-2017-19: RELATING TO BUILDING REGULATIONS

Planning, Licenses and Development Committee report read recommending the adoption of Ordinance O-2017-19. The report was filed as informational. Ordinance O-2017-19 was read for the second time. A motion by Councilor Jones for adoption of the Ordinance was duly seconded. On a roll call vote, with 15 Councilors present and voting in favor, the motion carried. Ordinance O-2017-19 declared adopted.

#### MEMORANDUM & RESOLUTIONS R-2017-39: RELATING TO SPECIAL EQUIPMENT PURCHASE STANDARDIZATION

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A memorandum was received from the Police Chief along with Resolution R-2017-39. The memorandum was filed into the record. Resolution R-2017-39 was referred by the Chair to the Finance, Organization and Personnel Committee.

REMOVED FROM THE TABLE - MEMORANDUM & RESOLUTIONS R-2017-40: A RESOLUTION TO ENSURE THAT KEENE IS A SAFE AND WELCOMING COMMUNITY

A memorandum was received from the City Attorney along with Resolution R-2017-40. The memorandum was filed into the record. The Mayor read the full text of the Resolution. A motion by Councilor Greenwald for adoption of the Resolution was duly seconded. A motion by Councilor Hansel to refer Resolution R-2017-40 back to the Finance, Organization and Personnel Committee was duly seconded. On a show of hands, with 15 Councilors present, 6 voting in favor and nine opposed, motion failed. Referring to the original motion, on a show of hands, with 15 Councilors present, 12 voting in favor and three opposed, the motion carried. Councilor Powers, Sutherland and Hansel opposed. Resolution R-2017-40 declared adopted.

NON-PUBLIC SESSION

At 7:56 PM, a motion by Councilor Greenwald to go into non-public session for the purposes of discussion of land matters under RSA 91-A:3 II(d) was duly seconded. On a roll call vote, 15 Councilors were present and voted in favor. Discussion was limited to the subject matter. The session concluded at 8:40 PM. A motion by Councilor Greenwald to keep the minutes in non-public session was duly seconded. On a roll call vote, 15 Councilors were present and voting in favor.

ADJOURNMENT

At 8:40 PM, there being no further business, the Mayor adjourned the meeting.

A true record, attest:



Deputy City Clerk