

**City of Keene**  
**New Hampshire**

**COLLEGE/CITY COMMISSION**

**Monday, March 2, 2015**

**5:00 PM**

**2nd Floor Conference Room  
City Hall**

**Members present:**

Co-Chair, Dr. Mike Welsh  
Co-Chair, Emily Hague  
Ted McGreer  
Chris Hrynoski  
Bart Sapeta  
Paula Jessup  
Margaret Rice  
Dick Berry  
Marcia Kayser

**Staff support present:**

Andy Robinson, Keene State College  
Karen Purinton, City Planner  
Rhett Lamb, Planning Director

1. **Call to order** – 5:04 p.m., by Co-Chair Mike Welsh.

2. **Minutes** – Chris Hrynoski moved and Paula Jessup seconded a motion to approve the minutes from the February 18, 2015 meeting as presented. The motion passed unanimously without discussion.

3. **Goals for the March 10<sup>th</sup> Stakeholder Meeting – with NH Listens**

Karen passed out a draft agenda for the meeting, and Chair Welsh asked whether the group had clarity on the purpose of the meeting and timeline of our process with NH Listens. The group agreed it will be important to get the most out of our time with the stakeholders we have chosen. After some discussion, the group agreed to skip introductions as a general rule, and have people introduce themselves when they are moved to speak. The group also agreed to start the meeting out by stating the Committee's charter and giving background on the community's process to date before framing the discussion. Finally, the group agreed to have stakeholders write ideas for solutions on index cards that will be left behind for collection at the end of the meeting, to get stakeholders' ideas as well as their input on the Community Forum discussion questions. At this point, Chair Welsh brought Michele Holt-Shannon of NH Listens in via phone, and Michele described her goals for the Stakeholder Forum:

- Goal: get input on how best to frame the community conversation to make it productive
- Strategy: ground participants in their experience before soliciting their input
- Committee role: participate – let others facilitate (Keene Listens, etc.)
- Take-home: vocabulary and draft questions/themes for Community Forum
- Deliverable: NH Listens will draft a 'discussion guide' for the Community Forum

Mike added that people should leave the Community Forum thinking 'there are 3 things City-College Committee is going to do next', and NH Listens will leave that Forum knowing how to flesh those things out into a report – and this Stakeholder Forum will set us up to have that productive community conversation. Mike also clarified that the focus of the upcoming forums is the issue of 'citizenship', and the other issue areas will be addressed separately, which we will flesh out at our next meeting.

The group went on to discuss the meaning of key terms like 'citizenship' and 'community' in the context of mutual respect and interdependence. The group agreed that language used should reflect that we *all* can improve our citizenship, not just students – this has to be a full community effort.

4. **RSVP list**

Andy read through the list of people who have already RSVP'ed to the Stakeholder Forum, and members around the table reported out on their respective invitations. All agreed that more landlords needed to be invited, and two members agreed to make those invitations.

5. **April Forum location**

Staff noted that no locations have been secured for the April Forum, and Chair Welsh asked Committee members to inquire within their networks about availability of a meeting room that could hold up to 150 people, preferably close to downtown. Mike asked members to report out on potential spaces at the March 10<sup>th</sup> meeting.

6. **Baseline documents review**

Chair Welsh asked the Committee if they had any questions about the six baseline documents shared at the last meeting. Emily asked for staff to update the Committee on what's been implemented from the 2002 joint Code & Law Enforcement report. Dick asked college staff to define 'suspension', 'expulsion' and 'probation' from the discipline report, and asked what the standard rate for fines was at the College. Andy clarified the definitions of the above terms, and added that fines vary based on the offense. Ted asked if any of the changes suggested by the 'our neighborhoods' document have been implemented.

7. **Next meeting**

The group agreed to skip the second meeting in March, and hold the next meeting on April 6<sup>th</sup> from 5-7 pm at City Hall.

Meeting adjourned, 7:07 pm by Chair Welsh.

Respectfully submitted,  
Emily Hague