

A regular meeting of the Keene City Council was held Thursday, September 1, 2016. The Honorable Mayor Kendall W. Lane called the meeting to order at 7:00 PM. Roll called: Carl B. Jacobs, Janis O. Manwaring, Robert J. O'Connor, Terry M. Clark, Jay V. Kahn, Randy L. Filiault, Thomas F. Powers, Robert B. Sutherland, George S. Hansel, Gary P. Lamoureux, Stephen L. Hooper, Bettina A. Chadbourne, Philip M. Jones, David C. Richards and Mitchell H. Greenwald were present. The Mayor took a moment to recognize Councilor Jacobs' service. Councilor Jacobs was first elected as an At-Large Councilor in 2012 until 2015. During this time, he served on the Planning, Licenses and Development Committee. In January 2016 to the present, Councilor Jacobs was elected as a Ward Two Councilor. Most recently, he has been serving on the Finance, Organization and Personnel Committee as Vice Chair. Councilor Jacobs led the Pledge of Allegiance. A motion by Councilor Greenwald to accept the minutes from the August 4, 2016 meeting was duly seconded. The motion passed with a unanimous vote in favor.

#### PRESENTATION – RETIREMENT RESOLUTION – JERRY MCDOUGLE

The Mayor invited Jerry McDougale from the Parks and Recreation Department forward to present him with a Retirement Resolution. The Mayor went on to express the City's gratitude to Mr. McDougale for his dedication, and went on to detail his history of employment with the City of Keene. Mr. McDougale thanked the Mayor for the acknowledgement of his years of service.

#### PRESENTATION – AD HOC DRUG ADDICTION SOLUTIONS COMMITTEE

Police Chief Brian Costa, introduced Mary Drew, Director of Monadnock Alcohol & Drug Coalition, and Dr. Monterio, Vice President of Population Health and Health System Integration at Cheshire Medical Center. Chief Costa expressed this was only a portion of the group that was involved in the Committee. They had several meetings over the course of the past year and determined that our community is no different than any other part of New Hampshire when dealing with this illness. They came up with the best course of action, using the 3-prong approach: Education, starting this as yearly as possible; Enforcement/Intervention; and Treatment. They stated that they need to continue to connect the dots where there are gaps in the system.

#### NOMINATIONS – LIBRARY BOARD OF TRUSTEES

The following nominations were received from the Mayor: Charles Redfern reappointed to serve as a regular voting member on the Library Board of Trustees with a term to expire June 30, 2019, and Nathaniel Stout reappointed to serve as a regular voting member on the Library Board of Trustees with a term to expire June 30, 2019. The nominations were tabled until the next regular meeting.

#### COMMUNICATION – ARDIS OSBORN – RESIGNATION – HERITAGE COMMISSION

A communication was received from Ardis Osborn resigning from his position on the Heritage Commission. A motion by Councilor Greenwald to accept the resignation for service on the board was duly seconded. The motion passed with a unanimous vote in favor.

**COMMUNICATION – KATHY HARRINGTON – RESIGNATION – AGRICULTURAL COMMISISON**

A communication was received from Kathy Harrington resigning from her position on the Agricultural Commission. A motion by Councilor Greenwald to accept the resignation for service on the board was duly seconded. The motion passed with a unanimous vote in favor.

**COMMUNICATION – CHARLES REDFERN/PATHWAYS FOR KEENE – REQUEST TO USE CITY PROPERTY – 4 ON THE 4<sup>TH</sup> ROAD RACE**

A communication was received from Chuck Redfern of Pathways for Keene, requesting the use of City property for their 16<sup>th</sup> annual “4 on the 4<sup>th</sup>” run/walk race on July 4, 2017. The request was referred to the Planning, Licenses and Development Committee.

**COMMUNICATION – KEVIN DREMEL/KEENE MUSIC FESTIVAL – EVENT DATE CHANGE TO COINCIDE WITH THE MONADNOCK FALL FESTIVAL**

A communication was received from Kevin Dremel of the Keene Music Festival, requesting to change the date of their event to coincide with the Monadnock Fall Festival, which is scheduled for October 1, 2016. The request was referred to the Planning, Licenses and Development Committee.

**COMMUNICATION – THOMAS COOK/CHESHIRE TV BOARD OF DIRECTORS – IMPACT FROM THE HEBERTON HALL RENOVATION**

A communication was received from Thomas Cook of the Cheshire TV Board of Directors, requesting an opportunity to gain a better understanding of the potential costs that would be incurred during their displacement with the Heberton Hall Renovations as well as their transitional and eventual rent and utility expenses. The request was referred to the Finance, Organization and Personnel Committee.

**COMMUNICATION – MARK FRASER/EVERSOURCE – REQUEST TO USE CITY PROPERTY – 16 CHURCH STREET – PAD MOUNTED TRANSFORMER**

A communication was received from Mark Fraser of Eversource, requesting the use of City property for the placement of a pad mounted transformer in the vicinity of 16 Church Street which would replace an existing sector cabinet in the same location. The request was referred to the Planning, Licenses and Development Committee.

**COMMUNICATION – CAROL LAUGHNER/ MONADNOCK HUMANE SOCIETY – REQUEST TO USE CITY PROPERTY**

A communication was received from Mark Fraser of Eversource, requesting the use of City property for the annual walk for animals. The request was referred to the Planning, Licenses and Development Committee.

**MSFI REPORT – MARLBORO STREET CORRIDOR IMPROVEMENT  
TRANSPORTATION ALTERNATIVES PROGRAM GRANT**

Municipal Services, Facilities and Infrastructure Committee report read recommending the Mayor be authorized to sign a letter of support on behalf of the City Council expressing the City's support for the Marlboro Street Corridor Improvement project and its application for funding from the Transportation Alternatives Program. A motion by Councilor Manwaring to carry out the intent of the report was duly seconded. The motion passed with 14 voting in favor and Councilor Sutherland opposed.

**MSFI REPORT – WATER ABATEMENT FOR WATER SHUTOFF FEE – 25 AMERICAN  
AVENUE**

Municipal Services, Facilities and Infrastructure Committee report read recommending denial of the request for abatement of the water shut off fee in the amount of \$219.15 for the service at 25 American Avenue. A motion by Councilor Manwaring to carry out the intent of the report was duly seconded. The motion passed unanimously.

**MSFI REPORT – WATER AND SEWER ABATEMENT – 169 CHURCH STREET**

Municipal Services, Facilities and Infrastructure Committee report read recommending the abatement of \$1,110.95 for 169 Church Street and to authorize the City Manager to negotiate and execute an agreement with the owner of the property for the remaining amount due over the next 12 months. A motion by Councilor Manwaring to carry out the intent of the report was duly seconded. The motion passed with 9 voting in favor and Councilors Jacobs, Clark, Kahn, Sutherland, Hansel and Greenwald opposed.

**MSFI REPORT – 2016 DROUGHT CONDITIONS ON KEENE'S DRINKING WATER  
SUPPLY**

Municipal Services, Facilities and Infrastructure Committee report read recommending the report on the 2016 drought conditions' impact on Keene's water supply be accepted as informational. The report was filed as informational.

**FOP REPORT – REQUEST FOR SHORT-TERM, FREE PARKING - MONADNOCK  
CENTER FOR VIOLENCE PREVENTION**

Finance, Organization and Personnel Committee report read recommending reporting out this matter. The report was filed as informational.

**FOP REPORT – ACCEPTANCE OF VEHICLE FORFEITURE**

Finance, Organization and Personnel Committee report read recommending the City Manager be authorized to do all things necessary to accept a Vehicle Forfeiture awarded by the New Hampshire Attorney General's Office. A motion by Councilor Greenwald to carry out the intent of the report was duly seconded. The motion passed with a unanimous vote in favor.

#### FOP REPORT – ACCEPTANCE OF DRUG FORFEITURE

Finance, Organization and Personnel Committee report read recommending the City Manager be authorized to do all things necessary to accept forfeiture funds in the amount of \$2,181.47 that has been awarded to the Keene Police Department from the United States Department of Justice. A motion by Councilor Greenwald to carry out the intent of the report was duly seconded. The motion passed with a unanimous vote in favor.

#### FOP REPORT – DISPOSITION OF CITY OWNED PROPERTY

Finance, Organization and Personnel Committee report read recommending the City Manager be authorized to do all things necessary to dispose of three properties acquired through a tax deed on March 23, 2016, including, if necessary, structural demolition, and sale by advertised sealed bids. The properties being: 21 Allen Court, 270 Beaver Street, and 9 Martin Street. A motion by Councilor Greenwald to carry out the intent of the report was duly seconded. The motion passed with a unanimous vote in favor.

#### FOP REPORT – PLACEMENT OF A LIEN ON 344 WEST STREET FOR RECOVERY OF ABATEMENT COSTS

Finance, Organization and Personnel Committee report read recommending the City Manager be authorized to do all things necessary to dispose of three properties acquired through a tax deed on March 23, 2016, including, if necessary, structural demolition, and sale by advertised sealed bids. The properties being: 21 Allen Court, 270 Beaver Street, and 9 Martin Street. A motion by Councilor Greenwald to carry out the intent of the report was duly seconded. The motion passed with a unanimous vote in favor.

#### CITY MANAGER COMMENTS

The City Manager began his comments by welcoming everyone back from the summer break. He reminded the City Council of the Fee and Charges Workshop being held on September 20, 2016 at 6:30PM in the Council Chambers. The City Manager explained the report that will be made available to the City Council very shortly to provide them with a more details on the staff developments. One of the reports is from Bill Byrne and the beautification process occurring downtown. Some of these changes include the removal of some of the trees that have outlived their lifespan. The City Manager commented that Kurt Blomquist had attended the National Public Works Association Conference in Minneapolis, Minnesota, and received the National Emergency Management Director of the Year Award. He also recognized L.B. Brown, Youth Services Manager, being awarded as one of the Extraordinary Women in the Monadnock Area. The City Manager expressed that Donna Hanscom, Assistant Public Works Director, along with Aaron Costa and Tom Moran will participate in the Department of Energy Program for Energy Saving Measures for Waste Water Treatment Plants.

**JOINT PB AND PLANNING, LICENSES AND DEVELOPMENT COMMITTEE REPORT AND ORDINANCES O-2016-13, O-2016-14-A AND O-2016-15: RELATING TO THE ESTABLISHMENT OF THE MAIN STREET HISTORIC OVERLAY DISTRICT**

Joint Planning Board and Planning, Licenses and Development Committee report read recommending the Mayor set a public hearing date for the adoption of Ordinances O-2016-13, O-2016-14-A and O-2016-15: Relating to the Establishment of the Main Street Historic Overlay District. The report was filed as informational. The Mayor set a public hearing for October 20<sup>th</sup> at 7:00 PM.

**MEMORANDUM – ELIZABETH BROWN – FINAL REPORT-DRUG ADDICTION SOLUTIONS COMMITTEE**

A memorandum was received from the Elizabeth Brown, Youth Services Manager, providing a final report from the ad hoc Drug Addiction Solutions Committee. The memorandum was referred to the Municipal Services, Facilities and Infrastructure Committee.

**FOP REPORT AND ORDINANCE O-2016-16: RELATNG TO THE PARTNER CITY COMMITTEE**

Finance, Organization and Personnel Committee report read recommending the adoption of Ordinance O-2016-16. The report was filed as informational. Ordinance O-2016-16: Relating to the Partner City Committee was read for the second time. A motion by Councilor Greenwald for adoption of the Ordinance was duly seconded. On a roll call vote, with 15 Councilors present and voting in favor the motion passed. Ordinance O-2016-16 declared adopted.

**FOP REPORT AND ORDINANCE O-2016-17: RELATNG TO ENVIRONMENTAL PREFERRED PURCHASING AND COLLABORATION**

Finance, Organization and Personnel Committee report read recommending the adoption of Ordinance O-2016-17. The report was filed as informational. Ordinance O-2016-17: Relating to Environmental Preferred Purchasing and Collaboration was read for the second time. A motion by Councilor Greenwald for adoption of the Ordinance was duly seconded. On a roll call vote, with 15 Councilors present and voting in favor the motion passed. Ordinance O-2016-17 declared adopted.

**FOP REPORT AND RESOLUTION R-2016-30: RELATNG TO APPROVING A CDBG APPLICATION FOR MAMASEZZ**

Finance, Organization and Personnel Committee report read recommending the adoption of Resolution R-2016-30. The report was filed as informational. Resolution R-2016-30: Relating to Approving a CDBG Application for Mamasezz was read for the second time. A motion by Councilor Greenwald for adoption of the Resolution was duly seconded. On a show of hands vote, with 15 Councilors present and voting in favor the motion passed. Resolution R-2016-30 declared adopted.

09/01/2016

NON-PUBLIC SESSION

At 8:37 PM, a motion by Councilor Greenwald to go into non-public session for the purposes of discussion of personnel matter under RSA 91-A:3 II(a) was duly seconded. On a roll call vote, 15 Councilors were present and voted in favor. The City Clerk was dismissed from the session and the City Attorney was requested to take minutes of the discussion, which was limited to the subject matter. The session concluded at 8:50 PM. A motion by Councilor Greenwald to keep the minutes in non-public session was duly seconded. On a roll call vote, 15 Councilors were present and voting in favor.

ADJOURNMENT

At 8:50 PM, there being no further business, the Mayor adjourned the meeting.

A true record, attest:

City Clerk