

**City of Keene**  
**New Hampshire**

**MARTIN LUTHER KING, Jr. /JONATHAN DANIELS COMMITTEE**  
**MEETING MINUTES**

**Wednesday, June 1, 2016**

**5:00 PM**

**Trustee's Room, Library**

**Members Present:**

Derek Scalia  
Bill Hay, Chair  
Yves Gakunde  
Rev. Michael Hall  
Ella MacDonald  
Melanie Everard, Vice-Chair  
Mandi Slate (Late)

**Staff Present:**

Meghan Spaulding, Recreation Programmer

**Members Not Present:**

Dottie Morris

**1) Call to Order and Roll Call -**

Chair Scalia called the meeting to order at 5:00 PM. Roll call was conducted.

**2) Approval of Minutes – May 4, 2016 (Pages 2-4 in the packet)**

Rev. Hall made a motion to approve the minutes of May 4, 2016 as submitted. Mr. Gakunde seconded the motion which carried unanimously.

**3) Finance Report – (Page 5 of 5 in the packet)**

Ms. Spaulding reported a balance of \$8,762.66.

Mr. Gakunde made a motion to accept the Finance Report as presented. Rev. Hall seconded the motion which carried unanimously.

**4) Membership –**

Chair Scalia presented Ms. Spaulding with a signed letter of resignation effective this date. Chair Scalia reported he contacted Bill Beardslee who was unsure of his availability. Chair Scalia asked Committee members for any potential recommendations. No viable candidates were proposed. With Chair Scalia's departure the Committee will have one permanent vacancy. Committee members thanked Chair Scalia for his service.

**5) Election of Chair and Vice-Chair**

After discussion Vice-Chair Hay agreed to step up as Chair with the resignation of Mr. Scalia. Committee members posed no opposition. At this point Chair Scalia turned the meeting over to Chair Hay.

Ms. Slate nominated Melanie Everard to serve as Vice-Chair. Rev. Hall seconded the motion which carried unanimously. Ms. Everard accepted the position.

**6) New Business-**

1. Committee members agreed to hold the August 3rd meeting to discuss the D.C. trip. Committee members discussed starting to promote the trip now. Mr. Gakunde suggested including it in the City's Paycheck News. Ms. Spaulding agreed she could share it through the Rec Center's distribution list. Ms. Spaulding will also send the trip information to all Committee members: Rev. Hall who will develop the press release which he will forward to Ms. Spaulding. Ms. Spaulding will then share the draft with the other Committee members for review. Rev. Hall will check with the City Clerk's office to see if there is a protocol for press releases.

2. Ms. MacDonald will be leaving for college on August 26th; this will create a second vacancy on the Committee. Mr. Scalia recommended contacting Jon Perry to see if any students are interested in filling Ms. MacDonald's position on the Committee. Ms. Spaulding recommended Ms. MacDonald submit a signed letter of resignation.

**7) Adjourn-**

There being no further business Chair Scalia adjourned the meeting at 5:23 PM.

**Next meeting:** August 3, 2016

Respectfully submitted by,  
Mary Lou Sheats-Hall, Minute Taker  
June 1, 2016