

A regular meeting of the Keene City Council was held Thursday, September 15, 2016. The Honorable Mayor Kendall W. Lane called the meeting to order at 7:00 PM. Roll called: Carl B. Jacobs, Janis O. Manwaring, Robert J. O'Connor, Terry M. Clark, Jay V. Kahn, Randy L. Filiault, Thomas F. Powers, Robert B. Sutherland, George S. Hansel, Gary P. Lamoureux, Stephen L. Hooper, Bettina A. Chadbourne, Philip M. Jones and Mitchell H. Greenwald were present. Councilor David C. Richards was absent. Councilor Greenwald led the Pledge of Allegiance. A motion by Councilor Greenwald to accept the minutes from the September 1, 2016 meeting was duly seconded. The motion passed with a unanimous vote in favor.

APPOINTMENT – SPECIAL COMMITTEE GOAL SETTING

The following appointments to the Special Committee Goal Setting were received from the Mayor: Councilor Carl B. Jacobs, as Chair, Councilors Philip M. Jones, Bettina A. Chadbourne, Stephen L. Hooper and Robert J. O'Connor. The Committee charge is to work with the Goal Setting Session Report dated July 9, 2016 and, with the assistance of the City Manager, the City Attorney and the City Clerk, to determine specific achievable and measurable City Council goals, implementation strategies, and appropriate timelines to achieve each goal. The Committee will report back with their recommendations for adoption and implementation by the City Council by December 31, 2016. A motion by Councilor Greenwald was duly seconded to accept the Mayor's appointments. The motion passed with a unanimous vote in favor.

CONFIRMATIONS – LIBRARY BOARD OF TRUSTEES

A motion was made by Councilor Greenwald and duly seconded to confirm the following nominations for the Library Board of Trustees: Charles Redfern reappointed to serve as a regular member for a term to expire June 30, 2019 and Nathaniel Stout reappointed to serve as a regular member for a term to expire June 30, 2019. On a roll call vote, with 14 Councilors present and voting in favor the motion carried. Councilors Richards was absent.

COMMUNICATION – YVONNE GILBERSTON – REQUEST FOR RAISED CROSSWALK – 21 ROXBURY STREET

A communication was received from Yvonne Gilberston, requesting for a raised crosswalk at 21 Roxbury Street to the main entrance of 5 Central Square Terrace. The request was referred to the Municipal Services, Facilities and Infrastructure Committee.

COMMUNICATION – LISA GRAUER – REQUEST FOR LODGING HOUSE LICENSE – 85 WINCHESTER STREET

A communication was received from Lisa Grauer, requesting a lodging house license for property located at 85 Winchester Street. The request was referred to the Planning, Licenses and Development Committee.

PLD REPORT – REQUEST TO USE CITY PROPERTY – KEENE KIWANIS CLUB – 350-400 MARLBORO STREET

Planning, Licenses and Development Committee report read recommending the Kiwanis Club be granted permission to use City property in the Public Works facility at 350 Marlboro Street for the storage of materials associated with the Tree Lighting and holiday celebration event. Said license is granted subject to the customary licensing requirements of the City Council and compliance with any recommendations of City staff. A motion by Councilor Jones to carry out the intent of the report was duly seconded. The motion passed with a unanimous vote in favor.

PLD REPORT – REQUEST TO USE CITY PROPERTY – MONADNOCK HUMANE SOCIETY – WALK FOR ANIMALS

Planning, Licenses and Development Committee report read recommending the Monadnock Humane Society be granted permission to use City Property for their 29th Annual Walk for Animals fundraising event that will be held on June 17, 2017. Said permission is subject to the customary licensing requirements of the City Council and compliance with any recommendations of City staff. A motion by Councilor Jones to carry out the intent of the report was duly seconded. The motion passed with a unanimous vote in favor.

PLD REPORT – REQUEST TO USE CITY PROPERTY – PATHWAYS FOR KEENE – 4 ON THE 4TH ROAD RACE

Planning, Licenses and Development Committee report read recommending the City Council grant permission to Pathways for Keene to sponsor a running race on July 4, 2017, subject to the customary licensing requirements of the City Council. In addition, the Police Department shall identify Railroad Street immediately adjacent to Railroad Square as a No Parking zone from the hours of 6:00 AM to 11:00 AM. This license is conditional upon the petitioners providing ten volunteer race marshals, and subject to any recommendations of City staff. A motion by Councilor Jones to carry out the intent of the report was duly seconded. The motion passed with a unanimous vote in favor.

PLD REPORT – EVENT DATE CHANGE - KEENE MUSIC FESTIVAL

Planning, Licenses and Development Committee report read recommending the communication from the Keene Music Festival be accepted as informational. The report was filed as informational.

PLD REPORT – REQUEST TO USE CITY PROPERTY – MONADNOCK FALL FESTIVAL

Planning, Licenses and Development Committee report read recommending the request from The Keene Music Festival to combine their event with the Monadnock Fall Festival, to be held on October 1, 2016 from 8:00 AM to 8:00 PM, be granted. Said permission to include a street fair license to use downtown City rights-of-way for purposes of conducting merchant sidewalk sales and music venues, as well as use of City property on Central Square, Railroad Square, and designated parking spaces on Main Street to conduct the music festival portion of the event. In addition, the applicant is permitted to coordinate a car show with the Keene Kiwanis Club to be held on Gilbo Avenue, including the Gilbo East and West Parking Lots, from 8:00 AM to 3:00 PM, and to coordinate a one-mile Road Race with Ted's Shoe and Sport to be held from 7:00

AM to 9:30 AM. A comprehensive barrier plan has been drafted by City staff to include the following street closures: Gilbo Avenue from Main Street to School Street; Lamson Street from Main Street to Federal Street; Saint James Street from West Street to Gilbo Avenue; Railroad Street from Main Street to Wells Street; and, Railroad Street from Main Street to 93rd Street (during the road race portion of the Festival only). This permission is granted subject to the customary licensing requirements of the City Council, submittal of signed letters of permission from City Tire and NGM for use of their respective properties, and compliance with any recommendations of City staff. In addition, the petitioner is granted use of the requested parking spaces free of charge under the provisions of the Free Parking Policy. The cost of any City services provided shall be paid using the City funding allocated to the Keene Music Festival in the FY 17 Community Events Budget, along with funds allocated in the Mayor and City Council's unclassified account in support of the Monadnock Fall Festival. A motion by Councilor Jones to carry out the intent of the report was duly seconded. The motion passed with a unanimous vote in favor.

PLD REPORT – REQUEST TO USE CITY PROPERTY – EVERSOURCE – 16 CHURCH STREET

Planning, Licenses and Development Committee report read recommending Eversource Energy be granted permission to place one pad-mounted transformer and associated apparatus (conduit, etc.) on City property adjacent to 16 Church Street, and further that staff be granted permission to sign the application for the Historic District Commission and Planning Board, if required. Said license is granted subject to the customary licensing requirements of the City Council and compliance with any recommendations of City staff. A motion by Councilor Jones to carry out the intent of the report was duly seconded. The motion passed with a unanimous vote in favor.

PLD REPORT – REQUEST TO USE CITY PROPERTY – 2016 FIRE PREVENTION PARADE

Planning, Licenses and Development Committee report read recommending the Fire Department be granted permission to use City property for the 2016 Annual Fire Prevention Parade to be held on Sunday October 9, 2016. A motion by Councilor Jones to carry out the intent of the report was duly seconded. The motion passed with a unanimous vote in favor.

PLD REPORT – RESCISSION OF RESOLUTION R-2012-06-A – USE OF VACANT SPACE AT 350-400 MARLBORO STREET

Planning, Licenses and Development Committee report read recommending the rescission of Resolution R-2012-06-A, which allows the public to utilize vacant space at 400 Marlboro Street. A motion by Councilor Jones to carry out the intent of the report was duly seconded. The motion passed with a unanimous vote in favor.

FOP REPORT – PERIODIC REPORT – ASSESSORS' BOARD

Finance, Organization and Personnel Committee report read recommending accepting the periodic report on the Assessors Board as informational. The report was filed as informational.

FOP REPORT – BROADBAND OVERVIEW – IT DEPARTMENT

Finance, Organization and Personnel Committee report read recommending accepting the report on broadband as informational. The report was filed as informational.

FOP REPORT – ACCEPTANCE OF DONATION – PARKS, RECREATION AND FACILITIES DEPARTMENT

Finance, Organization and Personnel Committee report read recommending the City Manager be authorized to do all things necessary to accept a donation of \$1000.00 from the Elm City Rotary Club and that the money be used by the Parks, Recreation and Facilities Department. A motion by Councilor Greenwald to carry out the intent of the report was duly seconded. The motion passed with a unanimous vote in favor.

FOP REPORT – ACCEPTANCE OF DONATION – LIBRARY RENOVATION PROJECT – NEXT CHAPTER CAMPAIGN

Finance, Organization and Personnel Committee report read recommending accepting donations of \$400,362.09 listed in the June and July statements of the Cambridge Trust Bank to be deposited into the Library Renovation Temporarily Restricted City Trust as part of the Next Chapter Campaign Drive. A motion by Councilor Greenwald to carry out the intent of the report was duly seconded. The motion passed with a unanimous vote in favor.

FOP REPORT – REQUEST TO SOLICIT DONATIONS – HUMAN RESOURCES DEPARTMENT

Finance, Organization and Personnel Committee report read recommending the City Manager be authorized to do all things necessary to solicit and accept donations from local and regional businesses to be used as prizes or fundraisers for the Employee/Retiree Health Fair and the Annual Employee Recognition Event. A motion by Councilor Greenwald to carry out the intent of the report was duly seconded. The motion passed with a unanimous vote in favor.

FOP REPORT – IMPACT FROM HEBERTON HALL RENOVATIONS – CHESHIRE TV

Finance, Organization and Personnel Committee report read recommending this matter be referred to the City Manager for discussion and a report back at some future time. A motion by Councilor Greenwald to carry out the intent of the report was duly seconded. The motion passed with a unanimous vote in favor.

FOP REPORT – RE-ALLOCATION OF FY 17 CIP MOBILE RADIO PROJECT FUND BALANCE – FIRE DEPARTMENT

Finance, Organization and Personnel Committee report read recommending the City Manager be authorized to allocate \$10,185.92 from the FY17 CIP Mobile Radio Project to the FY17 CIP Portable Radio Project. A motion by Councilor Greenwald to carry out the intent of the report was duly seconded. The motion passed with a unanimous vote in favor.

FOP REPORT – ACCEPTANCE OF GRANT – FIRE PREVENTION AND SAFETY – FIRE DEPARTMENT

Finance, Organization and Personnel Committee report read recommending the City Manager be authorized to do all things necessary to accept the FY15 Department of Homeland Security (DHS), Federal Emergency Management Agency's (FEMA) Fire Prevention and Safety Grant totaling \$64,625. A motion by Councilor Greenwald to carry out the intent of the report was duly seconded. The motion passed with a unanimous vote in favor.

FOP REPORT – ADDITIONAL PAVEMENT SPOT REPAIRS – PUBLIC WORKS DEPARTMENT

Finance, Organization and Personnel Committee report the City Manager be authorized to do all things necessary to negotiate and execute a construction change order with BDM Sweeper Services, Inc. for an amount not to exceed \$78,345 for the 2016 Road Spot Repair Project. A motion by Councilor Greenwald to carry out the intent of the report was duly seconded. Discussion followed. With 13 Councilors voting in favor and Councilor Sutherland opposed, the motion to carry out the intent of the report carried.

CITY MANAGER COMMENTS

The City Manager began his comments by reminding the Council of the reports he has sent out regarding the details of the day to day activities at the City. He stated the three properties that had been approved by the last Council Meeting for auction have been released to bid. There has been a lot of interest in those properties and looks forward to having more bids on the properties. The City Manager went on to Main Street Paving Marking Project will commence on Monday, September 19, 2016. This project will eliminate parking to add crosswalks near Keene State College. This safe area is meant to be a temporary fix until later on when they can have something more permanent than just the striping. This safe area allows people to have a place to stop safely and then to continue to the other side. The City Manager informed the Council that IT Department continues to do software upgrades and remodeling the computer room to improve the efficiency of the system and long term savings.

COMMUNICATION - JACK FRANKS/AVANRU DEVELOPMENT GROUP LTD – ORDINANCES O-2016-18: RELATING TO ZONE CHANGE – WEST SURRY ROAD

A communication was received from Jack Franks, Avanru Development Group LTD, along with application to amend the Zoning Ordinance and the Zoning Map. In addition, Ordinance O-2016-18: Relating to Zone Change was submitted and read for the first time. The memorandum and accompanying application, along with Ordinance O-2016-18 was referred to the Joint Planning Board and Planning, Licenses and Development Committee.

NON-PUBLIC SESSION

At 7:51 PM, a motion by Councilor Greenwald to go into non-public session for the purposes of discussion of land matters under RSA 91-A:3 II(d) was duly seconded. On a roll call vote, 14

09/15/2016

Councilors were present and voted in favor. Discussion was limited to the subject matter. The session concluded at 8:17 PM. A motion by Councilor Greenwald to keep the minutes in non-public session was duly seconded. On a roll call vote, 14 Councilors were present and voting in favor.

ADJOURNMENT

At 8:18 PM, there being no further business, the Mayor adjourned the meeting.

A true record, attest:

Deputy City Clerk