

A regular meeting of the Keene City Council was held Thursday, May 5, 2016. The Honorable Mayor Kendall W. Lane called the meeting to order at 7:00 PM. Roll called: Janis O. Manwaring, Robert J. O'Connor, Terry M. Clark, Jay V. Kahn, Randy L. Filiault, Thomas F. Powers, Robert B. Sutherland, George S. Hansel, Gary P. Lamoureux, Stephen L. Hooper, Bettina A. Chadbourne, Philip M. Jones, David C. Richards and Mitchell H. Greenwald were present. Councilor Carl B. Jacobs was absent. The Mayor took a moment to recognize newly elected Councilor Sutherland's service. The Mayor continued that Councilor Sutherland began serving as Ward 4 Councilor in 2016 and is and serving on the Planning, Licenses and Development Committee. Councilor Sutherland led the Pledge of Allegiance. A motion by Councilor Greenwald to accept the minutes from the April 21, 2016 meeting was duly seconded. The motion passed with a unanimous vote in favor.

PROCLAMATION – PUBLIC WORKS WEEK

The Mayor invited Kurt Blomquist, Public Works Director forward to present him with a proclamation relative to Public Works Week. The Mayor went on to proclaim the week of May 15th through May 21st, 2016 as *Public Works Week* in Keene and encouraged citizens to recognize the vision and efforts of public works staff towards making the City of Keene a beautiful, vision and sustainable community.

PROCLAMATION – BUILDING SAFETY MONTH

The Mayor invited John Rogers, Health Director, forward to present him with a proclamation relative to Building Safety Month. The Mayor went on to proclaim May, 2016, as *Building Safety Month* in Keene and encouraged all citizens to salute all Building Safety and Fire Prevention officials for the important role they play in Public Safety and for their outstanding contributions.

PROCLAMATION – NATIONAL BIKE MONTH

The Mayor invited William Schoefmann, Mapping Technician, forward to present him with a proclamation relative to National Bike Month. The Mayor went on to proclaim May, 2016 *National Bike Month* and encouraged all citizens to celebrate by leaving their cars at home and try a healthy commute on their bicycles. Mr. Schoefmann stated there will be a kick off on Friday, May 20th, 2016 at Railroad Square and invited the Councilors and public to attend.

PROCLAMATION – PUBLIC SERVICE RECOGNITION WEEK

The Mayor invited Elizabeth Fox, Assistant City Manager/Human Resources, forward to present her with a proclamation relative to Public Service Recognition Week. The Mayor went on to proclaim May 1-7th, 2016 as *Public Service Recognition Week* and encouraged all citizens to recognize the accomplishments and contributions of the municipal employees who serve as well as those at the county, state and federal levels. Ms. Fox stated she wanted to point out the efforts of all Public Service employees are greatly appreciated and supported.

CONFIRMATIONS

The Clerk noted that Mr. Madison had expressed his desire to be considered for an alternate position on the Conservation Commission. The nomination is being amended from a regular position to an alternate position. A motion was made by Councilor Greenwald and duly seconded to confirm the following nomination: Andrew Madison to serve as an alternate member on the Conservation Commission for a term to expire December 31, 2016. On a roll call vote, with 14 Councilors present and voting in favor the motion carried. Councilors Jacobs was absent.

COMMUNICATION – KEVIN DREMEL – REQUEST TO USE CITY PROPERTY – KEENE MUSIC FESTIVAL – COMMUNITY EVENT

A communication was received from Kevin Dremel on behalf of the Keene Musical Festival, requesting to use City property to hold their 16th Annual Keene Music Festival on Saturday, September 3, 2016. The communication was referred to the Planning, Licenses and Development Committee.

COMMUNICATION – JOHN MACLEAN– RESIGNATION – PARTNER CITY COMMITTEE

A communication was received from John MacLean resigning from his position on the Partner City Committee. A motion by Councilor Greenwald to accept the resignation with regret and appreciation for service on the board was duly seconded. The motion passed with a unanimous vote in favor.

COMMUNICATION – WALTER LACEY – RENAMING OF THE “NORTH BRIDGE” TO THE “VIETNAM VETERANS BRIDGE”

A communication was received from Walter Lacey, requesting the renaming of the “North Bridge” to the “Vietnam Veterans Bridge”. The communication was referred to the Municipal Services, Facilities and Infrastructure Committee.

MSFI REPORT – PERIODIC REPORT – ASHUELOT RIVER PARK ADVISORY BOARD

Municipal Services, Facilities and Infrastructure Committee report read recommending accepting the Ashuelot River Park Advisory Board report as informational. The report was filed as informational.

MSFI REPORT – LIGHTING PROJECT – COMMERCIAL STREET PARKING LOT

Municipal Services, Facilities and Infrastructure Committee report read recommending the City Council give staff the authority to prepare a resolution to install lighting on the Commercial Street lot in construction season 2016. A motion by Councilor Manwaring to carry out the intent of the report was duly seconded. The motion passed with 13 voting in favor and Councilor Sutherland opposed.

PLD REPORT – REQUEST TO DISCHARGE FIREWORKS – SWAMP BATS

Planning, Licenses and Development Committee report read recommending the Keene Swamp Bats be granted permission for the discharge of display fireworks on the following dates: Wednesday, June 22 and Sunday, July 3, 2016 on Alumni Field at no later than 10:00 PM subject to the customary licensing requirements of the City Council; submittal of a signed letter of permission from SAU 29 for use of their property; and obtainment of a Class B fireworks permit for each display date. In addition, the petitioner agrees to comply with all recommendations of the Keene Fire Department and the Keene Police Department. This permission is conditional upon the Petitioner absorbing the charges for any City services provided for the June 22 display. The Petitioner agrees to absorb the cost of any City services over and above any amount of City funding allocated in the FY 17 Community Events Budget for the July 3 display. Said payments shall be made within 30-days of the date of invoicing. A motion by Councilor Jones to carry out the intent of the report was duly seconded. The motion passed with a unanimous vote in favor.

PLD REPORT – REQUEST TO USE CITY PROPERTY – BIG BROTHERS BIG SISTERS

Planning, Licenses and Development Committee report read recommending the City Council grant permission to BBBSNH to sponsor the annual *Stiletto Sprint* on September 17, 2016 from 3:00 PM to 6:00 PM with a “rain date” of September 18, 2016 should there be inclement weather. Said permission includes the use of Railroad Square and the closure of Railroad Street from Main Street to Wells Street and is subject to the customary licensing requirements of the City Council. In addition the Parking Division shall identify Railroad Street immediately adjacent to Railroad Square as a No Parking zone from the hours of 3:00 PM to 6:00 PM. This permission is conditional upon the Petitioner absorbing the charges for any City services provided, and compliance with any recommendations of City staff. A motion by Councilor Jones to carry out the intent of the report was duly seconded. The motion passed with a unanimous vote in favor.

PLD REPORT – REQUEST THAT THE CITY COUNCIL TAKE A POSITION ON THE KINDER MORGAN PIPELINE

Planning, Licenses and Development Committee report read recommending the communication be accepted as informational. The Mayor ruled that the issue before the City Council was the Kinder Morgan Pipeline and if the City Council wants to take a position on the issue of including natural gas prices in electric rates then that issue needs to be agendaized and publicly noticed. A motion by Councilor Jones to carry out the intent of the report was duly seconded. The motion passed with 13 voting in favor and Councilor Clark opposed.

PLD REPORT – LARGE GATHERING ORDINANCES

Planning, Licenses and Development Committee report read recommending the City Council accept the memorandum from the Police Department as informational. The report was filed as informational.

FOP REPORT – NH DEPARTMENT OF JUSTICE CASE #20155117214

Finance, Organization and Personnel Committee report read recommending the City Manager be authorized to do all things necessary to accept forfeiture funds awarded to the Keene Police Department by the State of New Hampshire Department of Justice. A motion by Councilor Greenwald to carry out the intent of the report was duly seconded. The motion passed with a unanimous vote in favor.

FOP REPORT – SCA TRAILS CREW

Finance, Organization and Personnel Committee report read recommending the City Manager be authorized to do all things necessary to execute an agreement between the City of Keene and the Student Conservation Association for \$33,097.18 funded through the Rachel Marshal Trust Fund and the Recreational Trails Grant program. A motion by Councilor Greenwald to carry out the intent of the report was duly seconded. The motion passed with a unanimous vote in favor.

CITY MANAGER – COMMENTS

The City Manager announced to the Councilors to use the new councilor portal for councilors to ask staff questions or requests. The staff would prefer the use of the portal versus emails to ensure proper follow up. The City Manager went on to state 5 city employees from various departments throughout the city passed their written and driving test to acquire their Commercial Driving License. Highway Division employee Garrett Greeley instructs and trains these candidates for this testing. He continued members of the Highway Division and Water & Sewer staff attended flagger certification training. He explained this 4 hour course provides safety and professionalism used within the work zone. All candidates passed and have received 3 year certification. The City Manager continued with the final totals from Green Up Keene 2016 had trash weights from the Transfer Station totaling 7860 pounds, plus estimated weights from groups who self-hauled making the total to 8100 pounds; basically 4 tons. The City Manager then provided information from the Library. Gail Zachariah, Head of Youth and Community Services, and Jennifer Bone, Assistant Director attended a 3 day workshop to receive training to qualify the Keene Public Library as a Family Place Library. The library is joining a network of Family Place Libraries nationwide that have made a commitment to provide resources, programming and a welcoming environment for families and caregivers with children birth to 5 – to ensure their children enter school-ready and able to learn. This matches community wide efforts to reach the youngest in our community in getting a good start. Our library will present two 5-week parent/child workshop series a year to help families. The City Manager congratulated the following winners of the NH State Fourth Grade Water Science Fair that was held on Wednesday May 4th: Jack Cahill of Wheelock School came in first with his project on Global Warming; Jacob Friedman of Fuller School came in second with the answer to the question “Why does a Pencil Appear to Bend in Water?”; Ethan Gray of Symonds School came in third with his project about the Panama Canal; and Benjamin Greenwald of Franklin School came in fourth with his project titled, “How Different Types of Water Affect Wood Decay”. Benjamin also took home first place at the 20th Annual City of Keene Fair on Saturday, April 30th; and Madison Lefebvre of Marlborough School was awarded an Honorable Mention at the State Fair for her project titled “Does Water Temperature Affect Stain Removal?” The City

Manager went on about the new developments at the Airport by Airport management: working on developing a forest management plan for the airport property with NH licensed foresters to develop this plan; coordinating the construction of a new corporate hangar and that process is at its early design stages and will be conducting contractor interviews in May; working with the Town of Swanzezy to follow up on earlier conversations regarding a Tax Increment Finance District for the airport property; communications with Daniel Webster College and Nashua airport to discuss regional collaborative opportunities. In addition, airport staff have had success in renting vacant T-Hangers at the rate of about one per week, leaving only 3 T-Hangers vacant; examining vehicle flow patterns at the airport to prepare for increased events and attendance, and working towards a better vehicle traffic flow pattern arriving and leaving the airport. The Manager referred to the airplane landing incident on Saturday, April 30th and did not cause any injury but did damage several approach lights and Airport management is working with the insurance carriers to repair/replace these landing lights. The new Flight Deck Restaurant is scheduled to open the week of May 9th; and will be catering monthly BBQ's for airport customers beginning in June; and airport staff has been working with the Monadnock Humane Society and the City Public Works Department to help host the Annual Walk for Animals.

MORE TIME

More time was granted by the Chair for the following items in Committee: Street Lighting – Ralston Street; Driveway Permit Exceptions; Removal of Granite Curbing – West Side of Central Square; Donation of Property - Off Pearl Street; and Request to Use City Property – Clarence DeMar Marathon.

FOP REPORTS AND RESOLUTION R-2016-16: COUNCIL POLICY: RELATING TO OATHS OF OFFICE

Finance, Organization and Personnel Committee report read recommending the adoption of Resolution R-2016-16. The report was filed as informational. A motion by Councilor Greenwald for adoption of the Resolution was duly seconded. On roll call vote, with 14 Councilors present and voting in favor, the motion carried. Resolution R-2016-16 declared adopted.

MEMORANDUM AND RESOLUTION R-2016-17: RELATING TO THE 2016/2017 FISCAL YEAR BUDGET

A memorandum was received from the Finance Director along with Resolution R-2016-17: Relating to the Fiscal Year Budget. The memorandum was filed as informational. Resolution R-2016-17 was read for the first time. The Resolution was referred to the Finance, Organization and Personnel Committee. The Mayor set a Public Hearing for Thursday, May 19, 2016 at 7:00 PM.

RESOLUTION R-2016-18: IN APPRECIATION OF ROBERT F. COLLINSWORTH UPON HIS RETIREMENT

Resolution R-2016-18: In Appreciation of Robert F. Collinsworth Upon His Retirement was read by title only. A motion by Councilor Greenwald for adoption of the Resolution was duly

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seconded. The motion passed with a unanimous vote in favor. Resolution R-2016-18 declared adopted.

NON-PUBLIC SESSION

At 7:50 PM, a motion by Councilor Greenwald to go into non-public session for the purposes of discussion of land matters under RSA 91-A:3 II(d) and a litigation matter under RSA 91-A:3 II(e) was duly seconded. On a roll call vote, 14 Councilors were present and voted in favor. Discussion was limited to the subject matter. The session concluded at 7:58 PM. A motion by Councilor Greenwald to keep the minutes in non-public session was duly seconded. On a roll call vote, 14 Councilors were present and voting in favor.

ADJOURNMENT

At 7:58 PM, there being no further business, the Mayor adjourned the meeting.

A true record, attest:

City Clerk