

City of Keene
New Hampshire

PLANNING, LICENSES AND DEVELOPMENT COMMITTEE
MEETING MINUTES

Wednesday, February 8, 2017

7:00 PM

Council Chambers A

Members Present:

David C. Richards, Chair
Philip M. Jones, Vice-Chair
George S. Hansel
Robert B. Sutherland
Bart K. Sapeta

Staff Present:

Rhett Lamb, ACM/Planning Director
John Rogers, Acting Health & Code Director
Med Kopczynski, City Manager

Members Not Present:

Other Councilors Present

Chair Richards called the meeting to order at 7:00 PM.

1) Request for Lodging House License - United Church of Christ

John Rogers, Acting Health & Code Director reported inspections were completed by the Health, Code, and Fire Departments. He sees no objections with the issuance of this license.

Chair Richards provided the background information on this license for the new City Councilor, Bart Sapeta.

There being no public comments or Committee questions, Chair Richards asked for a motion.

Councilor Jones made the following motion which was seconded by Councilor Hansel.

On a vote of 5-0, the Planning, Licenses and Development Committee recommends a lodging house license be issued to United Church of Christ at 23 Central Square in Keene subject to the following conditions: said lodging house license may only be used as an overflow for the Hundred Nights Shelter; and managed by the Hundred Nights Shelter: no more than 16 persons may reside at any one time on the premises; compliance with all applicable sections of the City Code; and compliance with any requirements or recommendations of City staff. Said license will expire on the 17th day of February, 2018 and may be revoked by the City Council in accordance with Section 46-590 "Suspension or Revocation."

2) Request for Lodging House License - 57 Winchester Street - David DeCesare

John Rogers, Acting Health & Code Director reported although Health and Fire have conducted the initial inspections, additional Fire inspections are required to verify that some minor violations have been taken care of. Mr. Rogers said they were unable to get back in to conduct that inspection. Mr. Rogers noted staff's recommendation is to place this on more time. He agreed with Chair Richards one cycle should be sufficient. There being no public comments or additional Committee questions, Chair Richards asked for a motion.

Councilor Hansel made the following motion which was seconded by Councilor Jones.

On a vote of 5-0, the Planning, Licenses and Development Committee recommends that the request from 57 Winchester Street LLC for renewal of their Lodging House License be placed on more time to allow for necessary inspections to be done.

5) Adjournment - There being no further business before the Committee Chair Richards adjourned the meeting at 7:04 PM.

Respectfully submitted by,
Mary Lou Sheats Hall
February 9, 2017