

## **Keene Library Annex Advisory Committee Meeting November 30, 2016**

**Present:** Sally Miller, Chair, Nancy Vincent, Andy Bohannon, Jennifer Bone, Jill Cielinski, Paul Ledell, Scott Martin, Kathleen Packard, Jane Pitts, Judy Putnam, John Rogers. Guests Dita Englund, Patty Farmer, Jeff Hoover.

**Minutes:** A motion was duly made and seconded to approve the minutes of the November 9, 2016 meeting. Passed unanimously.

Sally urged all to attend the December 8 Finance, Organization & Personnel Committee meeting to show support for the Development Agreement which is on the agenda.

**Jeff Hoover of Tappé Architects:** Construction documents are at a 50% complete stage. They have gone to the City and he met this morning to talk with them about “what is and what is not there.” The next submission will be a 90% complete set in mid-January. A time will be set up to review them at that stage before presentation to the City. We’ll be looking at touch and feel components—floors, ceilings, finishes. Andy can direct the committee where to find the PDFs of the plans on the City server.

*Some issues:* Can we convert the boilers to use propane in the existing Library building? Can we consolidate the systems of the two buildings?

The roof over the Heberton Hall portion of the Annex is older than at first believed, so ought to be replaced as part of the project. If so, we can add insulation.

Aspects of the project, such as carpeting in the current Library, can be priced and detailed separately so as to allow for incremental completion if necessary.

Dita asked about whether we could add photovoltaic panels to the roof of Heberton Hall. Jeff said we were not looking at a structural upgrade (which would be necessary to support the added weight), even if the roof is redone. Further, the setbacks required and the relatively small size of the roof would mean a minimal energy gain.

Judy asked whether there had been thought given to architectural salvage of some of the parts that will be removed. Jeff said he could imagine two types of things to identify: 1) things the library wanted to keep for itself; 2) things the Library thought were valuable and could be sold. For the former, we’d need to find storage or design repurposed use; for the latter, he suggested turning that over to the contractor.

**Future meetings:** Tuesdays were identified as probably the best choice for the various construction and sub-committee meetings.

**Timeline:** Once construction begins (hopefully in April), Jeff envisages 15 months for the project. He suggested having purchase orders for furnishings in place 6 months prior to opening.

**Adjournment:** A motion to adjourn was duly made and seconded and approved unanimously.

Respectfully submitted,

Sean Wiley