

**Keene Library Annex Advisory Committee Meeting
February 10, 2016**

Present: Sally Miller, chair; Nancy Vincent; Andy Bohannon; Jennifer Bone; Jill Cielinski; Paul Henkel; Ken Jue; Paul Ledell; Scott Martin; Kathleen Packard; Carlotta Pini; Jane Pitts; Judy Putnam; Sean Wiley, admin support; Al Cantor, Dita Englund, Patty Farmer, Annie Faulkner, guests.

Minutes of the January 13 meeting: a motion to accept the minutes as written was duly made and seconded and passed unanimously.

City Council Presentation

The presentation went well. Jack Dugan, Patty Farmer, Paul Henkel, and Jane Pitts all presented. The council asked how the figures were determined. They also asked about future operational costs, but that question was deemed as not germane to the present discussion.

The next presentation, February 11, is the review of the CIP request for improvements to the Library Annex before the Finance, Operations, and Personnel Committee.

Site Plan Review and Rezoning

We have met the first two deadlines—application submission to City Clerk, and first reading at City Council.

The timeline shows May 23 for final site plan review with the Planning Board, but that might be moved up a month.

Work continues to add the Library and Library Annex properties to the Wells Street Tax Increment Finance district.

Fundraising Update

Patty said that this early stage is going well. December and January gifts will be brought to FOP, to be sent to City Council for acceptance.

Marketing and communications work is all on schedule, with materials printed and a website up. Processes are smooth; donations are coming in and acknowledgment letters going out. A flexibility of approach methods allows committee members who have personal relationships with potential donors to cultivate those in ways that fit well.

Energy and Environment Working Group

WV Engineering gave an estimate of \$2000 for an initial energy modelling, and \$450 for each additional model using different variables. Jeff Hoover is investigating how much change constitutes a new model. Nancy is researching whether we can pay for the modelling with Heberton Hall cost center funds.

Paul Ledell spoke of his visit to New Hampshire Charitable Foundation. They do not get involved with capital campaigns, but do fund grants for specific projects. They might be approached for some of the energy funding or another specific project.

Barry Faulkner Murals at Bank of America

There is concern that the murals might be neglected, and the Library has been approached as a possible place to install them. Jeff is considering where they might go in the renovation. They could also possibly hang in the existing lobby.

Next meeting: March 2. Jeff Hoover will present the (near) final site plan ahead of the March 9 pre-submission meeting with the Planning Board.

Motion to adjourn was duly made and seconded and passed unanimously.

Respectfully submitted,

Sean Wiley