

**CITY OF KEENE
PARTNER CITY COMMITTEE
AGENDA**

Tuesday, February 9, 2021

5:00 pm to 6:00 pm

Join Zoom Meeting

<https://us02web.zoom.us/j/81762470501?pwd=c1paN2puMDFBUWI2OC9ibk8walZ2Zz09>

Meeting ID: 817 6247 0501

Passcode: 295509



1. **Call to Order** - Read: *Authority for Conducting a Meeting Electronically*; Per Emergency Order #12, issued by the Governor of the State of New Hampshire, pursuant to Executive Order #2020-04, gives authority for public meetings to be held remotely and shared information about how members of the public can listen and share comments.
2. **Roll Call – Appoint Alternates (if required)**
3. **Minutes of the Previous Meeting:** January 12, 2021
4. **Board Business**
 - a. Planning for future exchanges with Einbeck
 1. Future Exchange Ideas – YMCA, dance, rugby
 2. Student pen-pal ideas
 - b. Discuss Promotional Activities/Media Opportunities to help promote PCC events and exchanges – *Dawn*
5. **Communications:**
6. **Reports:**
 - a.) Treasurer Report –*Delene*
7. **New Business:**
 - a.) Fundraising Ideas
 - b.) Einbeck’s Street Art – update/distribution
8. **Next Meeting:** Next meeting is March 9, 2021
9. **More Time:**
 - a.) Review Rules of Order & Compare with other advisory boards – *samples attached*
 - b.) Student Exchange – Update on postponement
10. **Adjournment**

1 City of Keene
2 New Hampshire

3
4
5 PARTNER CITY COMMITTEE
6 MEETING MINUTES
7

8 **Tuesday, January 12, 2021**

5:00 PM

Remotely via Zoom

Members Present:

John Mitchell, Chair
Will Schoefmann, Vice Chair (left at 5:13
PM)
Mari Brunner
Kürt Blomquist
Dr. Delene White
Lena Kridlo
Councilor Michael Giacomo
Mayor George Hansel

Staff Present:

Helen Mattson, Staff Liaison

Members Not Present:

Dawn Thomas-Smith

9
10
11
12 Chair Mitchell read a prepared statement explaining how the Emergency Order #12, pursuant to
13 Executive Order #2020-04 issued by the Governor of New Hampshire, waives certain provisions
14 of RSA 91-A (which regulates the operation of public body meetings) during the declared
15 COVID-19 State of Emergency.
16

17 **1) Call to Order**

18
19 Chair Mitchell called the meeting to order at 5:04 PM. He and Mr. Schoefmann welcomed new
20 member Lena Kridlo.
21

22 **2) Roll Call – Appoint Alternates (if required)**

23
24 Roll call was conducted.
25

26 **3) Minutes of the Previous Meeting: Dec. 8, 2020**
27

28 Chair Mitchell asked if everyone has reviewed the meeting minutes and if anyone had
29 corrections or changes.

30

31 Mr. Blomquist made a motion to approve the meeting minutes of December 8, 2020. Mr.
32 Schoefmann seconded the motion, which passed by a vote of 7-0. Councilor Giacomo's vote
33 was not recorded due to his temporary lack of audio.

34

35 **4) Board Business**

36 **a. Election of Officers – Chair, Vice Chair, Treasurer**

37

38 Mayor Hansel nominated Mr. Mitchell for Chair and Mr. Schoefmann for Vice Chair. Ms.
39 Brunner seconded the motion. Chair Mitchell nominated Dr. White for Treasurer. Mr.
40 Schoefmann seconded the motion. Both motions passed unanimously.

41

42 **b. Introductions and new member – Lena Kridlo**

43

44 The committee welcomed Lena Kridlo. Ms. Kridlo briefly introduced herself and thanked the
45 committee.

46

47 **c. Planning for Future Exchanges with Einbeck**

48 **1. Future Exchange Ideas – Dance, Rugby, YMCA**

49

50 Mr. Schoefmann stated that he will be talking with the rugby group's board of directors soon,
51 about the possibility of an exchange. He continued that he hopes to have news about this to
52 share with the PCC in February.

53

54 Mr. Schoefmann left at 5:13 PM.

55

56 **2. Student Pen-pal Ideas**

57

58 Chair Mitchell stated that renewing the pen-pal program they had a few years ago was a terrific
59 idea. He continued that fifth grade teacher J.J. Prior, at Fuller School, is very interested in doing
60 this and thinks his students would be very interested. Jürgen Herbst is ready to start matching up
61 students in Einbeck. He spoke with Ms. Thomas-Smith, who is working on getting folks at the
62 middle school involved with the pen-pal program as well.

63

64 Ms. Kridlo asked when the exchange is going to happen. Chair Mitchell replied that there were
65 two exchanges scheduled for 2020 but all exchanges had to be put on hold due to COVID-19.
66 Now they have lots of time to plan.

67

68 **d. Discuss Promotional Activities /Media Opportunities to Help Promote PCC**
69 **Events and Exchanges**

70

71 Chair Mitchell asked if anyone could speak to this in Ms. Thomas-Smith's absence. Hearing no
72 response, he moved to the next agenda item.

73

74 **5) Communications**

75

76 Chair Mitchell reported that he received an email from Jürgen Herbst and an email from [who?],
77 relaying their concerns about the struggles the US is having at the Capitol. He continued that the
78 emails expressed good wishes.

79

80 **6) Reports**

81 **a. Treasurer's Report – Dr. Delene White**

82

83 Dr. White reported that there has been no change.

84

85 Mr. Blomquist made a motion to accept the Treasurer's Report dated January 12, 2021. Ms.
86 Brunner seconded the motion, which passed by unanimous vote.

87

88 **7) New Business**

89

90 Ms. Brunner asked for the status of the survey, which the committee was going to put on social
91 media and send out via email. Ms. Mattson replied that it has gone to IT Director Rebecca
92 Landry, who is putting it together. She continued that the holdup was the "donate" button. That
93 has now been resolved. She anticipated hearing from Ms. Landry this week, but maybe it will be
94 next week – they are really close.

95

96 Chair Mitchell stated that another item for new business is that in speaking with Wally Secord
97 and a few other people to put some information together for Ms. Thomas-Smith, a topic that
98 came up that the committee might want to think about is: what potential liability issues are going
99 to be involved with the sports groups and student groups going forward? If the committee is
100 looking for a person to bring young people to Einbeck for exchanges, this is something they
101 should think about and talk about. Mr. Blomquist agreed that this needs to be looked at and
102 spoke about how the organizations/schools typically have liability protections. He continued that
103 also, as Einbeck students come to Keene, they should see if there is anything they need to be
104 aware of.

105

106 Ms. Brunner asked if there is an update on the distribution the coloring book packets from
107 Einbeck. Ms. Mattson replied that she emailed Andy Bohannon (at the Parks, Recreation, and
108 Facilities Department) and Marti Fiske (at the Keene Public Library) and has not heard back yet.
109 Chair Mitchell asked if they should give some to J.J. Prior for his students. Ms. Mattson replied
110 yes, that would be a great segue for the pen pal program. Chair Mitchell stated that he will come
111 get some from her tomorrow – 20 would be a good number.

112

113 There being no further business, Chair Mitchell adjourned the meeting at 5:25 PM.

114
115 Respectfully submitted by,
116 Britta Reida, Minute Taker