



City of Keene
New Hampshire

**MUNICIPAL SERVICES,
FACILITIES AND INFRASTRUCTURE
COMMITTEE
AGENDA
Council Chambers B
October 11, 2017
6:00 PM**

Janis O. Manwaring
Randy L. Filiault
Robert J. O'Connor
Stephen L. Hooper
Gary P. Lamoureux

-
1. Departmental Presentation - Away Goes Trouble Down the Drain - Highway Division
 2. Councilors Clark and Richards - Intended Use of Highway Funds Allocated to the City Through SB 38
 3. Continued Discussion– an Ordinance for Disorderly Residences
 4. Relating to Snow and Street Maintenance Periods - Public Works Department Ordinance O-2017-18

Non Public Session
Adjournment



Transmittal Form

September 7, 2017

TO: Mayor and Keene City Council

FROM:

THROUGH: Patricia A. Little, City Clerk

ITEM: 2.

SUBJECT: Councilors Clark and Richards - Intended Use of Highway Funds Allocated to the City
Through SB 38

COUNCIL ACTION:

In City Council October 5, 2017.

Referred to the Municipal Services, Facilities and Infrastructure Committee.

ATTACHMENTS:

Description

Communication - Councilors Clark and Richards

BACKGROUND:

New Hampshire SB 38 authorizes \$30 million appropriation to the State Department of Transportation for local highway projects and aid for municipal bridges. The Councilors are recommending a use of Keene's share of this appropriation.



September 7, 2017

Mayor and City Councilors,

In June of this year the state, through New Hampshire SB 38, sent \$30 million to the state Department of Transportation for local highway projects and aid for municipal bridges.

Since Concord has continued to downshift millions of dollars from the state to the local level over the last decade, making it difficult for cities and towns to keep up with the costs of repairing roads and bridges, I move that we earmark our \$417,000 share of NH Senate Bill 38 for accelerating by one year as many road and bridge projects slated for FY 2019 that the funds allow.

Respectfully,

Terry M. Clark
City Councilor - Ward 3
661-8347
14 Barrett Ave.
Keene, NH 03431

David C. Richards
City Councilor - Ward 3
352-1084
201 Court St.
Keene, NH 03431

In City Council October 5, 2017.

Referred to the Municipal Services, Facilities and Infrastructure Committee.

City Clerk



City of Keene, N.H.
Transmittal Form

September 29, 2017

TO: Mayor and Keene City Council

FROM: Kurt D. Blomquist, PE, Public Works Director/Emergency Management Director

THROUGH: Elizabeth Dragon, City Manager

ITEM: 4.

SUBJECT: Relating to Snow and Street Maintenance Periods - Public Works Department

COUNCIL ACTION:

In City Council October 5, 2017.

Filed memorandum into the record.

Referred to the Municipal Services, Facilities and Infrastructure Committee.

RECOMMENDATION:

That Ordinance O-2017-18, Relative to Snow and Summer Maintenance Periods, be referred to the Municipal Services, Facilities and Infrastructure Committee for consideration and a recommendation back to City Council.

ATTACHMENTS:

Description

Ordinance O-2017-18

BACKGROUND:

The Municipal Services, Facilities, and Infrastructure Committee heard a request from a resident on Middle Street requesting the allowance of on street parking during the summer maintenance period of Sunday through Saturday, 2:00 AM - 6:00 AM. The Committee requested City staff to review the current restrictions and develop an ordinance to amend the current practice if appropriate.

The Public Works Department along with the the Police Department reviewed the current locations in which the summer maintenance parking restrictions apply. In the review, it was determined that there are two levels of maintenance activities. Central Square and Main Street from Central Square to the Main, Marlboro, Winchester Street Roundabout has significantly more maintenance activities that include street sweeping, pavement markings, landscaping, and other work. The commercial and business areas, just outside the core downtown area, receive a lower level of maintenance to maintain their current appearance. As a result, it was determined that the central core of downtown will continue with the summer maintenance restrictions for all seven (7) days and other commercial and business areas would only have the restrictions for two (2) days a week.

Finally, as streets were reviewed, several streets were removed as not being necessary to have the restriction and several other streets were added.



CITY OF KEENE

O-2017-18

Seventeen

In the Year of Our Lord Two Thousand and

AN ORDINANCE Relating to Snow and Street Maintenance Periods

AN ORDINANCE

Be it ordained by the City Council of the City of Keene, as follows:

That the City Code of the City of Keene, New Hampshire, as amended is hereby further amended by removing the stricken text and inserting the bolded text to the following provisions in Article III, "Parking", of Division 2, "Specific Streets", of Section 94-95 "Snow and Street Maintenance Period" in Chapter 94, entitled "TRAFFIC, PARKING AND PUBLIC WAYS" as follows;

Sec. 94-95. – Snow and Street Maintenance Period.

- (a) **Snow Maintenance Period.** No vehicle **or trailer** shall be left standing or **unoccupied** upon any of the public ways or bridges in the city and owners of all vehicles **or trailers** so standing between the hours of 1:00 a.m. **AM** and 6:00 a.m. **AM** shall be deemed in violation of RSA 262:31 et seq. and shall be towed as provided for in section 94-154 pertaining to enforcement practices. The prohibition described in this subsection shall **apply during the period each year from November 1 to April 30.** ~~not apply during the period each year from May 1 through October 31. "summer period", except in the Central Business District in the following streets:~~
- (b) **Summer Maintenance Period.** To provide for maintenance in the City's downtown, business, and commercial streets, no vehicle or trailer shall be left standing or unoccupied upon any of the public ways or bridges in the areas specified and owners of all vehicles or trailers so standing between the hours of 2:00 AM and 6:00 AM as specified shall be deemed in violation of RSA 262:31 et seq., and shall be towed as provided for in section 94-154 pertaining to enforcement practices. The prohibition described in this subsection shall apply during the period each year from May 1 to October 31:

(1) The Summer Maintenance Period shall apply to the following streets on Wednesday and Thursday of each week:

Center Street.

Central Square.

Church Street from Main Street to Roxbury Plaza **Wells Street.**

Commercial Street.

Court Street from Mechanic Street to Central Square.

Cypress Street.

Eagle Court.

Elm Street from Vernon Street to Mechanic Street.

~~Emerald Street from Main Street to School Street~~ **Ralston Street.**

Federal Street.

Gilbo Avenue.

Lamson Street.

Main Street from Marlboro Street **and Winchester Street Intersection to Central Square. NH Route 101.**

Marlboro Street from Main Street to Adams Street **Grove Street.**

Mechanic Street.

Middle Street.

Norway Avenue.

Railroad Street.

Ralston Street.

Roxbury Plaza.

Roxbury Street from Central Square to Norway Avenue.

St. James Street.

School Street **from West Street to Emerald Street.**

~~Spring Street from Washington Street to Town Street.~~

Summer Street.

Vernon Street.

Washington Street from Central Square to Mechanic Street.

Water Street from Main Street to Grove Street.

Wells Street.

West Street from Central Square to Ashuelot Street. NH Route 9/10/12.

Winchester Street from Main Street to NH Rt 101.

Winter Street.

93rd Street.

- (2) The Summer Maintenance Period shall apply to the following streets on Sunday through Saturday of each week:**

Central Square.

Main Street from Central Square to Marlboro Street and Winchester Street Intersection.

- (3) Nothing in this section will prohibit the Public Works Department from closing all or parts of any listed streets at any other time periods then listed for maintenance, as long as the public is notified of the closing at least three (3) calendar days prior to the closing.**

~~During the "summer period" only, the prohibition in the Central Business District shall be between the hours of 2:00 a.m. and 6:00 a.m.~~

~~(b)~~ **(c)** The prohibitions described in subsections (c) through (f) of this section shall not apply during the period from May 1 through October 31, except that no vehicle shall be left continuously in any city-owned parking lot for longer than five days. Any vehicle that is left in any city-owned parking lot and/or that is unregistered may be towed as stated in section 94-154 pertaining to enforcement practices. Nothing in this exception to parking prohibitions will prohibit the public works department from closing all or parts of any parking lot for maintenance, as long as the parking lot has been signed to notify users of the parking lot of the closing at least five days prior to the closing of the parking lot for maintenance.

~~(e)~~ **(d)** No vehicle shall be left standing on the city-owned Elm Street parking lot between the hours of 12:01 a.m. and 6:00 a.m. in the morning on Tuesday, Thursday, and Saturday. Exceptions: This Elm Street lot prohibition shall not pertain to the spaces specifically designated for overnight permit parking.

~~(d)~~ **(e)** No vehicle shall be left standing on the city-owned Gilbo Avenue parking lot west of St. James Street and Commercial Street parking lot between the hours of 12:01 a.m. and 6:00 a.m. in the morning on Monday, Wednesday, Friday, and Sunday; and no vehicle shall be left standing on the Gilbo Avenue parking lot east of St. James Street between the hours of 12:01 a.m. and 6:00 a.m. in the morning on Tuesday, Thursday, and Saturday. Exception: This prohibition shall not pertain to the space rented to Vermont Transit or its successor organization or the spaces specifically designated for overnight permit parking. This exception shall terminate

automatically upon the termination of the monthly rental by Vermont Transit or its successor organization.

~~(e)~~ **(f)** No vehicle shall be left standing on the city-owned Wells Street parking structure between the hours of 12:01 a.m. and 6:00 a.m. in the morning on Tuesday and Thursday, except in the spaces specifically designated for overnight permit parking.

~~(f)~~ **(g)** Except for authorized city vehicles and validly permitted vehicles, no vehicle shall be left standing on the upper deck of the city hall parking garage and the Library/Heberton Hall parking lots between the hours of 12:01 a.m. and 6:00 a.m.

~~(g)~~ **(h)** The prohibitions described in subsections ~~(h)~~ **(i)** through ~~(i)~~ **(j)** of this section shall apply throughout the year. Any vehicle that is left in any city-owned parking lot and/or that is unregistered may be towed as stated in section 94-154 pertaining to enforcement practices. Nothing in this exception to parking prohibitions will prohibit the public works department from closing all or parts of any parking lot for maintenance, as long as the parking lot has been signed to notify users of the parking lot of the closing at least five days prior to the closing of the parking lot for maintenance.

~~(h)~~ **(i)** *Reserved.*

~~(i)~~ **(j)** No vehicle shall be left standing on the public ways or bridges of the city in such a manner as to impede the plowing or removal of snow and ice or the application of sand and/or salt to the roads and the cleaning of the streets.

~~(j)~~ **(k)** Exceptions. Vehicles parked on the following city streets and rights-of-way listed shall be exempt from this section:

Elliot Street, south side, from a distance of 120 feet from Main Street.

Oak Street, east side.

The owner of the vehicle shall be a resident or guest at the property contiguous to the listed street and shall assume all responsibility for moving the vehicle should it become snowbound. The city will not plow a space or travel path for vehicles parked under this exception. The city council may add, by ordinance, additional streets or areas to this list when, in the opinion of the police and public works departments, such exceptions do not unreasonably affect street maintenance or public safety. In particular, the city council will use the following criteria when evaluating such requests:

- (1) One-way street configuration.
- (2) Limited number of driveway obstructions.
- (3) The right-of-way is of sufficient width to accommodate the parking.
- (4) The requesting parties agree that they will be responsible for snow removal if required.

Kendall W. Lane, Mayor

In City Council October 5, 2017.

Referred to the Municipal Services, Facilities and Infrastructure Committee.


Patricia Castle
City Clerk