

City of Keene
New Hampshire

MINOR PROJECT REVIEW COMMITTEE
PRE-SUBMISSION MEETING MINUTES

Thursday, November 2, 2023

9:00 AM

2nd Floor Conference Room,
City Hall

Members Present:

John Rogers
Jesse Rounds
Chief Don Farquhar
Don Lussier
Med Kopczynski

Staff Present:

Megan Fortson, Planning Technician
Evan Clements, Planner
Lt. Shane Maxfield, Police Dept.
Mike Hagan, Plans Examiner

1) Call to Order – Roll Call

Chair Rounds called the meeting to order at 9:02 AM. Roll call was conducted.

2) Scheduled Pre-submission Inquiries

- a. **Conceptual Site Plan – The 9.5-ac parcel at 678 Marlboro Rd (TMP #241-107-000) is owned by Keene Mini Storage LLC and is located in the Industrial District.**

Rob Hitchcock of SVE Associates was present at the meeting to discuss a potential new building and site plan modification on the Keene Mini Storage property at 678 Marlboro Rd (TMP #241-107-000). City Staff asked questions and provided feedback to Mr. Hitchcock about the proposal.

- a. **Conceptual Subdivision & Surface Water CUP – The 11-ac parcel at 186 Gunn Rd (TMP #205-013-000) is owned by Peter & Ashley Greene and is located in the Rural District.**

Sam Ingram of Meridian Land Services was present at the meeting to discuss a potential subdivision and Surface Water Protection Conditional Use Permit (CUP) of the 11-ac parcel at 186 Gunn Rd (TMP #205-013-000). City Staff asked questions and provided information to Mr. Ingram about the review process for the potential project.

3) Walk-In Pre-submission Inquiries

There were no walk-in pre-submission inquiries.

4) Upcoming Meeting Dates

- Pre-submission Meeting – December 7, 2023 at 9:00 am
- 1st Monthly MPRC Meeting – December 7, 2023 at 10:00 am
- 2nd Monthly MPRC Meeting – December 21, 2023 at 10:00 am (*If needed*)

5) Adjournment

There being no further business, Chair Rounds adjourned the meeting at 9:39 AM.

Respectfully submitted by,
Megan Fortson, Planning Technician

Reviewed and edited by,
Jesse Rounds, Community Development Director