



APPLICATION FOR TAXI CAB LICENSE
City of Keene, New Hampshire

(Please type or print)

Business Name _____

Owner's Name _____

Business Address _____

Email Address _____

Telephone Number (home) _____ (work) _____

Submittals:

1. Certificate of Insurance Received (yes) _____ (no) _____

If yes: Name of Business matches to Insurance _____

\$300,000/person _____

\$500,000 in the aggregate for bodily injury _____

\$300,000 property damage/accident _____

***City of Keene Must be Listed as the Certificate Holder**

Airport pickup/drop off passengers to Dillant-Hopkins Airport (yes) _____ (no) _____

If yes: Insurance minimum amount \$1,000,000.00 _____

2. List of names, addresses and ages of all taxicab drivers currently employed

(attach list) _____

3. State of New Hampshire Official Vehicle Inspection Report _____

4. Rates of Fare (attach list which identifies):

Daily ___ Evenings ___ Weekends ___ Destinations ___ Waiting Time _____

Applicant to verify:

1. Signage to include the phrase "Taxi" if not contained within the Company Name with Phone #:

Magnetic _____ Lettering _____ Paint _____

2. Rates of fares on a printed card and in plain view _____

3. Card containing driver's name with ID on a 3 X 5 " _____

Signature of Owner

Date of Application

(For Departmental Use)

Application Received _____ by _____

Amount of Fee Received _____

License Issued _____ License is license shall be valid until July 1, _____

City Clerk

City Code Chapter 46

Vehicles to be licensed:

1. Make _____ Model _____ Year _____
Color _____ VIN Number _____
Registration _____ State _____
Expiration _____

2. Make _____ Model _____ Year _____
Color _____ VIN Number _____
Registration _____ State _____
Expiration _____

3. Make _____ Model _____ Year _____
Color _____ VIN Number _____
Registration _____ State _____
Expiration _____

4. Make _____ Model _____ Year _____
Color _____ VIN Number _____
Registration _____ State _____
Expiration _____

5. Make _____ Model _____ Year _____
Color _____ VIN Number _____
Registration _____ State _____
Expiration _____

REGULATIONS REGARDING TAXI CAB LICENSE

Applications:

All licenses granted under Chapter 46 of the City of Keene Ordinances shall be filed with the City Clerk on application forms provided by the City Clerk's Office.

Definition:

A taxi cab, having a manufacturer's rated capacity of not more than seven passengers, that uses the city streets for the purpose of carrying passengers for hire to or from points chosen or designated by the passenger. The passenger does not control the operation. A taxicab is a vehicle which is offered to the public principally as a means of transportation as opposed to a mixed use having social or recreational connotations as for a limousine.

Sightseeing:

Taxicabs may be employed for sightseeing purposes at a posted hourly rate or at a rate agreed upon between the owner of the taxi cab and the customer.

Special license for use of city property:

Sightseeing vehicles who wish to establish a pick-up and drop-off area on publicly owned property, city sidewalks or rights-of-way shall require specific permission in the form of a revocable license from the city council. The city council shall determine a reasonable fee for use of city property, and impose any other licensing stipulations that may be deemed necessary to ensure public safety. If the license is approved, a revocable license and indemnification agreement shall be required in addition to liability insurance listing the city as an additional insured in an amount specified by the city clerk. At least 15 days prior to the expiration date of the insurance coverage, the licensee agrees to deliver to the city clerk a certificate indicating that a binder certificate indicating that the insurance coverage will continue during the licensing period and naming the City of Keene as an additional insured.

Temporary suspension:

The license to use City property and/or operate as a sightseeing vehicle may be suspended with reasonable notice, based upon a determination by the police chief that public safety is compromised during those times when the central business district or central business limited district is licensed for a street fair or other community event as provided for in article XVIII of this chapter pertaining to street fairs or community events.

Submittal Requirements:

- 1. Certificate of liability insurance from a standard commercial carrier in the amount of \$300,000 per person and \$500,000 in the aggregate for bodily injury and \$300,000 property damage for each accident with the City of Keene listed as the certificate holder. Policy should contain a clause obligating the company to give ten (10) days written notice before cancellation of the policy. A new certificate is needed once policy is renewed.**
- 2. If the taxicab is intended to be used for the pick-up and delivery of passengers to the Dillant-Hopkins Airport owned by the City of Keene in the Town of Swanzey, then the commercial liability policy must be in the minimum amount of \$1,000,000.00.**
- 3. Complete listing of the name(s), address and age of all conveyance operators currently employed by the licensee.**
- 4. \$25.00 per vehicle license fee.**

5. Every taxicab, licensed under this division shall be conspicuously marked with either magnetic signage or permanently affixed lettering or paint. At a minimum, the markings shall include the word “taxi” if not within the name of the company as well as the phone number of the taxi company.

6. The name of the owner and the rates of fare shall be conspicuously posted on a printed card in every such vehicle and in such a place as to be in plain view of all passengers. No owner, driver or other person having charge of a vehicle for the conveyance of passengers licensed as provided in this division shall determine or receive a higher rate of funds than so posted in the vehicle.

Review Process:

All complete license applications received shall be acted upon within ten (10) days of receipt. Applications shall be reviewed by any officials or departments of the City that may be appropriate in determining whether or not said license should be granted hereunder and any conditions or restrictions which may be appropriate to the operation of the activity proposed to be licensed. The City staff shall confer with the applicant if there are questions or concerns regarding the proposed activity, or if discussion or additional information is needed in order to properly review the application.

No license shall be valid unless the appropriate fee has been paid and the applicant has the license in his or her possession bearing all required information and signed by the City Clerk or her designee.

Conditions:

1. The name of the owner and rates of fare shall be conspicuously posted on a printed card in every vehicle.
2. When more than two children are being transported in the vehicle, an adult supervisor shall be in attendance in addition the vehicle’s driver.
3. Every driver of a taxi cab must possess a valid NH driver’s license.
4. A license shall not be sold, assigned, or transferred to another vehicle.
5. Any changes to the submitted information on the application shall be conveyed to the City Clerk’s office in writing upon the change.